



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Minutes

Governmental Operations Standing Committee

Thursday, March 28, 2019

12:00 PM

Council Chamber, 2nd Floor - City Hall

Committee Members and Staff in Attendance

The Honorable Andreas Addison – Chair
The Honorable Michael Jones – Vice Chair
The Honorable Chris Hilbert – Alternate (*late arrival*)
Lisa Braxton, Interim Deputy City Clerk
Haskell Brown, Deputy City Attorney
Joyce Davis, Council Policy Analyst
Jamie Isley, Assistant City Clerk

Reported Absent

The Honorable Parker Agelasto – Member

Call to Order

Chair Andreas Addison called the meeting to order at 12:00 p.m.

Evacuation Announcement and Citizen Speaker Guidelines

Upon the Chair's request, Assistant City Clerk Jamie Isley provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

Public Comment

There were no public comments.

Approval of Minutes

There were no amendments or corrections to the meeting minutes of Thursday, February 28, 2019, and the Committee approved the minutes as presented.

Presentation(s)

Granicus Overview and Recommendations

Charles Todd, Information Technology director, presented the Committee with an overview of Granicus software capabilities along with recommendations for further streamlining Council processes with Granicus.

A copy of the presentation has been filed.

Alternate Member Chris Hilbert arrived at 12:03 p.m. and was seated.

Chair Andreas Addison requested information from the City Attorney's Office concerning the use of Public Educational and Governmental (PEG) fees for the re-cabling of Council Chamber.

Deputy City Attorney Haskell Brown informed the Committee that electronic voting is prohibited at Council meetings per the City Charter, and any amendment must be made through the General Assembly.

Mr. Todd provided the Committee with four priorities for Council with regards to Granicus.

- 1. Work with city administration to utilize Granicus for the official submission of legislation.*
- 2. Fully utilize the Granicus meeting management function.*
- 3. Acquire the necessary cabling for high definition video broadcasting.*
- 4. Have a fully operational boards and commissions function by July 1, 2019.*

Vice Chair Jones voiced concern in reference to transparency, and streaming Council meetings and information to additional platforms.

Performance Management

Brandis Ruffin, Council human resources liaison, presented the Committee with an assessment of current performance management practices, best practices for governing bodies, and recommendations for the future.

A copy of the presentation has been filed.

Chair Andreas Addison inquired about the next steps for Council in terms of performance management and requested that the recommendations be prioritized for an in-depth discussion during a future Organizational Development Standing Committee meeting.

Paper(s) for Consideration

The following ordinance was considered:

ORD. 2019-083

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept a marker, valued at approximately \$2,700.00, from Delta Sigma Theta Sorority, Incorporated, to be installed at the Hull Street Library located at 1400 Hull Street to commemorate the life of Dorothy Height, a Richmond native and nationally recognized civil rights activist.

Patron: Ms. Robertson

Council Policy Analyst Joyce Davis provided an introduction of ORD. 2019-083, and explained that the legislation would authorize installation of the marker with no fiscal impact to the city.

There were no further comments or discussions and **Member Hilbert moved to forward ORD 2019-083 to the April 8, 2019 Council meeting with recommendation to approve, which was seconded and unanimously approved.**

Board Vacancies

There were no board applications for review.

Staff Report

Council Policy Analyst Joyce Davis provided the Committee with the March staff report and noted that Council policy analysts will be keeping track of their respective Committee's requests for items to be added to the legislative proposals for the next Virginia General Assembly Session.

A copy of the report provided has been filed.

Discussion Item(s)

There were no items for discussion.

Adjournment

There being no further business, the meeting adjourned at 1:02 PM.