



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

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Tuesday, May 29, 2018

4:00 PM

Council Chamber, 2nd Floor - City Hall

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Richmond City Council convened in Informal Session on Tuesday, May 29, 2018, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

### **Councilmembers Present**

The Honorable Chris Hilbert, President  
The Honorable Cynthia Newbille, Vice President  
The Honorable Andreas Addison  
The Honorable Parker Agelasto  
The Honorable Kim Gray (late arrival)  
The Honorable Michael Jones  
The Honorable Kristen Larson  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Staff Present**

Lou Ali, Council Chief of Staff  
Lisa Braxton, Interim Deputy City Clerk  
Allen Jackson, City Attorney  
Candice Reid, City Clerk  
Tabrica Rentz, Senior Assistant City Attorney

Council President Chris Hilbert called the meeting to order at 4:12 p.m. and presided.

Upon the President's request, Interim Deputy City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Interim Deputy City Clerk Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2017-197 – to be continued to Monday, June 25, 2018
2. Ord. 2018-044 – to be amended and continued to Monday, June 11, 2018
3. Ord. 2018-118 – to be amended and continued to Monday, June 11, 2018
4. Ord. 2018-119 – to be amended and continued to Monday, June 11, 2018
5. Ord. 2018-120 – to be amended and continued to Monday, June 11, 2018
6. Ord. 2018-121 – to be amended and continued to Monday, June 11, 2018
7. Ord. 2018-122 – to be amended and continued to Monday, June 11, 2018

8. Ord. 2018-123 – to be amended and continued to Monday, June 11, 2018
9. Ord. 2018-124 – to be amended and continued to Monday, June 11, 2018
10. Ord. 2018-125 – to be amended and continued to Monday, June 11, 2018
11. Ord. 2018-127 – retained on the Consent Agenda
12. Ord. 2018-132 – retained on the Consent Agenda
13. Ord. 2018-133 – retained on the Consent Agenda
14. Ord. 2018-134 – retained on the Consent Agenda
15. Ord. 2018-135 – retained on the Consent Agenda
16. Ord. 2018-136 – retained on the Consent Agenda
17. Ord. 2018-137 – retained on the Consent Agenda
18. Ord. 2018-138 – retained on the Consent Agenda
19. Ord. 2018-144 – retained on the Consent Agenda
20. Ord. 2018-145 – retained on the Consent Agenda
21. Ord. 2018-146 – retained on the Consent Agenda
22. Ord. 2018-147 – retained on the Consent Agenda
23. Ord. 2018-148 – retained on the Consent Agenda
24. Ord. 2018-149 – retained on the Consent Agenda
25. Ord. 2018-150 – retained on the Consent Agenda
26. Ord. 2018-151 – retained on the Consent Agenda
27. Ord. 2018-152 – retained on the Consent Agenda
28. Res. 2017-R076 – to be continued to Monday, June 25, 2018
29. Res. 2017-R086 – to be continued to Monday, July 23, 2018
30. Res. 2018-R019 – to be continued to Monday, October 8, 2018
31. Res. 2018-R024 – to be continued to Monday, July 23, 2018
32. Res. 2018-R033 – retained on the Consent Agenda
33. Res. 2018-R037 – retained on the Consent Agenda
34. Res. 2018-R038 – retained on the Consent Agenda
35. Res. 2018-R039 – retained on the Consent Agenda

36. Res. 2018-R040 – retained on the Consent Agenda
37. Res. 2018-R041 – retained on the Consent Agenda
38. Res. 2018-R043 – to be continued to Monday, October 8, 2018

*Councilor Kim Gray arrived at 4:17 p.m. and was seated.*

39. Res. 2018-R044 – retained on the Consent Agenda

Regular Agenda:

40. Ord. 2018-101 – to be continued to Monday June 11, 2018
41. Ord. 2018-110 – to be continued to Monday June 11, 2018
42. Ord. 2018-126 – to be continued to Monday, June 11, 2018
43. Res. 2018-R042 – to be amended and considered

There were no comments or discussions concerning Consent and Regular Agenda items reviewed.

Councilwoman Reva Trammell, chair of the Public Safety Standing Committee, agreed to the committee referral waiver of legislation approving the city's plan of services under the Virginia Juvenile Community Crime Control Act, which is to be introduced later that evening at the Formal Session of Council.

**Bulk and Brush Audit**

Bob Steidel, deputy chief administrative officer – Operations, informed Council that the bulk and brush study has been finalized and the findings report will be distributed by the close of business on Friday, June 1, 2018.

**City Council Expenditure and Reimbursement Guidelines Governing Uses of Council District Funds (Resolution 2015-R18-23)**

Councilwoman Reva Trammell expressed concern with the process for reimbursement of Council district funds when cumulative payments exceed \$1,000, which requires Council's approval via resolution.

Councilor Kim Gray also agreed that the adopted resolution was an elaborate process for reimbursements of Council district funds, especially since documentation is provided validating the purchase. Ms. Gray also acknowledged the need to process vendor payments in a timely fashion and stated that the current stipulation is a hindrance.

President Chris Hilbert suggested that Res. 2015-R18-23 be amended to exclude reimbursements to councilors from the categories of Council district expenditures applicable for approval via resolution.

Councilwoman Reva Trammell requested information regarding the utilization of contributions to the Richmond Public Schools Education Foundation, which will be reviewed by the Education and Human Services Standing Committee.

City Attorney Allen Jackson informed Council he would need additional time to vet changes to Res. 2015-R18-23 since staff with procurement expertise was currently out of the office.

Councilor Kim Gray suggested the suspension of Council's Rules of Procedure to allow for the immediate processing of payments until further deliberation.

President Chris Hilbert requested a report of pending vendor payments from Council district funds.

**Adjournment**

There being no further business, the meeting adjourned at 4:38 p.m.

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CITY CLERK