



# Richmond City Council

## Boards & Commissions Appointments & Reappointments Formal Meeting of Richmond City Council

Monday, September 12, 2022 – 6:00 p.m.

Education and Human Services Standing Committee recommends appointment of the following applicant:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Social Services Advisory Board</b> (9 members) <a href="#">(page 2)</a>	City Resident	Jameson Babb 1 <sup>st</sup> District Resident <a href="#">(page 3)</a>	09/12/2022 – 09/26/2023 <i>Succeeding Shannon Gonzalez</i>

Finance and Economic Development Standing Committee recommends appointment of the following applicant:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Board of Directors of the Economic Development Authority</b> (7 directors) <a href="#">(page 5)</a>	Resident of the city who is a certified public accountant licensed by the Commonwealth of Virginia	Jeron Crooks 6 <sup>th</sup> District Resident <a href="#">(page 6)</a>	09/12/2022 – 04/26/2026 <i>Succeeding Hossein Sadid</i>

Governmental Operations Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>2022 City Charter Review Commission</b> (9 members) <a href="#">(page 8)</a>	Reside or work in the city  Persons with substantial experience in local government, based on either practical experience or academic research;  or  Persons who are a citizen-at-large of the city	Dr. Bre'Auna Beasley 6 <sup>th</sup> District Resident <a href="#">(page 9)</a>	09/12/2022 – Terminating upon the submission of the Commission's written report
		Rachael Deane 3 <sup>rd</sup> District Resident <a href="#">(page 11)</a>	09/12/2022 – Terminating upon the submission of the Commission's written report
		William Echelberger, Jr. 4 <sup>th</sup> District Resident <a href="#">(page 13)</a>	09/12/2022 – Terminating upon the submission of the Commission's written report
		Kyle Elliott 1 <sup>st</sup> District Resident <a href="#">(page 15)</a>	09/12/2022 – Terminating upon the submission of the Commission's written report
		Travis Gunn 7 <sup>th</sup> District Resident <a href="#">(page 18)</a>	09/12/2022 – Terminating upon the submission of the Commission's written report
		Dr. Thad Williamson 5 <sup>th</sup> District Resident <a href="#">(page 20)</a>	09/12/2022 – Terminating upon the submission of the Commission's written report
<b>Richmond Retirement System</b> (7 Members) <a href="#">(page 22)</a>	Member of the city's classified service	Carlin Gibson, Sr. 4 <sup>th</sup> District Resident <a href="#">(page 23)</a>	09/12/2022 – 10/25/2025 <i>Succeeding Treseat Frederick</i>
<b>Sister Cities Commission</b> (7 Members) <a href="#">(page 25)</a>	Reside or work in the city	Lakayla Bonaparte 9 <sup>th</sup> District Resident <a href="#">(page 26)</a>	09/12/2022 – 03/22/2025 <i>Succeeding Catherine E. Nexsen</i>

# Social Services Advisory Board

*Vacancies as of  
November 13, 2022*

The board shall consist of **nine members**, all of whom shall be **citizens of the City**.

The Director of Social Services shall assign an employee to act as secretary of the board.

*(Assigned to the Education and Human Services Standing Committee)*

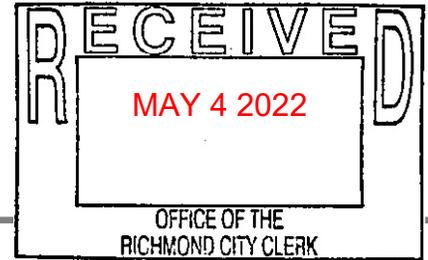
<b>Current Vacancy</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Shannon Gonzalez	Citizen of City	8 <sup>th</sup>	First Term	09/26/2023
			<i>Resigned 03/01/2022</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Maureen Brookes	Citizen of City	3 <sup>rd</sup>	First Term	09/26/2023
Erin Leigh Delp	Citizen of City	3 <sup>rd</sup>	Second Term	04/22/2023
Anna Mickles Koehle	Citizen of City	3 <sup>rd</sup>	First Term	06/23/2024
Reverend Robin D. Mines	Citizen of City	5 <sup>th</sup>	First Term	03/26/2024
Preston A. Page	Citizen of City	6 <sup>th</sup>	First Term	06/22/2024
Cassandra Shaw	Citizen of City	9 <sup>th</sup>	Second Term	10/21/2023
Lisa Specter-Dunaway	Citizen of City	5 <sup>th</sup>	First Full Term	01/11/2026
Kimberley Young	Citizen of City	7 <sup>th</sup>	First Term	09/10/2024

Pamelia Watts  
 Management Analyst I  
 Department of Social Services  
 900 E. Marshall St.  
 Richmond, Va. 23219  
 804-646-3112 (o)  
[pamelia.watts@richmondgov.com](mailto:pamelia.watts@richmondgov.com)

[Trina.Louis@richmondgov.com](mailto:Trina.Louis@richmondgov.com) - Manager



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**SOCIAL SERVICES ADVISORY BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No  If Yes, Which County?

Are You A City Resident?  Yes  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*With 10 years of experience as a Chief of Staff for several members of the Virginia General Assembly, providing constituent services has been a key aspect of my duties over the last decade. A primary aspect of those constituent services included assisting individuals with applying for Medicaid, SNAP, TANF and other programs administered through the Department of Social Services.*

*I have visited local Social Services departments for tours and meetings in my role working in the legislature to learn more about the needs of the staff and the potential policy changes that would assist them in more effectively meeting the needs of the community.*

*Additionally, I have directly assisted the sponsorship of state-level policy initiatives that leveraged the Department of Social Services to implement creative approaches for combatting poverty, increasing financial literacy, and improving access to programs for members of the military and their spouses.*

*From 2019 to the end of 2021, I was the Chief of Staff for Delegate Lashrecse Aird who was a member of the Social Services sub-committee of the Health, Welfare, and Institutions sub-committee, so I was regularly tasked with preparing her for sub-committee meetings which involved vetting the dozens of bills aimed at adjusting the delivery of resources through social services.*

*Through my time working in the legislature, I have*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

---

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*I have not served on any Authorities, Boards, Commissions or Task Forces.*

---

**Other Community Involvement:**

*In 2015 I founded a music promotion, marketing and management agency in Richmond called Jet Trails Media. We were extremely active in the local music scene, providing entertainment at venues and events throughout the City of Richmond while amplifying Richmond musical artists to the rest of the Commonwealth and beyond.*

*I was a performing member at the Coalition Theater in Richmond on their House Sketch Comedy team -- playing a role in multiple sold out performances during my years with the theater.*

*I regularly volunteer in the community to assist individuals in addiction recovery navigating access to resources, both public and private to assist them with their continued recovery.*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have been a Chief of Staff in the Virginia legislature since 2011, currently working for Delegate Irene Shin.*

*During college I worked as an information systems technician, providing IT and help desk support for private industry clients.*

*I am a 2013 Graduate from the Sorensen Institute for Political Leaderships Emerging Leaders Program and am currently a cohort member of their 2022 Political Leaders Program.*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Economic Development Authority

*Vacancies as of November 13, 2022*

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested, and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority **shall be a resident of the City.** Of the authority's seven (7) directors:

One (1) member shall be of the residential, commercial or mixed-use development community

One (1) member shall be of the banking, lending or financial services community

One (1) member shall be a member of the Virginia State Bar

One (1) member shall be a certified public accountant licensed by the State

The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

*(Assigned to the Finance & Economic Development Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Hossein Sadid*	Certified Public Accountant	4 <sup>th</sup>	Second Term	04/26/2022
<i>Not interested in reappointment</i>				
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live/Work District	Term	Terminate
Nupa Agarwal	Attorney	1 <sup>st</sup>	Third Term	03/22/2026
Evan Feinman	Citizen Member	1 <sup>st</sup>	First Term	05/12/2023
Nathan V. Hughes	Member of the residential, commercial or mixed-use development community	3 <sup>rd</sup>	Second Term	11/28/2025
Jer' Mykeal McCoy	Citizen Member	5 <sup>th</sup>	First Partial Term	07/25/2024
Neil Millhiser	Citizen Member	2 <sup>nd</sup>	First Full Term	01/28/2025
John Molster	Financial Services	1 <sup>st</sup>	Third Term	09/28/2025

\* Council's Finance & Economic Development Standing Committee voted unanimously to move Hossein Sadid's appointment from Citizen Member to Certified Public Accountant on May 20, 2021.

**Contact:**

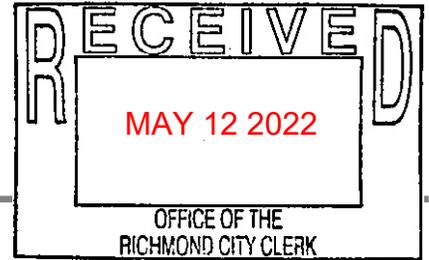
Leonard Sledge, Director  
 Department of Economic Development  
 (804)646-7576  
[leonard.sledge@rva.gov](mailto:leonard.sledge@rva.gov)

09/09/2022



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces
Application



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Form fields for personal and business information including Title (Mr), Name (Jeron Edrick Crooks), Home Address (3013 W WOODCLIFF AVE), Home Telephone (8048955930), Personal E-Mail Address (jeroncrooks@gmail.com), Employer (Kearney & Company), Job Title (Senior Consultant), Business Address (001701 DUKE ST STE 500 ALEXANDRIA VA), Business Telephone (7039315600), and employment location details.

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

B.S. Accounting; Certified Public Accountant in the State of VA, Private, Federal, State, & Local Government Accounting and Finance Experience.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

N/A

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



**Authorities, Boards, Commissions and Task Forces  
Application**

---

*differences in Treasury reporting.*

- *Provide technical direction and manage the delivery and accuracy of component audit deliverables*
- *Supporting accounting record maintenance, including reviewing open obligation listings to validate open obligations and identify obligations that should be de-obligated, as well as ensuring data integrity. Performing review of the monthly consolidated DHSTIER deliverables.*
- *Assisting in the compilation of the DHS Agency Financial Report (AFR).*
- *Assisting in ensuring timely and accurate submission of audit deliverables.*
- *Analyzing and reviewing audit and financial reporting deliverables to ensure that they are in accordance with OMB Circular A136 and other GAAP requirements.*
- *Serving as a liaison between the FMCB and the components.*

*Office of the Chief Financ*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Richard Saunders*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

## 2022 City Charter Review Commission

*Vacancies as of  
November 13, 2022*

Established by the adoption of Ord. No. 2021-347 (as amended) on March 14, 2022, the purpose of the Commission is to conduct a comprehensive review of the Charter of the City of Richmond (2020), as amended, with the objective of making recommendations for appropriate revisions to such charter. The Commission shall consist of **nine (9)** members that are persons appointed by the City Council, who meet one or more of the following qualifications:

- (1) A person with substantial experience in local government, based on either practical experience or academic research; or
- (2) A person who is a citizen-at-large of the city

Members appointed to the Commission shall either reside or have a principal place of employment in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

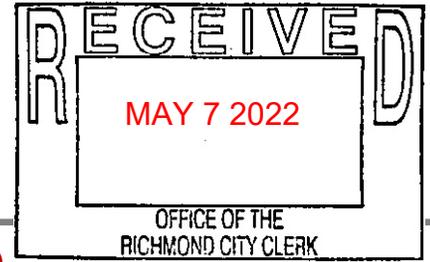
<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Vacant	See above			
Vacant	See above			
Vacant	See above			
Vacant	See above			
Vacant	See above			
Vacant	See above			
Vacant	See above			
Vacant	See above			
Vacant	See above			

**Contact:** TBD



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**2022 CITY CHARTER REVIEW COMMISSION**

Title: *Dr.*

Name: *Bre'Auna Beasley*

Home Address: *000523 MAIN STREET 405 RICHMOND VA 23219*

Home Telephone: *7064746258* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *beasleyb@vcu.edu*

Employer: *Virginia Department of Corrections*

Job Title: *Senior Research Analyst* How Long? \_\_\_\_\_

Business Address: *006900 ATMORE DRIVE RICHMOND VA 23219*

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: *Breauna.beasley@vadoc.virginia.gov*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes If Yes, Which City Council District?  6 Number of Years?  8

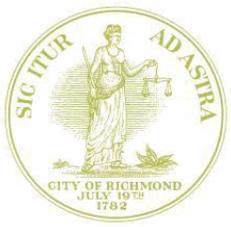
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

- I will bring expertise in public administration among local communities, as well as comprehensive knowledge of policy development, community interventions, and program evaluation.
- I have a bachelors degree in Sociology and minor in Women's Studies. During my tenure as an undergraduate, I developed a comprehensive knowledge of the impact of social, political and environmental factors (e.g. social institutions, community poverty, access to health resources, interpersonal relationships) on access to community resources, community interactions, and capital development, as well as the perpetuation of inequality.
- I also have a Master of Public Administration which has shaped my theoretical knowledge of political institutions among state and local governments, policy development process, program implementaiton, and evaluation, as well as principles of citizen engagement.
- In December 2021, I earned my PhD in Public Policy and Administration with a concentration in Health Policy. During my doctoral program, I focused on the development, implementation, and evaluation of public policies and regulations that address population social, economic, and health concerns among vulnerable communities.
- Further, I worked at the Supreme Court of Virginia. During my tenure, I staffed the Behavioral Health Docket Committee, Drug Court Committee, and Veterans Committee and prepared t

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**



**Authorities, Boards, Commissions and Task Forces  
Application**

---

**Other Community Involvement:**

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Senior Research Analyst*  
*Research Unit, Department of Corrections*      *November 2021 – present*  
• *Coord*

---

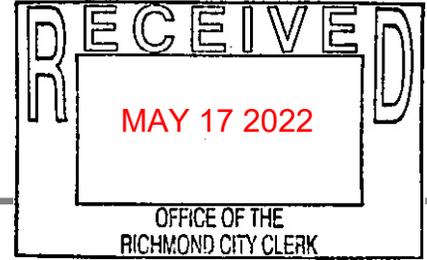
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**2022 CITY CHARTER REVIEW COMMISSION**

Title: Ms.

Name: Rachael Deane

Home Address: 000800 W LANCASTER ROAD RICHMOND VA 23222

Home Telephone: 804-873-0783 Home Fax:

Personal E-Mail Address: rachael.deane@gmail.com

Employer: Education Law Center

Job Title: Director, Legal and State Policy Support How Long?

Business Address: VA

Business Telephone: Ext: Business Fax:

Business E-Mail Address: rdeane@edlawcenter.org

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? No If Yes, Which County?

Are You A City Resident? Yes If Yes, Which City Council District? 3 Number of Years? 12

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

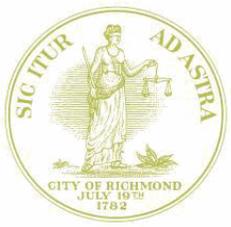
City resident, parent of young children, parent in Richmond Public Schools.  
Civil rights attorney with legal and client representation experience across public education, juvenile justice, public benefits, housing, consumer law, and children's mental health. Directed Youth Justice Program at Legal Aid Justice Center 2017-2022. Served on Virginia Commission on Youth work group to examine needs of "crossover youth" (youth involved in foster and juvenile justice systems), 2021. Named to Virginia Lawyers' Weekly "Leaders in the Law," 2021.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

University of Mary Washington, BA, 2005  
University of Richmond School of Law, JD, 2010

Other Community Involvement:

n/a



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I serve on the board of directors for Nurture, a Richmond-based nonprofit dedicated to building a community where all families and young children thrive.*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*EXPERIENCE*

*Education Law Center | Newark, NJ  
Director, Legal and State Policy Support, January 2*

---

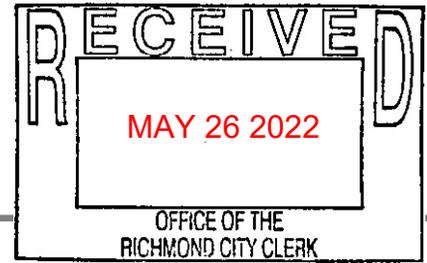
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**2022 CITY CHARTER REVIEW COMMISSION**

Title: *Mr*

Name: *William E Echelberger Jr*

Home Address: *008240 AMMONETT DRIVE 8240 RICHMOND VA 23235*

Home Telephone: *8043893537* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *bill10012@gmail.com*

Employer: *Retired*

Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_

Business Address: \_\_\_\_\_ VA \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: \_\_\_\_\_

Is Your Place of Employment Located in the city of Richmond  No

Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes  If Yes, Which City Council District? *4* Number of Years? *18*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

*No, not at this time. I recently had a contract with the City of Richmond to facilitate City Council's FY23 budget deliberations.*

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*BA Urban Affairs - VaTech - 1976*  
*MBA - VCU - 1989*  
*Budget Analyst - Virginia Department of Planning and Budget - 1977 to 1986*  
*Legislative Fiscal Analyst - Virginia Senate Finance Committee - 1986 to 2012*  
*Retired - 2012 to 2014*  
*Budget & Policy Analyst - Richmond city Council Chief of Staff - 2014 to 2022*  
*Retired January 2022*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

Other Community Involvement:



**Authorities, Boards, Commissions and Task Forces  
Application**

---

*Teach Scuba Diving*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Brief Biography*

*William E. Echelberger, Jr.*

*Bill Echelberger has a long history in Virginia State and local government. After graduation from Virginia Tech he began his career at the Virginia Department of Planning and Budget (DPB) in 1977. While with DPB he progressed through multiple areas from higher education to general government, and budget planning and policy.*

*In 1986 Bill joined the staff of the Senate of Virginia's Finance Committee. While with the Finance Committee he assisted the Virginia Senate with budget and legislative policy in such diverse areas as constitutional officers, general government, capital projects, employee compensation, health benefits, and retirement. In the 1980s Bill was heavily involved in development of the legislation and constitutional revisions governing the Virginia Lottery. In the 1990s, he was the principal author of the cutting-edge Virginia Sickness and Disability Program for state employees, in the 2000s Bill played a key role in the historic renovation and expansion of the Virginia State Capitol, and the 2012 reforms of the Virginia Retirement System.*

*Bill retired from the Senate staff in 2012 after thirty-five years in state government, twenty five of which were as staff to the Senate Finance Committee.*

*After a brief time spent painting, scuba diving, and hiking in the Andes Mountains, Bill returned to public service in 2014. From 2014 to 2022 he was on the staff of Richmond City Council Chief of Staff Office as a budget analyst. Bill is now retired for the second time.*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I drafted the O&R Request for creation of the commission.*

---

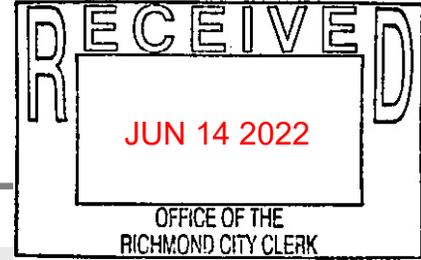
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**2022 CITY CHARTER REVIEW COMMISSION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I am a former Richmond City Attorney with intimate knowledge of the City Charter and Dillon's Rule. I have over 11 years of legal experience and extensive experience in local government law. As a person of color, i will bring a diverse perspective and voice to the Commission.*

*I graduated from the University of Virginia in 2007 with a bachelor's degree in Philosophy. I graduated from the College of William and Mary School of Law in 2011. In December 2018, I graduated from the University of Virginia's Sorensen Institute for Political Leadership. Throughout 2018, I traveled the Commonwealth and learned about the myriad of issues affecting Virginia and discussed and debated the public policy solutions to those problems.*

*I have represented clients before the government of the City of Richmond, Virginia. With his experience as a Richmond City Attorney and his familiarity with municipal government and Richmond politics, Kyle has successfully assisted clients in drafting ordinances and navigating them through City Council for approval. Through my Board work on the Museum District Association, I am intimately familiar with land use and zoning issues as well.*

*As a former candidate for the Virginia House of Delegates in 2021, I understand the relationship between the Virginia legislature and the City Charter and the collaborative process required to amend the City Charter.*

Fo



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have extensive Board and Task Force experience (See below). However, I have not previously, nor do I currently, serve on any Richmond Authorities, Boards, Commissions or Task Forces.*

**Other Community Involvement:**

*In 2019, I joined the Board of the Richmond Bar Association and became the President of the Richmond Bar Association Young Lawyers Section. I was named Richmond Bar Association Young Lawyer of the Year 2022. In August 2020, I was recognized in the inaugural class of Virginia's Best Lawyers: Ones to Watch 2020. Additionally, Kyle was recognized by Virginia Lawyer's Weekly "Up & Coming Lawyers" of 2020.*

*In 2022, I joined the board of Read to Them. Read to Them is a national organization, based in Richmond, with a mission to create a culture of literacy in very home. Read to Them has done exceptional work with RPS.*

*I am on the Board of Directors of the Museum District Association and served as the Chair of the Land Use & Zoning Committee (2018 to Present). In this role I reviewed zoning variances and Special Use Permit (SUP) requests that come before the City's Board of Zoning Appeals (BZA), Planning Commission and City Council and takes a position on the request in accordance*

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

Kyle R. Elliott  
KElliott.UVa@gmail.com • 703-963-3931 • 3011 Patterson Ave. Apt. A, Richmond, VA 23221

**BAR ADMISSIONS**

*Commonwealth of Virginia (October 2011); United States District Court for the Eastern District of Virginia (August 2012); United States District Court for the Western District of Virginia (January 2015); United States Court of Appeals for the Fourth Circuit (August 2012)*

**EXPERIENCE**

*Virginia Community Healthcare Association, Richmond, Virginia*

*General Counsel and Chief Legal Officer 2022 - Present*

- Advise senior management and the Board of Directors on all legal matters*
- Advise on litigation, regulatory, compliance; providing preventive counseling with respect to the legal risks*
- Oversee the negotiation, drafting and implementation of complex, multi-party agreements*
- Provide members counsel on legislation, health care, employment, business dealings and other relevant legal issues*
- Provide members with counsel on medical staff matters, including medical staff credentialing, and peer review actions*

*Ogletree, Deakins, Nash, Smoak & Stewart, Richmond, Virginia*

09/09/2022



**Authorities, Boards, Commissions and Task Forces  
Application**

---

Senior Associate 2017 - Present

- Represent employers in a wide range of labor and employment matters including litigation, counseling, and advice
- Defend claims under OSHA, the FMLA, the FLSA, the ADA, Title VII, and corresponding state laws
- Represent Commonwealth of Virginia agencies before the Department of Human Resource Management
- Defend Virginia public university in claims under the Equal Pay Act, Title VII, and USERRA
- Regularly conduct witness interviews and related factual investigations
- Develop and present training for clients' HR and Legal teams on a variety of labor and employment law issues
- Provide general advice and counseling in an in-house/secondment capacity to non-profit healthcare association

Harman Claytor Corrigan & Wellman, Richmond, Virginia

Senior Associate 2015 - 2017

- Tried over two dozen cases in Virginia state courts (first chair) and Virginia federal courts (second chair)
- Extensive motions practice in federal court
- Defended the Commonwealth of Virginia and related parties in cases arising under Title VII and § 1983
- Represented Virginia companies in commercial contract disputes and product liability claims
- Represented commercial property owners and contractors in premises liability claims

Richmond City Attorney's Office, Richmond, Virginia

Assistant City Attorney Litigation Division 2011- 2015

- Defended the City and its officers and employees on Title VII, § 1983, tort, contract, and other claims
- Negotiated numerous settlements in conferences and mediations
- Conducted extensive federal e-discovery utilizing ESI platforms Relativity and Digital War Room
- Provided legal analysis and advice to the City's Division of Risk Management on mitigating risk
- Supervised outside counsel on litigation strategy, performance, and budgets
- Negotiated contracts involving City services and utilities

The Hon. Gerald Bruce Lee, U.S. District Court, Alexandria, Virginia

Summer Law Clerk Summer 2009

**EDUCATION**

William & Mary School of Law, Williamsburg, Virginia J.D., May 2011

- William & Mary Bill of Rights Journal
- Order of the Barristers (excellence and honor through the art of courtroom advocacy)
- Honors in Legal Skills (excellence in writing, analysis, and client relations)
- Moot Court and Alternative Dispute Resolution Teams

University of Virginia, Charlottesville, Virginia B.A., Philosophy, May 2007

- McIntire Business Institute Graduate with Honors (cou

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I heard about and was referred to apply for this position by Councilman Andreas Addison.*

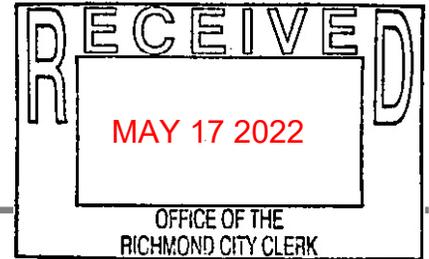
---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**2022 CITY CHARTER REVIEW COMMISSION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*In my 9 years as a Virginia attorney, I have litigated and advised clients about how to best read and understand legislative enactments, not only based on analyzing the natural reading of the legislative language (including resolving ambiguities and contradictions) but also in putting those enactments in their historic context. This skill set is well-suited for the primary duties being entrusted to the Commission.*

*I have also participated in several cases implicating Virginia localities or other public institutions or personnel, which has informed my perspective on the unique concerns for these public bodies. I would bring a perspective that is sensitive to these concerns when performing the duties entrusted to the Commission.*

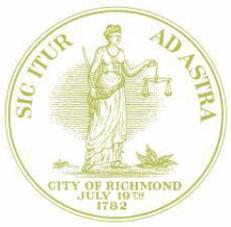
List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Juris Doctor, William & Mary Law School, 2013, summa cum laud  
Bachelor of Arts, College of Charleston, 2008, cum laud*

Other Community Involvement:

09/09/2022

18



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

---

N/A

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Actively represent low-income individuals on pro bono basis in Virginia state courts*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

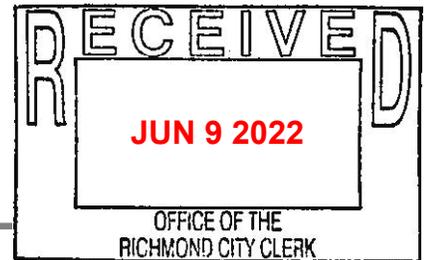
---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**2022 CITY CHARTER REVIEW COMMISSION**

Title: *Dr.*

Name: *Thad M Williamson*

Home Address: *002316 2316 MAPLEWOOD AVE 2316 RICHMOND VA 23220*

Home Telephone: *8042410625* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *thad.williamson@gmail.com*

Employer: *University of Richmond*

Job Title: *Associate Professor of Leadership Studies* How Long? \_\_\_\_\_

Business Address: *28 WESTHAMPTON WAY RICHMOND VA 23173*

Business Telephone: *804-241-0625* Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: *twillia9@richmond.edu*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes If Yes, Which City Council District? *5* Number of Years? *17*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*Ph.D. in Government, Harvard University, 2004; co-winner of 2005 American Political Science Association Harold D. Lasswell Award for best public policy dissertation. Author, co-author, or co-editor of eight books, including two major books on urban politics and policy and a forthcoming book on policy and governance in contemporary Richmond. Served as (inaugural) director of Richmond's Office of Community Wealth Building, 2014-2016. Served as director of Mayoral Transition Team, 2016-2017. Served as senior policy advisor (part-time), Mayor's Office, 2017-18.*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*In my various roles I have interacted with virtually every agency in the City of Richmond, including City Council and adjoining agencies such as RPS, RRHA, GRTC, RCHD. I have undertaken strategic work to advance the City of Richmond under the Mayor-Council form of government, including launch of OCWB, development of Education Compact, establishment of Performance Management unit. I am closely familiar with the issues the City Charter Review Commission seeks to assess and address; I have seen firsthand the strengths and weaknesses of the current form of government. I also have written extensively about the City of Richmond, including both documents written for the City (i.e. Mayor's Anti-Poverty Commission Report) and academic articles. I understand the perspectives of city employees, of the Mayor's Office, of City Council, and of ordinary citizens with respect to the City Charter, and I have experience working through difficult issues with others on Commissions and Task Forces.*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

---

*Finally*

---

**Other Community Involvement:**

*Mayor's Advisory Committee on Redistricting (2011); Mayor's Anti-Poverty Commission and lead author of final Commission Report (2011-2013); Maggie L. Walker Initiative for Expanding Opportunity and Fighting Poverty, co-chair (2013-2014); Maggie L. Walker Citizens Advisory Board, ex officio member (2014-2016); Mayoral Transition Team, director, (2016-2017).*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Richmond Public Schools Education Foundation Board (2016- present)  
Richmond Opportunities, Inc. Board (2016-2021)  
Richmond City Health Equity Fund Board (2021- present)  
Richmond Together community organization (2020 - present)  
Volunteer youth basketball coach, Richmond Parks & Recreation, Randolph and Humphrey Calder Community Centers (2010-2019)  
John B. Cary Elementary School Volunteer of the Year, 2017-2018*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Full academic and professional resume available here: <https://assets.richmond.edu/files/faculty-staf>*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Richmond Retirement System Board of Trustees

## Vacancy Chart

*as of  
November 13, 2022*

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

*(Assigned to the Governmental Operations Standing Committee)*

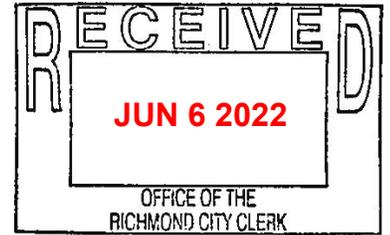
<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Treseat Frederick	Member of the city's classified service	-	First Term	10/25/2022
				<i>Not eligible for reappointment</i>
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jesse T. Ellington, III	Reside or work	1 <sup>st</sup>	Second Term	03/28/2023
Dante Jackson	<i>Mayoral Appointee</i>	-	First Term	03/08/2024
Elizabeth Jennings	Reside or work	1 <sup>st</sup>	Second Full Term	10/24/2023
Chung Ma	<i>Mayoral Appointee</i>	2 <sup>nd</sup>	First Term	07/27/2023
David Naoroz	Reside or work	2 <sup>nd</sup>	Third Term	10/27/2023
Daisy Weaver	City retiree	2 <sup>nd</sup>	First Term	11/22/2023

**Contact:**

Delores Baskin  
 Executive Assistant III  
 Richmond Retirement Office  
 730 East Broad St., Suite 900  
 Richmond, VA 23219  
 (804) 646 - 5939 (o)  
[Delores.baskin@richmondgov.com](mailto:Delores.baskin@richmondgov.com)



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND RETIREMENT SYSTEM**

Title: *Mr.*

Name: *Carlin E Gibson Sr*

Home Address: 000801 BOROUGHBIDGE ROAD RICHMOND VA 23225

Home Telephone: 8046474948 Home Fax:

Personal E-Mail Address: carlin.gibson47@gmail.com

Employer: Richmond Fire Department

Job Title: Lieutenant How Long? 14

Business Address: 000201 E FRANKLIN ST RICHMOND. VA 23219

Business Telephone: 8046462500 Ext: Business Fax:

Business E-Mail Address: carlin.gibson@richmondgov.com

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County?

Are You A City Resident? Yes If Yes, Which City Council District? 4 Number of Years? 37

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Team player, Solution-focused, Dependable, Goal-oriented, Driven, Excellent communication skills (verbal and written), Leadership skills, Ability to think independently and work collaboratively, Instructor and Facilitator, Innovative*

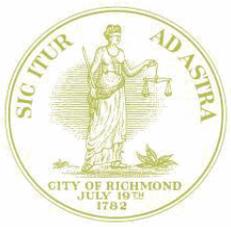
List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Bachelor of Science in Business Administration with a concentration in Management*

Other Community Involvement:

*N/A*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

---

*Brothers and Sisters Combined, Club 533 member and Chairman of Program Committee, City of Richmond Fire Departments' Diversity, Equity and Inclusion Committee, Swansboro Clvic Association*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Carlin E. Gibson Sr., B.S., EMT-B  
801 Boroughbridge Rd | Richmond VA 23225 | (804) 647-4948 | carl*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---

## Sister Cities Commission

*Vacancies as of  
August 7, 2022*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Catherine E. Nexsen	Reside or work	1st	Third Term	03/22/2022 <i>Term Limit</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nin Aseeya Ra-El	Reside or work	3 <sup>rd</sup> District Employment	First Term	10/06/2024
Aisha Bullard	Reside or work	3 <sup>rd</sup> District Employment	First Term	03/21/2025
Julianne Condrey	Reside or work	3 <sup>rd</sup>	First Term	01/09/2024
Patricia Cummins	Reside or work	2 <sup>nd</sup> District Employment	First Term	07/25/2023
Hwan Hill	Reside or work	5 <sup>th</sup>	Second Term	10/24/2023
Thomas A. Lisk	Reside or work	2 <sup>nd</sup>	Second Term	07/25/2023
Kejie Meng	Reside or work	3 <sup>rd</sup>	First Term	11/10/2023
Shirl Rhoades	Reside or work	5 <sup>th</sup> District Employment	First Term	11/28/2023
Ronald Timmons	Reside or work	2 <sup>nd</sup> District Employment	First Term	09/23/2023
My Lan Tran	Reside or work	6 <sup>th</sup> District Employment	Second Term	07/25/2023
Ann-Frances Lambert	City Council Representative	3 <sup>rd</sup>	First Term	12/31/2024
Norman E. Washington, II	Reside or work	7 <sup>th</sup>	First Term	09/09/2024

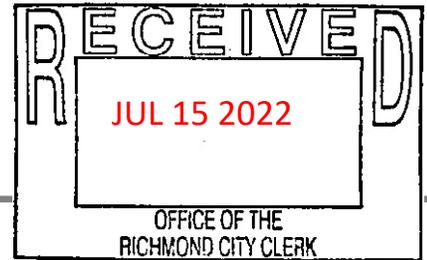
**Contact:**

My Lan Tran, Chair  
 4611 Kayhoe Rd.  
 Glen Allen, Va. 23060  
 804-502-8081 (h)  
 804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: *Mrs.*

Name: *Lakayla M Bonaparte*

Home Address: *006531 BALSAM ROAD RICHMOND VA 23225*

Home Telephone: *8048522702* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *lakaylabonaparte@hotmail.com*

Employer: *Indispensable Marketing*

Job Title: *Production Asissistant* How Long? \_\_\_\_\_

Business Address: *REMOTE OFFICE VA*

Business Telephone: *8049217159* Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: *Pmcfadden@indispensablemarketing.com*

Is Your Place of Employment Located in the city of Richmond?  Yes

Is your Place of Employment Located in the County?  Yes If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes If Yes, Which City Council District? *9* Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*James Madison University  
Major: Media Arts and Design  
Concentration: Integrated Advertisement and Corporate Communications  
Aug 2011- May 2015*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*N/A*

Other Community Involvement:

*Community Involvement with Liberation Church  
Previous Executive Board member with The Illuminated Stage Theatre Company Oct 2021-June 2022*



**Authorities, Boards, Commissions and Task Forces  
Application**

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Indispensable Marketing*

*Project Assistant (April 2021-Present)*

- Guide marketing strategy campaigns from the research stage through to their execution and implementation
- Liaise between client vendors to ensure projects are developed, revised, presented, and implemented on time
- Optimize SEO for client websites including content restructuring, keyword implementation, etc.
- Produced monthly performance reports for clients, utilizing reporting tools such as Google Analytics, Google My Business, and Call Rail. Determined key metrics that are of primary importance to clients and provide trending data to compare results month-by- month.

*Boy Scouts of America, Heart of Virginia Council*

*Media Assistant (Oct 2019- April 2021)*

- Raise visibility and increase customer engagement for company's social channels (Facebook and Instagram)
  - Revamped and managed a mobile-friendly WordPress website averaging 15,000+ monthly views
  - Produce weekly email newsletter campaigns to inform our constituents of relevant news
  - Design quarterly newsletters, posters, newspaper ads, flyers, camp logos, fundraising videos, and other marketing materials
- 

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Nicole Jones and Dominique Thaxton*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---