

INTRODUCED: January 23, 2017

AN ORDINANCE No. 2017- 007

To authorize the Chief Administrative Officer to accept funds in the amount of \$30,000.00 from the Virginia Foundation for Healthy Youth and to appropriate the increase to the Fiscal Year 2016-2017 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Social Services by \$30,000.00 for the purpose of promoting innovative breastfeeding initiatives in the city of Richmond.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: FEB 13 2017 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$30,000.00 from the Virginia Foundation for Healthy Youth for the purpose of promoting innovative breastfeeding initiatives in the city of Richmond.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2016, and ending June 30, 2017, by increasing estimated revenues by \$30,000.00, increasing the amount appropriated for expenditures by \$30,000.00 and allotting to the Department of Social Services the sum of \$30,000.00 for the purpose of promoting innovative breastfeeding initiatives in the city of Richmond.

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: FEB 13 2017 REJECTED: _____ STRICKEN: _____

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

DEC 2 2016
4-5982
Chief Administration Office
City of Richmond

O&R REQUEST

DATE: November 16, 2016 EDITION: 1

RECEIVED

TO: The Honorable Members of City Council

JAN 06 2017

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

OFFICE OF CITY ATTORNEY

THROUGH: Lenora Reid, Deputy Chief Administrative Officer of Finance and Administration

THROUGH: James Duval, Interim Director of Finance

THROUGH: Jay Brown, Director of Budget and Strategic Planning

THROUGH: Debra Gardner, Deputy Chief Administrative Officer of Human Services

FROM: Shunda Giles, Director of Social Services

RE: To authorize the Chief Administrative Officer to accept funds from the Virginia Foundation for Healthy Youth

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer (CAO) to execute the agreement between the City of Richmond and the Virginia Foundation for Healthy Youth (VFHY) and to accept and appropriate \$30,000 to the Department of Social Services FY2017 Special Fund budgets for the purpose of providing innovative breastfeeding initiatives in the City of Richmond.

REASON: The Department of Social Services was awarded funding to plan and implement initiatives to increase breastfeeding in the City of Richmond.

RECOMMENDATION: The City's Administration and Department of Social Services recommends approval in order to plan and implement initiatives to increase breastfeeding in the City of Richmond.

BACKGROUND: In July 2011, Mayor Dwight C. Jones officially created the Mayor's

Breastfeeding Commission and charged the group with advising his administration on increasing the number of women breastfeeding, particularly among underserved and fragile women in Richmond. The Breastfeeding Commission developed recommendations that were presented to the Mayor and accepted by him. Using the Mayor's Breastfeeding Commission's framework, the Department of Social Services applied for funding to implement innovative breastfeeding initiatives in the City of Richmond.

On March 8, 2016, the City of Richmond, Department of Social Services entered into an agreement with the Virginia Foundation for Healthy Youth (VFHY) for the performance period of July 1, 2016 through June 30, 2018. A total of \$58,000 will be reimbursed from VFHY over two fiscal years: Year 1 for \$30,000 and Year 2 for \$28,000.

FISCAL IMPACT / COST: The Department of Social Services FY2017 Special Fund budgets will increase by \$30,000. Actual revenue will be reimbursed based on approved invoices from VFHY. Reporting and monitoring will be done by the Richmond City Department of Social Services' staff and the Richmond Healthy Start Initiative.

FISCAL IMPLICATIONS: VFHY will provide \$30,000 in funding for breastfeeding initiatives in Year 1 and \$28,000 in Year 2 for a total of \$58,000 over a two year period ending on June 30, 2018. Once appropriated, the Richmond City Department of Social Services' FY 2017 Special Fund Budget will increase by \$30,000. A local match is not required in order to receive these funds.

BUDGET AMENDMENT NECESSARY: Yes. This agreement will increase the overall Department of Social Services FY2017 Special Fund budget by \$30,000.

REVENUE TO CITY: The City of Richmond will be reimbursed \$30,000 from Virginia Foundation for Healthy Youth (VFHY) in Year 1. The remaining \$28,000 will be reimbursed in Year 2 per the agreement in FY2018.

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: January 9, 2017

CITY COUNCIL PUBLIC HEARING DATE: January 23, 2017

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Education and Human Services

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Budget, Finance, and Social Services Departments

RELATIONSHIP TO EXISTING ORD. OR RES.: Amends the 2017 Special Revenue Fund Budget Ordinance #2016-048.

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Virginia Foundation for Youth Contract & Exhibits

STAFF:

Shunda Giles, Director
Department of Social Services
804-646-7337

Brinette Jones, Deputy Director II
DSS Children, Families and Adult Services
804-646-4543

Rose Stith Singleton, Program Manager
Richmond Healthy Start Initiative
804-646-3784

**VIRGINIA FOUNDATION FOR HEALTHY YOUTH
STANDARD CONTRACT**

Contract Number: 8521083

This contract entered into this 8th day of March, 2016, by Richmond City Department of Social Services, 4100 Hull Street Road, Richmond, VA 23224, hereinafter called the "Contractor" and Virginia Foundation for Healthy Youth, 701 E. Franklin Street, Suite 500, Richmond, Virginia 23219 called the "Purchasing Agency".

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The Contractor shall provide the services to the Purchasing Agency as set forth in the Contract Documents that shall consist of:

- (1) This signed form;
- (2) The Request for Proposals, #852P018 dated August 10, 2015;
- (3) The Contractor's Proposal and the negotiated modifications to the Proposal, all of which documents are incorporated herein by reference.

Contractor agrees to obtain all necessary releases for photographic images of program participants.

COMPENSATION: The VFHY shall issue funding to the Contractor on a reimbursement basis, via an invoice generated by the Contractor, utilizing a form provided by the VFHY. Compensation shall not exceed \$30,000 in Year One, \$28,000 in Year Two. Total compensation shall not exceed \$58,000.

Invoices shall be sent to the Regional Grants Administrator assigned to the Contractor's grant program.

Failure of the Contractor to submit a final invoice within 15 days after the contract end date may forfeit the Contractor's right to payment from the VFHY.

PERIOD OF PERFORMANCE: From July 1, 2016 through June 30, 2018.

TERMINATION: This contract may be terminated by either party upon thirty (30) days notice or immediately by VFHY in the event of a change in appropriations by the Commonwealth of Virginia or Master Settlement Agreement (MSA) with tobacco manufacturers.

POLICY REQUIREMENT: The Contractor certifies that it will comply with Section 32.1-361 of the Code of Virginia that requires contractors to establish and maintain policies restricting or preventing tobacco use by minors. The Contractor expressly acknowledges that Virginia law requires the establishment and maintenance of such policies by the Contractor as a condition precedent to the release or payment of any money from the Virginia Tobacco Settlement Fund to the Contractor under this agreement.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

**RICHMOND CITY DEPARTMENT OF
SOCIAL SERVICES**

**VIRGINIA FOUNDATION FOR
HEALTHY YOUTH**

By: _____
(signature)

By: _____
(signature)

(printed name)

Marty Kilgore

Title: _____

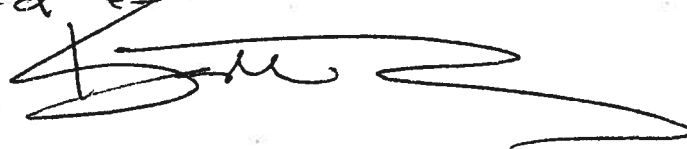
Title: Executive Director

Date: _____

Date: _____

FEI/FIN _____

Approved to Form -

A large, stylized handwritten signature in black ink, appearing to be 'Marty Kilgore', written over the signature line of the Virginia Foundation for Healthy Youth.

4/17/17