

# 2024 ANNUAL REPORT

## URBAN DESIGN COMMITTEE

December 5, 2024

### 1. Current Members and Terms

Justin Doyle – 2/8/2024 to 2/7/2027 (Second Term)(Chair)

Eva Clarke – 2/8/2024 to 2/7/2027 (Second Term)(Vice Chair)

Luigi Mignardi – 1/28/2025 to 1/27/2028 (Second Term)

Mitchell Danese – 5/12/2022 to 5/11/2025 (Second Term)(CAR representative)

Jessie Gemmer – 5/24/2024 to 5/23/2027 (Second Term)

Damon Pearson – 7/26/2024 to 7/25/2027 (Second Term)

Amelia Wehunt – 5/24/2024 to 5/23/2027 (Second Term)

Charles Woodson – 5/13/2022 to 5/12/2025 (First Term)

Timothy Hamnett – 2/13/2023 to 2/12/2026 (First Term)

Keith Van Inwegen – 11/29/2023 to 11/28/2026 (First Term)

Samuel Young, Jr. – 11/13/2023 to 02/13/2025 (First Term)(Planning Commission Representative)

### 2. By-Laws

**i** Include/attach a copy of the body's most **recent by-laws or rules of procedure. (ATTACHED)**

### 3. Attendance Records

**i** Include a **2024 attendance record** here or fill out the spreadsheet provided separately and attach to report. **(ATTACHED)**

### 4. Dates of Meetings

Jan 16, 2025  
Feb 13, 2025  
Mar 13, 2025  
Apr 10, 2025  
May 15, 2025  
June 12, 2025  
Jul 10, 2025  
Aug 14, 2025  
Sept 11, 2025  
Oct 16, 2025  
Nov 13, 2025  
Dec 11, 2025

## 5. Expectations and Responsibilities of Board/Commission Members

*The Urban Design Committee was established as an advisory body to the Richmond City Planning Commission by Resolution No. 68-R12-12, adopted by the Richmond City Council on March 25, 1968; and as amended by Resolution 84-R96-96; and as further amended by Resolution 2000-24-39, adopted by Council on February 14, 2000. See Section 30-940. of the Code of the City of Richmond for current ordinance content.*

*The Committee shall, upon the request of the Planning Commission, advise the Commission on matters of an aesthetic nature in connection with the performance of the duties of the Commission under sections 17.05, 17.06 and 17.07 of the City Charter (and as further defined in two separate resolutions adopted by the Commission on January 18, 2011) and in any other matter requested by the Commission.*

*The Committee shall provide advice of an aesthetic nature to the Department of Public Works in connection with the duties of that department under sections 24-59, 24-110 of the City Code.*

*The Committee shall have the power and authority to review and approve or disapprove applications for design overlay district design review as established in Sections 30-940 through 30-940.9 of the Zoning Ordinance.*

*The purpose of the Committee is to provide the City Planning Commission with an active and continuing source of review on matters of urban design. The Committee shall support public education to stimulate interest in improving community appearance. The Committee shall encourage high standards of design in development activities.*

## 6. 2024 Projects

**(ATTACHED)**

## 7. Legislation and Policy Recommendations