



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Informal Meeting Minutes

Monday, March 24, 2025

2:00 PM

Council Chamber, 2nd Floor - City Hall

Councilmembers Present

The Honorable Cynthia Newbille, President
The Honorable Katherine Jordan, Vice President
The Honorable Andrew Breton (electronic participation and early departure)
The Honorable Kenya Gibson (late arrival)
The Honorable Nicole Jones
The Honorable Stephanie Lynch (late arrival)
The Honorable Ellen Robertson
The Honorable Reva Trammell

Absent

The Honorable Sarah Abubaker

Staff Present

Lisa Braxton, Council Management Analyst, Principal
Laura Drewry, City Attorney
Candice Reid, City Clerk
Tabrica Rentz, Deputy City Attorney
Matthew Slaats, Interim Council Chief of Staff
RJ Warren, Deputy City Clerk

Call to Order

Council President Cynthia Newbille called the meeting to order at 2:06 p.m. and presided.

Chamber Emergency Evacuation Announcement

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate way to evacuate the Council Chamber in an emergency.

President Newbille announced that, pursuant to Rule III (D)(4)(b) of Council's Rules of Procedure, Councilor Andrew Breton requested to participate in the meeting via Microsoft Teams from Comfort Suites Hotel located at 2603 South West 13th Street in Gainesville, Florida, as he was there to support his wife's participation in the World Athletics Indoor Track Championships.

Councilor Nicole Jones moved to allow Councilor Breton to participate in the meeting by electronic communication means. The motion was seconded and approved: Ayes 5, Jones Robertson, Trammell, Jordan, Newbille. Noes None. Gibson and Lynch had not yet arrived.

Councilor Breton joined the meeting via Microsoft Teams.

Docket Review

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2025-014 – to be continued to Monday, April 28, 2025
2. Ord. 2025-026 – retained on Consent Agenda
3. Ord. 2025-027 – retained on Consent Agenda
4. Ord. 2025-028 – retained on Consent Agenda
5. Ord. 2025-029 – retained on Consent Agenda
6. Ord. 2025-030 – retained on Consent Agenda
7. Ord. 2025-031 – retained on Consent Agenda
8. Ord. 2025-032 – to be continued to Monday, April 28, 2025
9. Ord. 2025-033 – retained on Consent Agenda
10. Ord. 2025-034 – retained on Consent Agenda
11. Ord. 2025-035 – retained on Consent Agenda
12. Ord. 2025-036 – retained on Consent Agenda
13. Ord. 2025-037 – retained on Consent Agenda
14. Ord. 2025-038 – retained on Consent Agenda
15. Ord. 2025-039 – retained on Consent Agenda
16. Ord. 2025-040 – retained on Consent Agenda
17. Ord. 2025-041 – retained on Consent Agenda

- 18. Ord. 2025-042 – retained on Consent Agenda
- 19. Ord. 2025-043 – retained on Consent Agenda
- 20. Res. 2024-R041 – to be continued to Monday, April 28, 2025
- 21. Res. 2025-R012 – retained on Consent Agenda
- 22. Res. 2025-R013 – retained on Consent Agenda

Regular Agenda:

There were no Regular Agenda items.

There were no comments or discussions concerning Consent Agenda items reviewed.

Closed Session

At 2:12 p.m., Vice President Katherine Jordan moved that the City Council go into a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss, consider, and interview prospective candidates for employment as the Council Chief of Staff.

The motion was seconded and approved: Ayes 6, Breton, Jones, Robertson, Trammell, Jordan, Newbille. Noes None. Gibson and Lynch had not arrived.

Councilor Stephanie Lynch arrived at 3:13 p.m. and joined the closed session.

Councilor Kenya Gibson arrived at 4:00 p.m. and joined the closed session.

Councilor Andrew Breton departed the closed session at 4:14 p.m. and did not rejoin the meeting via Microsoft Teams.

Vice President Katherine Jordan motioned to exit closed session. The motion was seconded and approved: Ayes 7, Gibson, Jones, Robertson, Lynch, Trammell, Jordan, Newbille. Noes, None.

Councilors reconvened in open session at 5:08 p.m.

CERTIFICATION OF CLOSED MEETING

March 24, 2025

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,
BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

CERTIFYING:

Cynthia I. Newbille, President
Katherine L. Jordan, Vice President
Andrew S. Breton (early departure)
Kenya J. Gibson
Sarah M.A. Abubaker (absent)
Stephanie A. Lynch
Ellen F. Robertson
Reva M. Trammell
Nicole Jones

DECLINING TO CERTIFY:

Adjournment

There being no further business, the meeting adjourned at 5:09 p.m.

CITY CLERK