

INTRODUCED: May 12, 2025

AN ORDINANCE No. 2025-107

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$75,000.00 from the Virginia Department of Criminal Justice Services, and to designate funds in the total amount of \$25,000.00 in the City Sheriff General Fund Budget as the required local match; to amend the Fiscal Year 2024-2025 Special Fund Budget by creating a new special fund for the City Sheriff called the “DCJS JAG – Vehicle Cameras Special Fund;” and to amend the Fiscal Year 2024-2025 Special Fund Budget by increasing estimated revenues and the amount appropriated to the City Sheriff’s “DCJS JAG – Vehicle Cameras Special Fund” by the total amount of \$100,000.00, all for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

\_\_\_\_\_  
Patron – Mayor Avula  
\_\_\_\_\_

Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: MAY 27 2025 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept grant funds in the amount of \$75,000.00 from the Virginia Department of Criminal Justice Services for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 2. That Article I, Section 2 of Ordinance No. 2024-099, adopted May 13, 2024, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30,

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:    JUN 2 2025    REJECTED: \_\_\_\_\_    STRICKEN: \_\_\_\_\_

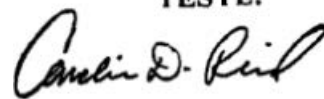
2025, and made appropriations pursuant thereto, is hereby amended by creating a new special fund called the “DCJS JAG – Vehicle Cameras Special Fund” for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 3. That \$25,000.00 of the City Sheriff’s General Fund budget is designated as the required local match funds for the Richmond City Sheriff’s Office special fund titled DCJS-JAG – Vehicle Cameras for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 4. That the funds received from the Virginia Department of Criminal Justice Services are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30, 2025, in combination with the funds designated as the required local match by section 3 of this Ordinance, by increasing estimated revenues by \$100,000.00, increasing the amount appropriated for expenditures by \$100,000.00, and allotting to the City Sheriff’s “DCJS JAG – Vehicle Cameras Special Fund” the sum of \$100,000.00 for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 5 This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:  
TESTE:**

A handwritten signature in black ink, appearing to read "Camelin D. Reed".

**City Clerk**



# CITY OF RICHMOND

## INTRACITY CORRESPONDENCE

### O&R REQUEST

**DATE:** 3/19/2025

**EDITION:** 1

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Dr. Danny Avula, Mayor

**THROUGH:** Sabrina Joy-Hogg, Interim Chief Administrative Officer

**THROUGH:** Sheila White, Director of Finance

**THROUGH:** Meghan Brown, Director of Budget and Strategic Planning

**FROM:** Dr. Antionette V. Irving, Sheriff

A handwritten signature in black ink, likely belonging to Dr. Antionette V. Irving.

**RE:** To accept and appropriation of the Department of Criminal Justice Services' Byrne Justice Assistance Grant Funding

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** Authorizing the City Administration to accept the award from the U.S. Department of Justice, Office of Justice Programs grant in the amount of Seventy Thousand (\$75,000.00) dollars and appropriating the increase to Special Fund (01601 Cost Center) for the Richmond City Sheriff's Office (RCSO). There is also a \$25,000.00 match.

**REASON:** The Richmond City Sheriff's Office seeks approval for funds in the amount of \$75,000.00 awarded by the Department of Criminal Justice Services' Byrne Justice Assistance Grant Award with a Cash Match of \$25,000.

**RECOMMENDATION:** It is recommended that this funding be accepted and appropriated to the Richmond City Sheriff's Office effective Fiscal Year 2025.

**BACKGROUND:** The Richmond City Sheriff's Office (RCSO) currently does not have a camera system in their fleet vehicles. The RCSO has 81 fleet vehicles and is looking to outfit 22-25 vehicles with camera equipment to provide accountability, safety, and transparency, following the agency's internal Standard Operating Procedures (SOPs).

**FISCAL IMPACT / COST:** These funds will increase the Special Funds Budget.

**FISCAL IMPLICATIONS:** The acceptance of funds (\$75,000.00 with Cash Match of \$25,000.00) will allow the Richmond City Sheriff's Office to outfit 22-25 vehicles with camera equipment to provide accountability, safety, and transparency, following the agency's internal SOPs.

**BUDGET AMENDMENT NECESSARY:** Yes, the FY 2025 Special Funds Budget will need to be amended.

**REVENUE TO CITY:** The City of Richmond will add \$100,000 (\$75,000.00 from Grant Funds and \$25,000.00 transferred as cash match from General Funds) as a Byrne-JAG Federal Grant through the Department of Criminal Justice Services (DCJS).

**DESIRED EFFECTIVE DATE:** Upon Adoption.

**REQUESTED INTRODUCTION DATE:** 04/28/25

**CITY COUNCIL PUBLIC HEARING DATE:** 05/12/25

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Waiver Requested

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** The Department of Finance, The Department of Budget and Strategic Planning, City Fleet, and The Richmond City Sheriff's Office.

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ord. 2024-099

**REQUIRED CHANGES TO WORK PROGRAM(S):** N/A

**ATTACHMENTS:** Award Letter

**STAFF:** Kimberlee Goins, Budget Manager  
Richmond City Sheriff's Office, 646-0429



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

The Honorable Jackson H. Miller  
Director

Tracy Louise Winn Banks, Esq.  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

March 21, 2025

Sabrina Joy-Hogg  
Interim Chief Administrative Officer  
900 E Broad Street, Room 201  
Richmond, Virginia 23219

RE: 544418-Byrne/JAG Program- Sheriff's Office Equipment

Dear Sabrina Joy-Hogg:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **547377** and was approved for a total award of **\$100,000**, funded through Award Number **2019-MU-BX-0026, 2020-MU-BX-0035, 15PBJA-21-GG-00258-MUMU and 15PBJA-22-GG-00616-MUMU**. The project period is **4/1/2025** through **9/30/2025**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov>. Additionally, if you cannot access your grant in OGMS, your application may be under negotiation. Please check your email and/or spam for OGMS correspondence and follow up with your DCJS Grant Monitor.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here [www.dcjs.virginia.gov/grants/ogms-training-resources](http://www.dcjs.virginia.gov/grants/ogms-training-resources) along with other resources and training videos. All registrants will be approved within 3–5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to [grantsmgmt@dcjs.virginia.gov](mailto:grantsmgmt@dcjs.virginia.gov). If you have questions, contact your DCJS Grant Monitor **Nicole Phelps** at **804-786-1577** or via email at [nicole.phelps@dcjs.virginia.gov](mailto:nicole.phelps@dcjs.virginia.gov).

Sincerely,

Jackson Miller  
Director

## STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, VA 23219

### 544418-Byrne/JAG Program- Sheriff's Office Equipment

Subgrantee: Richmond City  
DCJS Grant Number: 547377  
Grant Start Date: 4/1/2025  
Federal Grant Number: 2019-MU-BX-0026, 2020-MU-BX-0035,  
15PBJA-21-GG-00258-MUMU and  
15PBJA-22-GG-00616-MUMU  
Federal Awardee: BJAG  
Federal Catalog Number: 16.738  
Federal Start Date: 10/01/2018, 10/01/2019, 10/01/2020,  
10/01/2021  
Project Description: To strengthen Crime Control.

UEI Number: EG4LF5GYLK81  
Grant End Date: 9/30/2025  
Indirect Cost Rate: \_\_\_\_\_%  
\*If applicable

Federal Funds: **\$75,000**  
State General Funds: **\$ 0**  
State Special Funds: **\$ 0**  
Local Match: **\$25,000**  
Total Budget: **\$100,000**

Project Director	Project Administrator	Finance Officer
Dr. Antionette Irving Sheriff 1701 Fairfield Way Richmond, Virginia 23223 804-646-0140 antionette.irving@rva.gov	Sabrina Joy-Hogg Interim Chief Administrative Officer 900 E Broad Street, Room 201 Richmond, Virginia 23219 804-646-7978 Sabrina.Joy-Hogg@rva.gov	Sheila White Director of Finance 900 E Broad Street Richmond, Virginia 23219 804-646-5667 sheila.white@rva.gov

**\*Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: \_\_\_\_\_  
Authorized Official (Project Administrator)

Title: \_\_\_\_\_

Date: \_\_\_\_\_