



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Meeting Minutes - Draft Land Use, Housing and Transportation Standing Committee

Tuesday, October 18, 2022

1:30 PM

Council Chamber, 2nd Floor - City Hall

Committee Members

The Honorable Andreas Addison – Chair
The Honorable Ellen Robertson – Vice Chair
The Honorable Michael Jones – Committee Member
The Honorable Katherine Jordan – Alternate Committee Member (early departure)
The Honorable Ann-Frances Lambert – Council Member (early departure)
The Honorable Stephanie Lynch – Council Member (early departure)

Others in Attendance

Bonnie Ashley, Deputy City Attorney
Pamela Nichols, Council Management Analyst
Candice Reid, City Clerk
Steve Taylor, Council Policy Analyst
RJ Warren, Deputy City Clerk

Call to Order

Chair Andreas Addison called the meeting to order at 1:40 p.m., and presided.

Chamber Emergency Evacuation Plan Announcement and Citizen Speaker Guidelines

Council Management Analyst Pamela Nichols provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

Public Comment Period

There were no public comment speakers.

Approval of Minutes

There were no amendments or corrections to the meeting minutes of Tuesday, September 20, 2022, and the committee approved the minutes as presented.

[CD.2022.334](#) September 20, 2022 Land Use, Housing and Transportation Meeting

Minutes

Attachments: [20220920 LUHT Minutes - Draft](#)

Presentation

Essential Transit Infrastructure (ETI)

Adrienne Torres, Greater Richmond Transit Company (GRTC) Chief Development Officer, presented background information regarding GRTC's bus network, ridership trends and bus stops. Ms. Torres reported that 26% of the bus stops have either a bench or a shelter; however, it is GRTC's commitment to connect people to essential human services and needs, to create multi-modal partnerships and to prioritize the development of interconnected mobility infrastructure. Ms. Torres provided an overview of the Essential Transit Infrastructure Plan which included GRTC's goal to have a shelter or seating at approximately 75% of its bus stops by the year 2027.

Vice Chair Ellen Robertson requested additional information on GRTC's budgetary costs, shared revenues, construction timelines and funding sources. Vice Chair Robertson expressed a need for GRTC to prioritize the construction of bus shelters for bus stops in the city.

Member Michael Jones requested additional information on GRTC's infrastructure goals for each Council district, and he emphasized a need for bus stop shelters on the city's Southside. Member Jones also requested that trash collection receptacles be installed at all GRTC bus stops.

Councilor Ann-Frances Lambert inquired about GRTC's staffing levels and hiring practices.

Councilor Stephanie Lynch exited the meeting at 2:00 p.m.

Vice Chair Robertson also requested information on GRTC's coordination with the city on transit accessibility projects.

In response to a question by the committee, Ms. Torres reported that GRTC was discussing options to improve the on-time performance rate for a bus route serving areas south of the James River.

A copy of the material provided has been filed and can be accessed below.

[CD.2022.353](#) 20221018 - LUHT Essential Transit Infrastructure (ETI)

Attachments: [Essential Transit Infrastructure Plan](#)

Staff Report

Steve Taylor, Council Policy Analyst, provided the committee with the October staff report.

A copy of the material provided has been filed and can be accessed below.

[CD.2022.354](#) Land Use, Housing and Transportation Staff Report

Attachments: [20221018 LUHT - StaffReport](#)

Paper(s) for Consideration

The following ordinance was considered:

2. [ORD. 2022-287](#) To designate the 2900 block of Brook Road, between Hammond Avenue and Sherwood Avenue, in honor of Ellalee Fountain Flowers.

Patrons: Ms. Lambert, Ms. Jordan and President Newbille

Attachments: [Ord. No. 2022-287](#)

Councilor Ann-Frances Lambert introduced ORD. 2022-287.

Public Hearing

There were no public hearing speakers.

There were no comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-287 to Council with the recommendation to approve, which was seconded and unanimously approved.

The following ordinance was considered:

3. [ORD. 2022-288](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the Richmond Signal System project for the purpose of completing upgrades to the City's traffic signal communication network to improve traffic flow and safety.

Patrons: Mayor Stoney

Attachments: [Ord. No. 2022-288](#)

M. Khara, Department of Public Works Deputy Director/City Engineer, introduced ORD. 2022-288, and stated the project will be federally funded.

Public Hearing

There were no public hearing speakers.

There were no comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-288 to Council with the recommendation to approve, which was seconded and unanimously approved.

The following ordinance was considered:

4. [ORD. 2022-277](#) To amend Ord. No. 2014-28-35, adopted Mar. 24, 2014, which granted a conservation and open-space easement on the property generally known as Bandy Field Park to the Friends of Bandy Field, Inc., to amend the conservation and open-space easement on the property generally known as Bandy Field Park to the Friends of Bandy Field, Inc., for the purpose of adding the Capital Region Land Conservancy as a grantee to the Bandy Field conservation and open-space easement.

Patrons: City Council

Attachments: [Ord. No. 2022-277](#)

Chair Andreas Addison introduced ORD. 2022-277.

Public Hearing

There were no public hearing speakers.

There were no comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-277 to Council with the recommendation to approve, which was seconded and unanimously approved.

The following ordinance was considered:

5. [ORD. 2022-300](#) To amend Ord. No. 2019-188, adopted Jul. 22, 2019, as previously amended by Ord. No. 2020-094, adopted May 11, 2020, and Ord. No. 2021-268, adopted Oct. 11, 2021, and to amend Ord. No. 2020-164, adopted Aug. 10, 2020, as previously amended by Ord. No. 2020-191, adopted Sept. 28, 2020, Ord. No. 2021-089, adopted Apr. 26, 2021, Ord. No. 2021-184, adopted Jul. 26, 2021, and Ord. No. 2021-268, adopted Oct. 11, 2021, which authorized the Chief Administrative Officer to submit original and amended Fiscal Year 2020 Consolidated Annual Action Plans to the U. S. Department of Housing and Urban Development as an application for the receipt of Community Development Block Grant (CDBG) funds, HOME Investment Partnership (HOME) funds, Emergency Solutions Grant (ESG) funds and Housing Opportunities for Persons with AIDS (HOPWA) funds; accepted funds from the U. S. Department of Housing and Urban Development in the total amount of \$15,027,206.00 and appropriated \$16,854,300.00 for various projects, to re-appropriate \$485,689.00 for

public facilities projects in CDBG funds and re-appropriate \$229,698.00 in CDBG-CV funds, for the purpose of an inclement weather shelter project.

Patrons: Mayor Stoney

Attachments: [Ord. No. 2022-300](#)

Sherrill Hampton, Housing and Community Development Director, introduced ORD. 2022-300.

Public Hearing

There were no public hearing speakers.

Member Michael Jones expressed his appreciation to city administration for its work in identifying locations for inclement weather shelters. Member Jones stated that he was looking forward to receiving future updates from the faith-based community, regarding its efforts to provide assistance to the city's unhoused individuals.

Vice Chair Ellen Robertson requested an update from city administration regarding preemptive consideration of required legislation to close the time gap between Phase 1 and Phase 2 implementation activities for the inclement weather shelters.

Councilor Katherine Jordan expressed her concern about the timeline for the implementation of the inclement weather shelters, and inquired about the maximum capacity for each of the shelter sites.

Councilor Stephanie Lynch arrived and was seated at 2:32 p.m.

Ms. Hampton explained that city administration was working to have contractual agreements for the inclement weather shelters ready for execution following the adoption of ORD. 2022-300.

Councilor Ann-Frances Lambert inquired about the funding source for the Phase 1 implementation.

Councilor Stephanie Lynch inquired about city administration's dissemination of information regarding shelter operations, and potential commitments from shelter providers.

Chair Andreas Addison asked city administration to provide Councilmembers with information to share with constituents regarding shelter operations.

There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-300 to Council with the recommendation to approve, which was seconded and unanimously approved.

The following ordinance was considered:

6. [ORD. 2022-301](#) To amend Ord. No. 2022-055, adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to (i) create a new line item entitled “ARPA - HCD - Commonwealth Catholic Charities - Inclement Weather Shelter Operations” in the Non-Departmental agency, (ii) transfer \$615,000.00 from the Department of Housing and Community Development, and (iii) appropriate such \$615,000.00 to such new line items in the Non-Departmental agency, for the purpose of providing a grant to Commonwealth Catholic Charities to operate an inclement weather shelter located at 1900 Chamberlayne Parkway.

Patrons: Mayor Stoney

Attachments: [Ord. No. 2022-301](#)

Sherrill Hampton, Housing and Community Development Director, introduced ORD. 2022-301. Ms. Hampton explained that Community Development Block Grant (CDBG) funding associated with ORD. 2022-301, will be used for the renovations of the four sites identified for inclement weather shelters, and a portion of the funding will be used for operational costs for the largest shelter.

Public Hearing

There were no public hearing speakers.

Vice Chair Ellen Robertson inquired about the total budget for the operation of the inclement weather shelter at 1900 Chamberlayne Parkway.

Member Michael Jones inquired about the timeline for the implementation of the four inclement weather shelters and the renovation and operational budgets for each of the shelters.

Ms. Hampton updated the committee on concerns expressed by all of the proposed service providers. Ms. Hampton stated that shelter renovations and operations will not begin until after the adoption of the proposed ordinance.

Councilor Katherine Jordan inquired about the proposed call center dedicated for inclement weather shelters. Councilor Jordan also inquired about the city's Family Crisis Fund.

Sharon Ebert, Deputy Chief Administrative Officer (DCAO) for Planning, Economic and Community Development, reported that the city was in negotiations with a provider to service the Family Crisis Fund.

Vice Chair Robertson asked that City Council hold a special meeting to consider Phase 2 of the inclement weather shelter projects.

There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-301 to Council with the recommendation to approve, which was seconded and unanimously approved.

The following ordinance was considered:

1. [ORD. 2022-276](#) To rename the bridge in the city of Richmond known as the Robert E. Lee Memorial Bridge as “Belvidere Bridge,” and to repeal Res. No. 2020-R043, adopted June 22, 2020.

Patrons: Ms. Lynch and Ms. Jordan

Attachments: [Ord. No. 2022-276 - Withdrawn 20221102](#)

Councilor Stephanie Lynch introduced ORD. 2022-276, and explained that the current name of the bridge does not reflect the city's contemporary culture. Councilor Lynch advised the committee of an amendment to the proposed legislation.

Councilor Ann-Frances Lambert exited the meeting at 3:07 p.m.

Public Hearing

There were no public hearing speakers.

There were no further comments or discussions and Member Michael Jones moved to forward ORD. 2022-276 to Council with the recommendation to approve with amendment, which was seconded and unanimously approved.

Discussion Item(s)

Councilor Katherine Jordan exited the meeting at 3:13 p.m.

Bus Rapid Transit (BRT), Fall Line Trail, and Bridges for Infrastructure Bill Funding

Chair Andreas Addison expressed his desire for Council to receive updates regarding future bridge replacement projects.

Vice Chair Ellen Robertson expressed her concern that proposed capital improvement projects were not presented to Council prior to Council's considerations. Vice Chair Robertson further expressed her desire for the development of concepts to ensure that the city was meeting its poverty reduction goals.

Member Michael Jones informed the committee of complaints he has received from a constituent regarding another property owner who is operating a business with disregard to neighbors and city code requirements. Member Jones stated that he has discussed the matter with city administration; however, the problem continues to exist.

Councilor Stephanie Lynch exited the meeting at 3:25 p.m.

Board Vacancies

Pamela Nichols, Council Management Analyst, reviewed board applications for consideration by the committee.

Chair Andreas Addison moved to forward the following board appointment applications to Council with the recommendation to approve and to forward the reappointment application for a tenant representative to the Richmond Redevelopment and Housing Authority, to the Organizational Development Standing Committee with the recommendation to approve, which was seconded and unanimously approved.

Green City Commission:
Daniel Hart

Board of Commissioners of the Richmond Redevelopment and Housing Authority:
Kyle Elliott
Gregory Lewis
Patrice Shelton (reappointment)

Safe and Healthy Streets
Kirk Millikan

A copy of the material provided has been filed and can be accessed below.

[CD.2022.341](#) October 18, 2022 Quarterly Board Vacancy Report - Land Use, Housing and Transportation Standing Committee

Attachments: [2022 10 18 Land Use Housing and Transportation Board Vacancy Packet](#)

Adjournment

There being no further business, the meeting adjourned at 3:35 p.m.