

**Application for SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- ☒ **special use permit, new**
☐ **special use permit, plan amendment**
☐ **special use permit, text only amendment**

Project Name/Location

Property Address: 5605 Grove Avenue

Date: 1-27-21

Tax Map #: W020-0186/016 Fee: \$1,200.00

Total area of affected site in acres: 0.399

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: R-4 with a Special Use Permit

Existing Use: retail and apartment

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

office

Existing Use: retail and apartment

Is this property subject to any previous land use cases?

Yes
☒

No
☐

If Yes, please list the Ordinance Number: 2009-200-204

Applicant/Contact Person: Jennifer Mullen

Company: Roth Jackson Gibbons Conklin PLC

Mailing Address: 1519 Summit Avenue, Suite 102

City: Richmond

State: VA

Zip Code: 23230

Telephone: (804) 977-3374

Fax: ()

Email: jmullen@rothjackson.com

Property Owner: S2 5605, LLC

If Business Entity, name and title of authorized signee: Brock Saunders

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 58 Broad Street Rd

City: Manakin Sabot

State: VA

Zip Code: 23103

Telephone: ()

Fax: ()

Email:

Property Owner Signature: J. Brock Saunders

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)