



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)

## Informal Meeting Minutes

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Monday, March 13, 2023

4:00 PM

Council Chamber, 2nd Floor - City Hall

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### **Councilmembers Present**

The Honorable Michael Jones, President  
The Honorable Kristen Nye, Vice President (early departure)  
The Honorable Andreas Addison  
The Honorable Katherine Jordan  
The Honorable Ann-Frances Lambert  
The Honorable Stephanie Lynch  
The Honorable Cynthia Newbille  
The Honorable Ellen Robertson (late arrival)  
The Honorable Reva Trammell

### **Staff Present**

Lisa Braxton, Council Management Analyst, Principal  
Tori Cotman, Assistant City Attorney  
LaTasha Holmes, Council Chief of Staff  
Candice Reid, City Clerk  
Tabrica Rentz, Deputy City Attorney  
RJ Warren, Deputy City Clerk

### **Call to Order**

Council President Michael Jones called the meeting to order at 4:07 p.m. and presided.

### **Chamber Emergency Evacuation Announcement**

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2022-268 – retained on the Consent Agenda

2. Ord. 2023-055 – retained on the Consent Agenda
3. Ord. 2023-056 – retained on the Consent Agenda
4. Ord. 2023-058 – retained on the Consent Agenda
5. Ord. 2023-059 – retained on the Consent Agenda
6. Res. 2023-R013 – retained on the Consent Agenda
7. Res. 2023-R014 – retained on the Consent Agenda

Regular Agenda:

There were no Regular Agenda items.

Councilor Ann-Frances Lambert reiterated a prior request to be added as a co-patron of Res. 2023-R013.

There were no further comments or discussions concerning Consent Agenda items reviewed.

*Councilor Katherine Jordan requested to be added as a co-patron of Ord. 2023-056.*

### **Closed Session**

At 4:09 p.m., Councilor Cynthia Newbille moved that the City Council go into a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss and consider possible disciplinary action regarding the city attorney and the possible appointment of an interim city attorney.

The motion was seconded and approved: Ayes 8, Addison, Jordan, Lambert, Lynch, Trammell, Newbille, Nye, Jones. Noes None. Robertson had not yet arrived.

*Councilor Ellen Robertson arrived at 4:25 p.m. and joined the closed session.*

*Vice President Kristen Nye departed the meeting at 6:01 p.m.*

Councilor Katherine Jordan motioned to exit closed session. The motion was seconded and approved: Ayes 8, Addison, Jordan, Lambert, Robertson, Lynch, Trammell, Newbille, Jones. Noes None. Nye had departed.

Councilors reconvened in open session at 6:03 p.m.

CERTIFICATION OF CLOSED MEETING

March 13, 2023

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,  
BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

CERTIFYING:

- Michael J. Jones, President
- Kristen Nye, Vice President (certified prior to departure)
- Andreas D. Addison
- Katherine Jordan
- Ann-Frances Lambert
- Cynthia I. Newbille
- Stephanie A. Lynch
- Ellen F. Robertson
- Reva M. Trammell

DECLINING TO CERTIFY:

**Adjournment**

There being no further business, the meeting adjourned at 6:04 p.m.

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CITY CLERK