



City of Richmond

City Hall
Richmond VA, 23219
(p) 804.646.6304
(f) 804.646.5789

Meeting Minutes - Draft Planning Commission

Tuesday, January 19, 2016

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the meeting to order at 1:30 p.m.

Roll Call

Present 7 - Mr. Rodney Poole
Mr. Melvin Law
Mr. David Johannas
Ms. Lynn McAteer
Mr. Doug Cole
Ms. Selena Cuffee-Glenn
Mr. Vivek Murthy

Absent 2 - Mr. Jeffrey Sadler
Ms. Ellen Robertson

Chair's Comments

Mr. Poole welcomed everyone who was present.

- [Report 2016-008](#) City Planning Commission 2015 Annual Report

Attachments: [City Planning Commission 2015 Annual Report](#)

The Planning Commission stated the Annual Report looks great.

Mr. Johannas asked what is the status on the Tyler Potterfield Bridge.

Ms. Markham stated it is under construction. Hopefully it will be completed by the fall.

A motion was made by Mr. Law, seconded by Ms. Cuffee-Glenn, that the 2015 Annual Report be approved. The motion carried unanimously.

- [CPCR 2016-004](#) Resolution of the City of Richmond Planning Commission expressing appreciation to James C. Hill

Attachments: [CPCR 2016-004](#)

Mr. Poole presented this Resolution of Appreciation to Mr. Hill.

- [CPCR 2016-005](#) Resolution of the City of Richmond Planning Commission expressing appreciation to Jeffrey R. Eastman

Attachments: [CPCR 2016-005](#)

Mr. Poole presented this Resolution of Appreciation to Mr. Eastman.

- [CPCR 2016-006](#) Resolution of the City of Richmond Planning Commission expressing appreciation to Marilyn McAteer

Attachments: [CPCR 2016-006](#)

Mr. Poole presented this Resolution of Appreciation to Ms. McAteer.

Commission Appointment to the Maymont Foundation and the Urban Design Committee

Ms. Markham stated the Planning Commission still needs to make appointments to the Maymont Foundation and the Urban Design Committee. Ms. McAteer's replacement, Ms. Elizabeth Greenfield, may be interested in one of the two positions. There are three candidates being considered to replace Mr. Cole. Ms. Markham stated if no one is interested, maybe the Commission should table it and bring it up again when the new members are present.

Approval of Minutes

[CPC MIN 2016-001](#) January 4, 2016 Meeting Minutes

Attachments: [Draft January 4, 2016 Meeting Minutes](#)

A motion was made by Ms. Cuffee-Glenn, seconded by Mr. Law, that the January 4, 2016 meeting minutes be approved. The motion carried unanimously.

Director's Report

There was no Director's Report.

- Council Action Update

Ms. Markham informed the Commission that City Council approved everything that the Planning Commission recommended at their last meeting:

- Papers for the Development in Fulton Hill
- Special use permit for social service use in Scotts Addition
- Special use permit for the multi-family at Barton Heights at 2112 Monteiro Street
- Dwelling unit and the Carriage House on East Marshall Street

Consideration of Continuances and Deletions from Agenda

1. [UDC No. 2016-01](#) Conceptual Location, Character and Extent Review of the Kanawha Plaza Transportation and Pedestrian Access Study

Attachments: [UDC Report to CPC](#)

[Staff report to UDC](#)

[Location Map](#)

[Application & Plans](#)

[Notes and presentation from Emily Thomason](#)

A motion was made by Mr. Law, seconded by Ms. McAteer, that this Location, Character and Extent Item be continued to the Commission's February 16, 2016 meeting. The motion carried by a unanimous vote.

Aye: 7 - Mr. Poole, Mr. Law, Mr. Johannas, Ms. McAteer, Mr. Cole, Ms. Cuffee-Glenn and Mr. Murthy

Consent Agenda

A motion was made by Ms. Cuffee-Glenn, seconded by Mr. Law, that the Consent Agenda be approved. The motion carried unanimously.

- 2. [Location 2016-01](#) Location Review of a proposed utility easement in the 1000 Block of former Carlisle Avenue

Attachments: [Staff Report](#)
[Department of Public Utilities Request](#)
[Easement Plat](#)

There was no public comment.

This Location Item was approved on the Consent Agenda.

Regular Agenda

- 3. [Report 2016-006](#) Review of special use permit conditions imposed by Ord. 2014-94-158, which authorized the special use of the property known as 1619 and 1621 West Broad Street for a radio broadcasting studio and offices on the second floor, including an accessory antenna and a parking waiver, for the purpose of permitting a nightclub use, upon certain terms and conditions.

Attachments: [Staff Report](#)
[Applicant's Request Letter](#)

Ms. Markham provided a brief presentation.

Mr. Andy Condlin, Roth Donner Jackson stated this property has received no violations. The owners have been very good about making sure every act end on time. There are times that they go past midnight, but they are allowed to go to 2:00 a.m. They have kept a log for 2015 and will continue to do so. He stated they meet the requirement that says they are not detrimental to safety, health, moral and the general welfare of the community; the evidence that they have provided supports that.

There was no public comment.

Mr. Poole stated he would like to recognize the owner and applicant for doing a great job of following the rules; it is much appreciated and he encouraged them to continue doing that.

A motion was made by Mr. Johannas, seconded by Mr. Murthy, that the conditions of Ordinance 2014-94-158 had been met and the nightclub use of the property would continue to meet the City Charter requirements for the granting of special use permits. The motion carried unanimously.

Upcoming Items

Ms. Markham gave a brief overview of the following upcoming items.

- Rezoning of 2900 West Broad Street from B-3 to B-5C
- Special use permit for 88 dwelling units at 6140 Hull Street Road
- Special use permit for mixed-use development at 1400 North Boulevard
- Conceptual location, character and extent review of the Maymont Horticultural building
- Rezoning of 2801 and 2825 East Main Street from M-1 and M-2 to B-5C.
- Proposed amendments to the Subdivision Ordinance for compliance with State Code

Adjournment

Mr. Poole adjourned the meeting at 1:55p.m.