



# Organizational Development Standing Committee

Boards & Commissions  
Vacancy Report

Wednesday, April 2, 2018

Board Name	Criteria for Appointment	Applicant Name
<b>Ethics Reform Task Force</b> (11 members) <a href="#">(page 3)</a>	Person with experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization * (1 vacancy)	Linda C. Jackson-Shaw <a href="#">(page 4)</a>
	Person with experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization * (mayoral appointment, 1 vacancy)	
<b>Affordable Housing Trust Fund Oversight Board</b> (10 members) <a href="#">(page 6)</a>	Housing counselor * (1 vacancy)	<i>No applications</i>
	Lender from a financial institution with affordable housing financing experience * (mayoral appointment, 1 vacancy)	
<b>Maggie L. Walker Initiative Citizens Advisory Board</b> (16 members) <a href="#">(page 7)</a>	Business owner or representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond (1 vacancy)	<i>No applications</i>
	Resident of a census tract within the city of Richmond with a poverty rate of at least 25% (mayoral appointment, 1 vacancy)	
	Resident of a census tract within the city of Richmond with a poverty rate of at least 25% who, at the time of appointment, is a resident of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority (mayoral appointment, 1 vacancy)	

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Richmond Regional Planning District Commission</b> (6 members and 1 alternate appointed by the city) <a href="#">(page 8)</a>	<i>Alternate member</i> Qualified voter of the city of Richmond (1 vacancy)	<i>No applications</i>

# Ethics Reform Task Force

## Vacancy Chart

*As of*  
July 22, 2018

The task force shall consist of 11 members. The Council shall appoint nine members, and the mayor shall appoint two members. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended. The membership of the task force should possess experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization.

*(Not yet assigned to a committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Tony Pham	All members of Council	02/22/2018	Yes	Resigned	Persons with experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization.
Vacant	Mayor	-	-	-	

**Contact:**

Joyce Davis

Council Policy Analyst

Office of the Council Chief of Staff

804-646-5009 (o)

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**ETHICS REFORM TASK FORCE**

Title: *Ms.*

Name: *Linda C. Jackson-Shaw*

Home Address: *003230 EDGEWOOD AVE 3230 RICHMOND VA 23222*

Home Telephone: *804-3214249* Home Fax: *N.A.*

Personal E-Mail Address: *lshaw41901@aol.com*

Employer: *Retired - Human Resources Director*

Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_

Business Address: *VA*

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address \_\_\_\_\_

Is Your Place of Employment Located in the city of Richmond  No

Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes  If Yes, Which City Council District?  *3*  Number of Years?  *65*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*BA-English, MPA-Public Administration  
Experience in all areas of Human Resources (30 years) including writing employee code of conduct, completing disclosure statements and coordinating ethics issues related to organization's employees.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*City of Richmond Personnel Board - Vice-President- Tenure 2009 - 2017*

Other Community Involvement:

*Board Member Sacred Heart Community Center  
Leadership Metro Richmond, Richmond Jazz Society, Ginter Park Residents Association, Alpha Kappa Alpha Sorority*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I received an email from Alexander Rawles inquiring about my interest in serving on this task force.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Affordable Housing Trust Fund Oversight Board

## Vacancy Chart

*As of*

June 22, 2018

The board shall consist of ten members, each of whom shall either reside in the city of Richmond or have a principal place of employment within the city of Richmond. One member shall be selected from each of the following categories:

- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A resident of the city of Richmond or a representative of a service provider assisting low-income individuals or families.
- (3) A representative from the Richmond Association of Realtors.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing housing projects.
- (7) A representative of the Richmond Redevelopment and Housing Authority.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.

Of the ten members, the City Council shall appoint six members, including the members designated in subdivisions (1) through (4) and (9) and (10). The mayor, by a writing submitted to the City Clerk, shall appoint four members, including the members designated in subdivisions (5) through (8).

*(Not yet assigned to a standing committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Linda Melton	Mayor	02/06/2017	Yes	Mayoral appointment	(5)
Cindy Ashwell Mims	All members of Council	12/28/2016	No	Resigned	(9)

### **Contact:**

Dan Cohen

Department of Economic and Community Development

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804-646-3588 (o)

# Maggie L. Walker Initiative Citizens Advisory Board

## Vacancy Chart

*As of*  
July 22, 2018

The Maggie L. Walker Initiative Citizens Advisory Board shall be composed of sixteen members, including seven members appointed by the mayor, eight members appointed by the Council and a Human Services Manager.

**The mayor shall appoint members from each of the following categories:**

- (a) Four persons who, at the time of appointment, reside in a census tract within the city of Richmond with a poverty rate of at least 25%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (b) A representative of a service provider assisting low-income individuals or families;
- (c) A representative of a community organization or advocacy group with a primary focus on the reduction of poverty and who resides within the city of Richmond;
- (d) A person who resides within the city of Richmond.

**The Council shall appoint members from each of the following categories:**

- (e) Four persons who, at the time of appointment, reside in a census tract within the city of Richmond with a poverty rate of at least 25%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (f) A business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond;
- (g) A representative of a college or university located within the city of Richmond with expertise in studying poverty or in program evaluation;
- (h) A person who resides within the city of Richmond;
- (i) A member of the City Council, who shall be a non-voting member of the board and shall serve as co-chair.

*(Not assigned to a standing committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Melissa Davis	All members of Council	12/31/2017	Yes	Resigned	(f)
Chanel Bea	Mayor	02/18/2017	Yes	Mayor's Office notified	(a)
Albert Walker	Mayor	02/18/2017	Yes	Mayor's Office notified	(a)
Bollin Millner	Mayor	02/18/2016	Yes	Resigned	(d)

**Contact:**

Darcel Jones  
Office of Community Wealth Building  
804-646-6374  
[Darcel.jones@richmondgov.com](mailto:Darcel.jones@richmondgov.com)

# Richmond Regional Planning District Commission

## Vacancy Chart

*As of*  
July 22, 2018

Four (4) elected officials of the governing body (City Council); **one** member of the **City Planning Commission**; **one** qualified voter and resident of the city of Richmond; **one** alternate member may be appointed – He/she may be an elected official or any citizen of Richmond.

*(Assigned to the Organizational Development Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Emily Thomason	All Members of Council	04/23/2018	Yes	No	<i>Alternate member Citizen of the city of Richmond</i>

**Contact:**

Julie Fry, Executive Secretary  
Richmond Regional Planning District Commission  
(804)367-2033 x110