



# Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall  
900 East Broad Street, Richmond, Virginia 23219  
PHONE: (804) 646-6335 FAX: (804) 646-5789

**12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION**

LOCATION OF WORK: 535 W Broad St DATE: 5/26/2015

OWNER'S NAME: 535 W Broad LLC (VCU REF) TEL NO.: 804-727-9968

AND ADDRESS: PO BOX 843040 EMAIL: martinwl@vcu.edu

CITY, STATE AND ZIPCODE: Richmond VA 23284-3040

ARCHITECT/CONTRACTOR'S NAME: K&S Recycling TEL. NO.: 804-640-3081

AND ADDRESS: 1725 Forest Glen EMAIL: williamcgreene@gmail.com

CITY, STATE AND ZIPCODE: Henrico, VA 23238

Would you like to receive your staff report via email? Yes  No

### REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

### APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

### DETAILED DESCRIPTION OF PROPOSED WORK (Required):

#### STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

**PROPOSED.** (Include additional sheets of description if necessary, and **12 copies** of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See *instruction sheet for requirements*.)

The owner proposes to demolish the existing non-contributing gas station kiosk and canopy, and reroute electrical services to provide temporary perimeter lighting. Paved surfaces will be patched as necessary. Existing plantings will remain in place to help screen the site. This is a temporary move to remove an unsafe and unsightly non-contributing gas station while the VCU Real Estate Foundation develops plans for a permanent building to be erected on the site. As those plans are developed, the VCU Real Estate Foundation will be in communication with CAR staff and will submit designs to CAR for review as they are developed.

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): William Martin

(Space below for staff use only)

Received by Commission Secretary

APPLICATION NO. \_\_\_\_\_

DATE MAY 27 2015 4:17

SCHEDULED FOR \_\_\_\_\_

Note: CAR reviews all applications on a case-by-case basis.

