

## Proposed amendments to the Zoning Ordinance to alter requirements for the posting of public notification signs in conjunction with public hearings

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### Sec. 114-1045.13

#### Posting of notice on property.

In the case of each application for a conditional use permit or amendment to a conditional use permit, it shall be the responsibility of the ~~applicant~~ Department of Planning and Development Review to post on the property that is the subject of the conditional use permit, a sign or signs notifying interested parties of the application and pending public hearings thereon. Such sign(s) shall ~~comply with the following requirements:~~ be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall comply with any applicable standards established by the Department of Planning and Development Review and approved by resolution of the Planning Commission.

~~(1) The sign(s) shall be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall be removed from the property within ten days after final action by the city council. Failure to remove the sign(s) within the specified time shall constitute a violation of this chapter.~~

~~(2) The sign(s) shall contain the words "Zoning Application Pending" together with the words "For Planning Commission and City Council Public Hearings Information Call (804) 646-6304." The format of the sign information shall be as furnished by the secretary of the planning commission.~~

~~(3) The sign(s) shall be posted within five feet of the right of way of the street along each street frontage of the property, and shall be located at approximately the mid-point of the street frontage in such manner as to be readable from the street. In the case of street frontages greater than 1000 feet in length, in addition to the foregoing requirement, signs shall be posted at approximately 500-foot intervals. The required number and/or location of signs may be adjusted by the secretary of the planning commission in cases where the applicant can present sufficient justification to warrant such adjustment, provided that the spirit and intent of the notice requirements of this section are met.~~

~~(4) The sign(s) shall be of wood or metal material, 36 inches by 48 inches in size, with black lettering at least three inches in height on a white background. The top edge of such sign(s) shall not be greater than six feet in height as measured from the adjacent ground level, provided that greater height may be authorized by the secretary of the planning commission if necessary to enable adequate visibility.~~

~~(5) The support element for such sign(s) shall be a four inch by four inch wood post fastened securely in the ground, provided that alternative means of support may be approved by the secretary of the planning commission.~~

~~(6) The sign(s) shall not be illuminated.~~

~~(7) The applicant shall submit an affidavit to the secretary of the planning commission not less than ten days prior to the scheduled planning commission public hearing attesting to the fact that the sign(s) is posted on the property as required. The affidavit shall be on a form supplied by the secretary of the planning commission. The applicant shall also submit a photo of the sign(s) verifying that the sign(s) is posted as required.~~

~~(8) The applicant shall be responsible for maintaining the sign(s) in a sound and legible condition, and shall be responsible for reporting to the secretary of the planning commission the theft or damage of any required sign. Any sign which is the subject of theft or damage shall immediately be replaced or repaired in accordance with the provisions of this section.~~

### **Sec. 114-1050.5**

In the case of each application for a special use permit or amendment to a special use permit, it shall be the responsibility of the ~~applicant~~ Department of Planning and Development Review to post on the property that is the subject of the special use permit, a sign or signs notifying interested parties of the application and pending public hearings thereon. Such sign(s) shall ~~comply with the following requirements:~~ be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall comply with any applicable standards established by the Department of Planning and Development Review and approved by resolution of the Planning Commission.

~~(1) The sign(s) shall be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall be removed from the property within ten days after final action by the city council. Failure to remove the sign(s) within the specified time shall constitute a violation of this chapter.~~

~~(2) The sign(s) shall contain the words "Zoning Application Pending" together with the words "For Planning Commission and City Council Public Hearings Information Call (804) 646-6304." The format of the sign information shall be as furnished by the secretary of the planning commission.~~

~~(3) The sign(s) shall be posted within five feet of the right of way of the street along each street frontage of the property, and shall be located at approximately the mid point of the street frontage in such manner as to be readable from the street. In the case of street frontages greater than 1000 feet in length, in addition to the foregoing requirement, signs shall be posted at approximately 500 foot intervals. The required number and/or location of signs may be adjusted by the secretary of the planning commission in cases where the applicant can present sufficient justification to warrant such adjustment, provided that the spirit and intent of the notice requirements of this section are met.~~

~~(4) The sign(s) shall be of wood or metal material, 36 inches by 48 inches in size, with black lettering at least three inches in height on a white background. The top edge of such sign(s) shall not be greater than six feet in height as measured from the adjacent ground level, provided that greater height may be authorized by the secretary of the planning commission if necessary to enable adequate visibility.~~

~~(5) The support element for such sign(s) shall be a four inch by four inch wood post fastened securely in the ground, provided that alternative means of support may be approved by the secretary of the planning commission.~~

~~(6) The sign(s) shall not be illuminated.~~

~~(7) The applicant shall submit an affidavit to the secretary of the planning commission not less than ten days prior to the scheduled planning commission public hearing attesting to the fact that the sign(s) is posted on the property as required. The affidavit shall be on a form supplied by the secretary of the planning commission. The applicant shall also submit a photo of the sign(s) verifying that the sign(s) is posted as required.~~

~~(8) The applicant shall be responsible for maintaining the sign(s) in a sound and legible condition, and shall be responsible for reporting to the secretary of the planning commission the theft or damage of any required sign. Any sign which is the subject of theft or damage shall immediately be replaced or repaired in accordance with the provisions of this section.~~

### **Sec. 114-456.11**

In the case of each application for a community unit plan or amendment to a community unit plan, it shall be the responsibility of the applicant Department of Planning and Development Review to post on the property that is the subject of the community unit plan, a sign or signs notifying interested parties of the application and pending public hearings thereon. Such sign(s) shall ~~comply with the following requirements:~~ be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall comply with any applicable standards established by the Department of Planning and Development Review and approved by resolution of the Planning Commission.

~~(1) The sign(s) shall be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall be removed from the property within ten days after final action by the city council. Failure to remove the sign(s) within the specified time shall constitute a violation of this chapter.~~

~~(2) The sign(s) shall contain the words "Zoning Application Pending" together with the words "For Planning Commission and City Council Public Hearings Information Call (804) 646-6304." The format of the sign information shall be as furnished by the secretary of the planning commission.~~

~~(3) The sign(s) shall be posted within five feet of the right of way of the street along each street frontage of the property, and shall be located at approximately the mid point of the street frontage in such manner as to be readable from the street. In the case of street frontages greater than 1000 feet in length, in addition to the foregoing requirement, signs shall be posted at approximately 500 foot intervals. The required number and/or location of signs may be adjusted by the secretary of the planning commission in cases where the applicant can present sufficient justification to warrant such adjustment, provided that the spirit and intent of the notice requirements of this section are met.~~

~~(4) The sign(s) shall be of wood or metal material, 36 inches by 48 inches in size, with black lettering at least three inches in height on a white background. The top edge of such sign(s) shall not be greater than six feet in height as measured from the adjacent ground level, provided that greater height may be authorized by the secretary of the planning commission if necessary to enable adequate visibility.~~

~~(5) The support element for such sign(s) shall be a four inch by four inch wood post fastened securely in the ground, provided that alternative means of support may be approved by the secretary of the planning commission.~~

~~(6) The sign(s) shall not be illuminated.~~

~~(7) The applicant shall submit an affidavit to the secretary of the planning commission not less than ten days prior to the scheduled planning commission public hearing attesting to the fact that the sign(s) is posted on the property as required. The affidavit shall be on a form supplied by the secretary of the planning commission. The applicant shall also submit a photo of the sign(s) verifying that the sign(s) is posted as required.~~

~~(8) The applicant shall be responsible for maintaining the sign(s) in a sound and legible condition, and shall be responsible for reporting to the secretary of the planning commission the theft or damage of any required sign. Any sign which is the subject of theft or damage shall immediately be replaced or repaired in accordance with the provisions of this section.~~

#### **Sec. 114-1140 Posting of notice on property.**

In the case of each application for a change in the boundaries of a zoning district, it shall be the responsibility of the ~~applicant~~ Department of Planning and Development Review to post on the property that is the subject of such change, a sign or signs notifying interested parties of the application and pending public hearings thereon. ~~Such sign(s) shall comply with the following requirements:~~ be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall comply with any applicable standards established by the Department of Planning and Development Review and approved by resolution of the Planning Commission.

~~(1) The sign(s) shall be posted at least 15 days prior to the scheduled planning commission public hearing on the application, shall remain on the property until final disposition of the application by the city council, and shall be removed from the property within ten days after final action by the city council. Failure to remove the sign(s) within the specified time shall constitute a violation of this chapter.~~

~~(2) The sign(s) shall contain the words "Zoning Application Pending" together with the words "For Planning Commission and City Council Public Hearings Information Call (804) 646-6304." The format of the sign information shall be as furnished by the secretary of the planning commission.~~

~~(3) The sign(s) shall be posted within five feet of the right of way of the street along each street frontage of the property, and shall be located at approximately the mid point of the street frontage in such manner as to be readable from the street. In the case of street frontages greater than 1000 feet in length, in addition to the foregoing requirement, signs shall be posted at approximately 500 foot intervals. The required number and/or location of signs may be adjusted by the secretary of the planning commission in cases where the applicant can present sufficient justification to warrant such adjustment, provided that the spirit and intent of the notice requirements of this section are met.~~

~~(4) The sign(s) shall be of wood or metal material, 36 inches by 48 inches in size, with black lettering at least three inches in height on a white background. The top edge of such sign(s) shall not be greater than six feet in height as measured from the adjacent ground level, provided that greater height may be authorized by the secretary of the planning commission if necessary to enable adequate visibility.~~

~~(5) The support element for such sign(s) shall be a four inch by four inch wood post fastened securely in the ground, provided that alternative means of support may be approved by the secretary of the planning commission.~~

~~(6) The sign(s) shall not be illuminated.~~

~~(7) The applicant shall submit an affidavit to the secretary of the planning commission not less than ten days prior to the scheduled planning commission public hearing attesting to the fact that the sign(s) is posted on the property as required. The affidavit shall be on a form supplied by the secretary of the~~

~~planning commission. The applicant shall also submit a photo of the sign(s) verifying that the sign(s) is posted as required.~~

~~(8) The applicant shall be responsible for maintaining the sign(s) in a sound and legible condition, and shall be responsible for reporting to the secretary of the planning commission the theft or damage of any required sign. Any sign which is the subject of theft or damage shall immediately be replaced or repaired in accordance with the provisions of this section.~~