



Education and Human Services Standing Committee

Boards & Commissions Vacancy Report

Thursday, January 8, 2026

Board Name	Criteria for Appointment	Applicant Name
Advisory Board of Recreation and Parks (13 members) (page 4)	6 th District Representative (1 vacancy)	Rhonda Groves 6 th District Resident (page 5) Cessely Nixon 6 th District Resident (page 7)
Aging and Disabilities Advisory Board (11 members) (page 11)	Resident of the city who is a senior citizen (3 vacancies)	Charles Barker 6 th District Resident (reappointment, page 12) Mary Mason 5 th District Resident (reappointment, page 13)
	Resident who is a caregiver of a person with a disability (1 vacancy)	Glynis Boyd Hughes 6 th District Resident (reappointment, page 14)
	Representative of the business community providing services to those 55 or older or a person with a disability*	Steven Ebeling 4 th District Resident (page 15) John Hermansen 4 th District Resident (page 17) Autumn Richardson 6 th District Employment (page 19)
	Employee of the Office of the DCAO for Human Services* (1 vacancy)	Sara Link (page 21)
	City employee, or an attorney or paralegal of whose firm or office handles senior citizen or persons with disabilities cases and has experience addressing Americans with Disabilities Act issues (1 vacancy)	No applications
Community Policy and Management Team (3 members) (page 23)	Private organization located within the city that serves children and families* (1 vacancy)	Brian Chizuk 2 nd District Resident (page 24)

*Applicants must either reside or have a principal place of employment in the city.

[illegible]

Advisory Board of Recreation and Parks

*Vacancies as of
May 10, 2026*

The Advisory Board of Recreation and Parks shall consist of **13 members**.

- 2 - at-large residents of the city (Ord. No. 2024-265)
- 1 - nominated by the Board of Directors of the Maymont Foundation to represent the foundation, and
- 1 - staff of the city's Department of Parks, Recreation and Community Facilities.
- 9 - selected from each of the nine Councilmanic Districts of the City, with each such member to be a resident of the Councilmanic District

*** Should the Council member representing such Councilmanic District fail to nominate a resident of the Councilmanic District within 90 days of a vacancy, whether created by the expiration of a term or otherwise, in the seat assigned to that Councilmanic District, any Council member may nominate a resident of any Councilmanic District to fill such vacancy.*

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Badia Hiwott	District Representative	6 th	First	09/10/2026
			Resigned	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Thomas Briggs, Jr.	At-large resident of the city	2 nd	First	05/26/2028
Anitra Carter	District Representative	9 th	First	11/09/2028
Samantha Hudson	District Representative	7 th	First	09/08/2027
Samuel Stephen Jones	District Representative	4 th	First	09/08/2027
David Morris Lambert	District Representative	3 rd	First	11/12/2026
Daniel Vetter	Maymont Foundation	5 th	First	03/26/2027
Lisa Mischley	District Representative	5 th	First	02/09/2028
Vik Murthy	At-large resident of the city	1 st	First	09/07/2028
Anne Brooks Rich	District Representative	3 rd	Second	07/24/2028
Charlie Williams	District Representative	1 st	First	01/27/2028
Charles Willis	District Representative	8 th	First	05/27/2027
Christopher E. Frelke	Representative from the Department of Parks, Recreation and Community Facilities	1 st	Third	07/22/2027

Contact:

Wanda Marable, Executive Assistant, Parks, Recreation and Community Facilities

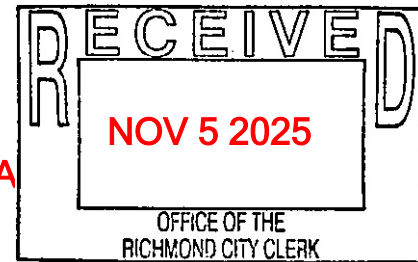
804-646-1128 (o)

Wanda.marable@richmondgov.com



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

ADVISORY BOARD OF RECREATION AND PARKS

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia City Council

Page 2 of 3

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Accomplished administrative professional with over 30 years of experience supporting Branch Managers, Presidents, Operations Managers, and Project Managers in areas including accounting, human resources, marketing, general operations, and project management. Known for exceptional organizational skills, keen attention to detail, proactive responsiveness, and a customer-centric approach. Skilled in executing full-cycle projects of varying scopes and complexity with analytical precision. I recently signed up to be an Elections Officer and worked my first polling station November 4, 2025.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

A.A.S. Business Management/CSC in Business Entrepreneurship, graduated Magna Cum Laude from Brightpoint Community College and a Monacan High School graduate

Other Community Involvement:

None

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Designed and delivered annual competitive athletic events for 150+ participants, raising \$3,000+ annually for a sports organization. Co-founded and managed a business startup, overseeing investor relations, registration, logistics, hiring, training, marketing and operations.

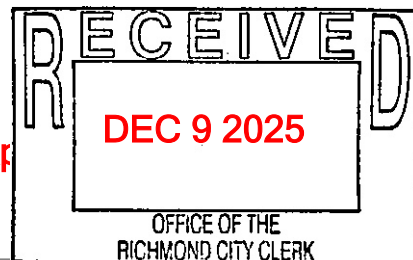
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

ADVISORY BOARD OF RECREATION AND PARKS

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Worked as a liaison between 125+ HUD residents and Michael's Organization.
Assess community needs and identify resources available for residents.
Created, managed, and distributed client reports to management for review.
Searched, and created future grant opportunities for the community.
Coordinated events for which included health and wellness education to promote physical and mental health, financial literacy to promote sustainability, aging and adult education for seniors, youth development, job readiness to promote economic stability.
Advised families on community resources and referral programs, and develop and implement realistic plans to improve care and wellbeing of families
Provided case management for clients in community of 125 homes*

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

Designed and implemented programs benefiting the community including youth and seniors to enhance their self-esteem and well being

Set and establish performance goals and deadlines for companies with BT plans and visions.

Supervised volunteers and employees working through BT to establish outside partnerships.

Processed and monitored company reports for Board of Directors, CEO, and Company Vice President.

Created and connected with Washington, DC youth Justice Council to facilitate youth programming and events on topics such as justice reform for teens

Facilitated workshops for expungement for youth and

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

PAL - Boys and Girls Club 2011-2013

YWCA Delaware Board Member 2014-2016

New Castle County Board member 2014-2016

Philadelphia City Democratic Executive Elected Official 2022-2023

Philadelphia Commission of Human Relations Board Member 2024

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

College Fair, Philadelphia, PA

Community Organization, Host 2022

Facilitated, directed and hosted a community event for families of Philadelphia, PA. This event reached youth grades 6-12. This included colleges such as Montco, Villanova, Manor College, University of Valley Forge, Philadelphia Technician, Rosemont College, and Albright

Job Fair, Philadelphia, PA

Community Organization, Host 2022

Facilitated, directed and hosted a community event for families of Philadelphia, PA. This is event reached people of all ages looking for work. This included CareerLink, Eagleview Staffing, WestGold, Daffodil Homecare, Goodwill, and A Heart of Gold.

Human Trafficking Panel with Montco Human Trafficking Division, Pottstown, PA

Community Organization, Host 2018

Facilitated, directed, and hosted a community event for families of Pottstown and Pottsgrove School

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

Districts. This event reached women and teens. This included Montgomery Counties Human Trafficking Division to educate youth and families on human trafficking.

College Fair, Pottstown, PA

Community Organization, Host 2019

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. This event included multiple colleges in the Montgomery County, Philadelphia County, and Lancaster County Colleges.

Job Fair, Pottstown, PA

Community Organization, Host 2019

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. This event included multiple employers in the area.

Health Fair, Pottstown, PA

Community Organization, Host 2019

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached everyone in the Pottstown Community. This included Aetna, VSP Vision eye glass exam and glasses for the community and a host of health care workers conducting screenings for residents in the area.

Reeds Refuge Center, Wilmington DE

Community Organization, Host 2017-2018

Events included Coat Drives, Eye Screenings, Teen Workshops, Youth Justice Council for Government leadership, Job Fairs, and Community Feedings.

Washington, DC (Black Caucus)

Volunteer @ Black Caucus Event 2016

Seated celebrities, Black Caucus members, and government officials during the last Black Caucus event as President Obama in office. Greetings, seated, and served attendees.

Love Gala, Youth Empowerment, Pottstown, PA

Community Organization, Host February 2012

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. We included guest speakers of all ages adult, youth, and the Pottstown School District Superintendent. Youth were given the opportunity to share their vision boards which were created prior to. The vision boards displayed goals, dreams, and future plans aspirations of youth engaged in the Hearts of Harmony program. Guest size for this event included 100 total including youth.

Community Day, Pottstown, PA May 2012

Project Coordinator, Community Organizer, Host

This events focus was to connect the Pottstown community together, with the outcome of raising money for the Olivet's Boys & Girls Club. In order to ensure this events success, I strategically connected local outreach organizations, business leaders, local government, churches, and local school districts, to come together for a day of fun and fundraising. Participation of the event included Pottstown School District, The Mayor of Pottstown -Bonnie Heath, Costco, a host of small and large bu

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City of Richmond, Virginia
City Council

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Authorities, Boards, Commissions, and Task Forces Application

College Fair, Philadelphia, PA
Community Organization, Host 2022
Facilitated, directed and hosted

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Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Aging and Disabilities Advisory Board

Vacancies as of
May 10, 2026

The Board shall be composed of **eleven (11) members** nominated and appointed by the Council. (**Ord. 2022-054 adopted July 25, 2022**)

1 - Representative of the business community providing services to persons age 55 or older or to persons with disabilities (reside or work)

2 - Residents of the city who are persons with disabilities, and age 18 or older

3 - Residents of the city who are age 55 or older

2 - Residents of the city who are past or current caregivers of at least one person with a disability or of at least one senior citizen

1 - Employee of the City (not required to reside)

1 - Attorney or paralegal whose firm or office routinely represents or handles cases for senior citizens or persons with disabilities; or who has experience addressing issues related to the Americans with Disabilities Act; (not required to reside or work)

1 - Employee of the City's Office of the Deputy Chief Administrative Officer for Human Services with program manager duties

(Assigned to Education and Human Services Standing Committee)

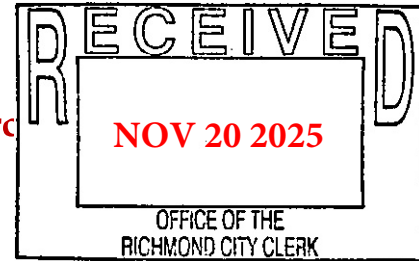
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Charles Barker	Resident who is a senior citizen	6 th	First	05/07/2026
			<i>Application included</i>	
April Bingham	City employee	6 th District Employment	First	02/07/2025
			<i>No longer a city employee</i>	
Mark Bouziane	Resident who is a senior citizen	4 th	First	07/27/2026
			<i>Resigned</i>	
Natasha Houpe	City employee with Human Services program manager duties	6 th District Employment	First	11/12/2026
			<i>No longer a city employee with Human Services</i>	
Glynis Boyd Hughes	Resident who is a caregiver of a person with a disability	6 th	First	02/07/2025
			<i>Application included</i>	
Alison Martin	Attorney or paralegal (whose firm or office handles senior citizen or persons with disabilities cases and has experience addressing Americans with Disabilities Act issues)	3 rd	First	11/13/2025
			<i>Contacted – no response received</i>	
Mary Mason	Resident who is a senior citizen	5 th	First	05/07/2026
			<i>Application included</i>	

Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Gabriel Bibb	Resident who is a person with a disability	4 th	First	07/27/2026
Laura Mallinak	Person with a disability	4 th	First	11/09/2028
Ida Mitchell	Resident who is a caregiver of a person with a disability	5 th	First	02/09/2028
Jodi Winship	Representative of the business community providing services to those 55 or older or person with disability (reside or work)	7 th	First	05/26/2028



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Force
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: AGING AND DISABILITIES ADVISORY BOARD	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Barker Charles ok	First Name:
Home Street Address: 3302 3d ave	Home Telephone:
Home City, Zip Code: Richmond 23222	Home Fax:
Personal E-Mail Address:	
Employer: Same	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Charles ok barker</u> Date: _____	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

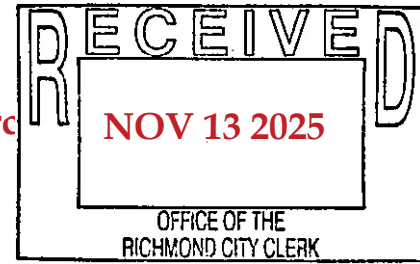
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Force
Reappointment Application



(Please Print or Type)

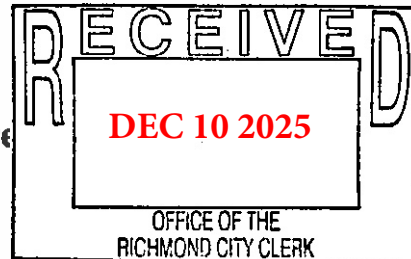
Name of Authority, Board, Commission or Task Force:	
Aging and Disabilities Advisory Board	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Mason	First Name: Mary
Home Street Address: 1301 Hampton Street	Home Telephone: 804 355-5097
Home City, Zip Code: 23220	Home Fax: NA
Personal E-Mail Address: 5grands.mam@gmail.com	
Employer: Retired	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 50+	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Mary Ann Mason</u> Date: <u>11/13/25</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

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City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Aging and Disabilities Advisory Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: BOYD HUGHES	First Name: GLYNIS
Home Street Address: 2303 ROYALL AVENUE	Home Telephone: 804.803.6873
Home City, Zip Code: RICHMOND, VA	Home Fax: N/A
Personal E-Mail Address: GLYNISBOYDHUGHES@GMAIL.COM	
Employer: Chesterfield County CSB	
Job Title: SERVICES SUPERVISOR	How Long? 8 months
Business Street Address: 6801 LUCY CORR BLVD	Business Telephone: 804.706.2054
Business City, Zip Code: Chesterfield, VA 23832	Business Fax: 804.706.2976
Business E-Mail Address: BOYDHUGHESG@CHESTERFIELD.GOV	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Chesterfield	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 8th Number of years? 11	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Glynis Boyd Hughes</u> Date: <u>12/10/25</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

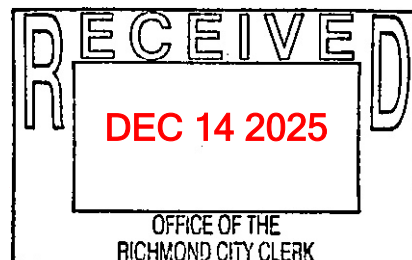
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

AGING AND DISABILITIES ADVISORY BOARD

Title: Dr

Name: Steven Ebeling

Home Address: 001015 TAYLOR AVE RICHMOND VA 23225

Home Telephone: 804-305-3647

Home Fax:

Personal E-Mail Address: ebelingsa@alumni.vcu.edu

Employer: VCU Health at Home

Job Title: Physical Therapist

How Long? 2

Business Address: 006802 PARAGON PL 201 RICHMOND VA 23230

Business Telephone: 804-252-1700

Ext:

Business
Fax:

Business E-Mail Address: sebeling@bayada.com

Is Your Place of Employment Located in the city of Richmond? No

Is your Place of Employment Located in the County? No If Yes, Which County? Henrico

Are You A City Resident? No If Yes, Which City Council District? 4 Number of Years? 25

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been practicing as a licensed Physical Therapist since 2019. In that time I have worked across the continuum of care, including acute care, inpatient rehabilitation, skilled nursing facilities, home health, and outpatient clinics. This background means I have direct, extensive experience with every healthcare setting a person who is disabled or elderly can interact with. My current role in home health has provided an especially deep and personal connection to the city. There are very few neighborhoods in Richmond city limits that I have not provided care in.

In addition to my Doctor of Physical Therapy degree, I hold a degree in Spanish and speak it fluently. Our increasingly diverse residents would benefit from bilingual representation.

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Community Advocacy: I regularly attend and encourage my network of friends to participate in public protests and marches to advocate for the preservation and expansion of Medicare and Medicaid.

Pro Bono Service (VCU Home Health): I prioritize taking on extra professional hours through VCU Home Health, where I can have a greater impact than I could with volunteering opportunities by caring for patients who are uninsured or underinsured through charity cases.

Volunteer Translator: I volunteer as an interpreter for VCU's pro bono Physical Therapy CARES Clinic, directly facilitating communication and access to healthcare for non-English speaking residents.

I am a lifelong resident of Richmond, Virginia, which I am proud to call home. I was inspired to apply for this board because I see the direct impact of policy every day. The GRTC CARE paratransit has been an essential part of discharge planning for many of my patients. I'm confident the harm reduction vending machine by city hall has prevented rehospitalization or death because I was able to direct patients to easily accessed naran. I work in communities where food and medical deserts impact the health of those who are elderly or live with disability which I hope can be improved with the code refresh. My work schedule is flexible, and I can easily accommodate the time required to be present for all Board meetings and related work.

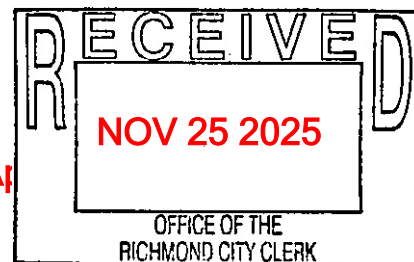
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

AGING AND DISABILITIES ADVISORY BOARD

Title: *Dr*

Name: *John Hermansen*

Home Address: *001904 SOUTHCLIFF ROAD RICHMOND VA 23225*

Home Telephone: *9042109466*

Home Fax:

Personal E-Mail Address: *johnrhermansen@hotmail.com*

Employer: *Veterans Affairs Medical Center of Richmond*

Job Title: *Physician*

How Long?

Business Address: *001201 BROAD ROCK BLVD RICHMOND VA 23249*

Business Telephone: *8046755000*

Ext: *2587*

Business
Fax:

Business E-Mail Address: *john.hermansen@va.gov*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

4

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *Yes*

If yes, please provide information on the nature of the contract.

Due to the scale and patient population served, I am sure the Veterans Affairs hospital has multiple contracts with the city of Richmond. However, I am not aware of specific contracts.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am a practicing physician, board-certified in the field of Physical Medicine and Rehabilitation. I specialize in rehabilitation following brain injuries, trauma, spinal cord injuries, amputations, joint replacements, musculoskeletal injuries, nerve injuries, etc. I currently practice in positions in the VA hospital, VCU Health, and Sheltering Arms Institute. I also have experience in private practice rehabilitation in the city of Richmond. I am acutely aware of many of the challenges that aging and disabled populations face, and actively help to bridge the care and access gaps on a daily basis. I also have a bachelors of science degree in Human Nutrition, and routinely counsel and advise on nutrition and health.

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A This would be my first position with the city of Richmond.

Other Community Involvement:

I volunteer with several adaptive sports groups. I have served as subject matter expert on rehabilitation on academic, Veterans Affairs, and private practice committees. I have helped give guidance and advice on local park planning. I am a volunteer at my childrens' school, Westover Hills elementary.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I actively lead several large research projects in the Veterans Affairs hospital on gait, disability, and rehabilitation. I am heavily involved in healthcare trainee training and serve as director for two fellowship programs and preceptor for VCU medical residents and medical students. I live in the City itself, I commute by bicycle and walking as much as possible, and am very familiar with the JRPS park system, neighborhood layouts, and challenges/pain points with local infrastructure for populations with various deficits.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

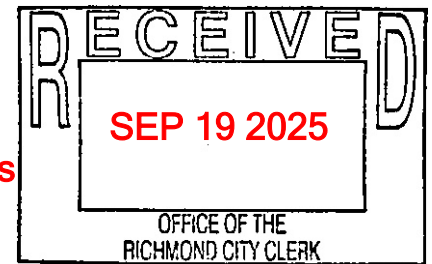
Reddit

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

AGING AND DISABILITIES ADVISORY BOARD

Title:
Name: *Autumn Richardson*
Home Address: *005712 OAK KNOLL RD 5712 MIDLOTHIAN VA 23112*
Home Telephone: *804-240-9441* Home Fax: *855-700-5593*
Personal E-Mail Address: *richardsona@rbha.org*
Employer: *Richmond Behavioral Health Authority*
Job Title: *Chief Operating Office for Developmental Services* How Long?
Business Address: *000107 FIFTH STREET PLEA RICHMOND VA 23219*
Business Telephone: *8048195203* Ext: Business Fax:
Business E-Mail Address: *richardsona@rbha.org*
Is Your Place of Employment Located in the city of Richmond? *Yes*
Is your Place of Employment Located in the County? *No* If Yes, Which County?
Are You A City Resident? *No* If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *Yes*

If yes, please provide information on the nature of the contract.

Richmond Behavioral Health Authority provides mental health, emergency / crisis services, developmental disability and substance use services to City of Richmond residents. The authority has a performance contract with the Department of Behavioral Health and Developmental Services for oversight.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am presently the Chief Operating Office for Developmental Services. I have a graduate certificate from VCU in Aging Studies as well as am a Licensed Clinical Social Worker. I am raising two boys who have developmental disabilities. I have worked in the city for 17 1/2 years and resided in the City of Richmond from 2007 - 2019.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

I bring a strong systems lens as well as direct experience working and caring for individuals with developmental disabilities and aging individuals.

Other Community Involvement:

I am presently a Chief Operating Office for Developmental Services with Richmond Behavioral Health Authority. I attend their board meetings however am a staff participant. While not in Richmond City, I am currently also a family member representative for the Special Education Advisory Council Member for Chesterfield Public Schools as well (for 1 1/2 years). Finally, I am on the Integrated Housing Advisory Committee with the Department of Behavioral Health and Developmental Services which is a group focused on expanding affordable and integrated housing opportunities for individuals with disabilities.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I learned about this opportunity through the office of the city clerk website.

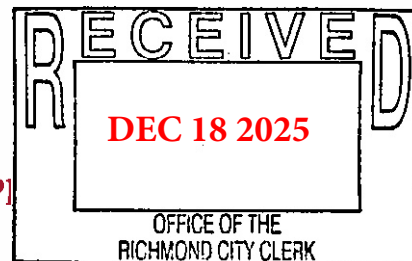
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces App

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Link	First Name: Sara
Home Street Address: 1514 Avondale Ave.	Home Telephone:
Home City, Zip Code: Richmond, 23227	Home Fax:
Personal E-Mail Address: Sa_rat@yahoo.com	
Employer: City of Richmond	
Job Title: Manager, Office of Aging and Disability Services	How Long? 3 days
Business Street Address: 7945 Forest Hill Ave Bldg 26	Business Telephone:
Business City, Zip Code: Richmond, VA 23225	Business Fax:
Business E-Mail Address: Sara.link@rva.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 14	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I have a masters in Urban Policy and Management. I have been working in field of Aging and Disability services delivery for over 15 years.	

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

r/p

Signature: D. J. Hill Date: _____

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 • Fax: (804) 646-7736

www.richmondgov.com/cityclerk

Community Policy and Management Team

*Vacancies as of
May 10, 2026*

The Commission shall consist of the following members as set forth in section 2.2-5205 of the Code of Virginia, (1950), as amended:

- Director of Social Services
- Chief Executive Officer of the Richmond Behavioral Health Authority
- Director of Thirteenth District Court Services Unit
- Director of the Richmond City Health District
- Director of Justice Services
- Superintendent of Public Schools
- A parent representative who receives or has received services for the representative's child or foster child through one or more of the agencies participating in the Community Policy and Management Team.
- A representative of a private organization located within the City that (i) serves children and families in the City, (ii) has a provider contract with the City's Comprehensive Services Act office, (iii) is in compliance with its provider contract and (iv) is properly licensed by the Commonwealth as a provider of services to children and families. If this representative's organization fails to remain in good standing pursuant to its contract with the City's Comprehensive Services Act office, then the representative's seat on the team will become vacant immediately upon the occurrence of such failure, and the Council will appoint a new representative from a different eligible organization.
- An elected official or an appointed official or the designee thereof from the City Council.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Daniella Halbleib	Reside or work Private Organization located within the City that serves children and families	2 nd District Employment	First	06/30/2027
			Resigned	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Charlotte Talley	Reside or work Parent Representative	5 th	First	06/30/2028
Vacant	City Council Representative			

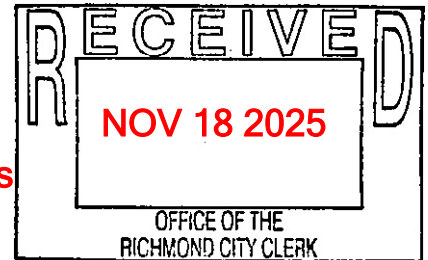
Brady Nemeyer
Contact Person – Office of
Comprehensive Services Act
CSA Program Administrator
Dept. of Social Services
900 E. Marshall Street
Richmond, VA 23219
804-646-1379 (o)
Brady.nemeyer@rva.gov

Patricia Wallace
CSA Program Administrative
Support
804-646-3302 (o)
Patricia.wallace@rva.gov



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

COMMUNITY POLICY AND MANAGEMENT TEAM

Title: *UMFS*

Name: *Brian Chizuk UMFS*

Home Address: *003900 WEST BROAD STRE 1302 RICHMOND VA 23230*

Home Telephone: *8043018358*

Home Fax:

Personal E-Mail Address: *bchizuk@shineforth.org*

Employer: *Shineforth*

Job Title: *Vice President of Residetnial Services*

How Long?

Business Address: *003900 WEST BROAD ST 3900 RICHMOND VA 23230*

Business Telephone: *8042391054*

Ext:

Business
Fax:

Business E-Mail Address: *bchizuk@shineforth.org*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *No*

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *Yes*

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Shineforth has contracts with the city of Richmond to provide children and family services

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Master of Social Work - MSW 2000

Licensed Clinical Social Worker - LCSW - 2003

Over 25 years of experience providing child/adolescent and family services in Virginia

20+ years providing direction and leadership to residential programs in Virginia

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:

n/a

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

n/a

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Erica Mann - also works at Shineforth

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Future of Workforce Commission

*Vacancies as of
May 10, 2026*

Ordinance No. 2023-148, adopted May 22, 2023, established a Future of Workforce Commission of the City of Richmond to advise the Council and the Mayor on matters involving workforce development through partnerships that facilitate training and programs for accessing employment, career, and educational opportunities.

The Commission shall be composed of fifteen members, whom the Council and the Mayor shall appoint. Of the fifteen members, **Council shall appoint ten members** and the **Mayor shall appoint five members**.

Membership shall, **to the extent possible**, consist of representatives from the school division administered by the School Board of the City of Richmond, the School Board of the City of Richmond, City Council, administrative departments of the City, J. Sargent Reynolds Community College, Greater Richmond Chamber of Commerce, Richmond Regional Planning District Commission, the Greater Richmond Transit Company, a private partnership developer, and corporations having a headquarters or place of business in the city.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Alexis Bowles-Fryar <i>Mayoral Appointment</i>	Virginia Department of Military Affairs	2 nd	First	07/01/2027
			<i>Resigned</i>	
Current Members				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Andreas Addison	Local Business Owner	1 st	First	05/27/2027
Taikein Cooper	RPS Education Foundation Executive Director	5 th	First	02/25/2027
Dr. John Fife	VCU Associate Research Professor	5 th District Employment	First	02/25/2027
Victoria Gochez	Richmond Public Schools	4 th	First	02/25/2027
Dionne Henderson	Partnership for the Future	NA	First	05/27/2027
Todd David Martin <i>Mayoral Appointment</i>	Great Aspirations Scholarship Program, Inc (GRASP)	2 nd	First	5/19/2027
Christina Mastroianni	ChamberRVA Vice President Community Engagement and Resource	7 th	First	02/25/2027
Sean Miller	Boys & Girls Clubs of Metro Richmond	NA	First	05/27/2027
Sarah Scarbrough	REAL LIFE Founder and Director	7 th Employment	First	02/25/2027
Martha Shickle	PlanRVA Executive Director	2 nd	First	02/25/2027
Barbara Couto Sipe	United Way of Greater Richmond & Petersburg	NA	First	05/27/2027
Caprichia Smith Spellman <i>Mayoral Appointment</i>	City of Richmond Office of Community Wealth Building	6 th District Employment	First	5/19/2027
Courtney Jamalle Ward <i>Mayoral Appointment</i>	Richmond Public Schools Director, Secondary Success Pathways	2 nd District Employment	First	5/19/2027
Thad Williamson <i>Mayoral Appointment</i>		5 th	First	06/30/2028

Contact

Office of the Council Chief of Staff
City Hall, Suite 305
900 East Broad Street
Richmond, Va. 23219

Human Rights Commission

*Vacancies as of
May 10, 2026*

The commission shall be composed of **13 members** appointed by the Council and the Mayor as follows:

- (a) Eleven **adult members** of whom the **Council shall appoint six** and the **Mayor five**.
- (b) 2 - non-voting youth members who shall be students of public schools administered by the School Board of the city of Richmond, Virginia, enrolled in the 10th, 11th, or 12th grades. Of these two youth members, the Council shall appoint one and the Mayor shall appoint one.

All members of the Commission shall be **residents of the city** of Richmond and shall be broadly representative of the community with respect to race, color, religion, sex, pregnancy, childbirth or related medical conditions, national origin, age, marital status, disability, sexual orientation, transgender status, or gender identity.

(Assigned to the Education and Human Service Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Whitney Brown	Adult Member	5 th	Second	10/07/2027
			Resigned	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Anthony Bastardi Mayoral Appointment	Youth Member	3 rd	First	08/31/2026
Breauna Beasley	Adult Member	6 th	First	10/07/2027
Luise Farmer Mayoral Appointment	Adult Member	6 th	First	10/21/2027
Samantha Galina Mayoral Appointment	Adult Member	8 th	Second	10/21/2027
Matthew LaGarde Mayoral Appointment	Adult Member	7 th	Partial	10/21/2027
Kristina Lloyd Mayoral Appointment	Adult Member	4 th	First	10/07/2027
Elle Merkle	Adult Member	5 th	First	10/07/2027
Emily Newsom Mayoral Appointment	Adult Member	1 st	First	05/08/2027
Christopher Pittman	Adult Member	3 rd	First	10/07/2027
Ismael Romero	Youth Member	9 th	First	08/31/2026
Aoife Ryle	Adult Member	7 th	First	10/20/2027
Emily Wolfteich	Adult Member	6 th	First	10/07/2027

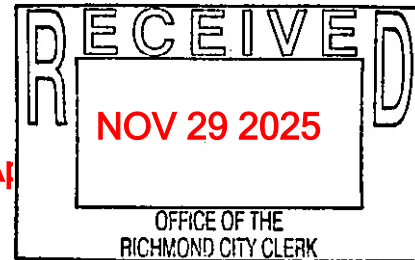
Contact:

Brittany Rose
Management Analyst, Associate
Neighborhood and Community Services
900 East Broad Street, 5th Floor
Richmond, Virginia 23219



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Ap



(Name of Authority, Board, Commission or Task Force

HUMAN RIGHTS COMMISSION

Title:

Name: *Elise Black*

Home Address: *002106 RIVERSIDE DR RICHMOND VA 23225*

Home Telephone: Home Fax:

Personal E-Mail Address: *eliseat@gmail.com*

Employer: *Blood Cancer United*

Job Title: *Campaign Development Manager* How Long?

Business Address: *VA*

Business Telephone: Ext: Business Fax:

Business E-Mail Address: *elise.black@lls.org*

Is Your Place of Employment Located in the city of Richmond? *No*

Is your Place of Employment Located in the County? *No* If Yes, Which County?

Are You A City Resident? *Yes* If Yes, Which City Council District? *5* Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Bachelors of Social Work
Masters in Public Health with a focus on Policy
3 years experience in nonprofit development
3 years experience in health education*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I manage a fundraising campaign where I coach Richmond high schoolers to raise thousands for blood cancer research and programs.

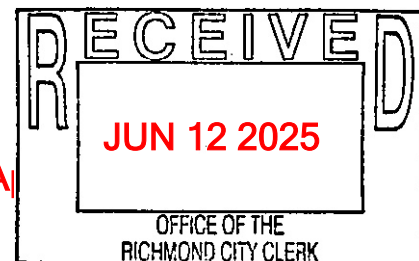
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

HUMAN RIGHTS COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I hold a Master's degree in Educational Leadership and Policy Studies from the University of Richmond and a Bachelor's degree in Spanish with a minor in Latin American Studies from Virginia Commonwealth University. I currently hold a K-12 teaching license with endorsements in Spanish, ESL, and Administration and Supervision. My academic background is paired with over a decade of experience working across school systems in Henrico, Chesterfield, and Richmond, with a focus on educational equity, advocacy, and culturally sustaining practices.

Currently, I serve as the Ombudsman for Students and Families in Richmond Public Schools, a role deeply aligned with the core mission of the Human Rights Commission. As Ombudsman, I provide neutral, confidential support to individuals navigating complex concerns—many of which involve potential rights

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

violations, systemic inequities, or procedural breakdowns. I work directly with students, caregivers, school staff, and district leaders to ensure complaints are heard, resolved fairly, and used to inform broader policy and practice improvements.

This work often involves helping students, caregivers, and community members understand their rights under federal, state, and local education law; identifying the appropriate agency or department to address their concern; and ensuring that vulnerable individuals are not lost in bureaucratic system

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

In all of my work, I am committed to ensuring every individual not only has access to information, fair treatment, and meaningful pathways for advocacy, but is also welcomed as a vital part of our community. I would be honored to bring my deep experience in conflict resolution, cross-agency referral, systems navigation, and public resource development to the Human Rights Commission in service of an increasingly just and inclusive Richmond.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

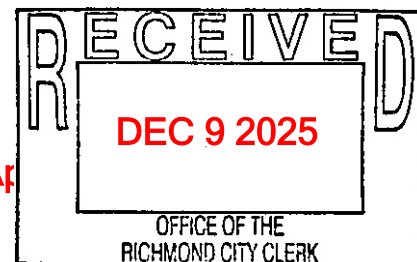
Matthew Stanley, Director of Advocacy and Outreach for RPS

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been a citizen of the city of Richmond for over seven years and active in numerous local political groups. I would like to take my experience as both a politically engaged Richmond citizen and project delivery manager to work with the Human Rights Commission. I have worked for the past five years as a legal observer and worker with the National Lawyers Guild chapter located in the Central VA area to defend the legal right to protest and am a charter member of that organization as it seeks to educate Richmond area individuals about their rights, due processes, and works to defend them in the court of law. Additionally, I have been an election officer for the past several years and recently promoted to assistant chief of the precinct; my duties are to uphold the right to vote.

My work as an election officer and a legal worker will serve me well on the Human Rights commission to

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

protect its citizens from unlawful discrimination.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Charter member of the Central Virginia chapter of the National Lawyers Guild, Assistant Chief of a Richmond election precinct, and member of Richmond for All political organization

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

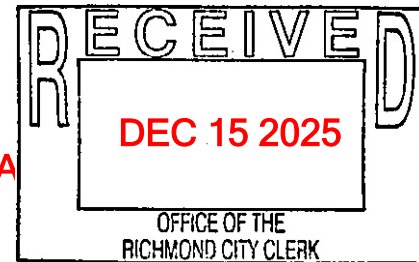
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title: Dr

Name: J Lee Hill Jr

Home Address: 003124 JOHNS WAY RICHMOND VA 23224

Home Telephone: 347-237-0354

Home Fax:

Personal E-Mail Address: revdrjlhj@gmail.com

Employer: The Episcopal Diocese of Virgini

Job Title: Canon for Racial Justice and Healing

How Long? 4

Business Address: 000110 W FRANKLIN ST 3124 RICHMOND VA 23220

Business Telephone: 8046438451

Ext:

Business

Fax:

Business E-Mail Address: jhill@episcopalvirginia.org

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? Yes

If Yes, Which City Council District?

8

Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

NO

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Doctor of Ministry, Emory University
Master of Theology, Columbia Theological Seminary
Master of Divinity, Wake Forest
BA, George Mason

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

St Andrews Episcopal School Board

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

Virginia Interfaith Center for Public Policy

Other Community Involvement:

Alpha Phi Alpha Fraternity, Inc.
Prince Hall Masonic Lodge of Virginia

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

It is easy to think of international diplomacy as something reserved for high-level officials and grand treaties, but my familiarity with the Sister City Program has shown me that the real foundation for global understanding is built one community at a time. It's a truly brilliant concept, born after World War II from President Eisenhower's vision for "citizen diplomacy"—the idea that regular people can forge bonds strong enough to prevent future conflicts.

The ongoing work to develop and maintain these connections is less about official paperwork and more about sustained, passionate engagement. Maintaining these long-term connections requires a dedicated volunteer effort and a constantly evolving approach. Organizations like Sister Cities International push new initiatives, such as grants for economic development projects or the Young Artists and Authors Showcases to get youth involved. It's about ensuring the relationship doesn't just rest on a handshake from decades ago, but that it's actively providing mutual benefits—whether that's new trade opportunities or simply a shared understanding that makes the world feel a little smaller and a lot friendlier.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

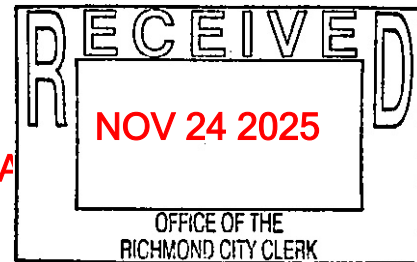
https://en.wikipedia.org/wiki/J._Lee_Hill_Jr.

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title: Mr.

Name: Rejean L'Heureux

Home Address: 000617 617 W LANCASTER RD RICHMOND VI 23222

Home Telephone: 850-491-0439

Home Fax:

Personal E-Mail Address: rejeanlheureux@proton.me

Employer: UIC Government Services

Job Title: Proposal Manager III

How Long?

Business Address: VA

Business Telephone: 850-491-0439

Ext:

Business
Fax:

Business E-Mail Address: rejeanlheureux@proton.me

Is Your Place of Employment Located in the city of Richmond? No

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? Yes If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Bachelor's degree in English/Creative Writing; 8 year's experience as a middle and high school teacher; 12 year's experience in administrative management, document quality and management; familiarity with Federal and State Acquisition regulation and guidelines. Assist with non-profit grant research and writing; volunteer with local community action.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None.

Other Community Involvement:

Serve on Board for Non-profit charity; Volunteer for Mutual Aid Richmond to seek out and write for grants as well as on the ground volunteering for food making and distribution at Monroe Park every Sunday.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Want to help the city that is my home.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

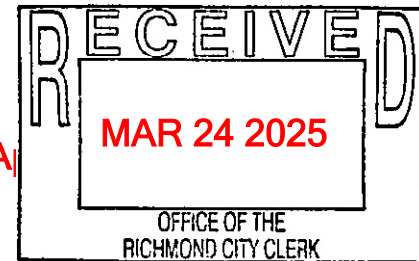
Reddit

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

HUMAN RIGHTS COMMISSION

Title: *Mr.*

Name: *Jackson D. Littlejohn*

Home Address: *000901 MCDONOUGH ST APT 113 RICHMOND VA 23224*

Home Telephone: *7576513831*

Home Fax:

Personal E-Mail Address: *jdlittlej@gmail.com*

Employer: *Office of the Attorney General*

Job Title: *Assistant Attorney General*

How Long? *3*

Business Address: *000202 N 9TH ST RICHMOND VA 23219*

Business Telephone: *8042252516*

Ext:

Business
Fax:

Business E-Mail Address: *jlittlejohn@oag.state.va.us*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

6

Number of Years? *3*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

Page 2 of 3

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

I am unsure if OAG has a contract with the city of Richmond or the Human Rights Commission.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- Strong research and analysis skills
 - Effective time management and prioritization
 - Genuine interest in Human Rights and their protection
 - Foundational knowledge in Human Rights including the UN's Declaration of Human Rights
-

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have a Bachelor's in Political Science from Norfolk State University and a juris doctor (law degree) from Regent University School of Law. Additionally, I graduated from the Global Studies and World Languages Academy at Tallwood High School in Virginia Beach, Virginia.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Phi Alpha Delta Law Fraternity International, Inc. - District President; Past Chapter President; Past Chapter Vice President
William & Mary Mock Trial Judge
University of Richmond Moot Court Judge
Richmond World Affairs Council*

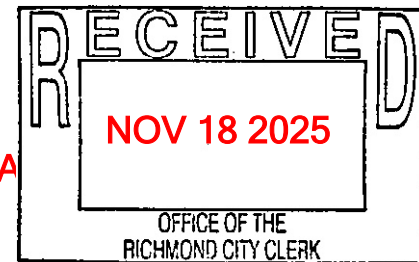
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

HUMAN RIGHTS COMMISSION

Title: *Mr*

Name: *Thomas E Mundy*

Home Address: *000800 RICHMOND HWY 215 RICHMOND VA 23224*

Home Telephone: *8047149730*

Home Fax:

Personal E-Mail Address: *Thomasemundy@gmail.com*

Employer: *The Fountain Fund*

Job Title: *Director of Client Services*

How Long?

Business Address: *000011 12TH STREET 101 RICHMOND VA 23219*

Business Telephone: *8047149730*

Ext:

Business
Fax:

Business E-Mail Address: *Tmundy@fountainfund.org*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

Ri

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Besides being a Banking Professional, I have been working in the Substance Use Recovery field for 5 years. I manage 3 transitional houses for Stepping Together Outreach Services, and I am a life long Richmond Resident. I am a well known community advocate and will be bringing my experience to the commission if appointed.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have a GED, and am currently enrolled in J. Sargent Reynolds for IT

Other Community Involvement:

I have served on the Trauma Healing Response Network for 3 consecutive years.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I've been in the community space for 5 years now and have worked with VDH, VCU, CHW, Oliver Hill Youth Center, Chesterfield Jail, Richmond City Jail, Office Of Community Wealth Building and more organizations than I care to name. I have lived in and serviced almost every underserved community in Richmond.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

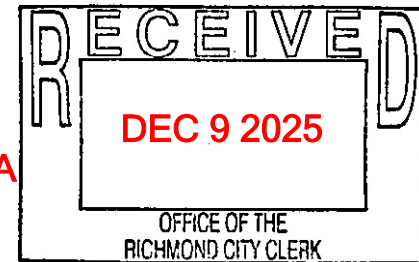
I was referred by Elle J Merkle whom I've worked with in the past

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Supervised volunteers and employees working through BT to establish outside partnerships.
Processed and monitored company reports for Board of Directors, CEO, and Company Vice President.
created future grant opportunities for the community.
Coordinated events for which included health and wellness education to promote physical and mental health, financial literacy to promote sustainability, aging and adult education for seniors, youth development, job readiness to promote economic stability.
Secured, obtained, and managed grant of \$140K, and budget for the Department of Justice.
Set and established performance goals for youth and employees of RRC.
Created and connected with Washington, DC youth Justice Council to facilitate youth programming and*

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City of Richmond, Virginia City Council

Page 2 of 3

Authorities, Boards, Commissions, and Task Forces Application

events on topics such as justice reform for teens

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*PAL board-Boys & Girls Club Advisory Board Member 2011-2012
YWCA Delaware Board Member 2014-2016
New Castle County Board member 2014-2016
Philadelphia City Democratic Executive Elected Official 2022-2023
Philadelphia Commission of Human Relations Board Member 2024*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*College Fair, Philadelphia, PA
Community Organization, Host 2022
Facilitated, directed and hosted a community event for families of Philadelphia, PA. This event reached youth grades 6-12. This included colleges such as Montco, Villanova, Manor College, University of Valley Forge, Philadelphia Technician, Rosemont College, and Albright
Job Fair, Philadelphia, PA
Community Organization, Host 2022
Facilitated, directed and hosted a community event for families of Philadelphia, PA. This is event reached people of all ages looking for work. This included CareerLink, Eagleview Staffing, WestGold, Daffodil Homecare, Goodwill, and A Heart of Gold.
Human Trafficking Panel with Montco Human Trafficking Division, Pottstown, PA
Community Organization, Host 2018
Facilitated, directed, and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. This included Montgomery Counties Human Trafficking Division to educate youth and families on human trafficking.
College Fair, Pottstown, PA
Community Organization, Host 2019
Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. This event included multiple colleges in the Montgomery County, Philadelphia County, and Lancaster County Colleges.
Job Fair, Pottstown, PA*

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City of Richmond, Virginia City Council

Page 3 of 3

Authorities, Boards, Commissions, and Task Forces Application

Community Organization, Host 2019

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. This event included multiple employers in the area.

Health Fair, Pottstown, PA

Community Organization, Host 2019

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached everyone in the Pottstown Community. This included Aetna, VSP Vision eye glass exam and glasses for the community and a host of health care workers conducting screenings for residents in the area.

Reeds Refuge Center, Wilmington DE

Community Organization, Host 2017-2018

Events included Coat Drives, Eye Screenings, Teen Workshops, Youth Justice Council for Government leadership, Job Fairs, and Community Feedings.

Washington, DC (Black Caucus)

Volunteer @ Black Caucus Event 2016

Seated celebrities, Black Caucus members, and government officials during the last Black Caucus event as President Obama in office. Greetings, seated, and served attendees.

Love Gala, Youth Empowerment, Pottstown, PA

Community Organization, Host February 2012

Facilitated, directed and hosted a community event for families of Pottstown and Pottsgrove School Districts. This event reached women and teens. We included guest speakers of all ages adult, youth, and the Pottstown School District Superintendent. Youth were given the opportunity to share their vision boards which were created prior to. The vision boards displayed goals, dreams, and future plans aspirations of youth engaged in the Hearts of Harmony program. Guest size for this event included 100 total including youth.

Community Day, Pottstown, PA May 2012

Project Coordinator, Community Organizer, Host

This events focus was to connect the Pottstown community together, with the outcome of raising money for the Olivet's Boys & Girls Club. In order to ensure this events success, I strategically connected local outreach organizations, business leaders, local government, churches, and local school districts, to come together for a day of fun and fundraising. Participation of the event included Pottstown School District, The Mayor of Pottstown -Bonnie Heath, Costco, a host of small and large bu

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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John Tyler Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board

*Vacancies as of
May 10, 2026*

09/2025 – Office of the City Clerk was notified the Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board dissolved in September 2024 and JTASAP began providing services for the city of Richmond.

Established by Res. No. 1984-R247-234, the Advisory Board shall consist of sixteen (16) members. Council appoints four (4) members to the Board. Hanover County Board of Supervisors appoints (2) members. These six (6) boards members select an additional ten (10) members.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Vacant	Reside or work			
Vacant	Reside or work			
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Beverly Hawkins	Reside or work	8 th	First	09/07/2028
Andre Tolleris	Reside or work	5 th	Second	1/28/2027

Contact:

Ashley Coles, Executive Director
804-914-2181

John Tyler Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board

Lewis Ginter Botanical Garden, Incorporated

*Vacancies as of
May 10, 2026*

The corporation shall have no fewer than twenty-five and no more than fifty directors. All directors of Lewis Ginter shall be required to be **members of Lewis Ginter Botanical Garden, Inc. in good standing**.

City Council may appoint seven (7)* directors to the Board, based on the provision in the articles under which the Council appoints either 10 or 20% of the directors, whichever is fewer. The City Council acting by majority vote shall appoint directors for four-year terms.

* Advised by the chief advancement officer the membership for the board was reduced to 25; therefore, City Council may appoint five (5) directors to the board, effective 2021.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Mary Elfner	Member of Lewis Ginter Botanical Garden	2 nd	Second	03/31/2025
			Term limit	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Alan Davis	Member of Lewis Ginter Botanical Garden	3 rd	First	03/31/2028
Thomas Loftus	Member of Lewis Ginter Botanical Garden	6 th	First	03/31/2027
Madeline Mayhood	Member of Lewis Ginter Botanical Garden	4 th	First	03/31/2028
Steven Williams	Member of Lewis Ginter Botanical Garden	1 st	Second	03/31/2028

Bartley Mullin Board Liaison & Executive Associate

804-262-9887 ext. 334

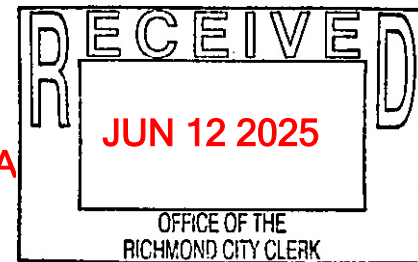
603-828-5964 (c)

bartleym@lewisginter.org



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

LEWIS GINTER BOTANICAL GARDEN, INC.

Title: Mr

Name: Vik Murthy

Home Address: 004313 MONUMENT AVE RICHMOND VA 23230

Home Telephone: 8043044899

Home Fax:

Personal E-Mail Address: murthyvg@gmail.com

Employer: Luck Companies

Job Title: Land Use Manager

How Long?

Business Address: 000515 STONE MILL DR RICHMOND VA 23242

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? No

Is your Place of Employment Located in the County? Yes If Yes, Which County? Goochland

Are You A City Resident? Yes If Yes, Which City Council District? 1 Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am writing to express my interest in serving on the Board of Lewis Ginter Botanical Garden. As a Richmond native who attended Richmond Public Schools and has remained deeply rooted in this community, I've long understood the power of green space to inspire, restore, and connect people. Lewis Ginter has been an integral part of that journey—not only for me, but for my family. It is where my wife and I shared many early memories while dating, and where we've continued to return with our children to find beauty, peace, and joy.

That connection deepened when we purchased the estate home of Ethel Kelly, one of Lewis Ginter's most generous benefactors. Like her, we share a love for gardens and their ability to reflect legacy, nurture learning, and build community across generations.

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City of Richmond, Virginia City Council

Page 2 of 3

Authorities, Boards, Commissions, and Task Forces Application

Professionally, I bring over 20 years of experience in real estate finance, land use, and development, along with a B.S. in Accounting and an MBA in Real Estate Finance and Land Development from Virginia Commonwealth University. My career has focused on creating meaningful places through thoughtful planning, conservation, and public-private partnerships.

My board and civic experience aligns closely with the Garden's mission. I have served on the City of Richmond Planning Commission, where I gained first hand experience with land use policy and strategic growth. At the Maymont Foundation, I supp

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*City of Richmond Planning Commission (2015-2024)
City of Richmond Public Arts Commission (2017-2023)
Maymont Foundation (Real Estate Chair) (2016-2024)
Capital Trees (Vice Chair, four years) (2019-2025)
Virginia Department of the Treasury (2016-2022)
Capital Region Land Conservancy (2024 - Current)
Facilities Task Force for Richmond Public Schools (2014-2015)
Richmond Real Estate Group (2024 - Current)
VCU Kornblau Circle of Excellence (2024- Current)*

Other Community Involvement:

As an avid cyclist and advocate for pedestrian-friendly design, I'm passionate about connecting our communities through accessible, thoughtfully planned public spaces, and I actively work with local groups and City leaders to help implement lasting, community-driven change.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Chris Frelke

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Maggie L. Walker Initiative Citizens Advisory Board

*Vacancies as of
May 10, 2026*

The Maggie L Walker Initiative Citizens Advisory Board shall be composed of **sixteen members**, including **seven members appointed by the mayor**, **eight members appointed by the Council** and the Director of Community Wealth Building serving as an ex-officio.

The mayor shall appoint members from each of the following categories:

- (a) Four persons who, at the time of appointment, reside in a City Council district within the city of Richmond with a poverty rate of at least 20%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (b) A representative of a service provider assisting low-income individuals or families;
- (c) A representative of a community organization or advocacy group with a primary focus on the reduction of poverty and who resides within the city of Richmond;
- (d) A person who resides within the city of Richmond.

The Council shall appoint members from each of the following categories:

- (e) Four persons who, at the time of appointment, reside in a City Council district within the city of Richmond with a poverty rate of at least 20%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (f) A business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond;
- (g) A representative of a college or university located within the city of Richmond with expertise in studying poverty or in program evaluation;
- (h) A person who resides within the city of Richmond;
- (i) A member of the City Council, who shall be a non-voting member of the board and shall serve as co-chair.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies

Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Shaquanna Becoat Mayoral Appointment	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	7 th	First	02/18/2026
			Resigned – mayor’s office notified	
Zenobia Cardwell	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	8 th	First	03/09/2026
			Application included	
Avohom Carpenter	Business owner or rep of business with majority city employees	2 nd District Employment	Second	03/09/2025
			Contacted – no response received	
Cordell Hayes, Jr. Mayoral Appointment	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	5 th	First	01/02/2026
			Mayor’s office notified	
Malcolm Jaymere Jones Mayoral Appointment	Service provider to low income individuals or families	4 th	First	02/18/2026
			Mayor’s office notified	
Saundra Laws Mayoral Appointment	City Resident	5 th	First	02/18/2024
			Mayor’s office notified	
Bendell Nasir Parker	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	7 th	First	03/09/2026
			Contacted – no response received	
Aquanetta Scott Mayoral Appointment	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	6 th	First	02/18/2026
			Mayor’s office notified	

Current Vacancies				
Patrice Shelton Mayoral Appointment	Community organization representative with focus of reducing poverty	5 th	First	02/18/2026
			Mayor’s office notified	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jonette Meade Barley	City Resident	4 th	First	03/09/2027
Joseph Brooks	College or university representative with poverty expertise	3 rd District Employment	Second	03/09/2027
Eric J. Brown	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	6 th	First	09/14/2026
Montrell Brown Mayoral Appointment	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20% - RRHA/Section 8 resident	5 th	First	02/18/2027
Carmen Simon	Resides in a City Council district within the city of Richmond with a poverty rate of at least 20%	3 rd	Second	11/12/2026
Ellen F. Robertson	City Council Representative	6 th	Third	12/31/2028

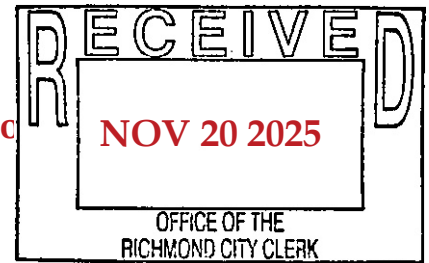
Contact:

Caprichia Spellman
Office of Community Wealth Building - Director
804-646-6475
caprichia.moses@rva.gov

Pamela Newton
Office of Community Wealth Building – Management Analyst, Associate
804-646-1614
Pamela.newton@rva.gov



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Force
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Maggie L. Walker Initiative Citizens Advisory Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Cardwell	First Name: Zenobia
Home Street Address: 5821 Olas Court	Home Telephone: 8043354425
Home City, Zip Code: Richmond 23234	Home Fax: _____
Personal E-Mail Address: zcardwell17@gmail.com	
Employer: The Girl Scouts of the Commonwealth of Virginia	
Job Title: Community Engagement Manager	How Long? 2 Years
Business Street Address: 3214 Skipwith Road	Business Telephone: 8047460590
Business City, Zip Code: Richmond 23294	Business Fax: _____
Business E-Mail Address: zcardwell@comgirlscouts.org	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 8 Number of years? 28	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. 	
Signature: <u>Zenobia A. Cardwell</u> Date: <u>11/20/2025</u>	
<small>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</small>	

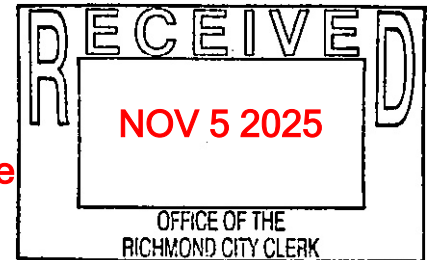
NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Force



(Name of Authority, Board, Commission or Task Force)

MAGGIE L. WALKER INITIATIVE CITIZENS ADVISORY BOARD

Title:

Name: *Clarence E McGill*

Home Address: *001501 SUNSET LANE LANE MAIN RICHMOND VA 23221*

Home Telephone: *8046299883* Home Fax:

Personal E-Mail Address: *c.mcgill@comcast.net*

Employer: *see resume*

Job Title: How Long? *25*

Business Address: *W LANE MAIN VA*

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? *No*

Is your Place of Employment Located in the County? *No* If Yes, Which County?

Are You A City Resident? *No* If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

BA Syracuse University
Master's Howard University
MBA classes @ Marymount University

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Chancellor's Medal for Extraordinary Courage (Syracuse University)
served a CAHN Board members
served on Urban League
served on Metro Community Ministries, Inc.
served on Boards and committees related to juvenile justice, education and re-entry

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

can't past, will send...

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CLARENCE E. MCGILL

804-629-9883
Richmond, VA 23221
c.mcgill@comcast.net

EDUCATION

- Master of City and Regional Planning – HOWARD UNIVERSITY
- Bachelor of Arts, History, The Maxwell School – SYRACUSE UNIVERSITY
- Post Graduate Work, MARYMOUNT UNIVERSITY, 1988; HOWARD UNIVERSITY

SUMMARY OF QUALIFICATIONS

- | | | |
|----------------------------------|-----------------------------|---------------------------|
| · Training & Development | · Recruitment | · Marketing and Promotion |
| · Conflict Resolution | · Human Resource Management | · Re-Entry Coordination |
| · Project/Performance Management | · Program Director | · Program Implementation |
| · Business Report Preparer | · Youth Services | · Juvenile Justice |

EXPERIENCE

JAN. 2015- JAN. 2020

Re-Entry Coordinator, RICHMOND SHERIFF'S OFFICE, – RICHMOND, VA

- Coordinated comprehensive inmate reviews prior to and upon release
- Instructed the 8-week Ready-To-Work course curriculum with 15 participants
- Facilitated recruitment of employment, training, and education for all inmates upon release, to include: resume development, Medicaid applications, educational/financial aid, DMV identification, mental health services, and other related needs
- Maintained a caseload of program residents; acted as a liaison for residents, and other related agencies involved in the re-entry process
- Managed accurate resident records and reports including attendance sheets, case notes, assessment forms, and daily and monthly reports

NOV. 1993- JAN. 2015

Youth Industries General Manager, DEPARTMENT OF JUVENILE JUSTICE – RICHMOND, VA

- Managed the state's juvenile enterprise and youth training program, Youth Industries, in partnership with the Virginia Department of Correctional Education (DCE)
- Marketed and promoted the Commonwealth's Juvenile Enterprise program that implemented preparing participants for transition into employment and/or continuing their education
- Served as Commissioner of the Juvenile Justice Extracurricular Activities Program and directed staff in technical assistance that helped develop business and employment strategies for the agency
- Collaborated in the evaluation and assessment of the Juvenile Justice Enterprise Program and facilitated vocational, educational, and entrepreneur programs
- Collaborated with workforce development organizations statewide and regionally to research, design, and implement work-training programs for youth

OCT. 1991 – OCT. 1993

Classification and Compensation Supervisor, DEPARTMENT OF JUVENILE JUSTICE – RICHMOND, VA

- Supervised the Classification and Compensation Unit and oversaw human resource management and compliance with personnel policies and procedures
- Reviewed and evaluated all positions, revised, and upgraded positions and classifications, where appropriate

- Developed strategies for enhancing the personnel management function of the agency
- Collaborated with Juvenile Justice executives and management to implement effective personnel policies, procedures, and trainings
- Suggested special community service rehabilitation programs to help further support juvenile residents

JUN. 1990-OCT. 1993

Director of Human Resources, POTOMAC ELECTRIC AND POWER CO./ARCH – WASHINGTON, D.C.

- Oversaw all aspects of personnel management and employment counseling for six interagency-corporations (non-profit and for-profit) serving disadvantaged youth and adults
- Facilitated in ensuring effective staffing resources were available for service delivery systems
- Collaborated with area agencies in enhancing programs, services, effective personnel, and compensation systems
- Developed agency compensation plans, expanded programs, conducted job evaluations, and developed personnel policies and procedures
- Maintained optimal staffing levels by tracking vacancies and initiating recruitment and interview processes to identify qualified candidates

JAN. 1988 – JUN. 1990

President and Chief Operating Officer, MCGILL INC. – WASHINGTON, D.C.

- Directed the development of trade-marked businesses which manufactured health and beauty aid products that were shelved in major retail chain stores
- Marketed, promoted, and influenced the sales of the beauty and health products to major retail drug and food chains
- Supervised all administrative and fiscal functions of the company, as well as professional and support personnel
- Developed company hiring strategies, business plans, marketing plans, staffing plans for manufacturing, distribution, and retail sale of company goods and services
- Managed daily operations, company contracts, and job training programs of the company by orchestrating forward-thinking strategies to accomplish profit and expansion goals

APR. 1985 – JAN. 1988

Senior Staffing Analyst/Technical Recruiter, ARLINGTON COUNTY DEPT. OF PERSONNEL – ARLINGTON, VA

- Coordinated, organized, and managed task forces, special personnel studies, and projects
- Facilitated constant collaboration with senior management and applicants in an advisory and official capacity
- Improved organizational filing systems for confidential employee records, resulting in improved accessibility and efficiency
- Maximized team knowledge and productivity by effectively training, monitoring and directing employees in the application of best practices and regulatory protocols
- Planned and executed staffing policies and procedures that required complex job analysis, job design, job evaluation with emphasis on examination, development, and administration for recruitment and classification purposes

AWARDS AND RECOGNITIONS

- Department of Juvenile Justice – *Employee Recognition Award*
- Syracuse University – *Chancellor's Award for Courage*
- Howard University – *Graduate School Fellowship*
- Syracuse University – *Undergraduate School Scholarship*
- *Served as Chair on many Boards and Committees*

Richmond Behavioral Health Authority

Vacancies as of
May 10, 2026

The authority shall have a board of directors consisting of fifteen (15) members who shall be appointed by Council. Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical:

- One (1) city employee who shall be nominated by the mayor.
- One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services,
- One of whom shall be an individual receiving services.
- One or more appointments may be nongovernmental services providers

Sheriffs or their designees also shall be appointed, when practical.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jenny Aghomo	Reside or work	2 nd	First	06/30/2025
Not interested in reappointment				
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Kristi L. Babenko	Reside or work Individual receiving or who has received services	2 nd	Second	06/30/2028
Scott Cannady	Reside or work Family member of an individual who is receiving or has received services	6 th District Employment	Third	06/30/2028
Verenda Cobbs	Reside or work	6 th	First	06/30/2028
Dennis Cohen, Jr.	Reside or work	2 nd	First	06/30/2028
Irvin L. Dallas	Reside or work	6 th	Third	06/30/2026
Deborah Dancey	Reside or work Individual receiving or who has received services	6 th	First	06/30/2027
Aria Kirkland-Harris	Reside or work	7 th	First	12/31/2026
Noreen O'Brien	Reside or work Individual receiving or has received services or family members of individual receiving or who has received services	3 rd	First	06/30/2028
Anika Richburg	Reside or work Behavioral Health Provider	2 nd District Employment	Partial	06/30/2026
Dana C. Sally-Allen	Reside or work Family member of an individual who is receiving or has received services	8 th	First	12/31/2026
Diane Sheehey	Reside or work	2 nd	First	12/31/2027
Malesia A. Taylor	Reside or work Family member of an individual who is receiving or has received services	6 th District Employment	Third	12/31/2026
Honorable Cynthia I. Newbille	Council Member	7 th	Fourth	12/31/2026
Stephen Willoughby Mayoral Appointment	City Employee	3 rd	Second	06/30/2028

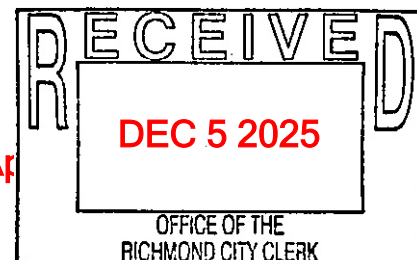
Contact:

Meleese Evans, Executive Assistant to the Executive Director and Board of Directors
Richmond Behavioral Health Authority
107 South 5th Street, 3rd Floor
Richmond, Va. 23219
804-819-4002 (o)
evansm@rbha.org



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

RICHMOND BEHAVIORAL HEALTH AUTHORITY

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Unsure - VDH has many agreements with RHHD

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have a Master in Public Health degree earned from Virginia Commonwealth University in 2020, where I also conducted research at the VCU MOTIVATE clinic and IVY lab. I have 10 years of experience working in public health, in HIV and harm reduction with VCU and VDH, COVID-19 as a case investigation supervisor with RHHD, and substance use epidemiology with VDH. I also served as an intern with RHHD from 2019-2020, where I conducted REVIVE! trainings and responded to the early COVID-19 pandemic. My naloxone dispensing allowed me to collaborate with VCU Rams in Recovery, the MOTIVATE clinic, Virginia Pride Fest, and Health Brigade. In 2018 I volunteered with OAR of Richmond in the Chesterfield County Jail HARP program as an anger management group facilitator. I am well-versed in substance use epidemiology, harm reduction ethos and programming, and have collaborated with numerous agencies across the greater Richmond region.

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I served as an 8th district delegate for the first iteration of the Richmond People's Budget in January-March 2025.

Other Community Involvement:

I served on Health Brigade's first "Emerging Leaders" board in 2020-2021. I also serve in a number of leadership roles through my work at VDH, including a voting member of the prescription monitoring program advisory committee in the Virginia Department of Health Professions.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

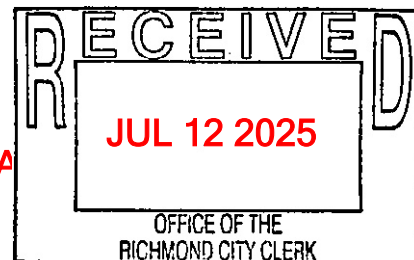
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

RICHMOND BEHAVIORAL HEALTH AUTHORITY

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Educational Background

B.S. in Criminal Justice, Virginia Commonwealth University (VCU)

Foundation in legal systems, criminology, and community safety

M.S. in Occupational Safety & Environmental Management

Expertise in systems thinking, risk mitigation, and organizational health strategies

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City of Richmond, Virginia City Council

Page 2 of 4

Authorities, Boards, Commissions, and Task Forces Application

Professional Experience

Training & Technical Assistance Associate, VCU Injury and Violence Prevention Program

Provide support to 10+ hospitals across Virginia implementing trauma-informed, hospital-based violence intervention programs (HVIPs)

Collaborate with cross-disciplinary teams in behavioral health, social work, and emergency medicine

Focus on individuals impacted by gun violence, incarceration, and mental health crises

Behavioral Health & Crisis Expertise

Former Behavioral Health Security Specialist

Experience in de-escalation, crisis response, and client-centered safety practices within psychiatric and acute care settings

Community Health & Equity Advocacy

Lead and support statewide strategies that center health equity, particularly in underserved and high-risk populations

Engage directly with hospital-based teams, law enforcement, and community health workers to improve access and outcomes for individuals impacted by trauma and behavioral health conditions

Systems-Level Insight

Skilled in identifying service gaps, building partnershi

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Educational Background

B.S. in Criminal Justice, Virginia Commonwealth University (VCU)

Foundation in legal systems, criminology, and community safety

M.S. in Occupational Safety & Environmental Management

Expertise in systems thinking, risk mitigation, and organizational health strategies

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City of Richmond, Virginia City Council

Page 3 of 4

Authorities, Boards, Commissions, and Task Forces Application

Professional Experience

Training & Technical Assistance Associate, VCU Injury and Violence Prevention Program

Provide support to 10+ hospitals across Virginia implementing trauma-informed, hospital-based violence intervention programs (HVIPs)

Collaborate with cross-disciplinary teams in behavioral health, social work, and emergency medicine

Focus on individuals impacted by gun violence, incarceration, and mental health crises

Behavioral Health & Crisis Expertise

Former Behavioral Health Security Specialist

Experience in de-escalation, crisis response, and client-centered safety practices within psychiatric and acute care settings

Community Health & Equity Advocacy

Other Community Involvement:

None

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I actively support community-based initiatives focused on violence prevention, youth engagement, and health equity. Through my role at VCU's Injury and Violence Prevention Program, I regularly collaborate with hospitals, social service agencies, and grassroots organizations across Virginia to strengthen local systems of support for high-risk individuals and families.

Outside of my professional work, I serve as a mentor to young men in my community, often guiding conversations around leadership, resilience, and breaking generational cycles. I've also contributed to planning regional symposiums and training events for community health workers, law enforcement, and hospital staff—fostering cross-sector education and collaboration.

Additionally, I've participated in food distribution events, community wellness fairs, and school-based safety programs, offering both my time and expertise to support underserved neighborhoods. My community

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City of Richmond, Virginia
City Council

Page 4 of 4

Authorities, Boards, Commissions, and Task Forces Application

involvement reflects a long-standing commitment to showing up not just as a professional, but as a consistent and present neighbor.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

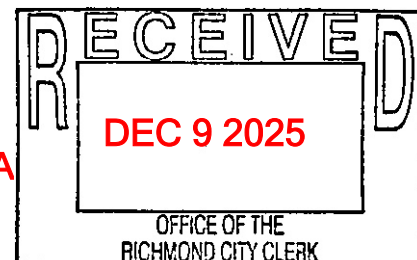
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

RICHMOND BEHAVIORAL HEALTH AUTHORITY

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been a citizen of the city of Richmond for over seven years and active in numerous local political groups. I would like to take my experience as both a politically engaged Richmond citizen and project delivery manager to support a thriving Richmond community.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Charter member of the Central Virginia chapter of the National Lawyers Guild, Assistant Chief of a Richmond election precinct, and member of Richmond for All political organization

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

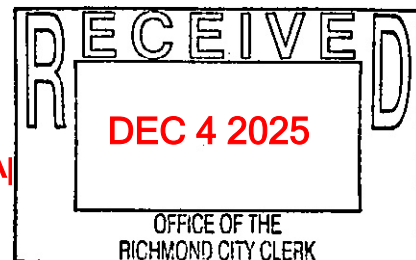
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

RICHMOND BEHAVIORAL HEALTH AUTHORITY

Title: Mrs.

Name: Shanteny A Jackson

Home Address: 000808 808 GRAYFOX DR RICHMOND VA 23223

Home Telephone: 8043063096

Home Fax:

Personal E-Mail Address: skalvin07@yahoo.com

Employer: Virginia Community Health Worker Association

Job Title: Executive Director

How Long?

Business Address: 001717 E 1717 E. CARY ST ST RICHMOND VA 23223

Business Telephone: 8042147673

Ext:

Business
Fax:

Business E-Mail Address: ed@chwofva.com

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? No

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I hold a Bachelor's Degree in International Studies with minors in Education and Spanish, and a Master's Degree in Counseling with a concentration in Drugs and Addiction. In addition, I am credentialed as a Certified Substance Abuse Counselor-Assistant (CSAC-A) through the Virginia Board of Counseling.

My professional experience includes serving as a Community Health Worker Lead with the Richmond & Henrico Health District at the Southwood Resource Center, where I supported community engagement, health access, and resident-centered programming. I also have experience in education, having served as a Long-Term Spanish Substitute Teacher with Richmond City Public Schools. These roles have equipped me with a deep understanding of the social determinants of health, culturally responsive engagement, and the systemic barriers impacting families and communities.

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City of Richmond, Virginia City Council

Page 2 of 3

Authorities, Boards, Commissions, and Task Forces Application

Combined, my academic training, behavioral health expertise, and practical experience in both public health and education provide a strong foundation for contributing to the mission and responsibilities of this Authority/Board. I bring skills in community engagement, cross-sector collaboration, and equitable service delivery that can support thoughtful decision-making and resident-focused outcomes.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have not previously served on any City of Richmond Authorities, Boards, Commissions, or Task Forces.

Other Community Involvement:

I have not previously served on any City of Richmond Authorities, Boards, Commissions, or Task Forces.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I actively serve in leadership roles that support community health, equity, and economic mobility, including:

Treasurer & Board Member, American Public Health Association (APHA) - Community Health Worker Section - providing fiscal leadership and strategic guidance to advance national CHW workforce development and public health advocacy.

Board Member, Jenkins Foundation - supporting grantmaking efforts that promote health equity and improve community well-being.

Board Member, Circles RVA - contributing to initiatives that uplift families, strengthen community networks, and promote pathways out of poverty.

These roles complement my broader involvement in community health, behavioral health, education, and advocacy efforts across Richmond and the Commonwealth.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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