



# City of Richmond

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## Meeting Minutes - Final Planning Commission

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Tuesday, June 4, 2024

6:00 PM

5th Floor Conference Room

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To access the meeting via Microsoft Teams: <https://bit.ly/CPC-Richmond-2024>

This meeting was held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

### Call To Order

Mr. Poole called the meeting to order at 6:00 p.m.

### Roll Call

- Present 7 - \* Commissioner Burchell Pinnock, \* Commissioner Rebecca Rowe, \* Commissioner Dakia K. Knight, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Rodney Poole, \* Commissioner Lincoln Saunders, and \* Commissioner Brian White
- Absent 2 - \* Commissioner Samuel Young, and \* Commissioner Andreas Addison

### Chair's Comments

Mr. Poole welcomed new member, Brian White, to the Planning Commission, while bidding farewell to Vivek Murthy. Mr. Poole presented a Resolution of Appreciation to Mr. Murthy, in honor of his nearly nine years of service to the commission.

### Approval of Minutes

1. [PDRMIN 2024.014](#) CPC Draft Meeting Minutes - May 21, 2024

**A motion was made by Commissioner Pinnock, seconded by Commissioner Knight, that the May 21, 2024 Minutes be adopted. The motion carried by the following vote:**

- Aye --** 4 - \* Commissioner Burchell Pinnock, \* Commissioner Dakia K. Knight, \* Commissioner Rodney Poole and \* Commissioner Brian White
- Abstain --** 2 - \* Commissioner Rebecca Rowe and \* Commissioner Elizabeth Hancock Greenfield

### Director's Report

Kevin Vonck, Director of Planning and Development Review, provided updates on upcoming public engagement events, including discussions on the Cultural Heritage Stewardship Plan and the Zoning Code Refresh.

### Consideration of Continuances and Deletions from Agenda

None.

**Consent Agenda**

The Consent Agenda items were considered by the Commission as a group, and there was a single combined public hearing held for all items listed on the Consent Agenda.

There were no speakers during the public comment period.

Mr. Pinnock noted that he would be recusing himself from voting on Item #7 (ORD. 2024-144).

**A motion was made by Commissioner Greenfield, seconded by Commissioner Saunders, that the consent agenda be adopted with the recommendations in the staff report. The motion carried unanimously, with Mr. Pinnock recusing himself from voting on Item #7.**

**Aye --** 7 - \* Commissioner Burchell Pinnock, \* Commissioner Rebecca Rowe, \* Commissioner Dakia K. Knight, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Rodney Poole, \* Commissioner Lincoln Saunders and \* Commissioner Brian White

- 2. [ORD. 2024-135](#) To declare a public necessity for and to authorize the acquisition by gift of the parcel of real property known as 436 Calhoun Street, and commonly known as the “Calhoun Family Investment Center,” from the Richmond Redevelopment and Housing Authority, for the purpose of maintaining such parcel as a community center. (3rd District)

**This item was recommended for approval.**

- 3. [ORD. 2024-138](#) To authorize the special use of the property known as 3024 3rd Avenue for the purpose of a two-family detached dwelling, upon certain terms and conditions. (6th District)

**This item was recommended for approval.**

- 4. [ORD. 2024-139](#) To authorize the special use of the property known as 1416 Bryan Street for the purpose of two two-family detached dwellings, upon certain terms and conditions. (6th District)

**This item was recommended for approval.**

- 5. [ORD. 2024-140](#) To authorize the special use of the property known as 6209 Forest Hill Avenue for the purpose of a single-family detached dwelling with an accessory building, upon certain terms and conditions. (4th District)

**This item was recommended for approval.**

- 6. [ORD. 2024-141](#) To authorize the special use of the property known as 1609 Pollock Street for the purpose of up to three two-family detached dwellings, upon certain terms and conditions. (6th District)

**This item was recommended for approval.**

7. [ORD. 2024-144](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$13,400,966.00 from the Virginia Department of General Services and to appropriate the increase to the Fiscal Year 2023-2024 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Works' Enslaved African Heritage Campus project in the Capital Investment Opportunities category by \$13,400,966.00 for the purpose of funding the planning and development of a Slavery and Freedom Heritage Site in Richmond.

**This item was recommended for approval.**

8. [ORD. 2024-145](#) To amend Ord. No. 2022-284, adopted Nov. 14, 2022, as previously amended by Ord. No. 2023-258, adopted Oct. 10, 2023, which accepted the second tranche of American Rescue Plan Act funds and appropriated such funds to the General Fund Budget and Capital Budget for certain agencies and contingencies, by transferring funds from certain previously identified projects as part of the city's American Rescue Plan Act Spend Plan and transferring such funds to existing or new projects.

**This item was recommended for approval.**

### **Regular Agenda**

There were no items on the regular agenda.

### **Council Action Update and Upcoming Items**

Alyson Oliver, Planning Commission Secretary, gave an overview of items adopted and introduced at the May 27, 2024 City Council Meeting.

### **Adjournment**

Mr. Poole adjourned the meeting at 6:14 p.m.