



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

Monday, May 11, 2020

4:00 PM

Council Chamber, 2nd Floor - City Hall  
Virtual Meeting

### **Councilmembers Present**

The Honorable Cynthia Newbille, President  
The Honorable Chris Hilbert, Vice President (late arrival)  
The Honorable Andreas Addison (late arrival)  
The Honorable Kim Gray  
The Honorable Michael Jones  
The Honorable Kristen Larson  
The Honorable Stephanie Lynch (late arrival)  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Staff Present**

Lawrence Anderson, Council Chief of Staff  
Lisa Braxton, Council Management Analyst  
Haskell Brown, Interim City Attorney  
Meghan Brown, Deputy Council Chief of Staff  
Candice Reid, City Clerk  
RJ Warren, Deputy City Clerk

Council President Cynthia Newbille called the meeting to order at 4:00 p.m. and presided.

### **ELECTRONIC PARTICIPATION**

Council Management Analyst Lisa Braxton, in accordance with Ordinance No. 2020-093, adopted April 9, 2020, announced the meeting would be held through electronic communication means, and stated that notice of the meeting was provided to the public through a public information advisory issued on May 5, 2020, and through Legistar on the city website in accordance with usual practice. She also stated there would be no opportunities for public comment and no public hearings during the meeting.

### **Docket Review**

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2020-046 – retained on the Consent Agenda
2. Ord. 2020-047 – retained on the Consent Agenda
3. Ord. 2020-048 – retained on the Consent Agenda
4. Ord. 2020-083 – to be continued to Tuesday, May 26, 2020
5. Ord. 2020-089 – retained on the Consent Agenda

6. Ord. 2020-090 – to be amended and continued to Monday, June 8, 2020
7. Ord. 2020-100 – retained on the Consent Agenda
8. Ord. 2020-101 – retained on the Consent Agenda
9. Ord. 2020-102 – retained on the Consent Agenda
10. Ord. 2020-109 – retained on the Consent Agenda
11. Res. 2020-R013 – to be continued to Monday, July 27, 2020
12. Res. 2020-R030 – retained on the Consent Agenda
13. Res. 2020-R031 – retained on the Consent Agenda

Regular Agenda:

14. Ord. 2018-236 – to be continued to Tuesday, May 26, 2020
15. Ord. 2019-343 – to be continued to Tuesday, May 26, 2020
16. Ord. 2020-041 – to be continued to Tuesday, May 26, 2020
17. Ord. 2020-094 – retained on the Regular Agenda

*Councilor Stephanie Lynch joined the meeting.*

18. Res. 2020-R028 – retained on the Regular Agenda

Budget Related Papers:

19. Ord. 2020-049 – retained on the Regular Agenda
20. Ord. 2020-050 – retained on the Regular Agenda
21. Ord. 2020-051 – retained on the Regular Agenda
22. Ord. 2020-053 – retained on the Regular Agenda
23. Ord. 2020-054 – retained on the Regular Agenda
24. Ord. 2020-055 – retained on the Regular Agenda
25. Ord. 2020-056 – retained on the Regular Agenda
26. Ord. 2020-057 – retained on the Regular Agenda
27. Ord. 2020-058 – retained on the Regular Agenda
28. Ord. 2020-059 – retained on the Regular Agenda
29. Ord. 2020-060 – retained on the Regular Agenda
30. Ord. 2020-061 – retained on the Regular Agenda
31. Ord. 2020-062 – retained on the Regular Agenda
32. Ord. 2020-063 – retained on the Regular Agenda

33. Ord. 2020-068 – retained on the Regular Agenda
34. Ord. 2020-069 – retained on the Regular Agenda
35. Ord. 2020-070 – retained on the Regular Agenda
36. Ord. 2020-071 – retained on the Regular Agenda
37. Ord. 2020-072 – retained on the Regular Agenda
38. Ord. 2020-073 – retained on the Regular Agenda
39. Ord. 2020-074 – retained on the Regular Agenda
40. Ord. 2020-075 – retained on the Regular Agenda
41. Ord. 2020-076 – retained on the Regular Agenda
42. Ord. 2020-077 – retained on the Regular Agenda
43. Ord. 2020-078 – retained on the Regular Agenda
44. Ord. 2020-079 – retained on the Regular Agenda
45. Ord. 2020-080 – retained on the Regular Agenda
46. Ord. 2020-081 – retained on the Regular Agenda
47. Ord. 2020-082 – retained on the Regular Agenda

There were no comments or discussions concerning Consent and Regular Agenda items reviewed.

*Councilor Andreas Addison joined the meeting.*

### **City Reopening Strategy**

Robert “Bob” Steidel, deputy chief administrative officer – Operations, presented information regarding the reopening planning strategy for city facilities as certain COVID-19 restrictions are scheduled to be eased during phase one of the Commonwealth’s reopening. A copy of the information provided has been filed.

*Vice President Chris Hilbert joined the meeting.*

Acting Chief Administrative Officer Lenora Reid and Interim City Attorney Haskell Brown expressed their willingness to develop and apprise Council of social distancing guidelines regarding the usage of elevators prior to the reopening of city facilities.

Fire Chief Melvin Carter announced that the Richmond Fire Department, in collaboration with community leaders, will initiate a pilot program distributing personal protection equipment and COVID-19 information to underserved communities on Tuesday, May 12, 2020, at Armstrong High School.

Councilor Stephanie Lynch requested updated information regarding the number of COVID-19 cases at the Richmond Justice Center and juvenile correctional facilities.

Acting Chief Administrative Officer Lenora Reid stated that city administration has been working collaboratively with surrounding localities and ChamberRVA regarding reopening strategies.

**Overview of Res. 2020-R034 Bid**

Interim City Attorney Haskell Brown provided an overview and next steps regarding the bid process for parcels related to Res. 2020-R034, which includes the Public Safety building. Mr. Brown noted, that with the adoption of the proposed legislation, the drafted request for proposals is required to be reviewed by the Land Use, Housing and Transportation Standing Committee before its issuance to the public for solicitation.

Sharon Ebert, deputy chief administrative officer – Economic Development, informed Council that a prior unsolicited proposal received by Douglas Development was actually an incomplete application for parcels previously related to the Navy Hill Development project. Ms. Ebert declared that referenced parcels' appraisals will be completed by June 1<sup>st</sup>.

Councilor Kristen Larson requested information associated with the incomplete application as well as the appraisals of parcels related to the former Navy Hill Development project.

**Adjournment**

There being no further business, the meeting adjourned at 4:41 p.m.

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CITY CLERK