

INTRODUCED: February 9, 2026

AN ORDINANCE No. 2026-034

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$10,000.00 from the Family and Children’s Trust Fund of Virginia and to appropriate the increase to the Fiscal Year 2025-2026 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Social Services Special Fund by \$10,000.00 for the purpose of providing funding for the Healthy Families program.

Patron – Mayor Avula

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: FEB 23 2026 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$10,000.00 from the Family and Children’s Trust Fund of Virginia for the purpose of providing funding for the Healthy Families program.

§ 2. That the funds received from the Family and Children’s Trust Fund of Virginia are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026, by increasing estimated revenues by \$10,000.00, increasing the amount appropriated for expenditures by \$10,000.00, and allotting to the Department of Social Services

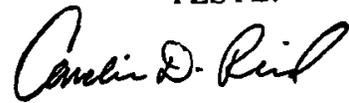
AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: FEB 23 2026 REJECTED: _____ STRICKEN: _____

Special Fund the sum of \$10,000.00 for the purpose of providing funding for the Healthy Families program.

§ 3. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:
TESTE:**

A handwritten signature in black ink, appearing to read "Carlin D. Reed". The signature is written in a cursive style with a large initial "C".

City Clerk

O&R REQUEST

DATE: January 6, 2026

TO: The Honorable Members of City Council

THROUGH: The Honorable Danny Avula, Mayor

THROUGH: Odie Donald II, Chief Administrative Officer

THROUGH: Tanikia Jackson, DCAO for Finance

THROUGH: Letitia Shelton, Director of Finance

THROUGH: Megan Brown, Director of Budget and Strategic Planning

THROUGH: Amy Popovich, DCAO for Human Services

FROM: Shunda Giles, Director Social Services

RE: Family and Children’s Trust Fund of Virginia Grant Award to the Department of Social Services Healthy Families Richmond Program

ORD. OR RES. No. Admin – 2026-0005

PURPOSE: Authorizing the Chief Administrative Officer (CAO) to accept a grant in the amount of \$10,000 from the Family and Children’s Trust Fund of Virginia to appropriate the increase to the Special Fund Budget for the fiscal commencing July 1, 2025, and ending June 30, 2026, by increasing estimated revenues by \$10,000 and the amount appropriated to the Department of Social Services by \$10,000 for the purpose of increasing the services of Healthy Families Richmond.

BACKGROUND: Healthy Families Richmond at the Department of Social Services has been awarded \$10,000 by the Family and Children’s Trust Fund of Virginia. As specified the funds are to be used for providing, flexible financial assistance for families in or near poverty enrolled in the home visiting program and for staff development, training and organizational capacity activities within the Rich-

mond Healthy Families program. It is intended to “fill in the gaps” of existing support.

Healthy Families Richmond is a program within the Division of Children, Families and Adults at the Department of Social Services. Healthy Families Richmond provides assessments, family support services and parenting education. Goals of the Healthy Families America model include: provide home-based supportive services to at risk families, promote positive family functioning, promote healthy child development, and prevent abuse and neglect among children from birth to age five.

COMMUNITY ENGAGEMENT: n/a

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: Thriving Families (where every child succeeds)

FISCAL IMPACT: **Increasing** the Special Fund Budget by \$10,000 and the amount appropriated to the Department of Social Services for the purpose of increasing the services of Healthy Families Richmond

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: February 9, 2026

CITY COUNCIL PUBLIC HEARING DATE:

REQUESTED AGENDA: Consent agenda

RECOMMENDED COUNCIL COMMITTEE: Education and Human Services

AFFECTED AGENCIES: Departments of Budget, Finance and Social Services

RELATIONSHIP TO EXISTING ORD. OR RES.: None

ATTACHMENTS: FACT Emergency Project Award

STAFF: Shunda Giles, Director of Social Services, Brinette Jones, Deputy Director, Division of Children, Families and Adults, Social Services, Cheryl Smith, Program Manager, Healthy Families Richmond, Social Services



Family & Children's Trust Fund of Virginia

5600 Cox Road
Glen Allen, Virginia
23060
www.fact.virginia.gov
804-310-1520

Memorandum of Award

Date: May 19, 2025
To: Cheryl Smith, Director, Health Families Richmond
From: Nicole Poulin, Executive Director, FACT
Subject: FACT Emergency Funds Project Award

Congratulations! Your agency, Richmond Department of Social Services, has been awarded a FACT Emergency Funds Project-Home Visiting Program ad hoc grant of \$5,000 for the Healthy Families Richmond program. As outlined in the application document submitted:

- Funds must be spent within one year of this notice of award
- This award is distributed on a reimbursement basis. As such, programs awarded funds under this project will be reimbursed up to \$5,000 upon completion of a brief narrative report, invoice and financial report to FACT's Executive Director. FACT's Executive Director shall have sole authority to determine whether submitted expenses are reimbursable under this program.
- Payment will be made via check from the Virginia Department of Treasury within 30 days of approved invoice.
- This project is intended to provide direct, flexible, emergency, financial assistance for families at or near the poverty level. It is intended to "fill in the gaps" of existing support, therefore, assistance provided to participating families or individuals should be flexible in nature.
- Funds may only be used to directly pay vendors.

If you have any questions please contact, Nicole Poulin, Nicole.poulin@dss.virginia.gov



Memorandum of Award

Date: October 1, 2025
To: Shunda Giles, Director, Richmond Department of Social Services- Healthy Families Richmond
From: Nicole Poulin, Executive Director, FACT
Subject: FACT Ad Hoc Award

Congratulations! Your organization has been awarded a FACT Ad Hoc grant of **\$5,000** to support the training/organizational capacity support activities outlined in your agency's recently submitted grant application.

As stated in the Funding Announcement, the FACT Board approved \$300,000 in ad hoc grant support for fiscal year 2025-2026 to be awarded through two grant cycles. The FACT Board has now completed the first cycle of grant awards for this fiscal year.

Awarded funds will be paid to your organization as reimbursement of the total award, after receipt of [an Ad Hoc Summary Report and Invoice](#) is approved by FACT's Executive Director. All documentation must be submitted within 30 days of completion of the awarded project. Payments will be made via hard copy check issued by the Virginia Department of Treasury through the U.S. Postal Service.

FACT has made great progress in developing innovative strategies to prevent family violence across Virginia in recent years. The Board of Trustees remains committed to supporting the most effective approaches to this work.

We appreciate your dedication and service to children and families in the Commonwealth and look forward to working with you this year.

Please don't hesitate to reach out if you have any questions.

Sincerely,

Nicole Poulin, Executive Director