



Application for SPECIAL USE PERMIT

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

Project Name/Location

Project Name: Girl Scout External Signage Date: 4/10/14

Property Address: 4900 Augusta Ave, Richmond Tax Map #: W0190002010
23230

Fee: \$1800 Total area of affected site in acres: _____
(See page 3 for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: RO-2

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Existing Use: General office
Is this property subject to any previous land use cases?

- Yes If Yes,
- No please list the Ordinance Number:

General office signage (see attached report)

Applicant/Contact Person: Viola Baskerville, CEO

Company: Girl Scouts of the Commonwealth of Virginia

Mailing Address: 7300 Hanover Green Dr

City: Mechanicsville State: VA Zip Code: 23111

Telephone: (804) 746-0590 Fax: (804) 704-3127

Email: vbaskerville@comgirlscouts.org

Property Owner: Augusta Investors, LLC

If Business Entity, name and title of authorized signee: Lennox B. Turnbull, Managing Partner

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 15 Robin Rd

City: Richmond State: VA Zip Code: 23226

Telephone: (804) 677 6431 Fax: ()

Email: Buck.Turnbull@Thalhimer.com

Property Owner Signature: [Signature]

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. Faxed or photocopied signatures will not be accepted.

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

Special Use Permit: Purpose

Girl Scouts of the Commonwealth of Virginia (GSCV), a one hundred year old organization, is a non profit organization investing in the development of girls ages 5-17, empowering them to transform the communities they serve and beyond. We serve 12,000 girls and 5,500 adult members throughout our council district. The council is relocating its office and headquarters as well as its council shop to the City of Richmond after having been away for over forty years. Our council serves 30 counties and six cities including the City of Richmond. Our normal business hours are from 8:30am to 4:30pm Monday through Friday. Our shop will be open during business hours and half day on Saturday. We are closed on Sundays. Our board, staff and membership will have access to the building up until 9:00pm for meetings and/or activities.

In order to establish our location and provide visibility of our headquarters, we are applying for a special use permit for signage with our official logo. The official logo of the council includes the name of the council as well as the Girl Scout trefoil. The proposed location of the signage is on the upper left hand corner of the Staples Mill Road side of the building at 4900 Augusta Avenue. (Please see the attached rendering to scale including dimensions). The proposed signage will be a total of 73.5 square feet. The proposed signage will be back lit at night with white LEDs.