

INTRODUCED: September 11, 2017

AN ORDINANCE No. 2017-162

To authorize the Chief Administrative Officer to accept funds in the amount of \$4,500.00 from the Virginia Commission for the Arts and to appropriate the increase to the Fiscal Year 2017-2018 General Fund Budget by increasing estimated revenues and the amount appropriated to the Non-Departmental General Fund Budget by \$4,500.00 for the purpose of providing a grant of \$2,250.00 of such funds each to the Cadence Theatre Company and to CultureWorks, Inc.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: SEPT 25 2017 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$4,500.00 from the Virginia Commission for the Arts for the purpose of providing a grant of \$2,250.00 of such funds each to the Cadence Theatre Company and to CultureWorks, Inc.

§ 2. That the funds received are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, by increasing estimated revenues by \$4,500.00, increasing the amount appropriated for expenditures by \$4,500.00 and

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: SEPT 25 2017 REJECTED: _____ STRICKEN: _____

allotting to the Non-Departmental General Fund Budget the sum of \$4,500.00 for the purpose of providing a grant of \$2,250.00 of such funds each to the Cadence Theatre Company and to CultureWorks, Inc.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST
4-693/
AUG 21 2017
Office of the
Chief Administrative Officer

O&R REQUEST

DATE: August 18, 2017
TO: The Honorable Members of City Council
THROUGH: The Honorable Levar M. Stoney, Mayor
THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer
THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance & Administration
THROUGH: John Wack, Director of Finance
FROM: Jay A. Brown, Director of Budget & Strategic Planning
RE: Non-Departmental Budget Amendments Submitted to Council

EDITION: 1
RECEIVED
SEP 07 2017
OFFICE OF CITY ATTORNEY

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to amend the FY2018 General Fund Budget by appropriating a grant award in the amount of \$4,500 from the Virginia Commission for the Arts through the Local Government Challenge Grant Program to the Non-Departmental Budget for the fiscal year beginning on July 1, 2017 and ending June 30, 2018.

REASON: The City received a \$4,500 grant award on behalf the Cadence Theatre Company, a local arts organization, and CultureWorks, the organization managing the Arts and Culture Funding Consortium and administering local government funding to the member arts organizations. The award will be equally divided and passed-through Cadence Theatre Company and CultureWorks, with each organization receiving \$2,250

RECOMMENDATION: The administration recommends adoption of this Ordinance.

BACKGROUND: Each year, the Virginia Commission for the Arts challenges local governments to fund arts organization in their communities and provides up to \$5,000 (this year up to \$4,500 due to state budget considerations) on a dollar-for-dollar basis for the local government to pass-through to a local arts organization. This year, the City was approached by Cadence Theatre Company and CultureWorks to submit a Local Government Challenge Grant application to the

Virginia Commission for the Arts on their behalf. The City submitted a grant application that included both organizations which was subsequently awarded in the amount of \$4,500.

SOURCE

- New/increased revenue
- Existing general fund
- Fund Balance/Reserve/Contingency/Other Funding Source

FISCAL IMPACT/COST (current FY):

- **If Adopted:** There is no fiscal impact or cost associated with acceptance and appropriation of this award. The matching funds requirement has already been met through the City's Non-Departmental funding of the Arts and Cultural Funding Consortium (CultureWorks) and no additional City funds or other City resources are required.
- **If Not Adopted:** The City of Richmond will be unable to provide the Local Government Challenge Grant to the Awardees

FISCAL IMPLICATIONS Acceptance and appropriation of this award will leverage City funds already appropriated for funding arts organizations located in the City of Richmond. The awarded funds will pass-through the City directly to Cadence Theatre Company and CultureWorks.

BUDGET AMENDMENT NECESSARY: Yes, this will amend the FY2018 General Fund.

REVENUE TO CITY: Yes, this will increase revenue to the City by \$4,500.

DESIRED EFFECTIVE DATE: Upon Adoption.

REQUESTED INTRODUCTION DATE: September 11, 2017

CITY COUNCIL PUBLIC HEARING DATE: September 25, 2017

REQUESTED AGENDA: Consent.

RECOMMENDED COUNCIL COMMITTEE: Request a waiver.

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:

AFFECTED AGENCIES: None

RELATIONSHIP TO EXISTING ORD. OR RES.: Amends Ord. No. 2017-036

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Grant award letter from the Virginia Commission for the Arts and Memo from The Virginia Commission for the Arts capping the maximum award amount at \$4,500

STAFF: Chris Johnston – 646-5048

GENERAL FUND TRANSFER BUDGET ITEM DETAIL:

Existing Item – You must show the total appropriation/s for each budget item for your agency EXCEPT the budget item to receive funds

<u>FROM</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> (cost center #)	<u>Subprogram</u> (service code #)	<u>Transfer</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>

Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

AND/OR

New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

C: LEE DOWNBY
DOUGLAS DONLAP
MATTHEW PEANORD
CHRISTOPHER JOHNSTON



Received

JUN 27 2017

Office of the
Chief Administrative Officer

COMMONWEALTH of VIRGINIA

Commission for the Arts

MAIN STREET CENTRE
600 EAST MAIN STREET
SUITE 330
RICHMOND, VA 23219

MARGARET G. VANDERHYE
EXECUTIVE DIRECTOR

BOARD/COMMISSION MEMBERS

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LYNCHBURG, VA

KATHLEEN O'HARE
CHATHAM, VA

June 21, 2017

Selena Cuffee-Glenn, Chief Administrative Officer
Richmond, City of
900 East Broad Street, RM 201
Richmond, VA 23219

Grant I.D. #: 18-0453
Federal I.D. #: 546001556

Local Government Challenge Grant: \$4,500
Vendor I.D. # 0000058592

Dear Ms. Cuffee-Glenn;

It is a pleasure to inform you that the Virginia Commission for the Arts has awarded your locality a Local Government Challenge Grant for FY18 in the amount on the reference line above.

Your signature on the certification of assurances attached to the application indicated your agreement to the grant conditions. Any changes in the distribution of either the local or state funds must be reported to the Commission staff. In all published materials and announcements about your local re-granting program, acknowledgement must be made that the program is partially supported by the Virginia Commission for the Arts and the National Endowment for the Arts. High resolution logos for the VCA and NEA can be downloaded from the Commission website www.arts.virginia.gov

In order to release the funds, the Commission must receive written confirmation that your local government has fulfilled the matching requirement no later than **February 1, 2018**. The requirement is met through an appropriation of 2017 - 2018 local tax revenues for arts organizations matching or exceeding the amount of the grant.

The confirmation on official letterhead must include the following:

1. A list of the organizations that received funding with a breakout of the Commission's \$ share and the local government's \$ share, and the total award to each organization.
2. This confirmation must take the form of the appropriate page of your jurisdiction's approved 2017 - 2018 budget and/or a copy of the check(s) to the sub-grantee(s).
3. A brief summary of how the LGCG matching grant impacts your locality.

The Commission is grateful for your contribution in making high quality arts activities available to the citizens of Virginia. Please accept our best wishes for your continued success.

Sincerely,

Margaret Vanderhaye
Executive Director

From: Vanderhve, Margaret (VCA)
To: Vanderhve, Margaret (VCA)
Subject: A Memo to Local Government Challenge Grant Applicants
Date: Thursday, April 20, 2017 3:44:56 PM

To our Local Government Challenge Grant applicants:

The final numbers have come in for the FY18 state budget for the Virginia Commission for the Arts. Since the final budget was approved, we have had to find additional savings.

Part of the Commission's original savings strategies included a contingency plan to cap the Local Government Challenge Grants at \$4,500. This morning, the Commission Board made the difficult decision to adopt that \$4,500 cap for FY18. We regret this painful but necessary step to address the funding shortfall we had hoped to avoid. We have not previously reduced our Local Government Challenge Grant funds, and we hope to avoid doing so in the future.

We hope that despite the reductions we have had to make to make, you and our local government partners can find a way to maintain your level of commitment to your community arts organizations and programs.

We wanted you to have the information about the decision as soon as possible so you could make necessary adjustments in your own budget planning. Please feel free to email me with any questions.

Sincerely,

Margaret G. Vanderhve
Executive Director
Virginia Commission for the Arts
1001 East Broad Street, Suite 330
Richmond, Virginia 23219
804-225-3132
margaret.vanderhve@vca.virginia.gov

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