



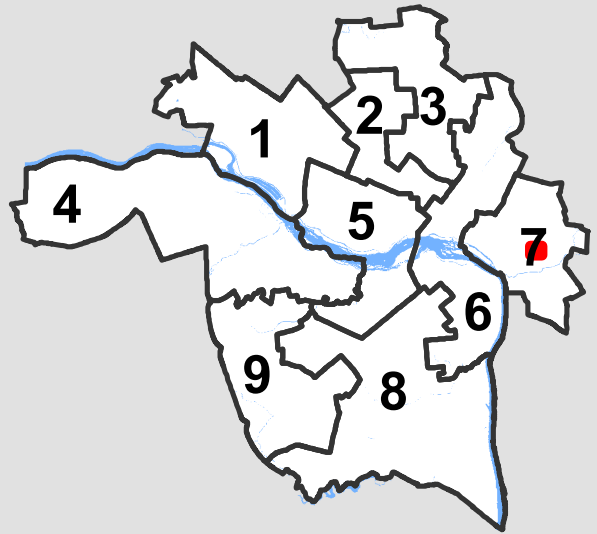
City of Richmond Department of Planning & Development Review

Location, Character, and Extent

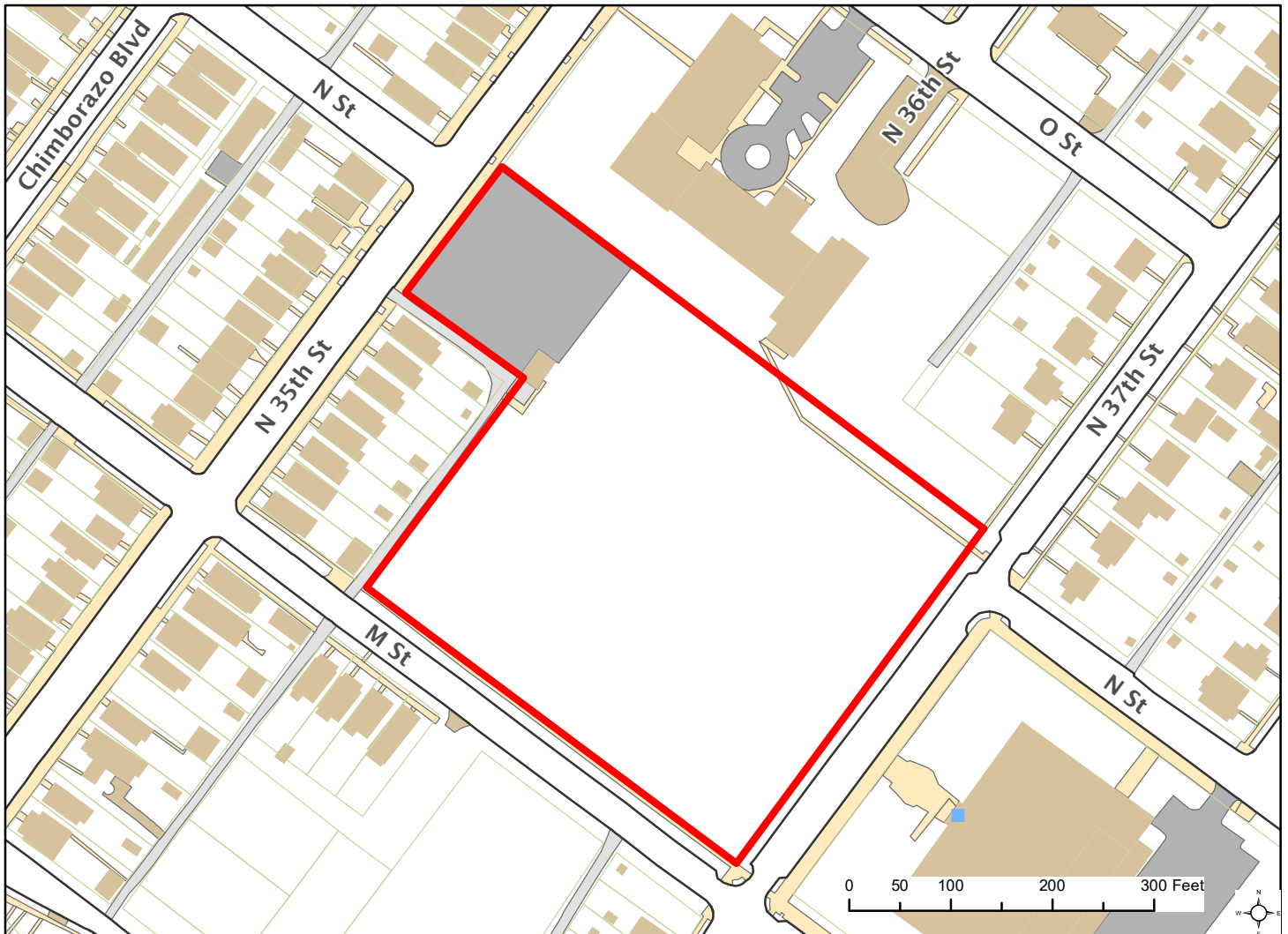
LOCATION: 700 N. 37th St.

COUNCIL DISTRICT: 7

PROPOSAL: The application is for the final location, character, and extent review of improvements to a public park located in the Chimborazo neighborhood.



*For questions, please contact Josh Son
at 646-3741 or joshua.son@richmondgov.com*





Application for URBAN DESIGN COMMITTEE Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219
(804) 646-6335

<http://www.richmondgov.com/CommitteeUrbanDesign>

Application Type

- Addition/Alteration to Existing Structure
 New Construction
 Streetscape
 Site Amenity

- Encroachment
 Master Plan
 Sign
 Other

Review Type

- Conceptual
 Final

Project Name: Bill Robinson Park Improvements

Project Address: 700 N. 37th Street, Richmond, VA, 23223

Brief Project Description (this is not a replacement for the required detailed narrative) : The plans
for improvement are intended for increased security, park utilization, and greater sustainability at the Bill

Robinson Park.

Applicant Information

(on all applications other than encroachments, a City agency representative must be the applicant)

Name: Deborah Morton Email: Deborah.Morton@richmondgov.com

City Agency: Department of Parks, Recreation & Community Facilities Phone: 804.363.9104

Address: 1209 Admiral Street, Richmond, VA 23220

Main Contact (if different from Applicant): Kathleen Cortez

Company: Friends of Bill Robinson Park, EnRichmond Phone: 215.896.1151

Email: Friends.of.Bill.Robinson.Park@gmail.com

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

UDC Background

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.



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Submission Requirements

- 10 copies of the application cover sheet and all support materials (see below), unless the application is for an encroachment, in which case only 6 copies are required. Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.
- An electronic copy (PDF preferred) of all application materials, which can be burned to disc, emailed, or delivered by FTP.

All applications must include the attached cover sheet and the following support materials, as applicable to the project:

For Conceptual Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

For Final Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type and location must be noted on the landscape plan.
- The location of all lighting units should be noted on a site plan, including wall-mounted, site and parking lot lighting. Other site details, such as benches, trash containers and special paving materials, should also be located. Include specification sheets for each item.
- Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint and stain colors. When an actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

Review and Processing

Once an application is received, it is reviewed by staff, who compiles a report that is sent to the UDC. A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting. The applicant or a representative should be present at the UDC meeting or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same). Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. An exception to this is encroachment applications, recommendations for which are forwarded to the Department of Public Works. The applicant or a representative must be present at the CPC meeting or the application may be deferred to the next regularly scheduled meeting.

CITY OF RICHMOND URBAN DESIGN COMMITTEE (UDC)

MEETING SCHEDULE 2017

UDC Meetings	UDC Submission Deadlines	Anticipated Date of Planning Commission Following the UDC Meeting
December 8, 2016	November 12, 2015*	January 3, 2017
January 5, 2017	December 8, 2016**	January 17, 2017 ¹
February 9, 2017	January 19, 2017	February 21, 2017 ²
March 9, 2017	February 16, 2017	March 20, 2017
April 6, 2017	March 16, 2017	April 17, 2017
May 4, 2017	April 13, 2017	May 15, 2017
June 8, 2017	May 18, 2017	June 19, 2017
July 6, 2017	June 15, 2017	July 17, 2017
August 10, 2017	July 20, 2017	August 21, 2017 ³
September 7, 2017	August 17, 2017	September 18, 2017
October 5, 2017	September 14, 2017	October 16, 2017
November 9, 2017	October 19, 2017	November 20, 2017
December 7, 2017	November 9, 2017*	December 18, 2017 ⁴

¹ Monday, January 16th is a City of Richmond Holiday

² Monday, February 20th is a City of Richmond Holiday

³ This August CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, September 5th.

⁴ This December CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, January 2, 2018.

* Moved forward to account for Veteran's Day/Thanksgiving Holiday Schedule

** Moved forward to account for Winter Holiday Schedule

The Richmond Urban Design Committee (UDC) is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The UDC reviews projects for appropriateness in "location, character and extent" and for consistency with the City's Master Plan and forwards recommendations to the Planning Commission. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

Regular meetings are scheduled for the Thursday after the first Monday of each month at 10:00 a.m. in the 5th floor conference room of City Hall. Special meetings are scheduled as needed.

For additional information, please contact the Planning and Preservation Division staff at (804) 646-3741 or Joshua.Son@richmondgov.com

Existing Site Context

Bill Robinson Playground is located in the Chimborazo neighborhood, near the city limit. Single-family homes border the park on three sides, with the Franklin Military Academy situated on the remaining side. A retirement home is also adjacent to the park. Currently, the park consists of: a blacktop, two basketball courts, horseshoe pits, a baseball field, playground, equipment, and two tennis courts. The tennis courts and basketball courts are in disrepair and are in need of updating.

Purpose of Project and Proposed Improvements

The proposed improvements to the Bill Robinson Playground are largely necessitated by the desire for increased security, park utilization, and environmental sustainability in the Park.

The current location of the basketball courts has caused infiltration and erosion problems along the sloping bank that parallels M Street. As a result, the sidewalk has become overgrown and unusable. In addition, the existing basketball courts are situated closely behind a row of houses, which has limited visibility, is difficult to access, and has raised safety concerns. Finally, there is a large, established tree at this location whose roots are causing cracking and uplifting of the courts.

The existing blacktop area has extensive cracking and is in poor condition. There are playground games painted on this surface; however, cracks run through them, and they require repair and repainting. These factors have made utilization of this blacktop difficult.

The surrounding community has expressed concern regarding these factors. In order to achieve long-term solutions for greater safety, sustainability, and increased utilization, the City of Richmond Department of Parks & Recreation, in partnership with the Friends of Bill Robinson, 7th District City Council, and the City of Richmond Police Department, has developed the following improvements for implementation at Bill Robinson Playground:

The existing blacktop area will be resurfaced in order to provide an updated and safer amenity on which children can play. A permeable paving system is being explored for this surface. Permeable paving is intended to assist with water infiltration, and also mitigation against future cracking of the surface. New playground games will also be re-painted on this surface. Updating and beautifying this amenity will help to make a more welcome entrance to the Playground along 35th Street.

New basketball courts will be constructed at the intersection of 37th and M Streets. This relocation will alleviate the runoff and erosion problem occurring along M Street, increase visibility, and allow easier access to the courts from the street. Providing activity at this location will also help to engage the sidewalks, welcoming visitors into the Playground. In addition, it would benefit the Franklin Military Academy, who has expressed an interest in having the basketball courts closer to the school.

A planted area will occupy the location of the existing basketball courts, increasing water infiltration and soil stabilization, while also creating a natural border defining this edge and serving to beautify the Playground. Additionally, these plantings will provide the community with a much-desired and requested ornamental community garden. Many of these plants were chosen for their ability to attract butterflies, hummingbirds, and other insects in order to increase the biodiversity and interest within the Playground, while also increasing a greater connection and awareness to place.

Finally, the sidewalk along 37th Street discontinues, and a stone dust sidewalk has been proposed to assist with access and the sidewalk along M Street will be repaired.

Project Budget and Funding Sources

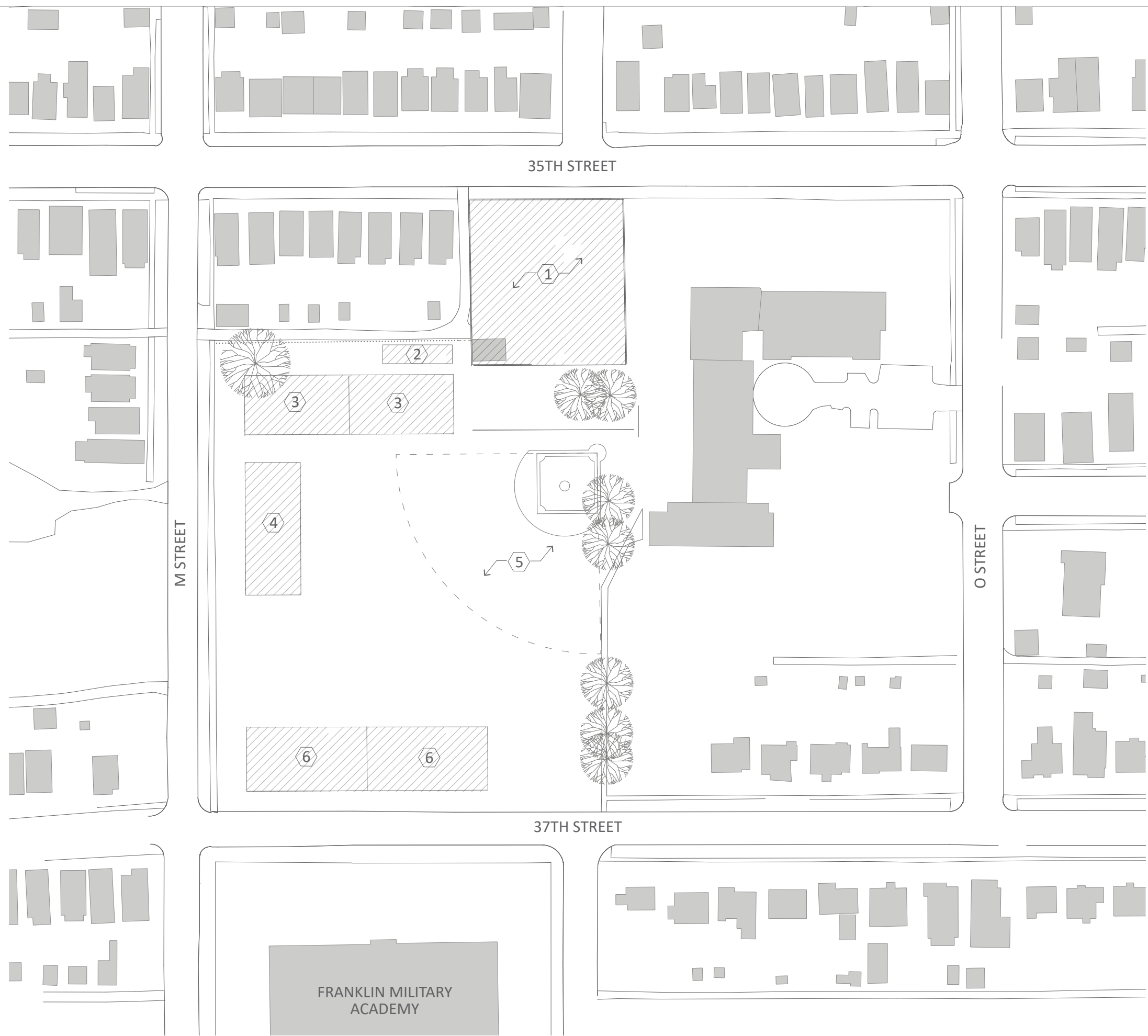
Demolition	\$50,000
(2) existing basketball courts	
(1) tennis court	
Demolition of asphalt paving	
Construction of (2) basketball courts	TBD
Construction of new, permeable paved area	TBD
12" of soil and 3" of mulch	\$11,000
Cost of groundcovers and plants	Donations from local nurseries
(4) new trees	Donation from Richmond Tree Stewards
New stone dust sidewalk	\$24,999 (not to exceed)

Construction Program

Demolition and installation of new basketball courts will be performed by local contractors. A partnership has been initiated with GroundworkRVA, which will allow local youth to perform the installation of the sidewalk. The installation of the soil, mulch, and plantings will be performed by neighborhood residents and volunteers organized through the Friends of Bill Robinson partnership.

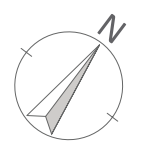
A weekly watering schedule for the new plants and trees will be established and managed by the Friends of Bill Robinson in order to properly establish the new, plants, shrubs, and trees. When appropriate, a monthly (or as-needed) schedule for care, watering, and general park cleaning will then be implemented through the Friends of Bill Robinson for ongoing maintenance.

Demolition of the existing basketball courts and construction of the walking trails will commence Fall 2017. Construction of the new basketball courts is scheduled for late Winter/early Spring 2018.



KEY EXISTING SITE PLAN NOTES:

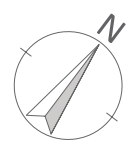
- ① EXISTING BLACKTOP
- ② EXISTING HORSESHOE PITS
- ③ EXISTING BASKETBALL COURTS
- ④ EXISTING PLAYGROUND EQUIPMENT
- ⑤ EXISTING BASEBALL DIAMOND
- ⑥ EXISTING TENNIS COURTS

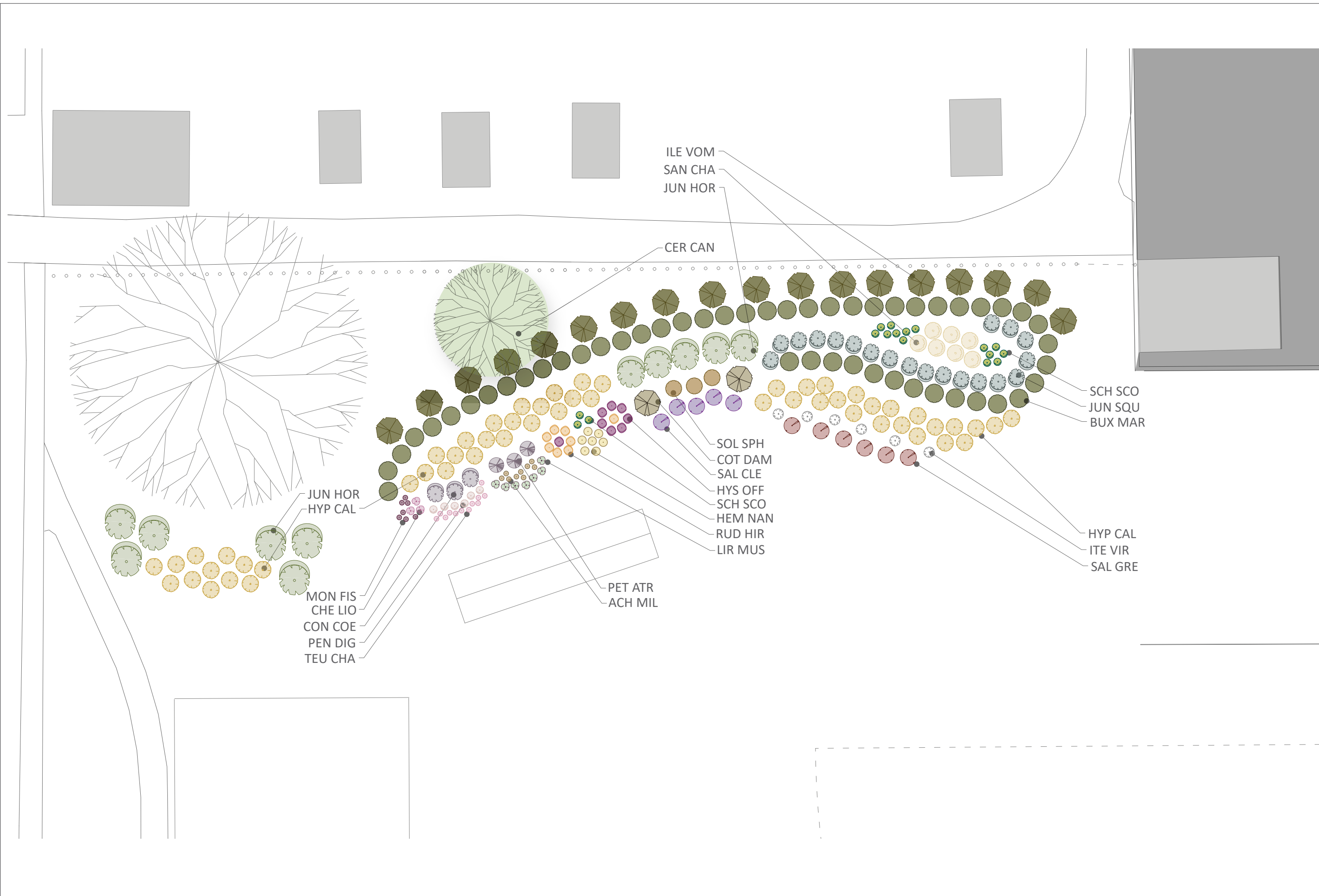




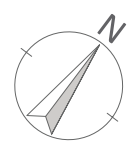
KEY SITE PLAN NOTES:

- ① PERMEABLE, PAVED SURFACE WITH RE-PAINTED PLAYGROUND GAMES
- ② STONE DUST SIDEWALK
- ③ DOGWOOD TREES
- ④ PLANTED AREA AND ORNAMENTAL PERENNIAL GARDEN. REFERENCE ENLARGED PLAN AND PLANT SCHEDULE FOR PLANT TYPES AND QUANTITIES
- ⑤ HORSESHOE PITS
- ⑥ EXISTING PLAYGROUND
- ⑦ STONE DUST ACCESS PATH
- ⑧ BLACK GUM
- ⑨ EXISTING LITTLE LEAGUE BASEBALL DIAMOND AND OUTFIELD
- ⑩ NEW BASKETBALL COURT
- ⑪ EXISTING TENNIS COURT
- ⑫ WOOD BOLLARDS





Friends of Bill Robinson
UDC Application



Date: 05.21.2017

ENLARGED
PLANTING PLAN
Scale: 1":20'

AS1.02

PLANT SCHEDULE

	BOTANICAL NAME, Common Name	QUANTITY	MINIMUM INSTALLED SIZE
GRASSES			
SCH SCO	SCHYZACHYRIUM SCOPARIUM, Little Bluestem	17	1 QUART
GROUND COVERS			
COT DAM	COTONEASTER DAMMERI, Bearberry Cotoneaster	2	1 GAL
HYP CAL	HYPERICUM CALYCIUM, St. John's Wort	42	1 QUART or 1 GAL
JUN HOR	JUNIPERUS HORIZONTALIS, Creeping Juniper Plumosa	5	3 GAL
LIR MUS	LIROPE MUSCALI, Big Blue Lilyturf	7	2 1/2" POT
PERENNIALS			
ACH MIL	ACHILLEA MILLEFOLIUM, Yarrow	9	3" POT
CHE LYO	CHELONE LYONII, Pink Turtlehead	3	3" POT
CON COE	CONOCLINIUM COELESTINUM, Blue Mistflower	3	3 1/2" POT
HEM NAN	HEMEROCALLIS "NANUQ", Daylily	7	BARE ROOT
HYS OFF	HYSSOPUS OFFICINALIS, Hyssop	9	1 QUART
MON FIS	MONARDA FISTULOSA, Wild Bergamot	7	5 1/2" POT
PEN DIG	PENSTEMON DIGITALIS, Beardtongue	6	BARE ROOT
RUD HIR	RUDBECKIA HIRTA, Black-Eyed Susan	8	1 QUART
TEU CHA	TEUCRIUM CHAMAEDRYS, Wall Germander	13	2 1/2" POT
SHRUBS			
BUX MAR	BUXUS MICROPHYLLA VAR JAPONICA, Wintergreen Boxwood	50	1 GAL
ILE VOM	ILEX VOMITORIA, Yaupon Holly	18	1 GAL
ITE VIR	ITEA VIRGINIA "SPRICH", Itea Little Henry Virginia Sweetspire	6	1 QUART or 2 GAL
JUN SQU	JUNIPERUS SQUAMATA, Blue Star Juniper	19	2 QUART
PER ATR	PEROVSKIA ATRIPLICIFOLIA, Longing Russian Sage	5	1 GAL
SAL CLE	SALVIA CLEVELANDII, Salvia Blue Sage	5	1 QUART
SAL GRE	SALVIA GREGII, Salvia Raspberry Delight	6	1 QUART
SAN CHA	SANTOLINA CHAMAECYPARISSUS, Santolina Lavender Cotton	7	1 QUART
SOL SPH	SOLIDAGO SPHLACELATA, Golden Fleece Goldenrod	3	
TREES			
CER CAN	CERCIS CANADENSIS, Eastern Redbud	2	3' - 4' high

Date: 05.21.2017

PLANT
SCHEDULE

AS1.03