

INTRODUCED: October 10, 2022

AN ORDINANCE No. 2022-282

To authorize the Chief Administrative Officer to accept funds in the amount of \$45,000.00 from the Virginia Department of Emergency Management, to amend the Fiscal Year 2022-2023 Special Fund Budget by creating a new special fund for the Department of Emergency Communications called the Mobile Camera Platform Grant Special Fund, and to appropriate the increase to the Fiscal Year 2022-2023 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Emergency Communications' Mobile Camera Platform Grant Special Fund by \$45,000.00 for the purpose of funding the purchase of a mobile camera platform.

\_\_\_\_\_  
Patrons – Mayor Stoney and Ms. Lambert

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: NOV 14 2022 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$45,000.00 from the Virginia Department of Emergency Management for the purpose of funding the purchase of a mobile camera platform.

§ 2. That Ordinance No. 2022-056, adopted May 9, 2022, which adopted the Special Fund Budgets for the fiscal year commencing July 1, 2022, and ending June 30, 2023, and made

AYES:            9                            NOES:            0                            ABSTAIN: \_\_\_\_\_

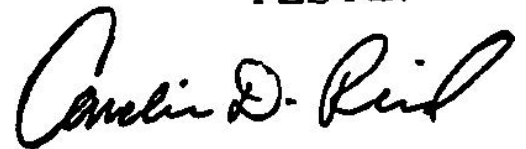
ADOPTED: NOV 14 2022      REJECTED: \_\_\_\_\_      STRICKEN: \_\_\_\_\_

appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Emergency Communications called the Mobile Camera Platform Grant Special Fund for the purpose of funding the purchase of a mobile camera platform.

§ 3. That the funds received from the Virginia Department of Emergency Management are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, by increasing estimated revenues by \$45,000.00, increasing the amount appropriated for expenditures by \$45,000.00, and allotting to the Department of Emergency Communications' Mobile Camera Platform Grant Special Fund the sum of \$45,000.00 for the purpose of funding the purchase of a mobile camera platform.

§ 4. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:  
TESTE:**

A handwritten signature in black ink, appearing to read "Amelia D. Reif". The signature is written in a cursive, flowing style.

**City Clerk**



# City of Richmond

## Intracity Correspondence

### O&R REQUEST

**DATE:** August 8, 2022 **EDITION:** 1

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

**THROUGH:** J.E. Lincoln Saunders, Chief Administrative Officer

J.E. Lincoln Saunders /  
RCS  
Digitally signed by J.E. Lincoln  
Saunders / RCS  
Date: 2022.09.22 13:10:29 -04'00'

**THROUGH:** Sabrina Joy-Hogg, DCAO Finance and Administration

**THROUGH:** Sheila White, Director, Finance

*Sheila White*

**THROUGH:** Jason May, Director, Budget and Strategic Planning

*Jason May*

**THROUGH:** Stephen Willoughby, Director, Department of Emergency Communications

**FROM:** Jonathan Fetterman, Senior Manager, Department of Emergency Communications

Jonathan Fetterman  
This document is a full-text electronic record of a document that has been signed electronically. It is not a scanned document. It is not a facsimile. It is not a copy. It is the original document.

**RE:** Acceptance and appropriation of grant funds for the purposes of purchasing a mobile camera platform.

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer (CAO) to accept \$45,000 from the Virginia Department of Emergency Management (VDEM) and appropriate the same to the FY2023 Special Fund Budget for the purposes of purchasing a mobile camera platform.

**REASON:** VDEM awarded the City of Richmond \$45,000 as part of the FY2021 State Homeland Security Grant Program for the purposes of purchasing a mobile camera platform. The mobile camera platform will allow DEC to deploy a camera system throughout the City in locations where a camera is not currently present.

**RECOMMENDATION:** It is recommended that this funding is accepted and appropriated.

**BACKGROUND:** VDEM awarded the City of Richmond \$45,000 as part of the FY2021 State Homeland Security Grant Program for the purposes of purchasing a mobile camera platform. The mobile camera platform will allow DEC to deploy a camera system throughout the City where a camera is currently not positioned.

mobile camera platform will allow DEC to deploy a camera system throughout the City where a camera is currently not positioned.

**FISCAL IMPACT / COST:** These funds will increase the FY2023 Special Fund Budget.

**FISCAL IMPLICATIONS:** the addition of the funds (\$45,000) will allow the Department of Emergency Communications to purchase a mobile camera platform that will be utilized to support public safety entities within the City of Richmond.

**BUDGET AMENDMENT NECESSARY:** Yes. This amends the FY23 Special Fund Budget

**REVENUE TO CITY:** \$45,000 to increase the FY23 Special Fund Budget

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** September 26, 2022

**CITY COUNCIL PUBLIC HEARING DATE:** October 10, 2022

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None.



**AFFECTED AGENCIES:** Department of Finance, Department of Budget and Strategic Planning, Department of Emergency Communications

**RELATIONSHIP TO EXISTING ORD. OR RES.:** This amends the Special Fund Budget Ord. 2022-056

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Grant Documents

**STAFF:** Jackie Crotts, Deputy Director, [Jackie.Crotts@rva.gov](mailto:Jackie.Crotts@rva.gov)  
DC Creasy, Electronics Specialist Supervisor, [David.Creasy2@rva.gov](mailto:David.Creasy2@rva.gov)  
Erich Bessey, Technology Coordinator, [Erich.Bessey@rva.gov](mailto:Erich.Bessey@rva.gov)  
Jonathan Fetterman, Senior Manager, 646-1340, [Jonathan.Fetterman@rva.gov](mailto:Jonathan.Fetterman@rva.gov)

 <p>Virginia Department of Emergency Management 9711 Farrar Court, Suite 200 North Chesterfield, VA 23236</p>	SUBAWARD AGREEMENT	Page 1 of 3
<p>1. SUBRECIPIENT NAME AND ADDRESS: <b>Richmond, City of</b> 201 East Franklin Street Richmond, Virginia 23219</p>	<p>4a. SUBAWARD ID NUMBER: 37 4b. Federal Award ID: EMW-2021-SS-00034 5. SUBAWARD DATE: Jul 1, 2022 6. PROJECT PERIOD: Oct 1, 2021 to Jun 30, 2023 BUDGET PERIOD: Oct 1, 2021 to Jun 30, 2023 7. TOTAL AMOUNT OF THIS SUBAWARD: \$45,000.00</p>	
<p>2. SUBRECIPIENT DUNS Number: 003133840  SUBRECIPIENT EIN: 54-6001556</p>	<p>8. FEDERAL AMOUNT OF THIS SUBAWARD: \$45,000.00 9. SUBRECIPIENT NON-FEDERAL COST SHARE REQUIREMENT: \$0.00 10. INDIRECT COST RATE (If applicable):</p>	
<p>3. PASS-THROUGH ENTITY: Virginia Department of Emergency Management SUBAWARD NAME: <b>FY2021 State Homeland Security Grant Program</b> CFDA: 97.067 - State Homeland Security Grant Program SHSP U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA)</p>		
<p>11. STANDARD TERMS AND CONDITIONS &amp; SPECIAL CONDITIONS The above subaward is approved subject to the 2021 Department of Homeland Security (DHS) Standard Terms and Conditions and VDEM Special Conditions found here: <a href="#">DHS Terms and Conditions 2021</a></p>		
<p>12. APPROPRIATION AUTHORITY FOR GRANT The project is supported under the <i>Department of Homeland Security Appropriations Act, 2019 (Public Law No. 115-141)</i>.</p>		
<p>13. METHOD OF PAYMENT Commonwealth of Virginia Cardinal Accounting System</p>		
<b>AGENCY APPROVAL</b>		<b>SUBRECIPIENT ACCEPTANCE</b>
<p>14. NAME AND TITLE OF APPROVING VDEM OFFICIAL  Cheryl Adkins Chief Financial Officer</p>	<p>16. NAME AND TITLE OF AUTHORIZED OFFICIAL  Lincoln Saunders  Chief Administrative Officer</p>	
<p>15. SIGNATURE OF APPROVING VDEM OFFICIAL  </p>	<p>17. SIGNATURE OF AUTHORIZED SUBRECIPIENT OFFICIAL    18. DATE:</p>	



Virginia Department of  
Emergency Management  
9711 Farrar Court, Suite 200  
North Chesterfield, VA 23236

SUBAWARD AGREEMENT

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Sub Award Name: **FY2021 State Homeland Security Grant Program**

Sub Award Date: Jul 1, 2022

**SPECIAL CONDITIONS**

1. The Subrecipient shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at [2 CFR Part 200](#), and adopted by DHS at [2 CFR Part 3002](#) and the U.S. Department of Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO).
2. The Subrecipient agrees to permit the pass-through entity and auditors to have access to its records and financial statements as necessary for the pass-through entity to meet the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at [2 CFR Part 200](#).
3. The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.
4. The Subrecipient shall comply with the indirect costs provisions of [2 CFR§ 200.414](#). With the exception of subrecipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), subrecipients must have an approved indirect cost rate agreement with their cognizant federal agency to charge indirect costs to this subaward.
5. In the event VDEM determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, the Subrecipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.
6. Subrecipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, **must** participate in the FEMA Environmental Planning and Historic Preservation (EHP) review process. Subrecipients must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the Subrecipient must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the Subrecipient will immediately cease construction in that area and notify FEMA and the State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
7. The Subrecipient agrees that federal funds under this award will be used to supplement, not supplant, state or local funds for emergency preparedness.



Virginia Department of Emergency Management

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SUBAWARD AGREEMENT

Page 3 of 3

Sub Award Name: **FY2021 State Homeland Security Grant Program**

Sub Award Date: Jul 1, 2022

8. The Subrecipient agrees that all publications created with funding under this grant shall prominently contain the following statement: "This document was prepared under a grant from FEMA's Grant Programs Directorate, U.S. Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA's Grant Programs Directorate or the U.S. Department of Homeland Security."
9. The Subrecipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security."
10. The Subrecipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
11. The Subrecipient must submit a Quarterly Progress Report for every quarter of the period of performance, including partial calendar quarters, as well as for periods where no grant activity occurs. Reports are due within fifteen (15) days following the end of the quarter. A Final Progress Report is due thirty (30) days after the end date of the performance period. Failure to provide this information may result in VDEM withholding grant funds from further obligation and expenditure and prevent future awards to the Subrecipient.
12. National Incident Management System (NIMS) Implementation Compliance  
  
In accordance with HSPD-5, the adoption of the NIMS is a requirement to receive federal preparedness assistance through grants, contracts, and other activities. No federal funds will be released to the primary grantee and any other entity participating and benefiting in this project if this requirement has not been met. In the event of a Corrective Action Plan submitted, VDEM/SAA will determine if the Subrecipient has made sufficient progress to disburse funds.
13. All conferences and workshops using federal preparedness funds must pertain to the project being funded. The Subrecipient agrees to submit a Trip Report when using federal funds to attend a conference or workshop. The Trip Report template can be found at [www.vaemergency.gov](http://www.vaemergency.gov) under [Reporting Forms](#). These reports must be remitted with your request for reimbursement. Failure to do so will result in a delay of payment until received.
14. The Subrecipient agrees that under program guidelines, travel expenses are allowable for approved training, planning, administrative, and exercise activities following local, state, and federal guidelines. Prior to traveling for these activities outside of contiguous United States (OCONUS) as well as to Canada and Mexico, preapproval is required by the state and FEMA through the SAA office.  
  
Please reference [2 CFR 200.403](#), in regard to reasonableness when considering requests for travel of this type. Where applicable, you should also reference the following regarding travel: the Western Hemisphere Travel Initiative ([http://www.dhs.gov/files/programs/gc\\_1200693579776.shtm](http://www.dhs.gov/files/programs/gc_1200693579776.shtm)).