



# Richmond City Council

900 East Broad Street  
Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)

## Informal Meeting Minutes Draft

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Monday, December 15, 2025

4:00 PM

Council Chamber, 2nd Floor - City Hall

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### Rescheduled Meeting

#### Council Members Present

The Honorable Cynthia Newbille, President  
The Honorable Katherine Jordan, Vice President  
The Honorable Sarah Abubaker  
The Honorable Andrew Breton  
The Honorable Kenya Gibson  
The Honorable Nicole Jones  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

#### Absent

The Honorable Stephanie Lynch

#### Staff Present

Lisa Braxton, Council Management Analyst, Principal  
Laura Drewry, City Attorney  
Kiley Kesecker, Deputy City Clerk  
Candice Reid, City Clerk  
Tabrica Rentz, Deputy City Attorney  
RJ Warren, Council Chief of Staff

#### Call to Order

Council President Cynthia Newbille called the meeting to order at 4:02 p.m. and presided.

#### Chamber Emergency Evacuation Announcement

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate way to evacuate the Council Chamber in an emergency.

**Docket Review**

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2025-014 – to be continued to Monday, February 9, 2026
2. Ord. 2025-209 – retained on Consent Agenda
3. Ord. 2025-211 – retained on Consent Agenda
4. Ord. 2025-215 – to be continued to Monday, January 12, 2026
5. Ord. 2025-228 – to be continued to Monday, January 26, 2026
6. Ord. 2025-242 – retained on Consent Agenda
7. Ord. 2025-243 – retained on Consent Agenda
8. Ord. 2025-244 – retained on Consent Agenda
9. Ord. 2025-245 – retained on Consent Agenda
10. Ord. 2025-246 – retained on Consent Agenda
11. Ord. 2025-247 – retained on Consent Agenda
12. Ord. 2025-248 – retained on Consent Agenda
13. Ord. 2025-249 – retained on Consent Agenda
14. Ord. 2025-250 – retained on Consent Agenda
15. Ord. 2025-251 – retained on Consent Agenda
16. Ord. 2025-252 – retained on Consent Agenda
17. Ord. 2025-253 – retained on Consent Agenda
18. Ord. 2025-254 – retained on Consent Agenda
19. Ord. 2025-255 – retained on Consent Agenda
20. Ord. 2025-256 – retained on Consent Agenda

21. Ord. 2025-257 – retained on Consent Agenda
22. Ord. 2025-258 – to be continued to Monday, January 12, 2026
23. Ord. 2025-259 – to be continued to Monday, January 12, 2026
24. Ord. 2025-260 – retained on Consent Agenda
25. Ord. 2025-261 – retained on Consent Agenda
26. Res. 2025-R041 – retained on Consent Agenda
27. Res. 2025-R043 – to be continued to Monday, January 12, 2026
28. Res. 2025-R045 – retained on Consent Agenda

Regular Agenda:

29. Ord. 2025-180 – to be continued to Monday, January 12, 2026
30. Ord. 2025-190 – retained on Regular Agenda
31. Ord. 2025-210 – retained on Regular Agenda
32. Ord. 2025-240 – retained on Regular Agenda
33. Res. 2025-R046 – to be continued to Monday, January 12, 2026
34. Res. 2025-R050 – to be amended and continued to Monday, January 12, 2026

Councilor Kenya Gibson requested to be added as a co-patron of Res. 2025-R045.

There were no further comments or discussions concerning Consent and Regular Agenda items reviewed.

### Closed Session

At 4:08 p.m., Councilor Kenya Gibson moved that the City Council go into a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss, consider and interview a prospective candidate for employment as the inspector general.

The motion was seconded and unanimously approved.

Vice President Katherine Jordan motioned to exit closed session. The motion was seconded and unanimously approved.

Councilor reconvened in open session at 5:20 p.m.

**CERTIFICATION OF CLOSED MEETING**

December 15, 2025

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,

BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

**CERTIFYING:**

Cynthia I. Newbille, President  
Katherine L. Jordan, Vice President  
Andrew S. Breton  
Kenya J. Gibson  
Sarah M.A. Abubaker  
Stephanie A. Lynch (absent)  
Ellen F. Roberton  
Reva M. Trammell  
Nicole Jones

**DECLINING TO CERTIFY:**

**Adjournment**

There being no further business, the meeting adjourned at 5:22 p.m.

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CITY CLERK