



**DRAFT Sign Posting Policy Established by the City Planning Commission**

1. The sign(s) shall contain the words “Zoning Change Pending” together with the words “For Info on Planning Commission Hearing Please Call (804) 646-6304.”
2. The sign(s) shall be posted along each street frontage of the property, and shall be located at approximately the mid-point of the street frontage in such manner as to be readable from the street. In the case of street frontages greater than 1000 feet in length, signs shall be posted at approximately 500-foot intervals. The required number and/or location of signs may be adjusted by the secretary of the planning commission, provided that the spirit and intent of the notice requirements are met.
3. The sign(s) shall not be illuminated.
4. The secretary of the planning commission shall keep a photo of the sign(s) verifying that the sign(s) is posted as required.
5. The applicant shall be responsible for notifying the secretary of the planning commission the theft or damage of any required sign. Any sign which is the subject of theft or damage shall immediately be replaced or repaired in accordance with this policy.
6. The color, size and material of the sign(s) shall be constructed as shown by the sign attached to this policy.