



# Richmond City Council

## Boards & Commissions Appointments & Reappointments Formal Meeting of Richmond City Council

Monday, February 8, 2021 – 6:00 p.m.

Governmental Operations Standing Committee recommends appointment of the following applicant:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Sister Cities Commission</b> (13 members) <a href="#">(page 3)</a>	*	Kejie Meng 3 <sup>rd</sup> District Resident <a href="#">(page 4)</a>	02/08/2021 – 11/10/2023 <i>Succeeding Darren Green</i>

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Board of Building Code Appeals, Plumbing and Mechanical Division</b> (8 members) <a href="#">(page 6)</a>	Certified Master Plumber*	Anson Bell 2 <sup>nd</sup> District Resident <a href="#">(reappointment, page 7)</a>	04/24/2021 – 04/23/2024
<b>Board of Fire Appeals</b> (5 members) <a href="#">(page 8)</a>	Individual qualified by experience and training to rule on matters pertaining to building construction and fire prevention*	William Willis 6 <sup>th</sup> District Employment <a href="#">(reappointment, page 9)</a>	02/28/2021 – 02/28/2026
		William Andrews 8 <sup>th</sup> District Resident <a href="#">(page 10)</a>	02/08/2021 – 10/25/2025 <i>Succeeding Craig Willingham</i>
<b>City Planning Commission</b> (9 members) <a href="#">(page 12)</a>	Qualified voter of the city who holds no office of profit under the city government	Vivek Murthy 1 <sup>st</sup> District Resident <a href="#">(reappointment, page 13)</a>	04/24/2021 – 04/23/2024
<b>Clean City Commission</b> (15 members) <a href="#">(page 14)</a>	3 <sup>rd</sup> District Representative	Edward Gilchrist 3 <sup>rd</sup> District Resident <a href="#">(reappointment, page 15)</a>	02/28/2021 – 02/27/2023
	8 <sup>th</sup> District Representative	Claudia Spurill 8 <sup>th</sup> District Resident <a href="#">(page 16)</a>	02/08/2021 – 01/28/2023 <i>Succeeding Christopher Woody</i>
<b>Commission of Architectural Review Board</b> (9 members) <a href="#">(page 19)</a>	At-Large resident*	Ashleigh Brewer 6 <sup>th</sup> District Resident <a href="#">(reappointment, page 20)</a>	04/24/2021 – 04/23/2024
<b>Safe and Healthy Streets Commission</b> (12 members) <a href="#">(page 21)</a>	Transportation Safety Expert	Michael Todd 3 <sup>rd</sup> District Resident <a href="#">(reappointment, page 22)</a>	03/24/2021 – 03/23/2024
	Qualified voter of the city who holds no office of profit with the city	Christopher Woody, Sr. 8 <sup>th</sup> District Resident <a href="#">(page 23)</a>	03/24/2021 – 03/23/2024 <i>Succeeding John Bolecek</i>

\* Applicants must either reside or work in the city.

<b>Urban Design Committee</b> (11 members) <a href="#">(page 25)</a>	Member of a community focused organization or business*	Justin Doyle 7 <sup>th</sup> District Resident <a href="#">(page 26)</a>	02/08/2021 – 02/07/2024 <i>Succeeding Dawn Hicks</i>
	Member with demonstrated arboriculture or forestry expertise or a member of the Urban Forestry Commission*	Eva Clarke 1 <sup>st</sup> District Resident <a href="#">(page 30)</a>	02/08/2021 – 02/07/2024

Finance and Economic Development Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Board of Directors of the Economic Development Authority</b> (7 directors) <a href="#">(page 32)</a>	Resident of the city	Neil Millhiser 2 <sup>nd</sup> District Resident <a href="#">(reappointment, page 33)</a>	02/08/2021 – 01/28/2025
<b>Minority Business Enterprise and Emerging Small Business Advisory Board</b> (9 members) <a href="#">(page 34)</a>	At-large resident of the city	Melody Short 9 <sup>th</sup> District Resident <a href="#">(reappointment, page 35)</a>	02/28/2021 – 02/27/2024
	Minority Business Enterprise Member*	Eddie Jackson, Jr. 3 <sup>rd</sup> District Employment <a href="#">(page 36)</a>	02/08/2021 – 11/28/2023 <i>Brittany Rawlinson</i>

Public Safety Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board</b> (4 members appointed by Council) <a href="#">(page 38)</a>	*	Dr. A'Tasha Christian 7 <sup>th</sup> District Employment <a href="#">(reappointment, page 39)</a>	03/26/2021 – 03/26/2024
		Andre W. Tolleris 5 <sup>th</sup> District Resident <a href="#">(page 40)</a>	02/08/2021 – 01/28/2024 <i>Succeeding J. Alexis Fisher-Rizk</i>
<b>Task Force on the Establishment of a Civilian Review Board</b> (9 members) <a href="#">(page 42)</a>	Tenant of public housing	Teenora Thurston 3 <sup>rd</sup> District Resident <a href="#">(page 43)</a>	02/08/2021 – Terminating upon the completion of task force duties

\* Applicants must either reside or work in the city.

# Sister Cities Commission

## Vacancy Chart

*as of  
May 9, 2021*

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

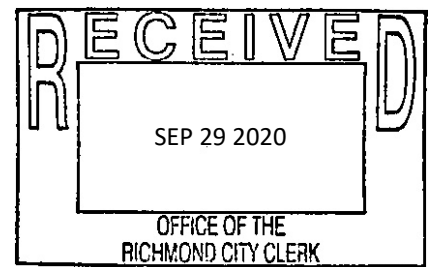
<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Darren Green	All members of Council	11/10/2020	Yes	No - withdrew application	Reside or work in the city
Jimmie Jarvis	All members of Council	09/09/2021	No	Resigned	Reside or work in the city

**Contact:**

My Lan Tran, Chair  
4611 Kayhoe Rd.  
Glen Allen, Va. 23060  
804-502-8081 (h)  
804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: \_\_\_\_\_  
Name: *Kejie Meng*  
Home Address: 001850 MOORE STREET RICHMOND VA 23220  
Home Telephone: 8045514637 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: mengkejie@gmail.com  
Employer: Eurofins Lancaster Laboritories PSS  
Job Title: Analytical Scientist III How Long? 2  
Business Address: 000601 JACKSON ST. RICHMOND VA 23219  
Business Telephone: 8045514637 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: Kejie.Meng.Contractor@altria.com  
Is Your Place of Employment Located in the city of Richmond Yes  
Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident? Yes If Yes, Which City Council District? \_\_\_\_\_ Number of Years? 7

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*My name is Kejie Meng. I got my Bachelor of Science degree from Lanzhou University in China and finished my Ph.D degree of Analytical Chemistry at Virginia Commonwealth University. I was born in Kaifeng city, Henan province and had been living with my family in Zhengzhou city since 2006. I came to Richmond VCU to pursue my Ph.D degree in 2013 and I am an Analytical Scientist III working for Altria (Center for Research and Technology, Richmond) as a contractor now. I have been living in Richmond, VA since 2013. During 2013 to 2020, I have been working for My Lan Tran as a volunteer and offered support to activities and events to strengthen the ties between the City of Richmond and her sister city—Zhengzhou. May 5 and 6, 2016, Virginia Asian Chamber of Commerce hosted the 12th Annual Business Conference. I served as greeter and interpreter for Zhengzhou business and diplomatic delegation. At the same time, I helped Executive Director My Lan Tran from VACC to connect with Henan province community members in RVA. They came to cheer and to help VACC to welcome Zhengzhou Municipality leaders and business delegates. December 2016, I helped city commissioner My Lan Tran to bring documents and gifts to the representative of Zhengzhou City Kunli Zhang. I also helped Kunli Zhang to bring the gifts from Zhengzhou City to her sister city-Richmond. August 2018, I got more than 10 Chi*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

02/03/2021



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Please check the information above.*

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**Other Community Involvement:**

*N/A*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*My Lan Tran referred me.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Board of Building Code Appeals, Plumbing and Mechanical Division

## Vacancy Chart

*as of*  
May 9, 2021

When feasible, the Board of Building Code Appeals, Plumbing and Mechanical Division shall consist of one (1) representative of a mechanical contractor; one (1) licensed professional engineer actively engaged in the design of mechanical systems for buildings; one (1) certified master plumber; one (1) licensed professional engineer in private practice engaged in the design of plumbing systems for buildings; and one (1) citizen with knowledge of plumbing systems or mechanical systems or both. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members are appointed by City Council and shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Anson Bell	All members of Council	04/23/2021	Yes	Application included	Certified Master Plumber
Linda Bortell	All members of Council	02/27/2021	Yes	Contacted – no response	Alternate
Francis Boehling	All members of Council	07/25/2020	Yes	Contacted – no response	Licensed Engineer
John Cain	All members of Council	06/25/2019	Yes	No	Professional Engineer
George Brock	All members of Council	01/12/2018	No	-	Representative of a mechanical contractor
Thomas J. Shepardson	All members of Council	01/12/2012	No	-	Alternate

**Contact:**

**Keisha S. Felton**

Management Analyst, Senior

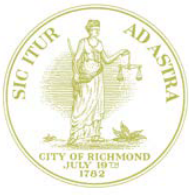
Local Board of Building Code Appeals Secretary

Desk- 804.646.5898

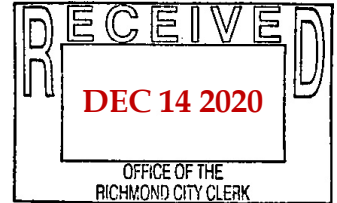
Office-804.646.6398

Fax- 804.646.0798

[Keisha.Stephenson@Richmondgov.com](mailto:Keisha.Stephenson@Richmondgov.com)



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name:	First Name:
Home Street Address:	Home Telephone:
Home City, Zip Code:	Home Fax:
Personal E-Mail Address:	
Employer:	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: _____ Date: _____	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

# Board of Fire Appeals

## Vacancy Chart

*as of*  
May 9, 2021

At least five (5) members who are qualified by experience and training to rule on matters pertaining to building construction and fire prevention.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
William Willis	All members of Council	02/28/2021	Yes	Application included	Qualified in building construction and fire prevention
Craig Willingham	All members of Council	10/25/2020	Yes	No	Qualified in building construction and fire prevention

Contact:

Earl Dyer

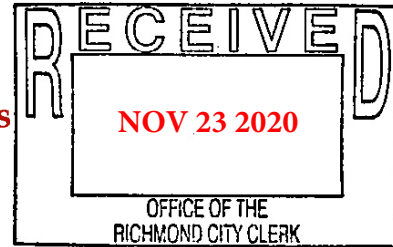
Deputy Fire Marshal, Department of Fire and Emergency Services

804-646-0618





**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



*(Please Print or Type)*

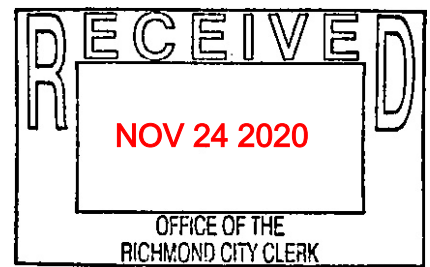
Name of Authority, Board, Commission or Task Force: Board of Fire Appeals	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Willis	First Name: William
Home Street Address: 10102 laurel Lakes Dr	Home Telephone: 804-363-1994
Home City, Zip Code: Glen Alley, Va. 23060	Home Fax:
Personal E-Mail Address: william_willis@hotmail.com	
Employer: Virginia Commonwealth University	
Job Title: Assistant Director Safety and Risk management	How Long? 23 yr
Business Street Address: 1008 E. Clay Street	Business Telephone: 804-828-7385
Business City, Zip Code: Richmond, 23298	Business Fax: 804-828-1773
Business E-Mail Address: wgwilli1@vcu.edu	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>William P Willis</u>	Date: <u>11-23-2020</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**BOARD OF FIRE APPEALS**

Title: \_\_\_\_\_  
Name: *William Andrews*  
Home Address: 003905 MERRY OAKS AVE RICHMOND VA 23224  
Home Telephone: 8042326527 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: cyur2b@verizon.net  
Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  Yes If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 8 Number of Years? 43

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

*Retired 2018 from Richmond City Fire Marshal's office. Since 2018, temporary part time work as Richmond City election officer (district 810 voting events).*

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*City of Richmond, Assistant Fire Marshal 1987 - 2018 (retired 2018). 30+ years experience using City of Richmond fire code and Virginia's Statewide Fire Prevention Code. Although previously worked in city's Fire Marshal's office, can impartially decide if code properly applied.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*City of Richmond, Assistant Fire Marshal 1987 - 2018 (retired 2018). 30+ years experience using City of Richmond fire code and Virginia's Statewide Fire Prevention Code. Although previously worked in city's Fire Marshal's office, can impartially decide if code properly applied.*

Other Community Involvement:

*Over 20 years, continue as Secretary/Treasurer of "Friends In Residential Services", non-profit organization which supports Richmond's Fire Department (volunteer since retired 2018). Richmond City election officer 2018 to present*

02/03/2021



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*(temporary, part time work election events district 810).*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Volunteered at Science Museum of Virginia from 1979 until COVID-19 impact March 2020.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Next question not seem allow input, so enter here. Heard about as worked in city Fire Marshal's off*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# City Planning Commission

## Vacancy Chart

*as of*  
May 9, 2021

The Planning Commission shall consist of nine (9) members. One member shall be a member of Council who shall be appointed by the Council for a term coincident with their term on Council; one member shall be a member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board; one member shall be the Chief Administrative Officer or an officer or employee of the City designated from time to time by the Chief Administrative Officer; six (6) citizen members shall be qualified voters of the City who hold no office of profit under the City government (one shall be appointed by the Mayor and five appointed by the City Council).

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Vivek Murthy	All members of Council	04/23/2021	Yes	Application included	Qualified voter of the city who holds no office of profit under the city government

### **Contact:**

Matthew Ebinger  
Principal Planner, Land Use Administration  
Department of Planning & Development Review  
[Matthew.ebinger@richmondgov.com](mailto:Matthew.ebinger@richmondgov.com)  
804-646-6308



City of Richmond, Virginia

City Council

Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

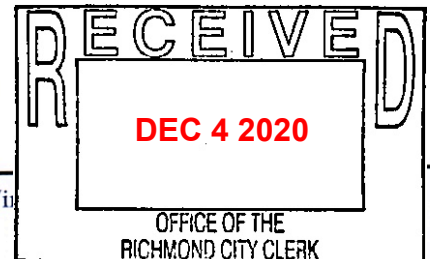
Form with fields for Name of Authority, Title, Last Name, First Name, Home Street Address, Home Telephone, Home City, Zip Code, Home Fax, Personal E-Mail Address, Employer, Job Title, How Long, Business Street Address, Business Telephone, Business City, Zip Code, Business Fax, Business E-Mail Address, and various yes/no questions regarding employment location and residency.

Signature: [Handwritten Signature] Date: 12/1/20

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Va
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk





# Clean City Commission

## Vacancy Chart

*As of*  
May 9, 2021

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Edward Gilchrist	All members of Council	2/27/2021	Yes	Application included	3 <sup>rd</sup> District qualified voter
Christopher Woody	All members of Council	01/28/2021	Yes	No	8 <sup>th</sup> District qualified voter
Avohom Carpenter	All members of Council	01/27/2021	Yes	Contacted – no response	Corporate or citizen volunteer
Charles D'Aprix	All members of Council	01/27/2021	Yes	Contacted – no response	Corporate or citizen volunteer
Nathan Tersteeg	All members of Council	03/22/2020	Yes	No	9 <sup>th</sup> District qualified voter

### Contact:

Darlene Mallory, Support Services Manager/Clean City Commission Coordinator  
 Department of Public Works  
 3506 N. Hopkins Road  
[Darlene.Mallory-Jenkins@richmondgov.com](mailto:Darlene.Mallory-Jenkins@richmondgov.com)

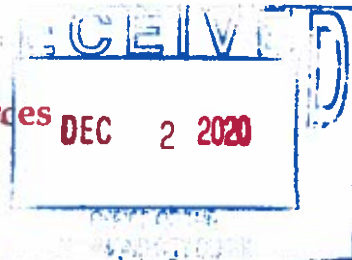


City of Richmond, Virginia

City Council

Authorities, Boards, Commissions and Task Forces

# Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>CLEAN CITY COMMISSION</i>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: <i>LTC (R) US ARMY</i>	
Last Name: <i>GILCHRIST</i>	First Name: <i>EDWARD</i>
Home Street Address: <i>301 WESTWOOD AVENUE</i>	Home Telephone: <i>804 329-7660</i>
Home City, Zip Code: <i>RICHMOND, VA 23222</i>	Home Fax: <i>N.A.</i>
Personal E-Mail Address: <i>RICHMONDFOCUS2@gmail.com</i>	
Employer: <i>RETIRED</i>	
Job Title: <i>N.A.</i>	How Long? <i>N.A.</i>
Business Street Address: <i>N.A.</i>	Business Telephone: <i>N.A.</i>
Business City, Zip Code: <i>N.A.</i>	Business Fax: <i>N.A.</i>
Business E-Mail Address: <i>N.A.</i>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <i>3RD</i> Number of years? <i>20</i>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Edward M. Gilchrist</i> Date: <i>DECEMBER 2, 2020</i>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

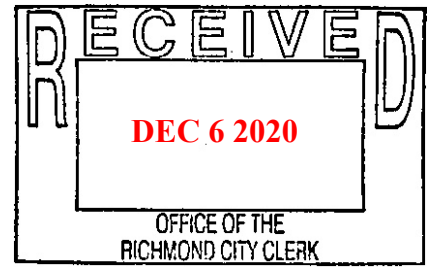
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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**CLEAN CITY COMMISSION**

Title: Ms  
Name: Claudia P Spurill  
Home Address: 000613 WARWICK VILLAGE DR APT J RICHMOND VA 23224  
Home Telephone: 8047162089 Home Fax:  
Personal E-Mail Address: cspurill@gmail.com  
Employer: VCU Health System  
Job Title: Registered Nurse How Long?  
Business Address: 000401 N 11TH ST STE 100 RICHMOND VA 23219  
Business Telephone: 804.828.5883 Ext: Business Fax:  
Business E-Mail Address: claudia.spurill@vcuhealth.org  
Is Your Place of Employment Located in the city of Richmond Yes  
Is your Place of Employment Located in the County? No If Yes, Which County?  
Are You A City Resident? Yes If Yes, Which City Council District? 8th Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Chamberlain College of Nursing Bachelor of Science in Nursing*

*Thomas Nelson Community College Associate of Science in Nursing*

*Hampton University Bachelor of Science in Biology*

*Seeds Of Change Organization (Founder) - Community gardening organization*

*Hampton Clean City Commission (Volunteer) - Organized clean-ups in neighborhoods throughout Hampton*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

02/03/2021

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

*I have started a community garden on Biggs Rd on the Southside. In addition to community garden activities, I also organize a community clean-up twice a year for the surrounding neighborhood.*

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Claudia P. Spurrill*

*4424 Waldor Drive, Richmond VA 23234*

*757.753.7087*

*cspurrill@gmail.com*

**EDUCATION**

*Chamberlain College of Nursing  
Bachelor of Science in Nursing*

*Downers Grove, IL  
December 2017*

*Thomas Nelson Community College  
Associate of Science in Nursing*

*Hampton, VA  
May 2015*

*Hampton University  
Bachelor of Science in Biology*

*Hampton, VA*

*August 2005*

**PROFESSIONAL EXPERIENCE**

*Rehabilitation Nurse VCU Health System, Richmond, VA August 2015-Present*

- Staff Nurse*
- Provides care of patients with the diagnosis of CVA/stroke, amputations, spinal cord injury, motor vehicle accidents with traumatic injuries, gunshot wound victims, and gait training patients.*
- Administers prescribed medications and treatments, including IV administration and inhaled medications.*
- Communicates with doctors, therapists, dieticians and others involved in patient care.*
- Coordinates with interdisciplinary team to help create individualized plans of care.*
- Educates patients and family members to be actively involved in their plan of care.*
- Unit Diabetes Educator*
- Educates patients on diabetes self-management skills, such as BG monitoring, oral meds, insulin actions, S/S of hyper/hypoglycemia, exercise guidelines and stress management.*
- Conducts group classes on the AADE 7 self-care behaviors that are essential for improved health status.*
- Develops curriculum for DM and HTN education for group class settings.*
- Facilitates floor staff education on General Rehab and Brain Injury Units.*
- Cerner Coach/Super User*
- Trains and supports staff with Cerner issues and updates.*
- Receives additional in-depth training on Cerner and health informatics.*
- RehabCares Community Program Liaison*
- Provides middle and high school students with hands-on activities about concussion and brain injury prevention.*
- Coordinates community service opportunities for General Rehab and Brain Injury staff.*

**CERTIFICATIONS**

- REVIVE! Opioid Overdose and Naloxone Education Instructor - 2018*

02/03/2021

17



**Authorities, Boards, Commissions and Task Forces  
Application**

- 
- *Certified Rehabilitation Registered Nurse -2018*
  - *American Heart Association Basic Life Support Instructor -2018*
  - *Diabetes Educator Level 2 Career Path Certificate – May 2019*

**PROFESSIONAL AFFILIATIONS**

- *American Nurses Association*
- *American Association of Diabetes Educators*
- *American Diabetes Association*
- *Association of Rehabilitation Nurses*
- *American Heart Association*

**AWARDS AND HONORS**

- *Virginia Nurses Foundation 40 Under 40 Honorable Mention – 2018*
- *The DAISY Award For Extraordinary Nurses*
- *2018, 2019, 2020 Week Of The Nurse Award – Community Leadership*
- *Physical Medicine and Rehabilitation Star Team Member of the Month*

**LEADERSHIP AND SERVICE**

*Communications Director American Diabetes Association DSMES Interest Group October 2018-Present*

- *Facilitates discussions, shares resources, and collaborates on initiatives related to DSMES.*

*Volunteer Medical Reserves Corp, Peninsula/Richmond, VA February 2012-Present*

- *Participates in activities that contribute to preparedness and local health initiatives throughout the Peninsula and Richmond.*

*Founder Seeds of Change Organization, Richmond, VA May 2013-Present*

- *Non-Profit community gardening organization that plants gardens and teaches gardening basics and healthy lifestyle options in underserved communities.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I searched the city's website*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Commission of Architectural Review

## Vacancy Chart

*as of*  
May 9, 2021

The Commission of Architectural Review shall consist of nine members who are citizens of the City, one of whom shall be a resident of a City Old and Historic District. One member shall be appointed from at least three nominees made by the Richmond Chapter of the American Institute of Architects, one shall be appointed from at least three nominees made by the Historic Richmond Foundation, one shall be appointed from at least three nominees made by the Richmond Association of Realtors, and six shall be citizens of the city at-large. One of the at-large members shall serve a concurrent term on the Urban Design Committee.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

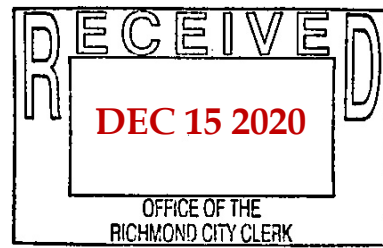
<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Ashleigh Brewer	All members of Council	04/23/2021	Yes	Application included	At-Large Resident
Sanford Bond	All members of Council	04/22/2021	No		American Institute of Architects nominee

### **Contact:**

Carey Jones  
Secretary, CAR Department of Planning and Development Review  
Planning and Preservation Division  
900 East Broad Street, Room 510  
Richmond, VA 23219-1907  
804.646.7550



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Commission of Architecture Review	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Brewer	First Name: Ashleigh
Home Street Address: 2826 Dunn Ave.	Home Telephone: 336-317-5013
Home City, Zip Code: Richmond, VA 23222	Home Fax:
Personal E-Mail Address: anbrewer03@gmail.com	
Employer: Johannas Design Group	
Job Title: Architectural Associate	How Long? 4 years
Business Street Address: 1901 W. Cary St.	Business Telephone: 804-358-4993
Business City, Zip Code: Richmond, VA 23220	Business Fax:
Business E-Mail Address: ashleigh@johannasdesign.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 6 Number of years? 2	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Ashleigh N. Brewer</u> Date: <u>December 15, 2020</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Safe and Healthy Streets Commission

## Vacancy Chart

as of  
May 9, 2021

The commission shall be composed of 12 members as follows:

- (1) A member of the Council.
- (2) Four qualified voters of the city who hold no office of profit with the city.
- (3) Three members with expertise in transportation safety.
- (4) The superintendent of the School Division of the city of Richmond.
- (5) The commanding officer of the Traffic Division of the Department of Police.
- (6) The traffic engineer of the city.
- (7) The director of Public Works.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
John Bolecek	All members of Council	03/24/2021	No		Qualified voter of the city who holds no office of profit with the city
Michael Todd	All members of Council	03/23/2021	Yes	Application included	Transportation Safety Expert

**Contact:**

Emily Thomason  
[thomasonej@gmail.com](mailto:thomasonej@gmail.com)  
804-840-7609 (h)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

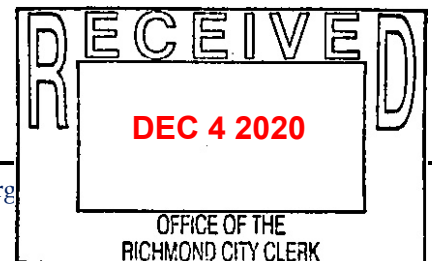
<b>Name of Authority, Board, Commission or Task Force:</b> Safe and Healthy Streets Commission	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
<b>Last Name:</b> Michael	<b>First Name:</b> Todd
<b>Home Street Address:</b> 3921 Seminary Avenue	<b>Home Telephone:</b> 908.419.7322
<b>Home City, Zip Code:</b> Richmond, VA 23227	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> mtodd@richmond.edu	
<b>Employer:</b> Commonwealth of Virginia - Department of Rail and Public Transportation	
<b>Job Title:</b> Rail Enhancement Manager	<b>How Long?</b> 5+ years
<b>Business Street Address:</b> 600 East Main Street, Suite 2102	<b>Business Telephone:</b> 804.786.1065
<b>Business City, Zip Code:</b> Richmond, VA 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> mike.todd@drpt.virginia.gov	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, which county?</b>	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <b>If yes, which City Council district?</b> 3 <b>Number of years?</b> 6y (in D3) 16y (in City)	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
<b>Signature:</b> Michael Todd <b>Date:</b> 12/4/2020	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

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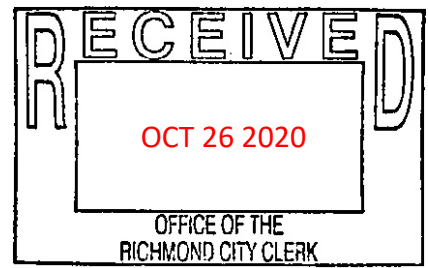
**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)





City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**SAFE AND HEALTHY STREETS COMMISSION**

Title: *Mr.*

Name: *Christopher James Woody Sr.*

Home Address: 003115 DUPONT AVE RICHMOND VA 23234

Home Telephone: 8045499098

Home Fax:

Personal E-Mail Address: *thewoodyfoundation@gmail.com*

Employer: *The Woody Foundation*

Job Title: *CEO Founder*

How Long?

Business Address: 003115 DUPONT AVE RICHMOND VA 23234

Business Telephone: 8045499098

Ext:

Business Fax:

Business E-Mail Address: *thewoodyfoundation@gmail.com*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  Yes If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? *8th* Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Mental Health Tech  
Rehab Tech  
Community Leader*

Other Community Involvement:

*Clean City Commission  
City of Richmond Empowerment Board*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*The CEO and Founder of the Woody Foundation- Feeding the homeless, Annual Christmas Parade Giving Gifts to inner city youth,*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Urban Design Committee

## Vacancy Chart

as of  
May 9, 2021

The Committee shall consist of eleven (11) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. (1) One of the members shall be a registered architect; (1) One shall be a member of a community-focused organization or business; (1) One shall be a member of the faculty of a design or arts division of a local college or university; (1) One shall be a registered professional engineer; (1) One shall be an urban designer or urban planner; (1) One shall be a registered landscape architect; (1) One shall be a member of the City Planning Commission; (1) One shall be a member of the Commission of Architectural Review; (2) Two shall be citizens of the City appointed at large; and (1) One shall be a member with demonstrated arboriculture or forestry expertise or a member of the Urban Forestry Commission.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Andrew Gould	All members of Council	04/23/2021	Yes	No	Registered professional engineer
Jill Nolt	All members of Council	04/23/2021	No		Registered architect
James Klaus	All members of Council	10/08/2020	No	Resigned	Commission of Architectural Review Representative
Dawn Hicks	All members of Council	04/11/2019	No	Resigned	Member of a community-focused organization or business
Vacant					Member with demonstrated arboriculture or forestry expertise or a member of the Urban Forestry Commission

### Contact:

Josh Son  
Senior Planner & Secretary to the Urban Design Committee  
Planning and Development Review  
900 East Broad Street, Suite 511  
Richmond, Va. 23219  
804-646-3741 (o)  
[Joshua.son@richmondgov.com](mailto:Joshua.son@richmondgov.com)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>URBAN DESIGN COMMITTEE</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>DOYLE</b>	First Name: <b>JUSTIN</b>
Home Street Address: <b>630 N. 29TH STREET</b>	Home Telephone: <b>804 572 4667</b>
Home City, Zip Code: <b>RICHMOND, VA 23223</b>	Home Fax:
Personal E-Mail Address: <b>JUSTINDOYLERSVA@GMAIL.COM</b>	
Employer: <b>JAMES RIVER ASSOCIATION</b>	
Job Title: <b>COMMUNITY CONSERVATION MANAGER</b>	How Long? <b>6 YEARS</b>
Business Street Address: <b>211 ROCKETTS WAY, SUITE 200</b>	Business Telephone: <b>804 788 8811</b>
Business City, Zip Code: <b>RICHMOND, VA 23231</b>	Business Fax:
Business E-Mail Address: <b>JDOYLE@THEJAMESRIVER.ORG</b>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? <b>HENRICO</b>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>7</b> Number of years? <b>11</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: <b>UNIVERSITY OF MARY WASHINGTON - BA. GEOGRAPHY (2008)</b> <b>VIRGINIA COMMONWEALTH UNIVERSITY - MASTER OF URBAN AND REGIONAL PLANNING</b> <b>VIRGINIA NATURAL RESOURCES LEADERSHIP INSTITUTE (2015) (2012)</b>	

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: MAYOR LEVAR STONEY'S GREEN TEAM

Date(s) Served: JAN 2020 - PRESENT Office(s) Held: \_\_\_\_\_

Entity: RIVERFRONT PUBLIC ART PROJECT #1 SITE SELECTION TEAM

Date(s) Served: 2014 - 2015 Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

FRIENDS OF THE JAMES RIVER PARK, SECRETARY (2016 - PRESENT)  
HISTORIC FALLS OF THE JAMES SCENIC RIVER ADVISORY COMMITTEE (2015 - PRESENT)  
BETTER HOUSING COALITION  
CHESAPEAKE BAY FOUNDATION  
JAMES RIVER ADVISORY COUNCIL  
RICHMOND TREE STEWARDS

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

MY RESUME IS ATTACHED TO THIS APPLICATION.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

ANDREA ALMOND OF THE URBAN DESIGN COMMITTEE

Signature:  Date: MARCH 6, 2020

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Justin E. Doyle

630 N. 29<sup>th</sup> Street  
Richmond, Virginia 23223

(804) 572-4667  
JustinDoyleRVA@gmail.com

## **Objective**

To serve on the City of Richmond's Urban Design Committee as a citizen-at-large with professional experience as an urban planner.

## **Experience**

### **Community Conservation Manager**

*Apr. 2013 – Present*

James River Association  
*Richmond, Virginia*

- Manage the James River Association's Community Conservation Program
- Help communities realize the benefits of a healthy James River
- Promote conservation and stewardship of our natural resources
- Contribute to planning efforts including the Richmond Riverfront Plan
- Write and manage grants that support projects and programs

### **Adjunct Instructor**

*Aug. 2016 – Dec. 2016*

University of Mary Washington  
*Fredericksburg, Virginia*

- GEOG 337: Nature of Cities

### **Senior Planning Technician**

*Mar. 2008 – Aug. 2009*

Henrico County Planning Department  
*Henrico, Virginia*

- Contributed to rezoning staff reports and special studies
- Wrote staff reports for provisional use permits
- Presented recommendations to Henrico County's Planning Commission

### **Planning Technician**

*Mar. 2008 – Aug. 2009*

Henrico County Department of Community Revitalization  
*Henrico, Virginia*

- Coordinated volunteers and organized volunteer assistance projects
- Conducted and supervised weekly community cleanups

## **Education**

**Virginia Natural Resources Leadership Institute** *June 2015*  
Institute for Environmental Negotiation - University of Virginia  
*Charlottesville, Virginia*

**Master of Urban & Regional Planning (MURP)** *May 2012*  
Virginia Commonwealth University  
*Richmond, Virginia*

- Studio II: *University of Mary Washington Campus Bicycle Plan*

**B.A., Geography** *May 2008*  
University of Mary Washington  
*Fredericksburg, Virginia*

- Thesis: *The Glen Canyon Dam and its Implications for the Environmental Movement*

## **Qualifications**

- Familiar with the City of Richmond's public processes
- Graduate of VCU's Master of Urban and Regional Planning program
- Formerly employed by Henrico County's Planning Department
- Experience coordinating public participation and facilitating meetings
- Experience as a public speaker and university instructor
- Richmond resident since 2008

## **Volunteer Experience**

- Friends of the James River Park
- Historic Falls of the James Scenic Advisory Committee
- Better Housing Coalition
- Chesapeake Bay Foundation
- Richmond Tree Stewards
- Scenic Virginia



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN DESIGN COMMITTEE**

Title: Ms  
Name: Eva Clarke Eva  
Home Address: 000205 VIRGINIA AVENUE RICHMOND VA 23226  
Home Telephone: 804-405-8384 Home Fax:  
Personal E-Mail Address: evaclarke8@gmail.com  
Employer:  
Job Title: How Long?  
Business Address: VA  
Business Telephone: Ext: Business Fax:  
Business E-Mail Address:  
Is Your Place of Employment Located in the city of Richmond No  
Is your Place of Employment Located in the County? No If Yes, Which County?  
Are You A City Resident? No If Yes, Which City Council District? 1st Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I am an Environmental Advocate, Master Gardener and Marketing and PR consultant. I graduated from Vassar College, VCU's non-profit management program and recently completed Cornell University's Environmental Education course.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I headed up the City of Richmond's Pilot Curbside Recycling program in my neighborhood of Glenburnie. I single handedly educated residents--179 households about curbside recycling. I wrote the City's Business Guide to Recycling and implemented one of the first corporate recycling programs in Richmond at Markel Corporation.*

Other Community Involvement:

*I serve on DEQ and CZM's steering committee for the Central Virginia Native Plants initiative. I also am a speaker on conservation topics such as composting, organic gardening and native plants. I serve on the Garden Club of Virginia's Conservation and Beautification Committee and have created annual Conservation Forums on topics like*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Pesticides, Urban Landscapes, and Trees. I also serve on the Garden Club of America's national conservation committee responsible for outreach and support to 18 clubs in four states.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

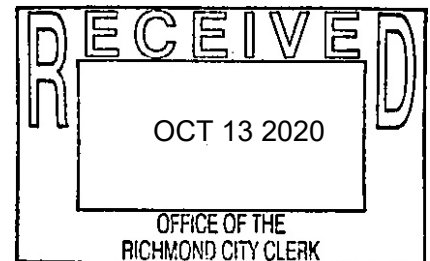
*For the last several years I worked with Anna Julia Cooper School in the east end of Richmond to clean up and beautify their school yard. I started this initiative with members of my garden club and we worked with the middle school students to plant a wildflower garden, vegetables and perennials. This formerly barren space became an urban eco-habitat--a new home to birds, bees and butterflies. The students experienced the magic of nature first hand.*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Daniel Wagner, Liason, First District City Council*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Economic Development Authority

## Vacancy Chart

*As of*  
May 9, 2021

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority shall be a resident of the City...Of the authority's seven directors, one shall be a member of the residential, commercial or mixed use development community, one shall be a member of the banking, lending or financial services community, one shall be a member of the Virginia State Bar, and one shall be a certified public accountant licensed by the State. The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

(Assigned to the Finance & Economic Development Standing Committee)

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Neil Millhiser	All members of Council	1/28/2021	Yes	Application included	City Resident

**Contact:**

Leonard Sledge, Director  
Department of Economic Development  
(804) 646-7576  
[leonard.sledge@richmondgov.com](mailto:leonard.sledge@richmondgov.com)

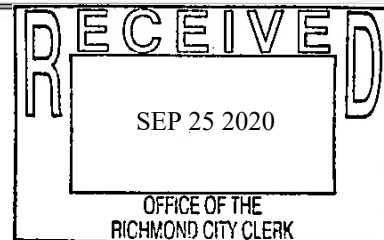




**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Economic Development Authority Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Millhiser	First Name: Neil
Home Street Address: 3118 West Grace Street	Home Telephone: 8043631205
Home City, Zip Code: Richmond, 23221	Home Fax:
Personal E-Mail Address: nmillhiser@gmail.com	
Employer: Industrial Advisors Global	
Job Title: Vice President of Operations/General Counsel	How Long? 2 years
Business Street Address: 6641 West Broad Street Suite 100	Business Telephone: 804 267 3626
Business City, Zip Code: Richmond, 23220	Business Fax:
Business E-Mail Address: neil@reydev.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Henrico	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2nd Number of years? 7	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Neil Millhiser</u>	Date: <u>9/25/2020</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Minority Business Enterprise and Emerging Small Business Advisory Board

## Vacancy Chart

*as of*  
May 9, 2021

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- Three members who shall be representatives of a minority business enterprise,
- One member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- One member who shall be either an at-large resident of the city or a member of the Council.

The Mayor shall nominate:

- Two members who shall be representatives of a minority business enterprise,
- One member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- One member who shall be a Section 3 contractor representative.

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*(Assigned to the Finance & Economic Development Standing Committee)*

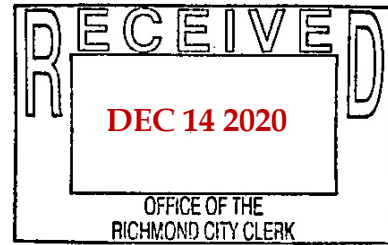
<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Melody Short	All Members of Council	02/27/2021	Yes	Application included	At-large resident of the city
Brittany Rawlinson	All Members of Council	11/28/2020	Yes	Contacted – no response	MBE Member
Alicia Slayton	Mayor Levar Stoney	11/28/2020	Resigned		MBE Member

**Contact:**

**Gale M. Jones, CPS**  
*Administrative Program Support Assistant*  
 The Office of Minority Business Development  
 (804) 646-7744  
[Gale.Jones@richmondgov.com](mailto:Gale.Jones@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

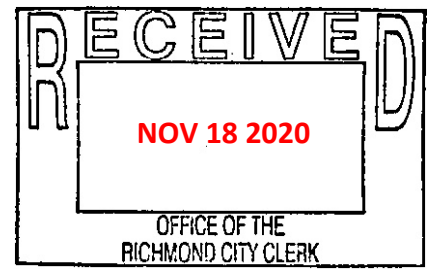


**(Please Print or Type)**

<b>Name of Authority, Board, Commission or Task Force:</b> Minority Business Enterprise and Emerging Small Business Advisory Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name: Short</b>	<b>First Name: Melody</b>
<b>Home Street Address:</b> 4985 Warwick Road	<b>Home Telephone:</b> 212.518.4776
<b>Home City, Zip Code:</b> Richmond, VA 23224	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> melodyjoyshort@gmail.com	
<b>Employer:</b> The Metropolitan Business League + The Jackson Ward Collective + The Richmond Night Market	
<b>Job Title:</b> Director of Mktg & Comm; Co-Founder	<b>How Long?</b> 1 year, 1 year, 9 years
<b>Business Street Address:</b> 4985 Warwick Road,	<b>Business Telephone:</b>
<b>Business City, Zip Code:</b> Richmond, VA 23224	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> melodyjoyshort@gmail.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, which county?</b>	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <b>If yes, which City Council district?</b> 9th <b>Number of years?</b> 2	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Signature:</b> <u>Melody Short</u> <b>Date:</b> <u>12/14/20</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS ADVISORY BOARD**

Title: *Mr.*

Name: *Eddie L Jackson Jr.*

Home Address: 005101 EARLWICK ROAD RICHMOND VA 23230

Home Telephone: 8048529423 Home Fax:

Personal E-Mail Address: eddie@bluewhaleco.com

Employer: Blue Whale Co., Inc.

Job Title: President How Long?

Business Address: 002300 N LOMBARDY ST RICHMOND VA 23220

Business Telephone: 8042389950 Ext: Business Fax:

Business E-Mail Address: eddie@bluewhaleco.com

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  No If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I am a commercial real estate advisor, developer and business owner. In my 22 years of real estate service to the community, I have worked with and for many organizations that require professional expertise in matters that involve housing and economic development. Some of which are as follows: RRHA Hope VI, VA State University, Richmond Economic Development Authority, The Hanson Co., Imani Neighborhood Revitalization, Village of Faith, City Church and Mount Olivet Church to name a few. My background in social work with RBHA as a case manager in the Child & Family Services department, Real School & Thirteen Acres as well as Catholic Charities as a group home counselor during college, provide me with the advantage of working with troubled youth and persons with mental health disabilities. Additionally, I am an advocate of hope and believe our supportive communities should breed opportunities for growth and development. I have held leadership positions as an executive manager in for profit housing organizations as well as advised non-profits on housing issues. I have played major parts in developing and managing LIHTC communities as well as having the benefit of representing non-profits in the expansion thereof (RRHA Hope VI, Goose Creek). I collaborate well with my peers and advocate a teamwork approach to task and accomplishing goals. I add value to those I'm able to serve and i*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

- Richmond Community High School '87



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

- 
- VA Commonwealth University '88-'91 Social Work & Urban Land and Development studies
  - President of Blue Whale Co., Inc. - A family of commercial real estate companies that work as a body covering planning, acquisition, design, building and property management.
  - Excellent communicator
  - Project management
  - Rapport Builder
  - Problem Solver
  - High Integrity

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**Other Community Involvement:**

*I've have not served on any boards for the city however, I have served on a state appointed board of my peers in commercial real estate. I am a former Virginia State BOD member for CCIM (Certified Commercial Investment Member) 2009-2010.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have worked in the community as a volunteer with various groups in different capacities. This list is not comprehensive and is as follows:*

- Metropolitan Business League
- Venture Richmond
- Trinity Baptist Church
- City Church
- Boys and Girls Club of Richmond (Former Highland Park location)

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Eddie Jackson is founder, CEO and President of Blue Whale Company, Inc.*

*Blue Whale was establis*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board

## Vacancy Chart

*as of*  
May 9, 2021

The Advisory Board shall consist of sixteen (16) members. City of Richmond - Council appoints four (4) members to the Board. Hanover County Board of Supervisors appoints (2) members. These six (6) board members select an additional ten (10) members.

*(Assigned to the Public Safety Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
A'tasha Christian	All Members of Council	03/26/2021	Yes	Application included	Reside and/or work
William Muse	All Members of Council	03/26/2021	No		Reside and/or work
J Alexis Fisher-Rizk	All Members of Council	01/28/2021	No		Reside and/or work

**Contact:**

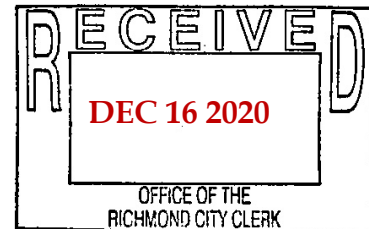
James Johnson, Executive Director,  
Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board  
(804) 367 – 6090  
[caasap@aol.com](mailto:caasap@aol.com)



City of Richmond, Virginia

City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



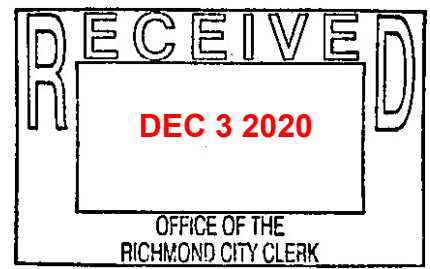
(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Capital Area Alcohol Safety Action Program	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other:	
<b>Last Name:</b> Christian	<b>First Name:</b> A'tasha
<b>Home Street Address:</b> 1437 Almondberry Place	<b>Home Telephone:</b> 804-304-1938
<b>Home City, Zip Code:</b> Richmond, VA 23231	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> atashachristian@outlook.com	
<b>Employer:</b> Guided Paths, Inc.	
<b>Job Title:</b> Director of Operations	<b>How Long?</b> 2 years
<b>Business Street Address:</b> 2025 E. Main Street Suite 104	<b>Business Telephone:</b> 8044473411
<b>Business City, Zip Code:</b> Richmond, VA 23223	<b>Business Fax:</b> 8049183150
<b>Business E-Mail Address:</b> achristian@guidedpaths.care	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> 7th District	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
<b>Signature:</b> <u>A'tasha M. Christian</u> <b>Date:</b> <u>11/20/2020</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	





City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**CAPITAL AREA ALCOHOL SAFETY ACTION PROGRAM (ASAP) POLICY ADVISORY BOARD**

Title: \_\_\_\_\_  
Name: *Andre W Tolleris*  
Home Address: 002111 FLOYD AVENUE 2 RICHMOND VA 23220  
Home Telephone: 804.617.5621 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: tollerisandre@gmail.com  
Employer: VillageMD  
Job Title: Business Analyst How Long? \_\_\_\_\_  
Business Address: 003117 W. CLAY ST RICHMOND VA 23220  
Business Telephone: 312.465.7900 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: atolleris@villagemd.com  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 5 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I believe that my experience as a Business Analyst in the Healthcare industry allows me to bring analytic solutions to policymaking which can remedy public health issues such as alcoholism and drinking & driving. Furthermore, I've worked directly with the Department of Medical Assistance Services during my analytics career in Medicaid to pioneer and co-develop Addiction and Recovery Treatment Services (ARTS) policies and benefits for patients suffering from alcohol and drug addiction. My experience in managed care has allowed me to gain insight on community-based addiction, recovery treatment services, coverage of inpatient detoxification, and residential substance use disorder treatment - all of which I believe this commission can incorporate into its development of probation, education, prevention, and rehabilitation services.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Virginia Commonwealth University, College of Humanities & Sciences  
Bachelor of Public Policy, Minor in Statistics, Cum Laude*

Other Community Involvement:

02/03/2021

40





**Authorities, Boards, Commissions and Task Forces  
Application**

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N/A.

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Virginia Interfaith Center for Public Policy  
SPLC Member  
ALCU - Virginia Chapter Member*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I located the application on my own volition - as I am enthusiastic about committing myself to publi*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Task Force on the Establishment of a Civilian Review Board

## Vacancy Chart

*As of*

February 7, 2021

The Task Force shall consist of nine residents of the city of Richmond appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended.

The membership of the Task Force should possess a broad range of experience with expertise in policy development, legal, racial, and social justice advocacy, criminal justice education, or human resources. Of the nine members,

- (i) at least one member shall be a youth age 18 or younger,
- (ii) at least one member shall be a resident of public housing, and
- (iii) at least one member shall be a person with a disability.

The Task Force shall submit to the Council a status report on the progress towards the completion of the Task Force's duties set forth in Ordinance No. 2020-155 by no later than January 4, 2021. The Task Force shall submit to the Council a final written report, containing the Task Force's reviews and recommendations concerning the creation of a Civilian Review Board, including a proposed annual budget for any Civilian Review Board that the Task Force may recommend, by no later than March 1, 2021.

*(Assigned to the Public Safety Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Vacant	All members of Council	Terminating upon the completion of task force duties	-	-	City resident of public housing

### Contact:

Joyce Davis

Council Policy Analyst

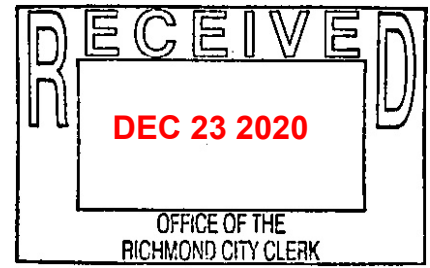
Office of the Council Chief of Staff

804-646-5009 (o)

[Joyce.davis@richmondgov.com](mailto:Joyce.davis@richmondgov.com)



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**TASK FORCE ON THE ESTABLISHMENT OF A CIVILIAN REVIEW BOARD**

Title: \_\_\_\_\_  
Name: *Teenora Thurston*  
Home Address: 001120 ST.PAUL STREET RICHMOND VA 23224  
Home Telephone: (804)539-2321 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: tee1977nora@gmail.com  
Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes  If Yes, Which City Council District?  3rd  Number of Years?  3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Healing us it's a healing facilitator. That taking training classes.*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Jackson ward Youth peace team, and help discutibe food to the community . Member of Gilpin Court Tenant conslor.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)  
02/03/2021