



City of Richmond

City Hall
Richmond VA, 23219
(p) 804.646.6304
(f) 804.646.5789

Meeting Minutes Planning Commission

Monday, April 16, 2018

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 9 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner David Johannas, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, and * Committee Member Ellen Robertson

Chair's Comments

Mr. Poole welcomed all who were present.

Approval of Minutes

- 1. [PDRMIN 2018.006](#)

Attachments: [Draft April 2, 2018 Meeting Minutes](#)

A motion was made by Commissioner Johannas, seconded by Commissioner Cuffee-Glenn, that the April 2, 2018 Meeting Minutes be adopted. The motion carried by the following vote:

- Aye --** 6 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner David Johannas, * Commissioner Selena Cuffee-Glenn, * Commissioner Max Hepp-Buchanan and * Commissioner John Thompson
- Excused --** 1 - * Commissioner Elizabeth Hancock Greenfield
- Abstain --** 2 - * Commissioner Vivek G. Murthy and * Committee Member Ellen Robertson

Director's Report

Mr. Douglas Dunlap attending the meeting in place of Mr. Mark Olinger.

- Public Art Master Plan Update

Ms. Ellyn Parker provided an update on the Public Art Master Plan. The intent is to have the public hearing for the plan during one of the May meetings of the Planning Commission.

- Richmond 300 Update

Ms. Maritza Pechin provided an update on Richmond 300 (City Master Plan update).

- Council Action Update

Mr. Ebinger provided an update on the actions taken by City Council at its April 9, 2018 meeting.

Chesterfield County Planning Commission Standing Committee

Mr. Ebinger shared that the Chesterfield County Planning Commission has requested commissioners from neighboring jurisdictions to participate in a dialogue regarding issues that affect multiple jurisdictions/neighboring localities.

Ms. Hancock Greenfield expressed willingness to participate in the dialogue and was appointed by Chairman Poole. Mr. Murthy or Mr. Johannas may also participate.

Consideration of Continuances and Deletions from Agenda

There were no continuances or deletions from the agenda.

Consent Agenda

Public Hearing: Mr. Jack Pearsall and Ms. Cyane Crump, Historic Richmond Foundation, spoke in favor of Item 2.

A motion was made by Vice Chair Law, seconded by Commissioner Thompson, that the Consent Agenda be approved. The motion carried by the following vote:

Aye -- 9 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner David Johannas, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Committee Member Ellen Robertson

2. [ORD. 2018-113](#)

To rezone the property known as 1 East Cary Street from the B-3 General Business District to the B-5 Central Business District.

- Attachments:** [Ord. No. 2018-113](#)
[Staff Report](#)
[Application Form](#)
[Applicant's Report](#)
[Survey](#)
[Map](#)
[Letter of Support](#)
[Public Comment Response Form Support](#)
[B-5 Zoning Requirements](#)

This Ordinance was recommended for approval to the City Council.

3. [ORD. 2018-114](#)

To authorize the special use of the properties known as 1303 and 1305 North 29th

Street for the purpose of no more than two single-family detached dwellings, upon certain terms and conditions.

- Attachments:** [Ord. No. 2018-114](#)
[Staff Report](#)
[Application Form & Applicant's Report](#)
[Map](#)
[Plans & Survey](#)
[Letter of Support](#)
[Letter of Support](#)

This Ordinance was recommended for approval to the City Council.

**4. [CPCR.2018.0](#)
[34](#)**

- Attachments:** [Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans](#)
[Map](#)
[Resolution](#)

This City Planning Commission Resolution was approved.

5. [UDC 2018-16](#)

- Attachments:** [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)

This Location, Character and Extent Item was approved, as recommended by the Urban Design Committee.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

6. [UDC 2018-15](#)

- Attachments:** [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)
[Public Comment - Opposition](#)
[Letter of Opposition](#)

Ms. Kim Chen provided staff's presentation.

Mr. Jim Hill and Ms. Alice Massie provided the applicant's presentation.

Public Hearing: No one spoke in favor of or opposition to this item.

A motion was made by Commissioner Johannas, seconded by Commissioner Murthy, that this Location, Character and Extent Item be approved, as recommended by the Urban Design Committee. The motion carried by the following vote:

Aye -- 9 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner David Johannas, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Committee Member Ellen Robertson

Upcoming Items

The following is a tentative list of upcoming items:

-Public Art Master Plan

Adjournment

Mr. Poole adjourned the meeting at 2:10 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.

Rodney M. Poole, Chair

Matthew J. Ebinger, Secretary