

INTRODUCED: July 24, 2017

AN ORDINANCE No. 2017-140

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$5,000.00 from Share Our Strength, and to appropriate the increase to the Fiscal Year 2017-2018 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Parks, Recreation and Community Facilities by \$5,000.00 for the purpose of providing funds to increase the number of meals served to children in low-income areas of the city of Richmond through the City’s Summer Food Service Program.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney

PUBLIC HEARING: SEPT 11 2017 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$5,000.00 from Share Our Strength for the purpose of providing funds to increase the number of meals served to children in low-income areas of the city of Richmond through the City’s Summer Food Service Program.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, by increasing estimated revenues

AYES:            9            NOES:            0            ABSTAIN:            \_\_\_\_\_

ADOPTED:    SEPT 11 2017    REJECTED:    \_\_\_\_\_    STRICKEN:    \_\_\_\_\_

by \$5,000.00, increasing the amount appropriated for expenditures by \$5,000.00, and allotting to the Department of Recreation, Parks and Community Facilities the sum of \$5,000.00 for the purpose of providing funds to increase the number of meals served to children in low-income areas of the city of Richmond through the City's Summer Food Service Program.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

4-6651
JUN 15 2017

Office of the
Chief Administrative Officer

O&R REQUEST

DATE: May 30, 2017

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: Levar M. Stoney, Mayor

Handwritten signature and date: 6/22/17

RECEIVED

JUN 23 2017

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

Handwritten signature

OFFICE OF CITY ATTORNEY

THROUGH: Debbie Jackson, Interim Deputy CAO for Human Services

THROUGH: Lenora Reid, Deputy CAO for Finance and Administration

Handwritten initials

THROUGH: Jay A. Brown, Ph.D., Director of Budget and Strategic Planning

Handwritten initials: JAB

FROM: Deborah Morton, Interim Director
Parks, Recreation and Community facilities

Handwritten initials: DM

RE: Acceptance and appropriation of grant funds to administer nutrition, and health-family education for youth and families in community recreation programs and in Child and Adult Care Program (CACFP) after-school programs.

ORDINANCE OR RESOLUTION NO.:

PURPOSE: To authorize the Chief Administrative Officer to accept grant funds in the amount of \$5,000 from the Virginia No Kid Hungry Campaign and to appropriate the increase to the Department of Parks, Recreation and Community Facilities (DPRCF) Special Fund Budgets for the purpose of increasing the number of healthy meals served through the US Department of Agriculture (USDA) and the Virginia Department of Health (VDH) Summer Food Service Program (SFSP), which is sponsored through the Department of Parks, Recreation and Community Facilities (DPRCF).

REASON: The City of Richmond through its Department of Parks, Recreation and Community Facilities (DPRCF) is seeking approval to accept a grant award in the amount of \$5,000; the award is being made by the Virginia No Kid Hungry Campaign. The grant will provide additional funding that will aid in increasing the number of meals served to children in low-income areas.

RECOMMENDATION: It is recommended that this funding is appropriated to the Department of Parks, Recreation and Community Facilities Special Fund Budget FY2018.

BACKGROUND: The Department (DPRCF) has sponsored the Summer Food Service Program (SFSP) for more than 40 years. The SFSP is the premier child nutrition service program providing children with healthy meals during summer months. The programs provided over 218,000 meals to youth at approximately 100 different feeding sites throughout the Richmond area in FY 2016-2017.

SFSP feeding sites are located to ensure that every child who wants to participate is within walking distance. This grant agreement period is June 19 thru September 30, 2017.

**FISCAL IMPACT/COST:** The City will receive \$5,000 in grant funding to support materials, supplies, and education to program participants.

**FISCAL IMPLICATIONS:** The acceptance of this award will allow the Department's SFSP to expand awareness and increase the number of meals served to program youth.

**BUDGET AMENDMENT NECESSARY:** Yes. Amends to the 2018 Special Fund Budget, Ordinance No. 2017-037.

**REVENUE TO CITY:** The City of Richmond Department of Parks, Recreation and Community Facilities will receive \$5,000 in revenue from the Virginia No Kid Hungry Campaign

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** June 26, 2017

**CITY COUNCIL PUBLIC HEARING DATE:** July 24, 2017

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Education and Human Services

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Department of Parks, Recreation, and Community Facilities,

**RELATIONSHIP TO EXISTING ORD. OR RES.:** None

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Letter of Grant Award

**STAFF:** Deborah E. Morton, Interim Director  
Parks, Recreation and Community Facilities, 646-5714

Raqiyah S. Waajid, Program Coordinator  
Parks, Recreation and Community Facilities, 646-1442



10101  
2017

TEL: 804.775.1111  
FAX: 804.775.1111

NOKIDHUNGRY.ORG

May 4, 2017

Raqiyah Waajid  
Recreation Program Coordinator  
Richmond Parks and Recreation  
1209 Admiral St, Richmond, Virginia 23220

Dear Raqiyah,

Congratulations! Share Our Strength and the Virginia No Kid Hungry Campaign are pleased to award a grant of **\$5,000.00** to **Richmond Parks and Recreation**. The purpose of this grant is to begin a Summer Food Service Program (SFSP) or Seamless Summer Option (SSO) program or to increase the number of meals served in your current program, as outlined in your recent proposal.

*Using Grant Funds*

The approved grant amount may be used only for the budget items you outlined to help implement your summer meals program. Funds must be spent by September 2017. Budget changes may be requested in advance, in writing, to Share Our Strength by emailing [GrantsHelpDesk@strength.org](mailto:GrantsHelpDesk@strength.org) with your organization's name and budget request. **If you are unable to start your summer meals program this summer or use your funds as intended, please notify Share Our Strength and return the funds before July 15, 2017.**

*Grant Period*

It is our understanding that you will operate your program this summer and report on all months served, beginning with your Program Start Date: **June 19, 2017**. Please reach out to your No Kid Hungry program or grant contact if you encounter challenges or delays starting your program on time, continuing your program throughout the summer, or spending the grant funds before the end of the grant cycle in September.

*Reporting Requirements*

**By accepting these grant funds, you agree to provide us with a one-time report following your summer meals program, due on September 30, 2017 via the No Kid Hungry Grants Portal.** Please reach out to your No Kid Hungry program or grant contact if you encounter challenges or delays starting your program on time, continuing your program through completion, or spending the grant funds before the end of the grant period.

*Changes in Programming & Public Charity Status*

This grant is contingent on your organization's status as an SFSP or SSO Sponsor/Site. Your organization must be an approved provider at the time this grant is implemented. If you are not approved as a SFSP or SSO provider, your current program is discontinued, or there is any change in your public charity or school status, you are required to notify Share Our Strength and return these grant funds.

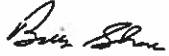
*Site Visits and Publicity Efforts*

As a condition of this grant, your organization agrees to participate in site visits and/or publicity efforts relating to this grant, by either Share Our Strength or the Virginia No Kid Hungry campaign. Please note that all such site visits or publicity efforts will be coordinated in advance and with consideration of your organization's availability and schedule.

If you have questions about any of the conditions described in this letter, or about your grant in general, please contact Liz Evancho, Associate Director of Grants Administration, at [eevancho@strength.org](mailto:eevancho@strength.org).

I offer you my thanks for your daily efforts to end childhood hunger. Share Our Strength is pleased to support your important work and looks forward to hearing about your progress throughout the year.

Sincerely,



Bill Shore

Founder and CEO

---