

INTRODUCED: October 7, 2024

AN ORDINANCE No. 2024-262

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$53,054.00 from the Virginia Department of Criminal Justice Services and to appropriate the increase to the Fiscal Year 2024-2025 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Office of the Commonwealth's Attorney for the City of Richmond's Victim Witness Special Fund by \$53,054.00, for the purpose of funding a victim witness program.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: OCT 15 2024 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, be and is hereby authorized to accept funds in the amount of \$53,054.00 from the Virginia Department of Criminal Justice Services for the purpose of funding a victim witness program.

§ 2. That Article I, Section 2 of Ordinance No. 2024-099, adopted May 13, 2024, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30,

AYES: 7 NOES: 0 ABSTAIN: _____

ADOPTED: OCT 15 2024 REJECTED: _____ STRICKEN: _____

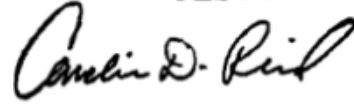
2025, and made appropriations thereto, be and is hereby amended by increasing estimated revenues by \$53,054.00, increasing the amount appropriated for expenditures by \$53,054.00, and allotting to the Office of the Commonwealth's Attorney for the City of Richmond's Victim Witness Special Fund the sum of \$53,054.00, for the purpose of funding a victim witness program.

§ 3. This ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

CITY ATTORNEY'S OFFICE

**A TRUE COPY:
TESTE:**



City Clerk



City of Richmond

900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov

Master

File Number: Admin-2024-1259

File ID: Admin-2024-1259

Type: Request for Ordinance or Resolution

Status: Regular Agenda

Version: 1

Reference:

In Control: City Clerk Waiting Room

Department:

Cost:

File Created: 09/27/2024

Subject:

Final Action:

Title: To authorize the City’s Chief Administrative Office to accept funds in the amount of \$53,054 from the Department of Criminal Justice Grant and to amend the Commonwealth’s Attorney FY2025 Special Fund Budget by appropriating the same for the purpose of increasing the Victim/Witness Services Grant Award.

Internal Notes:

Code Sections:

Agenda Date: 10/15/2024

Indexes:

Agenda Number:

Patron(s):

Enactment Date:

Attachments: WD Ord. Accept \$53054.00 SF Budget for Victim Witness Svcs. - AATF.pdf, Award Letter - VOCA AATF.pdf

Enactment Number:

Contact:

Introduction Date:

Drafter: Meghan.Brown@rva.gov

Effective Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	9/27/2024	Sheila White	Approve	10/1/2024
1	2	9/27/2024	Cynthia Osborne - FYI	Notified - FYI	
1	3	9/27/2024	Sabrina Joy-Hogg	Approve	10/1/2024
1	4	9/27/2024	Jeff Gray - FYI	Notified - FYI	
1	5	10/2/2024	Lincoln Saunders	Approve	10/4/2024
1	6	10/4/2024	Mayor Stoney	Approve	10/16/2024

History of Legislative File

Master Continued (Admin-2024-1259)

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File Admin-2024-1259

Title

To authorize the City’s Chief Administrative Office to accept funds in the amount of \$53,054 from the Department of Criminal Justice Grant and to amend the Commonwealth’s Attorney FY2025 Special Fund Budget by appropriating the same for the purpose of increasing the Victim/Witness Services Grant Award.

Body

O & R Request

DATE: October 3, 2024 **EDITION:** 2
TO: The Honorable Members of City Council
THROUGH: The Honorable Levar M. Stoney, Mayor
THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer
THROUGH: Sabrina Joy-Hogg, Deputy Chief Administrative Officer
THROUGH: Sheila White, Director of Finance
FROM: Meghan Brown, Director of Budget & Strategic Planning
RE: To Amend the FY25 Special Fund Budget Ordinance #2024-099

PURPOSE: To authorize the City’s Chief Administrative Office to accept funds in the amount of \$53,054 from the Department of Criminal Justice Grant and to amend the Commonwealth’s Attorney FY2025 Special Fund Budget by appropriating the same for the purpose of increasing the Victim/Witness Services Grant Award.

BACKGROUND: The FY2025 Victim/Witness Services Grant Award to the City was increased by \$53,054; from an anticipated amount of \$704,854 to 757,908. Because the Adopted FY2025 Special Fund Budget (Ordinance #2024-099) appropriated an anticipated amount of \$704,854 the additional \$53,054 of unanticipated grant funds must now be accepted and appropriated.

COMMUNITY ENGAGEMENT: After introduction, the proposed Ordinance will be referred to a future Finance and Economic Development Standing Committee meeting for discussion, where the public is encouraged to attend and provide comments; subsequent to Finance and Economic Development Standing Committee recommendation to City Council, Council to hold a public hearing regarding the proposed Ordinance.

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: Assisting Crime Victims

FISCAL IMPACT: The City of Richmond will receive \$53,054 in additional funds from the Department of Criminal Justice for the Victim/Witness Services Program services for an FY2025 program total of \$757,908.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: October 7, 2024 (Special Meeting) or October 15, 2024

CITY COUNCIL PUBLIC HEARING DATE: November 12, 2024 or December 9, 2024

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Finance Committee

AFFECTED AGENCIES: The Department of Finance, Department of Budget and Strategic Planning and the Office of the Commonwealth's Attorney.

RELATIONSHIP TO EXISTING ORD. OR RES.: Amends the FY2025 Special Fund Ordinance No. 2024-099

ATTACHMENTS: Virginia Department of Criminal Justice Services Award Letter dated July 17, 2025.

STAFF: Sharron Saunders, Commonwealth Attorney's Office: Victim/Witness Services, Director 804-64



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

July 17, 2024

Lincoln Saunders
Chief Administrative Officer
900 East Broad Street, Room #201
Richmond, Virginia 23219

RE: Richmond City Victim Witness Services

Dear Lincoln Saunders:


Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **25-O1193VW22** and was approved for a total award of **\$757,908**, funded in part through Award Numbers **2022-15POVC-22-GG-00681-ASSI**, **2022-15POVC-22-GG-00681-ASSI**, **2023-15POVC-23-GG-00472-ASSI**. The project period is **7/1/2024** through **6/30/2025**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. Additionally, if you cannot access your grant in OGMS, your application may be under negotiation. Please check your email and/or spam for OGMS correspondence and follow up with your DCJS Grant Monitor.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Chrissy Smith** at **804 339 9137** or via email at chrissy.smith@dcjs.virginia.gov.

Sincerely,


Jackson Miller



STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

Victim Witness Grant Program (Final)

Subgrantee:	Richmond City	
DCJS Grant Number:	25-O1193VW22	UEI Number: EG4LF5GYLK81
Grant Start Date:	7/1/2024	Grant End Date: 6/30/2025
Federal Grant Number:	2022-15POVC-22-GG-00681-ASSI, 2022-15POVC-22-GG-00681-ASSI, 2023-15POVC-23-GG-00472-ASSI	
Federal Awardee:	OVC	
Federal Catalog Number:	16.588	
Project Description:	To provide direct services for crime victims.	
Federal Start Date:	7/1/2024	

Federal Funds:	\$464,118
General Funds:	\$293,790
Special Funds:	<u>\$0</u>
Total Budget:	\$757,908
Indirect Cost Rate: _____% *If applicable	

Project Director	Project Administrator	Finance Officer
Sharron Saunders Victim Witness Director 400 North 9th Street, Suite 100 Richmond, Virginia 23219 804-646-3517 sharron.saunders@rva.gov	Lincoln Saunders Chief Administrative Officer 900 East Broad Street, Room #201 Richmond, Virginia 23219 804-646-5648 lincoln.saunders@rva.gov	David Rekas Finance Officer 900 East Broad Street Richmond, Virginia 23219 804-646-5776 David.Rekas@rva.gov

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____
Authorized Official (Project Administrator)

Title: _____

Date: _____

APPROVED AS TO FORM

Assistant City Attorney