

INTRODUCED: March 24, 2014

AN ORDINANCE No. 2014-73-53

To amend and reordain City Code § 114-930.3, concerning the Commission of Architectural Review, for the purpose of reflecting certain organizational and name changes by revising (i) the reference to the “Alliance to Conserve Old Richmond Neighborhoods” to refer instead to the “Better Housing Coalition” and (ii) the reference to the “James River Chapter of the American Institute of Architects” to refer instead to the “Richmond Chapter of the American Institute of Architects.”

Patrons – Mr. Baliles and President Samuels

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: APR 28 2014 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That section 114-930.3 of the Code of the City of Richmond (2004) be and is hereby amended and reordained as follows:

Sec. 114-930.3. Commission of architectural review.

(a) *Established.* There is hereby created and established a commission of architectural review, referred to in this division as the “commission.”

(b) *Composition; terms of office; compensation.* The commission of architectural review shall consist of nine members. The members shall be appointed by the city council for

AYES: 8 NOES: 0 ABSTAIN: _____

ADOPTED: APR 28 2014 REJECTED: _____ STRICKEN: _____

terms of office of three years from the date of appointment. The provisions of section 2-836 of this Code shall be applicable to all members of the commission. Appointments to the commission shall be as follows:

(1) One of the members shall be appointed from a list of at least three nominees submitted by the [~~Alliance to Conserve Old Richmond Neighborhoods~~] Better Housing Coalition;

(2) One shall be appointed from a list of at least three nominees submitted by the [~~James River~~] Richmond Chapter of the American Institute of Architects;

(3) One shall be appointed from a list of at least three nominees submitted by the Historic Richmond Foundation;

(4) One shall be appointed from a list of at least three nominees submitted by the Richmond Association of Realtors; and

(5) Five shall be citizens of the city appointed at large.

Vacancies on the commission shall be filled in the same manner. One of the at-large members shall serve a concurrent term on the urban design committee of the planning commission. No officer or employee of any organization that may nominate candidates for appointment to the commission shall be appointed as a member of the commission. For members appointed at large, any individual, preservation organization, professional organization, or civic group may nominate individuals to serve on the commission. The members of the commission shall serve as such without compensation.

(c) *Secretary.* The director of the department of planning and development review shall appoint a secretary for the commission of architectural review, who shall be a qualified

employee of that department. The secretary shall keep a record of all resolutions, proceedings and actions of the commission.

(d) *Responsibilities and duties.* The commission of architectural review shall have the power and authority to issue or deny certificates of appropriateness for construction, alteration, reconstruction, repair, restoration, or demolition within any old and historic districts. In addition, the commission shall have the duty to:

(1) Hold regular meetings for consideration of certificates of appropriateness and other meetings as needed to carry out the responsibilities set forth in this section.

(2) Assist and advise the city council, the mayor, the chief administrative officer, the planning commission, the board of zoning appeals, property owners and individuals in matters involving historic resources relating to appropriate land use, zoning, and other issues.

(3) Maintain documentation on historic resources throughout the city.

(4) Undertake studies for the planning commission and the city council on historic resources of the city for the master plan and other planning efforts.

(5) Document and recommend to the planning commission and city council the creation and amendment of old and historic districts.

(6) Adopt architectural guidelines and architectural standards applicable to properties located in old and historic districts.

(7) Adopt guidelines for the delegation to the secretary of the review and approval of applications for certificates of appropriateness.

(8) Sponsor educational and informational activities, which publicize historic preservation efforts which include, but are not limited to, speaking engagements, publications, press releases, and audio and visual presentations.

(9) Investigate and recommend districts, buildings, structures, and sites of historic, architectural or cultural importance to the city, the commonwealth, or the United States of America which should be preserved and protected and report on these historic resources to the mayor, chief administrative officer, city council or planning commission.

(e) *Rules of procedure.* The commission of architectural review shall be authorized to adopt rules of procedure for the transaction of its business and implementation of the purposes of this division. The rules of procedure shall not conflict with this division.

§ 2. This ordinance shall be in force and effect upon adoption.



Richmond City Council

The Voice of the People

Richmond, Virginia

Office of the Council Chief of Staff

Ordinance/Resolution Request

TO Allen Jackson, City Attorney

THROUGH Lou Ali, Council Chief of Staff *LA*

FROM Steven Taylor, Council Policy Analyst

COPY Jon Baliles, 1st District Council Member
Eli Wong, 1st District Liaison
Haskell Brown, Deputy City Attorney
Vincent Jones, Council Deputy Chief of Staff

RECEIVED
FEB 28 2014

OFFICE OF CITY ATTORNEY

DATE February 27, 2014

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TITLE Amending City Code Section 114-930.3 regarding Nominees to the Commission of Architectural Review

This is a request for the drafting of an **Ordinance** **Resolution**

REQUESTING COUNCILMEMBER/PATRON

Jon Baliles

SUGGESTED STANDING COMMITTEE

Land Use, Housing & Transportation

ORDINANCE/RESOLUTION SUMMARY

Patron requests that Section 11-930.3(b)(1) of the City Code be amended so that the Council considers choosing one member of the Commission of Architectural Review (CAR) from a list of three nominees from the Better Housing Coalition rather than the Alliance to Conserve Old Richmond Neighborhoods (the Alliance) because the Alliance had been merged into the Better Housing Coalition.

The patron further requests that Section 11-930.3(b)(2) be amended so that the Council chooses one member of CAR from a list of nominees submitted by the Richmond Chapter of the American Institute of Architects rather than the James River Chapter of the of the American Institute of Architects because the organization has had a recent name change.

BACKGROUND

The City Clerk's Office has learned that the Alliance to Conserve Old Richmond Neighborhoods has been merged into the Better Housing Coalition, and the James River Chapter of the

American Institute of Architects has changed its name to the Richmond Chapter of the American Institute of Architects. The proposed amendments to the City Code are necessary to reflect current names of these organizations to reflect their names accurately.

FISCAL IMPACT STATEMENT

Fiscal Impact Yes No

Budget Amendment Required Yes No

Estimated Cost or Revenue Impact \$ N/A

Attachment/s Yes No