



**Commission for Architectural Review
Application for Certificate of Appropriateness**

900 E. Broad Street, Room 510
Richmond, VA 23219 | (804)-646-6569
www.rva.gov/planning-development-review/commission-architectural-review



Property (location of work)

Address: 106 Shockoe Slip

Historic District: Shockoe

Applicant Information ☒ **Billing Contact**

Name: Highwoods Properties

Email: suzanne.ross@highwoods.com

Phone: 804-290-2165

Company: Highwoods Properties

Mailing Address: 4501 Highwoods Pkwy, suite 400

Glen Allen, VA 23060

Applicant Type: ☒ Owner ☐ Agent ☐ Lessee

☐ Architect ☐ Contractor

Other (specify): _____

Owner Information ☒ **Billing Contact**

☒ Same as Applicant

Name: _____

Email: _____

Phone: _____

Company: _____

Mailing Address: _____

****Owner must sign at the bottom of this page****

Project Information

Project Type: ☒ Alteration ☐ Demolition ☐ New Construction (Conceptual Review Required)

Project Description (attach additional sheets if needed):

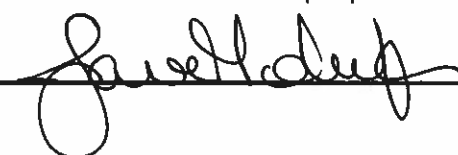
see attached

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required an application materials should be prepared in compliance with zoning.

Signature of Owner  Date 2/18/2020

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Project Description

The plaza project entails replacing the existing brick pavers with a plaza paver and pedestal system. The new plaza pavers are precast concrete pavers approximately 24" by 24" and imprinted to resemble the existing brick pavers.





