



# City of Richmond

City Hall  
900 East Broad Street

## Agenda

### Commission of Architectural Review

---

Tuesday, September 22, 2020

3:30 PM

5th Floor Conference Room of City Hall

---

**This meeting will be held through electronic participation means.**

This meeting will be held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020. This meeting will be open to participation through electronic communication means by the public and closed to in-person participation by the public. Less than a quorum of Richmond City Commission of Architectural Review members will assemble for this meeting in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219, and most Commission members and other staff will participate by teleconference/videoconference via Microsoft Teams.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in the Commission of Architectural Review meeting on Tuesday, August 25th, 2020 at 3:30 PM, you have several options outlined in the following document:

[PDRPRES  
2020.055](#)

Public Participation and Access Instructions - Commission of Architectural Review

**Attachments:**

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTU](#)

Audio of the meeting will be streamed live online at the following web address:

<https://richmondva.legistar.com/Calendar.aspx>. To listen to the meeting's live stream at the web address provided, find and click the link that reads, "In Progress" in the farthest right hand column entitled, "Video". Interested citizens who wish to speak will be given an opportunity to do so by following the outlined in the Public Access and Participation Instructions - Commission of Architectural Review document. Citizens are encouraged to provide their comments in writing to [carey.jones@richmondgov.com](mailto:carey.jones@richmondgov.com) in lieu of speaking through audio or video means during the meeting. When submitting your comments by email, be sure to include in your email (i) your full legal name, (ii) any organizations you represent, and (iii) any economic or professional relationships that would be affected by the approval of the application on which you are commenting. The person responsible for receiving written comments is Carey L. Jones, Secretary to the Commission of Architectural Review. All written comments received via email prior to 12:00 p.m. (noon) on Tuesday, September 22, 2020, will be provided to all members of the Commission of Architectural Review prior to the beginning of the meeting and will be included in the record of the meeting.

**Call to Order**

**Roll Call**

**Approval of Minutes**

August 25, 2020

**OTHER BUSINESS**

Secretary's Report

Administrative Approval Report

Enforcement Report

Other Committee Reports

Update to Administrative Approval Guidelines for Signage

**CONSENT AGENDA**

1. [COA-078391-2020](#) 2304 E. Broad Street - Rehabilitate a two-story covered side porch.  
**Attachments:**     [Application and Plans](#)  
                              [Base Map](#)  
                              [Staff Report](#)
  
2. [COA-078594-2020](#) 503 Stuart Circle - Upgrade existing mechanical and HVAC systems and install a fabric awning over a rear door.  
**Attachments:**     [Application and Plans](#)  
                              [Base Map](#)  
                              [Staff Report](#)

**REGULAR AGENDA**

3. [COA-078646-2020](#) 2721 W. Grace Street - Exterior rehabilitation, including painting an unpainted masonry façade.  
**Attachments:**     [Application & Plans](#)  
                              [Base Map](#)  
                              [Staff Report](#)

4. [COA-078648-2020](#) 3411 E. Marshall Street - Construct a roof over a second story rear porch.
- Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)
5. [COA-077183-2020](#) 3101-3105 E. Marshall Street - Modify previously approved plans to rehabilitate an existing building and build an addition onto the roof and rear, and to construct a new, connected mixed-use addition on the corner.
- Attachments:** [Base Map](#)  
[Application and Plans \(8/25/2020\)](#)  
[Staff Report \(8/25/2020\)](#)  
[3101-3105 E Marshall St - Application and Plans](#)  
[Staff Report](#)
6. [COA-078393-2020](#) 3001 E. Broad Street - Replace a metal roof with asphalt shingles.
- Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)
7. [COA-078383-2020](#) 2322 Venable Street - Construct a new two-story mixed-use building.
- Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)
8. [COA-078379-2020](#) 1825 Monument Avenue - Expand rear porch; reconstruct rooftop balustrade; and construct a new two-car garage and brick wall.  
WITHDRAWN BY APPLICANT
9. [COA-078389-2020](#) 620 Chamberlayne Parkway - Construct four attached single-family residences.
- Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)
10. [COA-078394-2020](#) 708 N. 21 Street - Remove rear, enclosed porch and construct a two-story addition.
- Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)

**CONCEPTUAL REVIEW**

11. [COA-078388-2020](#) 2320 E. Marshall Street - Rehabilitate an existing building, construct a semi-attached single-family residence, and construct a new single-family residence off the alley.

**Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)

12. [COA-078396-2020](#) 3135 W. Franklin Street - Construct a new single-family residence on a vacant lot.

**Attachments:** [Application and Plans](#)  
[Base Map](#)  
[Staff Report](#)

**Adjournment**