



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Meeting Minutes Organizational Development Standing Committee

Monday, October 3, 2022

5:00 PM

Council Chamber, 2nd Floor - City Hall

Members Present

The Honorable Cynthia Newbille – Chair
The Honorable Ellen Robertson – Vice Chair
The Honorable Andreas Addison – Member (late arrival)
The Honorable Michael Jones – Member
The Honorable Katherine Jordan – Member
The Honorable Ann-Frances Lambert – Member
The Honorable Kristen Nye – Member
The Honorable Stephanie Lynch – Member (early departure)
The Honorable Reva Trammell – Member (late arrival)

Others in Attendance

Joyce Davis, Interim Council Chief of Staff
Candice Reid, City Clerk
Tabrica Rentz, Deputy City Attorney
RJ Warren, Deputy City Clerk

Call to Order

Chair Cynthia Newbille called the meeting to order at 5:12 p.m., and presided.

Approval of Minutes

There were no corrections or amendments to the minutes of the Tuesday, September 6, 2022 Organizational Development Standing Committee meeting, at 5:00 p.m., and the minutes were approved as presented.

[CD.2022.323](#) September 6, 2022 Organizational Development Meeting Minutes

Reports from City Administration, Council Staff and Other Parties

Virginia General Assembly Update

Kathy Burcher, Council Lobbyist, Advantus Strategies, Ron Jordan, Council Lobbyist, Advantus Strategies, and Laura Bateman, Council Lobbyist, Advantus Strategies, provided the committee with a presentation regarding Council's legislative requests for the upcoming 2023 Virginia General Assembly session. Kathy Burcher discussed legislative strategies and potential action to be taken by the upcoming Virginia General Assembly. Ms. Burcher also stated that she would continue to meet with Council to identify Council legislative priorities for the upcoming General Assembly Session.

A copy of the material provided has been filed.

[CD.2022.330](#) VA General Assembly Legislative Update

Member Ann-Frances Lambert stated that Council should work to streamline its legislative priorities for a more concise list prior to the 2023 Virginia General Assembly.

Ron Jordan informed the committee that Advantus Strategies not only lobbies on behalf of Council's legislative requests, but also works to prevent the Virginia General Assembly from taking action or approving legislation that would negatively impact the city and its legislative priorities. Mr. Jordan stated an example was the work to prevent any acceleration to the current statutory Richmond combined sewer overflow completion project deadline of 2035.

Member Reva Trammell arrived at 5:23 and was seated.

Ms. Burcher also stated that Advantus Strategies would work to prevent any to attempts to have a casino established in Petersburg, Virginia.

Member Michael Jones stated that he agreed that Council should pair down its legislative requests for the upcoming Virginia General Assembly session.

Member Andreas Addison arrived at 5:33 p.m. and was seated.

Update on Upcoming Work Sessions - Joint Annual Strategy Session

Member Stephanie Lynch informed members that the joint annual strategy session between Council and city administration would be rescheduled to January 2023, to allow for the participation of Mayor Levar Stoney.

Update on Council Executive Appointee Performance Evaluation Timeline

Member Kristen Nye provided the committee with an update regarding review of Council's process for executive appointee performance evaluations. Member Nye stated that Councilmembers were provided evaluation forms for members to review and evaluate appointees. Member Nye also stated the evaluations must be submitted by October 19, 2022.

Member Michael Jones requested that Councilmembers take the time to complete the evaluation forms for submission prior to the deadline.

Update on Upcoming Work Sessions - Council Retreat

Interim Council Chief of Staff Joyce Davis provided an update regarding the upcoming Council retreat scheduled to take place on October 24, 2022. Ms. Davis stated that a retreat location in the city was still being finalized.

Member Stephanie Lynch informed members that the upcoming Council retreat agenda would be primarily focused on the city's upcoming fiscal year budget due to the joint strategy session with city administration being rescheduled to January 2023.

Reports of Standing Committees

There were no reports.

Member Stephanie Lynch left the meeting at 5:51 p.m.

Consideration of Appointments to Boards, Commissions and Similar Entities

Pamela Nichols, Council Management Analyst, reviewed board vacancies for the committee's consideration.

A copy of the material provided has been filed.

[CD.2022.324](#) Quarterly Board Vacancy Report - Organizational Development
Standing Committee

Ann-Frances Lambert moved to continue consideration of vacancies to the Human Rights Commission, to the December 5, 2022 Organizational Development Standing Committee meeting, which was seconded and approved: Ayes 6, Addison, Jordan, Lambert, Nye, Robertson, Newbille. Noes None. Trammell and Jones were excused.

Member Ann-Frances Lambert moved to forward the following appointment application to Council with the recommendation to approve:

Affordable Housing Trust Fund Oversight Board:
Scott J. Andrews-Weckerly

The motion was seconded and approved: Ayes 5, Addison, Jordan, Lambert, Jones, Newbille. Noes None. Abstentions 1, Robertson. Nye and Trammell were excused.

Vice Chair Ellen Robertson moved to forward the following reappointment application to Council with the recommendation to approve:

Maggie L. Walker Community Land Trust - Citizens' Advisory Panel:
Marilynn McAteer

The motion was seconded and approved: Ayes 6, Addison, Jordan, Lambert, Jones, Robertson, Newbille. Noes None. Nye and Trammell were excused.

Paper(s) for Consideration

The following resolution was considered:

1. [RES. 2022-R049](#) To make an assignment of the calculated general fund surplus for Fiscal Year 2021-2022 for the costs associated with the City's Safe Streets and Roads for All program.

Patrons: Mr. Addison and Ms. Lynch

Forwarded to the October 10, 2022 Council meeting with recommendation to strike

Member Andreas Addison provided an introduction and additional background information regarding the proposed resolution. Member Addison stated that his goal was to avoid the need for a future budget amendment to address funding for the Safe Streets and Roads for All program. Member Addison also stated that if Council ensured that a discussion regarding the funding of the program took place at the upcoming Council retreat, then he would agree that the resolution could be stricken.

There were no further comments or discussions and Member Andreas Addison moved to forward RES. 2022-R049 to Council with the recommendation to strike, which was seconded and approved: Ayes 6, Addison, Jordan, Lambert, Jones, Robertson, Newbille. Noes None. Nye and Trammell were excused.

The following resolution was considered:

2. [RES. 2022-R050](#) To make an assignment of the calculated general fund surplus for Fiscal Year 2021-2022 for any costs to the City associated with joining the Virginia Retirement System.

Patrons: Mr. Addison and Ms. Lynch

Forwarded to the October 10, 2022 Council meeting with recommendation to strike

Member Andreas Addison provided an introduction and additional background information regarding the proposed resolution. Member Addison stated that he did not believe the transition to the Virginia Retirement System (VRS) was being addressed as a priority for the city, so he informed members that he introduced RES. 2022-R050 to ensure that conversations between city administration and Council regarding the transition would begin.

Deputy Chief Administrative Officer (DCAO) for Finance and Administration Sabrina Joy-Hogg addressed the committee, and she provided a presentation that detailed the current situation regarding the city's transition to the VRS. DCAO Joy-Hogg also informed members of issues causing a delay in analysis and potential concerns that the city could experience with a transition.

A copy of the material provided has been filed.

DCAO Joy-Hogg informed members that due to the VRS switching to a new actuary, the city would not receive any analysis from the VRS until early 2023. DCAO Joy-Hogg also informed members that city administration was in conversation with other localities that were also transitioning to VRS for additional insights on the matter.

Member Addison stated his appreciation for the presentation and the conversation between city administration and Council regarding a transition to the VRS.

There were no further comments or discussions and Member Andreas Addison moved to forward RES. 2022-R050 to Council with the recommendation to strike, which was seconded and approved: Ayes 7, Addison, Jordan, Lambert, Nye, Jones, Robertson, Newbille. Noes None. Trammell was excused.

Discussion Item(s)

There were no discussion items.

Adjournment

There being no further business, the meeting adjourned at 6:24 p.m.