

# City of Richmond

*City Hall  
Richmond VA, 23219  
(p) 804.646.6304  
(f) 804.646.5789*



## Meeting Minutes

**Monday, April 4, 2016**

**1:30 PM**

**5th Floor Conference Room**

**Planning Commission**

**Call To Order**

Mr. Law called the meeting to order at 1:30 p.m.

**Roll Call**

- **Present** 7 - \* Mr. Melvin Law, \* Mr. David Johannas, \* Mr. Jeffrey Sadler, \* Ms. Selena Cuffee-Glenn, \* Mr. Vivek Murthy, \* Ms. Elizabeth Greenfield, and \* Mr. Max Hepp-Buchanan
- **Absent** 2 - \* Mr. Rodney Poole, and \* Ms. Ellen Robertson

**Chair's Comments**

Mr. Law welcomed everyone who was present.

**Approval of Minutes**

**Mr. Sadler requested the minutes be reviewed and presented again at the April 4, 2016 meeting.**

March 21, 2016 Meeting Minutes

**Attachments:** [Draft Meeting Minutes, March 21, 2016.pdf](#)

**Director's Report**

There was no Director's Report.

**- Council Action Update**

Mr. Thompson stated the resolution regarding advertising and mailings has been continued to City Council's May 9th meeting and will go to Government Operations April 28. At the last City Council meeting, the following special use permits were approved as recommended by the Planning Commission, 501 and 503 Maple Avenue, 1608 West Cary Street, 3301 West Lawson, 3210 Chamberlayne Avenue, 1401 West Leigh Street and Catherine Street.

To declare a public necessity and to initiate an amendment to the City's zoning ordinance making the Department of Planning and Development Review, instead of the Office of the City Clerk, responsible for the mailing of required notices of City Planning Commission meetings.

**Attachments:** [Res. No. 2016-R007](#)

**Consideration of Continuances and Deletions from Agenda**

1. To conditionally rezone the property known as 2801 East Main Street from the M-1 Light Industrial District to the B-5 Central Business District, upon certain proffered conditions.

**Attachments:** [Ord. No. 2015-245](#)  
[Staff Report](#)  
[Location Map](#)  
[Survey](#)  
[Application](#)  
[Proffers](#)

**A motion was made by Ms. Cuffee-Glenn, seconded by Mr. Sadler, that this item be continued to the May 2, 2016 meeting. The motion carried unanimously.**

2. To conditionally rezone the property known as 2825 East Main Street from the [M-1 Light] M-2 Heavy Industrial District to the B-5 Central Business District, upon certain proffered conditions. (As Amended)

**Attachments:** [Ord. No. 2015-246](#)  
[Staff Report](#)  
[Location Map](#)  
[Survey](#)  
[Application](#)  
[Proffers](#)

**A motion was made by Ms. Cuffee-Glenn, seconded by Mr. Sadler, that this item be continued to the May 2, 2016 meeting. The motion carried unanimously.**

5. To declare that a public necessity exists and to authorize the acquisition of certain interests in real estate located east of Capitol Square for improvements related to Main Street Station and for public right-of-way purposes.

**Attachments:** [Ord. No. 2016-098](#)  
[Staff Report](#)  
[Plans and Plat](#)

**A motion was made by Ms. Cuffee-Glenn, seconded by Mr. Johannas, that this item be continued to the April 18, 2016 meeting. The motion carried unanimously.**

6. To declare surplus and direct the conveyance of City-owned interests in real estate located east of Capitol Square for nominal consideration for the purpose of clarifying the property interests held by the City and the Commonwealth.

**Attachments:** [Ord. No. 2016-099](#)  
[Staff Report](#)  
[Plans and Plat](#)

**A motion was made by Ms. Cuffee-Glenn, seconded by Mr. Johannas, that this item be continued to the April 18, 2016 meeting. The motion carried unanimously.**

**Consent Agenda**

**A motion was made by Mr. Johannas, seconded by Mr. Murthy, that the Consent Agenda be approved. The motion carried unanimously.**

- 3. To appoint a representative to the Public Art Commission for the vacant Visual Arts seat for a 3 year term.

**Attachments:** [PAC Memo](#)  
[Ashley Kistler Appointment Resolution.doc](#)  
[KistlerPACapp2016](#)

**The Resolution was approved on the Consent Agenda.**

- 4. To authorize the special use of the property known as 2804 Idlewood Avenue for the purpose of permitting non-medical professional office use, upon certain terms and conditions.

**Attachments:** [Ord. No. 2016-093](#)  
[Staff Report](#)  
[Vicinity Map](#)  
[Application.pdf](#)  
[Applicant's Report.pdf](#)  
[Plans](#)

**A motion was made that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye --** 7 - \* Mr. Law, \* Mr. Johannas, \* Mr. Sadler, \* Ms. Cuffee-Glenn, \* Mr. Murthy, \* Ms. Greenfield and \* Mr. Hepp-Buchanan

- 7. To authorize the Chief Administrative Officer to accept funds in the total amount of \$99,125 from the Virginia Department of Mines, Minerals and Energy; and to appropriate the increase to the Fiscal Year 2015-2016 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Works' Fleet Replacement Program project in the City Equipment and Other Infrastructure Investment category by \$99,125 for the purpose of abating the cost of purchasing replacement vehicles fueled by compressed natural gas.

**Attachments:** [Ord. No. 2016-100](#)  
[Staff Report](#)

**A motion was made that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye --** 7 - \* Mr. Law, \* Mr. Johannas, \* Mr. Sadler, \* Ms. Cuffee-Glenn, \* Mr. Murthy, \* Ms. Greenfield and \* Mr. Hepp-Buchanan

- 8. To establish an Easement for ingress / egress access at # 5600 & 5606 Riverside Drive

**Attachments:** [Staff Report](#)  
[Plat.pdf](#)

**The Location was approved on the Consent Agenda.**

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

## **Regular Agenda**

**There were no items on the Regular Agenda.**

## **Upcoming Items**

Mr. Thompson stated in addition to the upcoming items, the following items will also appear on the next agenda, Maggie Walker related items, as it is scheduled right now the statue and plaza will be going to the Urban Design Committee on April 7 and the Public Art Commission on April 12 with recommendations coming to the Planning Commission on April 18. The Governor Street road closing will also be added to the agenda.

To authorize the conditional use of the property known as 100 South 14th Street for the purpose of authorizing a nightclub, upon certain terms and conditions. (As Amended)

**Attachments:** [Ord. No. 2016-102](#)  
[Staff Report](#)  
[Location Map](#)  
[Plans](#)  
[Application & Applicant's Report](#)  
[Shockoe Partnership Letter of Support](#)  
[Fulton Hill Properties Support Letter](#)

To authorize the special use of the property known as 1326 North 26th Street for the purpose of permitting a single family detached dwelling, upon certain terms and conditions.

**Attachments:** [Ord. No. 2016-103](#)  
[Staff Report.doc](#)  
[Location Map](#)  
[Survey](#)  
[Plans](#)  
[Applicant's Report](#)  
[Application](#)

To rezone the properties known as 423 Hull Street, 501 Hull Street, 505

Hull Street, 521 Hull Street, 601 Hull Street, 609 Hull Street, 490  
Bainbridge Street, 500 Bainbridge Street, 600 Bainbridge Street, and 20  
West 6th Street from B-7 Mixed-Use Business District to B-5 Central  
Business District.

- Attachments:** [Ord. No. 2016-104](#)  
[Staff Report](#)  
[Location Map](#)  
[Application & Applicant's Report](#)  
[Plat](#)  
[Letters of Support](#)

### Adjournment

Mr. Law adjourned the meeting at 1:41 p.m.

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*

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Melvin D. Law, Vice Chair

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Daniel "Willy" Thompson, Acting Secretary