



**Richmond City Council**  
**Boards & Commissions Appointments & Reappointments**  
**Formal Meeting of Richmond City Council**  
**Monday, February 14, 2022 – 6:00 p.m.**

Organizational Development Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Audit Committee</b> (7 members) <a href="#">(page 4)</a>	Member of the business community*	Donald T. Cowles 1 <sup>st</sup> District Resident <b>(reappointment, page 5)</b>	05/08/2022 – 05/07/2025
	Member of the business community*	Joseph C. Kearfott 4 <sup>th</sup> District Resident <b>(reappointment, page 6)</b>	04/08/2022 – 04/07/2025
	Active Virginia State Bar Association lawyer and member of the business community*	Daniel E. Howell 4 <sup>th</sup> District Resident <b>(page 7)</b>	02/14/2022 – 09/28/2025 <i>Succeeding Roger Boeve</i>
<b>Human Rights Commission</b> (13 members) <a href="#">(page 9)</a>	Richmond Public Schools Student*	Chandler L. Holeman 1 <sup>st</sup> District Resident <b>(page 10)</b>	09/01/2022 – 08/31/2023 <i>Succeeding Kasia Carrington</i>
<b>Maggie L. Walker Initiative Citizens Advisory Board</b> (16 members) <a href="#">(page 12)</a>	Business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond*	Avohom Carpenter 2 <sup>nd</sup> District Employment <b>(reappointment, page 14)</b>	03/10/2022 – 03/09/2025

Education and Human Services Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Advisory Board of Recreation and Parks</b> (13 members) <a href="#">(page 15)</a>	1 <sup>st</sup> District Representative*	Jackie Merrick 1 <sup>st</sup> District Resident <b>(reappointment, page 16)</b>	01/28/2022 – 01/27/2025
	5 <sup>th</sup> District Representative*	Kimberly A. Moulden 5 <sup>th</sup> District Resident <b>(page 17)</b>	03/11/2022 – 03/10/2025 <i>Succeeding Ruth Morrison</i>
	9 <sup>th</sup> District Representative*	Eddie Archer 9 <sup>th</sup> District Resident <b>(reappointment, page 19)</b>	03/11/2022 – 03/10/2025
<b>Board of Directors of the Lewis Ginter Botanical Garden, Inc.</b> (5 directors) <a href="#">(page 20)</a>	Lewis Ginter Botanical Garden, Inc. member in good standing*	Anedra Bourne 3 <sup>rd</sup> District Resident <b>(reappointment, page 21)</b>	04/01/2022 – 03/31/2026
	Lewis Ginter Botanical Garden, Inc. member in good standing*	Truitt Allcott 3 <sup>rd</sup> District Resident <b>(page 22)</b>	04/01/2022 – 03/31/2026 <i>Succeeding Rachel Loughlin</i>
	Lewis Ginter Botanical Garden, Inc. member in good standing*	Steven Williams 1 <sup>st</sup> District Resident <b>(page 24)</b>	04/01/2022 – 03/31/2026 <i>Succeeding Ann Leigh Kerr</i>
<b>Richmond Behavioral Health Authority</b> (15 members) <a href="#">(page 26)</a>	Live or work in the City	Sarah C. Mines 2 <sup>nd</sup> District Resident <b>(page 27)</b>	02/14/2022 – 06/30/2023 <i>Succeeding Colleen Howarth</i>

(\*) An asterisk indicates that an applicant must live or work in the City

<b>Social Services Advisory Board</b> (9 members) <a href="#">(page 29)</a>	Citizen of the City	Lisa Specter-Dunaway 5 <sup>th</sup> District Resident <a href="#">(reappointment, page 30)</a>	01/12/2022 – 01/11/2026
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Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Capital Region Airport Commission</b> (4 members) <a href="#">(page 31)</a>	Live or work in the City	Grant Heston 2 <sup>nd</sup> District Employment <a href="#">(page 32)</a>	02/14/2022 – 04/23/2024 <i>Succeeding Algenon Brown</i>
<b>City Planning Commission</b> (9 members) <a href="#">(page 34)</a>	Qualified voter of the city who holds no office of profit under city government*	Max Hepp-Buchanan 3 <sup>rd</sup> District Resident <a href="#">(reappointment, page 35)</a>	3/11/2022 – 3/10/2025
<b>Community Transportation Advisory Committee – MPO</b> (4 members) <a href="#">(page 36)</a>	Member*	Sera Erickson 7 <sup>th</sup> District Resident <a href="#">(reappointment, page 37)</a>	07/22/2021 – 07/21/2023
	Member*	Andrew Bunn 1 <sup>st</sup> District Resident <a href="#">(page 38)</a>	02/14/2022 – 11/22/2023 <i>Succeeding William Steele</i>
<b>Technical Advisory Committee to the MPO</b> (2 members) <a href="#">(page 40)</a>	Chief Administrative Officer Designee - Member	Dironna Moore Clarke 6 <sup>th</sup> District Employment <a href="#">(reappointment, page 41)</a>	11/13/2021 – 11/12/2024
	Chief Administrative Officer Designee - Alternate	Travis Bridewell 6 <sup>th</sup> District Employment <a href="#">(reappointment, page 43)</a>	02/14/2022 – 10/27/2025
<b>Urban Design Committee</b> (11 members) <a href="#">(page 45)</a>	City Planning Commission representative*	Max Hepp-Buchanan 3 <sup>rd</sup> District Resident <a href="#">(reappointment, page 46)</a>	3/11/2022 – 3/10/2025

Finance and Economic Development Standing Committee recommends appointment of the following applicant:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Board of Directors of the Economic Development Authority</b> (7 directors) <a href="#">(page 47)</a>	Attorney who is an active member of the Virginia State Bar Association*	Nupa Agarwal 1 <sup>st</sup> District Resident <a href="#">(reappointment, page 48)</a>	03/23/2022 – 03/22/2026

Public Safety Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Community Criminal Justice Board</b> (15 members) <a href="#">(page 49)</a>	At-Large City Resident	Elizabeth Johnson 6 <sup>th</sup> District Resident <a href="#">(reappointment, page 51)</a>	03/14/2022 – 03/13/2024
		Lila Kelso 3 <sup>rd</sup> District Resident <a href="#">(page 52)</a>	04/15/2022 – 04/14/2024 <i>Succeeding Kelly King Horne</i>
	Judge of the Juvenile and Domestic Relations Court	Judge Marilyn C. Goss 6 <sup>th</sup> District Resident <a href="#">(reappointment, page 54)</a>	03/12/2022 – 03/11/2024
	A local educator*	Dr. Blythe A. Bowman Balestrieri 2 <sup>nd</sup> District Employment <a href="#">(reappointment, page 55)</a>	04/15/2022 – 04/14/2024

(\*) An asterisk indicates that an applicant must live or work in the City

Governmental Operations Standing Committee recommends appointment of the following applicant:

<b><u>Board Name</u></b>	<b><u>Criteria for Appointment</u></b>	<b><u>Applicant Name</u></b>	<b><u>Terms</u></b>
<b>Sister Cities Commission</b> (13 members) <a href="#">(page 56)</a>	Live or work in the City	Aisha Bullard 2 <sup>nd</sup> District Resident <a href="#">(page 57)</a>	<i>03/22/2022 – 03/21/2025</i> <i>Succeeding Ana Edwards</i>

(\*) An asterisk indicates that an applicant must live or work in the City.

## Audit Committee

*Vacancies as of  
May 8, 2022*

The Audit Committee shall consist of **seven members** to be appointed by the City Council.

- 2 members of the Council
- Five members shall be appointed from the business community of the city.
  - 1 licensed by the State Board of Accountancy as a Certified Public Accountant
  - 1 lawyer admitted to the Virginia State Bar and at least
  - 1 having experience in the financial services industry.

*(Assigned to the Organizational Development Standing Committee)*

<b>Current Vacancy</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Roger L. Boeve	Business Community	1 <sup>st</sup>	Second Term	09/28/2021
Donald T. Cowles	Business Community	1 <sup>st</sup>	Second Term	05/07/2022
Joseph C. Kearfott	Business Community/Lawyer Representative	4 <sup>th</sup>	Second Term	04/07/2022
				<i>Not an active VSBA member</i>
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Samuel Bemiss	Experience in Financial Services	1 <sup>st</sup>	Second Term	11/28/2023
William L. Chaney III	CPA	1 <sup>st</sup>	Second Term	07/25/2023
Kristen Larson	City Council Representative	4 <sup>th</sup>	First Term	12/31/2024
Cynthia Newbille	City Council Representative	7 <sup>th</sup>	Second Term	12/31/2024

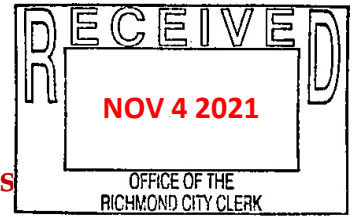
**Contact:**

Rochelle Carter  
 City Auditor's Office  
[Rochelle.carter@richmondgov.com](mailto:Rochelle.carter@richmondgov.com)  
 804-646-5632



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

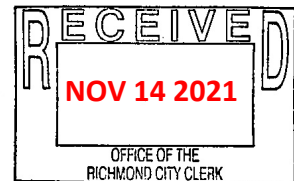
Name of Authority, Board, Commission or Task Force: <b>Audit Committee</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: <b>Cowles</b>	First Name: <b>Donald</b>
Home Street Address: <b>306 Lock Lane</b>	Home Telephone: <b>804-873-6220</b>
Home City, Zip Code: <b>Richmond, VA 23226</b>	Home Fax: _____
Personal E-Mail Address: <b>dtcowles@aol.com</b>	
Employer: <b>Retired</b>	
Job Title: _____	How Long? _____
Business Street Address: _____	Business Telephone: _____
Business City, Zip Code: _____	Business Fax: _____
Business E-Mail Address: _____	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>1st</b> Number of years? <b>42</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.          	
Signature: <u><b>Donald T. Cowles</b></u>	Date: <u><b>Nov. 4, 2021</b></u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

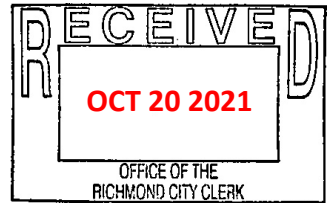
Name of Authority, Board, Commission or Task Force: <b>Audit Committee</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>Kearfott</b>	First Name: <b>Joseph</b>
Home Street Address: <b>4436 Custis Road</b>	Home Telephone: <b>804 939-2430</b>
Home City, Zip Code: <b>Richmond 23225</b>	Home Fax:
Personal E-Mail Address: <b>josephckearfott@gmail.com</b>	
Employer: <b>Retired</b>	
Job Title: <b>NA</b>	How Long? <b>NA</b>
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>4th</b> Number of years? <b>40</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u><b>Joseph C. Kearfott</b></u> Date: <u><b>11/4/2021</b></u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

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City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**AUDIT COMMITTEE**

Title: \_\_\_\_\_  
Name: *Daniel Elliott Howell*  
Home Address: 004111 SOUTHAMPTON RD RICHMOND VA 23235  
Home Telephone: 773-297-3970 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: dhowell@mcguirewoods.com  
Employer: McGuireWoods LLP  
Job Title: Associate How Long? \_\_\_\_\_  
Business Address: 000800 EAST CANAL STREET RICHMOND VA 23219  
Business Telephone: 8047754379 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: dhowell@mcguirewoods.com  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 4 Number of Years? 4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  Yes

If yes, please provide information on the nature of the contract.

*McGuireWoods does work that is both for and adverse to the City.*

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Member of Virginia State Bar since 2013. 7+ years as a corporate lawyer focusing on mergers & acquisitions and general corporate guidance for companies of all sizes. Law Degree from Washington & Lee University School of Law (2013). Bachelors in Political Science from Vanderbilt University (2010).*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*No previous service on city of Richmond Authorities, Boards, Commissions or Task Forces*

Other Community Involvement:

*Member, St. Paul's Endowment Board (responsible for overseeing the endowment of St. Paul's Episcopal Church in Richmond, Virginia).*

*Member, Washington & Lee University School of Law's Law Council (volunteer alumni board for the law school)*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Associate, McGuireWoods LLP, April 2018 - Present; Associate, Troutman Sanders, August 2014 - March 2018;  
Judicial Law Clerk, Circuit Court for the City of Norfolk, August 2013 - July 2014*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Joseph C. Kearfott referred me to apply for this appointment*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Human Rights Commission

*Vacancies as of  
May 8, 2022*

The commission shall be composed of **13 members** appointed by the Council and the Mayor as follows:

- (a) Eleven **adult members** of whom the **Council shall appoint six** and the **Mayor five**.
- (b) 2 - non-voting youth members who shall be students of public schools administered by the School Board of the city of Richmond, Virginia, enrolled in the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grades. Of these two youth members, the Council shall appoint one and the Mayor shall appoint one.

All members of the Commission shall be **residents of the city** of Richmond and shall be broadly representative of the community with respect to race, color, religion, sex, pregnancy, childbirth or related medical conditions, national origin, age, marital status, disability, sexual orientation, transgender status, or gender identity.

*(Assigned to the Organizational Development Standing Committee)*

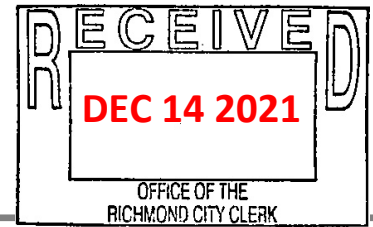
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Kasia Carrington	Youth Member	6 <sup>th</sup>	First Term	02/21/2021
			<i>Not eligible for reappointment</i>	
Jazz Michael Miles <b>Mayoral Appointment</b>	Youth Member	3 <sup>rd</sup>	First Term	08/31/2021
			<i>Not eligible for reappointment</i>	
Joseph Papa <b>Mayoral Appointment</b>	Adult Member	1 <sup>st</sup>	First Term	10/21/2021
			<i>Not interested in reappointment</i>	
Cristina Dominguez Ramirez <b>Mayoral Appointment</b>	Adult Member	5 <sup>th</sup>	First Term	10/21/2021
			<i>Contacted – no response received</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jimez Ashby	Adult Member	2 <sup>nd</sup>	Second Term	10/07/2024
Whitney Brown	Adult Member	5 <sup>th</sup>	First Term	10/07/2024
Josie R. Mace	Adult Member	6 <sup>th</sup>	Second Term	10/07/2024
Jer'Mykeal McCoy <b>Mayoral Appointment</b>	Adult Member	5 <sup>th</sup>	First Term	10/21/2024
Zakia Mckensey <b>Mayoral Appointment</b>	Adult Member	7 <sup>th</sup>	First Term	10/21/2024
Jennifer Moon	Adult Member	1 <sup>st</sup>	Second Term	10/07/2024
Santa Rivera Sorenson	Adult Member	4 <sup>th</sup>	First Term	10/20/2024
Riqia E. Taylor <b>Mayoral Appointment</b>	Adult Member	6 <sup>th</sup>	First Term	10/07/2024
Christopher West	Adult Member	5 <sup>th</sup>	First Term	10/07/2024

**Contact:**

Osita Iroegbu  
Senior Policy Advisor City of Richmond, Mayor's Office  
804-646-4336



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**HUMAN RIGHTS COMMISSION**

Title: \_\_\_\_\_  
Name: *Chandler Louise Holeman*  
Home Address: 000001 MALVERN AVE AP 2 RICHMOND VA 23221  
Home Telephone: 919-717-3973 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: chandlerholeman06@gmail.com  
Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes  If Yes, Which City Council District?  2  Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I am a sophomore at Open High School.*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Over the years, I have volunteered at the Ronald McDonald House, helped the foodbank sort foods, donate to the homeless, and created gift bags for the homeless and homeless shelters for their residents.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Hi, my name is Chandler. My passions in life are social justice and medicine. More importantly I wan*

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# Maggie L. Walker Initiative Citizens Advisory Board

*Vacancies as of  
May 8, 2022*

The Maggie L Walker Initiative Citizens Advisory Board shall be composed of **sixteen members**, including **seven members appointed by the mayor**, **eight members appointed by the Council** and the Director of Community Wealth Building serving as an ex-officio.

**The mayor shall appoint members from each of the following categories:**

- (a) Four persons who, at the time of appointment, reside in a City Council district within the city of Richmond with a poverty rate of at least 20%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (b) A representative of a service provider assisting low-income individuals or families;
- (c) A representative of a community organization or advocacy group with a primary focus on the reduction of poverty and who resides within the city of Richmond;
- (d) A person who resides within the city of Richmond.

**The Council shall appoint members from each of the following categories:**

- (e) Four persons who, at the time of appointment, reside in a City Council district within the city of Richmond with a poverty rate of at least 20%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (f) A business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond;
- (g) A representative of a college or university located within the city of Richmond with expertise in studying poverty or in program evaluation;
- (h) A person who resides within the city of Richmond;
- (i) A member of the City Council, who shall be a non-voting member of the board and shall serve as co-chair.

*(Assigned to the Organizational Development Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Avohom Carpenter	Business owner or rep of business with majority city employees	2 <sup>nd</sup> District Employment	First Term	03/09/2022
				<i>Application included</i>
Dr. Elsie L. Harper-Anderson	College or university representative with poverty expertise	2 <sup>nd</sup> District Employment	Second Term	03/09/2021
				<i>Term limit</i>
Saundra Laws <b>Mayoral Appointment</b>	City Resident	5 <sup>th</sup>	First Term	02/18/2022
				<i>Appointed by Mayor</i>
Chanel Bea <b>Mayoral Appointment</b>	Resident of a census tract with a 20% minimum poverty rate, RRHA/Section 8 Resident	7 <sup>th</sup>	First Term	02/18/2024
				<i>No response</i>
Marthelia Houchens <b>Mayoral Appointment</b>	Resident of a census tract with a 20% minimum poverty rate		First Term	02/18/2023
				<i>No response</i>
Albert Walker <b>Mayoral Appointment</b>	Resident of a census tract with a 20% minimum poverty rate	Does not reside or work in the city	Second Term	02/18/2024
				<i>Ineligible, not a city resident</i>
<b>Current Membership on next page</b>				

Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Kamala Allen <b>Mayoral Appointment</b>	Service provider to low income individuals or families	6 <sup>th</sup> District Employment	Second Term	02/18/2023
Dominic Barrett	Resident of a census tract with a 20% minimum poverty rate	5 <sup>th</sup>	Second Term	03/09/2023
Jewel Gatling	Resident of a census tract with a 20% minimum poverty rate	7 <sup>th</sup>	First Term	09/14/2023
Charles Hall	Resident of a census tract with a 20% minimum poverty rate	6 <sup>th</sup>	First Term	03/09/2023
Gina Lyles	City Resident	2 <sup>nd</sup>	First Term	03/09/2024
Aquanetta Scott <b>Mayoral Appointment</b>	Resident of a census tract with a 20% minimum poverty rate	6 <sup>th</sup>	First Term	02/18/2023
Patrice Shelton <b>Mayoral Appointment</b>	Community organization representative with focus of reducing poverty	6 <sup>th</sup>	First Term	02/18/2023
Carmen Simon	Resident of a census tract with a 20% minimum poverty rate	7 <sup>th</sup>	First Term	09/14/2023
Ellen F. Robertson	City Council Representative	6 <sup>th</sup>	Third Term	12/31/2024

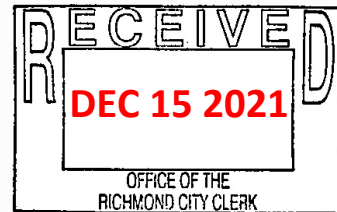
**Contact:**

Caprichia Moses  
Office of Community Wealth Building - Interim Director  
804-646-6475  
[caprichia.moses@richmondgov.com](mailto:caprichia.moses@richmondgov.com)

Pamela Newton  
Office of Community Wealth Building – Executive Assistant  
804-646-3108  
[Pamela.newton@richmondgov.com](mailto:Pamela.newton@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>Maggie Walker Citizens Advisory Board</u>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Carpenter</u>	First Name: <u>Avohom</u>
Home Street Address: <u>18422 Patrick Lane</u>	Home Telephone: <u>804-385-6717</u>
Home City, Zip Code: <u>North Glen, VA, 22546</u>	Home Fax:
Personal E-Mail Address: <u>ACarpenter@valcv.org</u>	
Employer: <u>Virginia League of Conservation Voters</u>	
Job Title: <u>Director of Civic Engagement</u>	How Long? <u>4 years</u>
Business Street Address: <u>100 W. Franklin St #102</u>	Business Telephone: <u>804-225-1902</u>
Business City, Zip Code: <u>Richmond, VA 23220</u>	Business Fax: <u>804-225-1902</u>
Business E-Mail Address: <u>info@valcv.org / www.valcv.org</u>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <u>Richmond City</u>	
Are you a city resident? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>[Handwritten Signature]</u>	Date: <u>12/20/21</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Advisory Board of Recreation and Parks

*Vacancies as of  
May 8, 2022*

The Advisory Board of Recreation and Parks shall consist of **13 members**. All members are appointed by motion of City Council.

- 1 - nominated by the Board of Directors of the Monroe Park Conservancy to represent the conservancy,
- 1 - nominated by the Board of Directors of the Maymont Foundation to represent the foundation, and
- 1 - nominated by the Board of Directors of the EnRichmond Foundation to represent the foundation.
- 1 - staff of the city's Department of Parks, Recreation and Community Facilities.
- 9 - selected from each of the nine Councilmanic Districts of the City, with each such member to be a resident of the Councilmanic District

*\*\* Should the Council member representing such Councilmanic District fail to nominate a resident of the Councilmanic District within 90 days of a vacancy, whether created by the expiration of a term or otherwise, in the seat assigned to that Councilmanic District, any Council member may nominate a resident of any Councilmanic District to fill such vacancy.*

*(Assigned to the Education and Human Services Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jackie Merrick	District Representative	1 <sup>st</sup>	Second Term	01/27/2022
			<i>Application included</i>	
Ruth Morrison	District Representative	5 <sup>th</sup>	Second Term	03/10/2022
			<i>Does not seek reappointment</i>	
Eddie T. Archer	District Representative	9 <sup>th</sup>	Second Term	03/10/2022
			<i>Application included</i>	
James Hill	Monroe Park Conservancy	2 <sup>nd</sup>	First Term	04/22/2021
			<i>No response received from Monroe Park</i>	
John Sydnor	EnRichmond Foundation	7 <sup>th</sup> District Employment	Third Term	10/24/2020
			<i>Term Limit - No new response received</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nathan J. Burrell	District Representative	4 <sup>th</sup>	First Term	05/23/2024
Monica M. Gamble	District Representative	6 <sup>th</sup>	Second Term	03/28/2023
William Leighty**	7 <sup>th</sup> District Representative	5 <sup>th</sup>	First Term	03/22/2024
Tia S. Palmer	District Representative	8 <sup>th</sup>	Third Term	09/26/2023
Leighton Powell	District Representative	2 <sup>nd</sup>	Third Term	06/10/2022
Parke Richeson	Maymont Foundation	5 <sup>th</sup>	Second Term	03/26/2024
Elaine Summerfield	District Representative	3 <sup>rd</sup>	Second Term	10/24/2023
Christopher E. Frelke	Representative from the Department of Parks, Recreation and Community Facilities	1 <sup>st</sup>	Second Term	07/22/2024

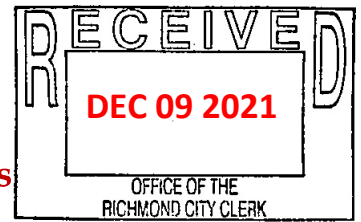
**Contact:**

Wanda Marable, Executive Assistant, Parks, Recreation and Community Facilities  
804-646-1128 (o)  
[Wanda.marable@richmondgov.com](mailto:Wanda.marable@richmondgov.com)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>Advisory Board for Recreation and Parks</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>Merrick</b>	First Name: <b>Jackie</b>
Home Street Address: <b>20 North Sheppard Street</b>	Home Telephone: <b>(484) 467-2092</b>
Home City, Zip Code: <b>Richmond, VA 23221</b>	Home Fax: <input type="text"/>
Personal E-Mail Address: <b>merrick07@gmail.com</b>	
Employer: <b>Dominion Energy</b>	
Job Title: <b>Engineer</b>	How Long? <b>9 years</b>
Business Street Address: <b>600 East Canal Street</b>	Business Telephone: <b>(804) 317-0402</b>
Business City, Zip Code: <b>Richmond, VA 23219</b>	Business Fax: <input type="text"/>
Business E-Mail Address: <b>jackie.e.merrick@dominionenergy.com</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>1</b> Number of years? <b>8</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. I work for Dominion Energy, and we likely have contracts with the city, but none are directly related to my line of work.	
Signature: <u>Jackie Merrick</u> Date: <u>12/09/2021</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

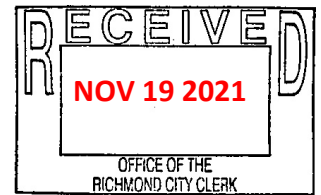
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City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**ADVISORY BOARD OF RECREATION AND PARKS**

Title: \_\_\_\_\_  
Name: *Kimberly A Moulden*  
Home Address: 003201 DOUGLASDALE ROAD RICHMOND VA 23221  
Home Telephone: 763-242-3910 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: kamoulden@gmail.com  
Employer: Virginia Department of Medical Assistance Services  
Job Title: Senior Business & Policy Analyst How Long? \_\_\_\_\_  
Business Address: 000600 BROAD STREET RICHMOND VA 23219  
Business Telephone: (804) \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 5 Number of Years? 11

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Mostly I am applying as an active user of Richmond's public spaces and a regular attendee of events coordinated by the city's Parks Department, as I really appreciate the sense of community cultivated through access to these shared activities and spaces. I've lived in the 5th District for seven years, and have some experience on nonprofit boards (Project Yoga Richmond) and as a staff liaison to the Board of Directors (Homeward, Virginia Mentoring Partnership). I've spent over ten years working in public service (nonprofit and state government roles), and have been looking for an opportunity to elevate my civic engagement within Richmond.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*My educational background is in public policy and nonprofit governance (MPA from VCU) as well as in strategic communications.*

Other Community Involvement:

n/a



**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*In the past I have been involved with Bike Walk RVA, organizing 5th District clean-ups through Hands On Greater Richmond, volunteering with both the Carillon Civic Association and the James River Association, and spent three years as Director Development and Communications for the nonprofit Homeward with the mission to prevent and end homelessness in the Greater Richmond region.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Professional Experience:  
Senior Business & Policy Analyst, Virginia Department of Medical Assistanc*

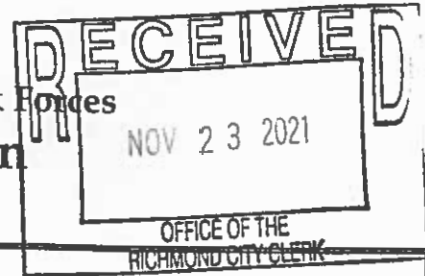
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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>Advisory Board of Recreation and Parks</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>Archer</b>	First Name: <b>Eddie T</b>
Home Street Address: <b>1963 Powell Rd.</b>	Home Telephone: <b>804 232 8803</b>
Home City, Zip Code: <b>Richmond, 23224</b>	Home Fax: <input type="text"/>
Personal E-Mail Address: <b>etarcher1@yahoo.com</b>	
Employer: <b>United States Postal Service</b>	
Job Title: <b>Manager Post Office Operatios</b>	How Long? <b>Retired</b>
Business Street Address: <b>1801 Brook Rd</b>	Business Telephone: <input type="text"/>
Business City, Zip Code: <b>Richmond, 23232-9998</b>	Business Fax: <input type="text"/>
Business E-Mail Address: <input type="text"/>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>9th</b> Number of years? <b>45</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u><i>Eddie T Archer</i></u> <u><i>Eddie T Archer</i></u> Date: <u><i>11/16/2021</i></u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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# Lewis Ginter Botanical Garden, Incorporated

*Vacancies as of  
May 8, 2022*

The corporation shall have no fewer than twenty-five and no more than fifty directors. All directors of Lewis Ginter shall be required to be **members of Lewis Ginter Botanical Garden, Inc. in good standing**.

City Council may appoint seven (7)\* directors to the Board, based on the provision in the articles under which the Council appoints either 10 or 20% of the directors, whichever is fewer. The City Council acting by majority vote shall appoint directors for four year terms.

\* Advised by Alice Baker the membership for the board has reduced to 25; therefore, City Council may appoint five (5) directors to the board. Effective 2021.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Anedra Bourne	Lewis Ginter Botanical Garden, Inc., member	2 <sup>nd</sup>	First Term	03/31/2022
			<i>Application included</i>	
Ann Leigh Kerr	Lewis Ginter Botanical Garden, Inc., member	2 <sup>nd</sup>	Second Term	03/31/2022
			<i>Termed out</i>	
Rachel Loughlin	Lewis Ginter Botanical Garden, Inc., member	3 <sup>rd</sup>	First Term	03/31/2022
			<i>Unable to contact</i>	
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Mary Elfner	Lewis Ginter Botanical Garden, Inc., member	2 <sup>nd</sup>	Second Term	03/31/2025
Candace Lindenzweig	Lewis Ginter Botanical Garden, Inc., member	4 <sup>th</sup>	Second Term	03/31/2024

## **Contact:**

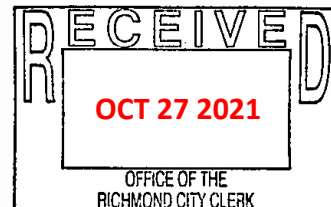
Bartley Mullin Board Liaison & Executive Associate  
804-262-9887 ext. 334  
603-828-5964 (c)  
[bartleym@lewisginter.org](mailto:bartleym@lewisginter.org)  
(new contact added by PN on 06/02/2021)

-or-

Brian Trader  
President and CEO (new CEO as of January 2021)  
[briantrader@lewisginter.org](mailto:briantrader@lewisginter.org)  
Lewis Ginter Botanical Garden  
1800 Lakeside Avenue  
Richmond, VA 23228



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Bourne	First Name: Anedra
Home Street Address: 4215 Seminary Avenue	Home Telephone: (804) 338-2383
Home City, Zip Code: Richmond, VA 23227	Home Fax:
Personal E-Mail Address: awbourne0619@gmail.com	
Employer: Venture Richmond	
Job Title: Deputy Executive Director	How Long? 4 yrs.
Business Street Address: 200 S. Third Street	Business Telephone: (804) 788-6474
Business City, Zip Code: Richmond, VA 23219	Business Fax:
Business E-Mail Address: abourne@venturerichmond.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 10	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Anedra A. Bourne</u> Date: <u>10/27/2021</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

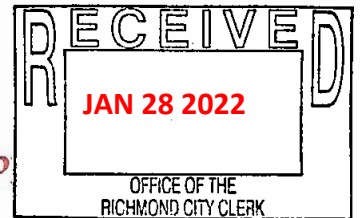
NOTE: This application is a public document.

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Ap



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Lewis Ginter Botanical Garden	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Allcott	First Name: Truitt
Home Street Address: 3901 Seminary Avenue	Home Telephone: 804-370-0681
Home City, Zip Code: 23227	Home Fax:
Personal E-Mail Address: Truitt.allcott@comcast.net	
Employer: RETIRED (from Owens & Minor, Inc.)	
Job Title: Director, Communications and Investor Relations	How Long? 19 years
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 24	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: Former Board President, Association for Corporate Growth - Richmond Chapter (8 years service) Former Board President, St. Margaret's Alumnae Association (8 years service) Graduated from University of Virginia - 1981 Former member of the Ginter Park Residents Association board Skilled at board service, avid gardener and a city resident. Devoted to the mission of Lewis Ginter Botanical Garden and its mission of service to the citizens of Richmond and surrounding counties.	

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

I have served on the Board of Lewis Ginter Botanical Gardens for nearly four years. I am coming to the end of my first term and would like to serve a second term. I am currently serving as Vice President of the board of directors. I have served in a leadership capacity on three boards, as well as the Ginter Park Residents Association.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

My husband and I have lived in Ginter Park for more than 20 years. We are devoted to the City of Richmond and its future. I firmly believe that Lewis Ginter Botanical Gardens is an important attraction for our region and we are also winning national attention. I believe the Gardens are a vital part of Richmond's appeal to existing residents and potential newcomers.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Anedra Bourne, Deputy Executive Director of Venture Richmond

Signature: Trent B. Alford Date: January 27, 2022  
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

**RECEIVED**  
FEB - 1 2021  
OFFICE OF THE RICHMOND CITY CLERK

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>LEWIS GINTER BOTANICAL GARDEN BOARD OF TRUSTEES</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>WILLIAMS</b>	First Name: <b>STEVEN</b>
Home Street Address: <b>1224 ROTHESAY CIRCLE</b>	Home Telephone: <b>(804) 495-5497</b>
Home City, Zip Code: <b>RICHMOND, VA 23221</b>	Home Fax: <b>N/A</b>
Personal E-Mail Address: <b>srwrothcir@gmail.com</b>	
Employer: <b>N/A RETIRED FROM MCGUIREWOODS IN 2019</b>	
Job Title: <b>I WAS A PARTNER</b>	How Long? <b>1992-2019</b>
Business Street Address: <b>N/A</b>	Business Telephone: <b>N/A</b>
Business City, Zip Code: <b>N/A</b>	Business Fax: <b>N/A</b>
Business E-Mail Address: <b>N/A</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <b>IT WAS</b>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>1ST</b> Number of years? <b>2 *</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: <b>BA IN HISTORY FROM WILLIAM AND MARY, 1985</b> <b>JD FROM CORNELL LAW SCHOOL, 1988</b> <b>I HAVE SERVED ON LEWIS GINTER'S BOARD OF TRUSTEES SINCE 2018 AND CURRENTLY WILL START MY SECOND TERM ON APRIL 1ST.</b>	

\* BETWEEN 1992 AND 1999, I LIVED IN THE SECOND DISTRICT.  
BETWEEN 1999 AND 2020, I LIVED IN THE FIFTH DISTRICT

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)





RECEIVED  
OFFICE OF THE  
CITY CLERK

City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: PARKS AND RECREATION BOARD OF ADVISORS  
Date(s) Served: MID 1990S Office(s) Held: MEMBER

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

HISTORIC RICHMOND FOUNDATION BOARD OF TRUSTEES, 2009 TO PRESENT. PRESIDENT 2012-2014

BARKSDALE AND VIRGINIA REPERTORY THEATRE BOARD OF TRUSTEES 2005-2016, PRESIDENT 2009-2012.

I CURRENTLY SERVE ON ITS ADVISORY BOARD

I AM A MEMBER AND TO MANY ORGANIZATIONS, INCLUDING: VIRGINIA MUSEUM OF FINE ARTS, THE VALENTINE, MAYMONT, VIRGINIA HISTORICAL SOCIETY, PRESERVATION VIRGINIA, RICHMOND SPCA,

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

THE VIRGINIA HOME, ST. ANDREWS SCHOOL AND MANY OTHERS

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

I ALREADY SERVE ON LEWIS GINTER'S BOARD. I AM APPLYING TO BECOME ONE OF THE CITY'S DESIGNATED MEMBER

Signature: \_\_\_\_\_

Steven R. Williams

Date: \_\_\_\_\_

1/27/22

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 • Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Behavioral Health Authority

as of  
May 8, 2022

The authority shall have a board of directors consisting of fifteen (15) members who shall be appointed by Council. Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical:

- One (1) city employee who shall be nominated by the mayor.
- One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, one of whom shall be an individual receiving services.
- One or more appointments may be nongovernmental services providers

(Assigned to the Education and Human Services Standing Committee)

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Mayoral Nominee Vacancy	City Employee		<i>No nominations received</i>	
Colleen Howarth	Reside or work Family member of an individual who is receiving or has received services	1 <sup>st</sup>	First Term	07/01/2023
			<i>Resigned effective 10/08/2021</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Dr. Joy G. Bressler	Reside or work Family member of an individual who is receiving or has received services	1 <sup>st</sup>	Third Term	12/31/2024
Scott Cannady	Reside or work Family member of an individual who is receiving or has received services	1 <sup>st</sup>	First Term	12/31/2022
Irvin L. Dallas	Reside or work	7 <sup>th</sup>	Second Term	06/30/2023
Denise P. Dickerson	Reside or work	4 <sup>th</sup>	Third Term	06/30/2022
Dr. Cheryl Ivey Green	Reside or work	8 <sup>th</sup> District Employment	Third Term	06/30/2022
Karah L. Gunther	Reside or work	1 <sup>st</sup>	First Term	06/30/2022
Shauntelle Hammonds	Reside or work	1 <sup>st</sup>	First Term	06/30/2022
Dr. Brian Maiden	Reside or work	7 <sup>th</sup>	First Term	12/31/2023
Melodie Patterson	Reside or work Individual receiving services	5 <sup>th</sup>	First Term	12/09/2022
Dr. Andrew Ramsey	Reside or work	3 <sup>rd</sup>	First Term	12/31/2023
Malesia A. Taylor	Reside or work	6 <sup>th</sup> District Employment	Second Term	12/31/2023
Eduardo P. G. Vidal	Reside or work Family member of an individual who is receiving or has received services	2 <sup>nd</sup>	Second Term	12/31/2024
Honorable Cynthia I. Newbille	Council Member	7 <sup>th</sup>	Fourth Term	12/31/2024

**Contact:**

Meleese Evans, Executive Assistant to the Executive Director and Board of Directors  
 Richmond Behavioral Health Authority  
 107 South 5<sup>th</sup> Street, 3<sup>rd</sup> Floor  
 Richmond, Va. 23219; 804-819-4002 (o); [evansm@rbha.org](mailto:evansm@rbha.org)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND BEHAVIORAL HEALTH AUTHORITY**

Title: \_\_\_\_\_

Name: *Sarah C Mines Sarah*

Home Address: 001828 W GRACE ST 1 RICHMOND VA 23220

Home Telephone: 7573192122 Home Fax: \_\_\_\_\_

Personal E-Mail Address: sarahmines013@gmail.com

Employer: Whole Journey Services

Job Title: Lead Clinician How Long? \_\_\_\_\_

Business Address: 009211 FORREST HILL AVE 204 RICHMOND VA 23235

Business Telephone: 757-296-0800 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: smines@wholejourneywellness.com

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes If Yes, Which City Council District? 2 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I hold a BS in Psychology (2014) an MSED in Clinical Mental Health Counseling (2016) and am a Licensed Mental Health Counselor in Virginia (2018). I worked at the CSB in Portsmouth, Virginia for my practicum and internship in 2015-2016*

Other Community Involvement:

NA

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short

02/11/2022

27 of 58



**Authorities, Boards, Commissions and Task Forces  
Application**

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**Resume.**

*Before my move to Richmond I volunteered my time to several organizations including St. Mary's Home for Disabled Children (Norfolk) and NATASHA house (Yorktown). I moved to Richmond in the summer of 2019 and most of my time pre-Covid was spent trying to open up the second branch of the company I work for, Whole Journey, which is originally located in Chesapeake. In 2020 I became involved in some grass root organizations and community efforts, volunteering my time to provide free mental health support throughout the protests as well as working in local gardens and passing out supplies to houseless persons in Richmond.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I have a deep interest in philosophy and in understanding what it means to experience the human cond*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Social Services Advisory Board

*Vacancies as of  
May 8, 2022*

The board shall consist of **nine members**, all of whom shall be **citizens of the City**.

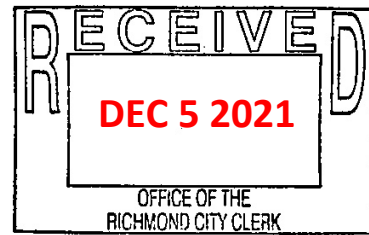
The Director of Social Services shall assign an employee to act as secretary of the board.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Current Vacancy</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Lisa Specter-Dunaway	Citizen of City	5 <sup>th</sup>	First Term	01/11/2022
			<i>Application included</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Maureen Brookes	Citizen of City	3 <sup>rd</sup>	First Term	09/26/2023
Erin Leigh Delp	Citizen of City	3 <sup>rd</sup>	Second Term	04/22/2023
Shannon Gonzalez	Citizen of City	8 <sup>th</sup>	First Term	09/26/2023
Anna Mickles Kochle	Citizen of City	3 <sup>rd</sup>	First Term	06/23/2024
Reverend Robin D. Mines	Citizen of City	5 <sup>th</sup>	First Term	03/26/2024
Preston A. Page	Citizen of City	6 <sup>th</sup>	First Term	06/22/2024
Cassandra Shaw	Citizen of City	9 <sup>th</sup>	Second Term	10/21/2023
Kimberley Young	Citizen of City	7 <sup>th</sup>	First Term	09/10/2024

Pamelia Watts  
 Management Analyst I  
 Department of Social Services  
 900 E. Marshall St.  
 Richmond, Va. 23219  
 804-646-3112 (o)  
[pamelia.watts@richmondgov.com](mailto:pamelia.watts@richmondgov.com)

[Trina.Louis@richmondgov.com](mailto:Trina.Louis@richmondgov.com) - Manager



**(Please Print or Type)**

<b>Name of Authority, Board, Commission or Task Force:</b>	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b>	<b>First Name:</b>
<b>Home Street Address:</b>	<b>Home Telephone:</b>
<b>Home City, Zip Code:</b>	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b>	
<b>Employer:</b>	
<b>Job Title:</b>	<b>How Long?</b>
<b>Business Street Address:</b>	<b>Business Telephone:</b>
<b>Business City, Zip Code:</b>	<b>Business Fax:</b>
<b>Business E-Mail Address:</b>	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>If yes, which county?</b>	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>If yes, which City Council district?</b> _____ <b>Number of years?</b> _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> _____ <b>Date:</b> _____	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

## Capital Region Airport Commission

*Vacancies as of  
May 8, 2022*

Representation of the City of Richmond shall be **four (4) members appointed by City Council.**

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Algenon L. Brown	Reside or work	3 <sup>rd</sup>	Third Term	04/23/2024
			<i>Deceased</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Charles S. Macfarlane	Reside or work	1 <sup>st</sup>	Third Term	04/24/2023
Robert F. Norfleet, Jr.	Reside or work	1 <sup>st</sup>	Sixth Term	04/23/2024
Reva M. Trammell	City Council	8 <sup>th</sup>	Second Term	12/31/2024

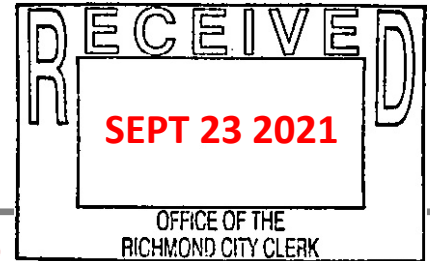
**Contact:**

Susan Joy Lin, Executive Assistant  
 Capital Region Airport Commission  
 1 Richard E. Byrd Terminal Drive  
 Richmond International Airport, Virginia 23250  
 804 – 226 – 3013(w)  
 804 – 652 – 2606(f)  
[slinn@flyrichmond.com](mailto:slinn@flyrichmond.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**CAPITAL REGION AIRPORT COMMISSION**

Title: \_\_\_\_\_  
Name: *Grant Joseph Heston*  
Home Address: 003921 DARBY DR MIDLOTHIAN VA 23113  
Home Telephone: 3216956713 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: grantjheston@outlook.com  
Employer: VCU | VCU Health  
Job Title: Vice President for University Relations How Long? \_\_\_\_\_  
Business Address: 000912 W GRACE ST RICHMOND VA 23284  
Business Telephone: 8048274572 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: hestongj@vcu.edu  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  No If Yes, Which City Council District? \_\_\_\_\_ Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  Yes

If yes, please provide information on the nature of the contract.

*VCU and VCU Health have multiple contracts and arrangements with the City.*

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I've spent more than a decade in leadership roles at large, complex institutions serving multiple audiences. At the University of Central Florida in Orlando for nearly 13 years, I served as vice president and chief of staff, overseeing a team of 150+ and an annual division budget of \$45 million. With 300,000 alumni, 72,000 students and 15,000 employees, UCF is one of the largest and most diverse research universities in the country. At VCU and VCU Health, I am vice president for University Relations with a team of 100+ and annual budget of more than \$20M. Combined, UCF and VCU have total revenue budgets of more than \$6 billion.*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*Harvard University Graduate School of Education, 2014 -- The Institute for Educational Management's total immersion program helped selected participants improve their leadership skills and develop long-term strategies for institutional success.*

*Master of Business Administration, University of Central Florida, 2013 -- The program featured a leadership-relevant curriculum that built to capstone strategy courses. My cohort spent 10 days meeting business leaders in China as part of an international residency program.*





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Bachelor of Science, Journalism, University of Florida, 1995 -- I maintained a four-year academic scholarship and was elected editor of The Independent Florida Alligator, the nation's largest independent student newspaper. As editor, I led an award-winning team of 50 student journalists.*

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**Other Community Involvement:**

*None -- my family and I moved to Richmond in July 2021.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Lake Highland Preparatory School, Board of Trustees: With more than 2,000 pre-k through 12th-grade students, Lake Highland is Central Florida's largest and most prestigious private school. I also serve on the board's finance committee to manage the \$100M annual budget.*

*Capacitech Energy, Board of Directors: This investor-funded startup is commercializing energy-storage systems that can be embedded inside power cords to power a greener, cleaner technology and energy future.*

*Enzian Theater Advisory Board: The Enzian Theater is a nonprofit arthouse theater — Central Florida's only full-time alternative cinema. Enzian is also home to the nationally acclaimed Florida Film Festival.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*A longtime UCF Board chair was a leader at the Orlando International Airport Authority. Through him*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# City Planning Commission

*Vacancies as of  
May 8, 2022*

The Planning Commission shall consist of **nine (9) members**.

- 1 - member of Council who shall be appointed by the Council for a term coincident with their term on Council
- 1 - member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board
- 1 - member shall be the Chief Administrative Officer or employee of the City designated from time to time by the Chief Administrative Officer
- 6 - members shall be qualified voters of the City who hold no office of profit under the City government
  - 1 - appointed by the Mayor
  - 5 - appointed by the City Council

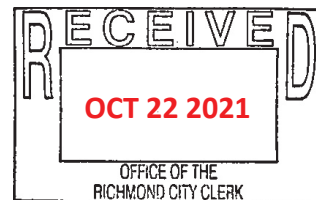
*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Max Hepp-Buchanan	Qualified Voter	3 <sup>rd</sup>	Second Term	03/10/2022
			<i>Application Included</i>	
Melvin D. Law	Qualified Voter Mayoral Appointment	3 <sup>rd</sup>	Fifth Term	12/14/2021
			<i>Term limit does not apply – Mayor’s Office contacted to provide appointee</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Elizabeth H. Greenfield	Qualified Voter	1 <sup>st</sup>	Second Term	1/28/2025
Vivek G. Murthy	Qualified Voter	1 <sup>st</sup>	Third Term	04/23/2024
Burchell Pinnock	Qualified Voter	4 <sup>th</sup>	First Term	07/23/2024
Rodney Poole	Board of Zoning Appeals Representative	3 <sup>rd</sup>	Fifth Term	12/31/2022
				<i>Term coincides with BZA appointment</i>
John “Jack” Thompson	District Representative	1 <sup>st</sup>	Second Term	07/22/2022
Lincoln Saunders	Acting Chief Administrative Officer	6 <sup>th</sup> District Employment	First Term	<i>Term coincides with position as CAO</i>
Andreas Addison	Council Representative	1 <sup>st</sup>	First Term	12/31/2024

**Contact:**

**Richard L. Saunders III**

Planner, Land Use Administration Division  
 Secretary to the City Planning Commission  
 Dept. of Planning & Development Review  
 City of Richmond, VA  
 Phone: 804-646-5648  
 Email: [Richard.Saunders@rva.gov](mailto:Richard.Saunders@rva.gov)



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: City Planning Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Hepp-Buchanan	First Name: Max
Home Street Address: 3607 Moss Side Ave	Home Telephone: (804) 625-6120
Home City, Zip Code:	Home Fax:
Personal E-Mail Address: max.hepp.buchanan@gmail.com	
Employer: Venture Richmond	
Job Title: Director of Riverfront and Downtown Placemaking	How Long? 3 years
Business Street Address: 200 S 3rd St	Business Telephone: (804) 788-6466
Business City, Zip Code: Richmond 23219	Business Fax:
Business E-Mail Address: mhbuchanan@venturerichmond.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 9	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. The City of Richmond contracts with Venture Richmond to perform sidewalk cleaning and beautification (aka, Clean and Safe).	
Signature: <u>Max Hepp-Buchanan</u> Date: <u>10/22/2021</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

# Community Transportation Advisory Committee (MPO)

## Vacancy Chart

*As of  
May 8, 2022*

(Appointed by MPO) Four (4) members designated for the three (3) principal urbanized jurisdictions; the City of Richmond, Chesterfield and Henrico Counties. The MPO shall appoint up to twelve (12) more members who represent diverse organizations with recognized transportation planning concerns.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

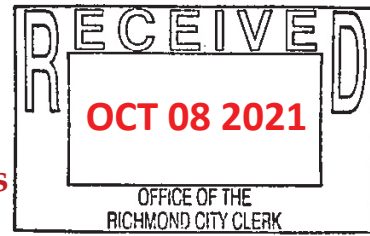
<b>Current Vacancy</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Devon Barnhart	Alternate – Live or work in the City	6 <sup>th</sup>	First Term	07/25/2021
			<i>Not interested in reappointment</i>	
Sera Erickson	Member – Live or work in the City	2 <sup>nd</sup>	First Term	07/22/2021
			<i>Application included</i>	
Hwan Hill	Alternate – Live or work in the City	5 <sup>th</sup>	First Term	11/23/2019
			<i>No response received</i>	
William Steele	Member – Live or work in the City	1 <sup>st</sup>	Second Term	11/23/2019
			<i>No response received</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate

**Contact:**

Janice Firestone  
 Program Coordinator – PlanRVA  
 Richmond Regional Planning District Commission  
 9211 Forest Hill Avenue, Suite 200  
 Richmond, VA 23235  
[jfirestone@PlanRVA.org](mailto:jfirestone@PlanRVA.org)  
 804-323-2033



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>Community Transportation Advisory Committee</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: <b>Erickson</b>	First Name: <b>Sera</b>
Home Street Address: <b>906 N. 30th Street</b>	Home Telephone: <b>(804) 467-2751</b>
Home City, Zip Code: <b>Richmond, VA 23223</b>	Home Fax: _____
Personal E-Mail Address: <b>ericksonss@vcu.edu</b>	
Employer: <b>Virginia Commonwealth University</b>	
Job Title: <b>Alternative Transportation Coordinator</b>	How Long? <b>4 years</b>
Business Street Address: <b>1106 W. Broad Street</b>	Business Telephone: <b>(804) 828-2263</b>
Business City, Zip Code: <b>Richmond, Va 23220</b>	Business Fax: _____
Business E-Mail Address: <b>ericksonss@vcu.edu</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>7th</b> Number of years? <b>1</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u><i>Sera Erickson</i></u> Date: <u><i>10/08/2021</i></u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



Authorities, Boards, Commissions and Task Forces
Application

RECEIVED
By Office of the City Clerk at 3:58 pm, Oct 06, 2021

(Name of Authority, Board, Commission or Task Force)

COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (MPO)

Title: Andre
Name: Andrew Bunn Andre
Home Address: 003029 PARK AVE UNIT A RICHMOND VA 23221
Home Telephone: 7577488354 Home Fax:
Personal E-Mail Address: andrew.bunn.w@gmail.com
Employer: Virginia Department of Transportation
Job Title: Park and Ride/Transportation Demand Mgmt Program Manager How Long?
Business Address: 001401 E BROAD ST RICHMOND VA 23219
Business Telephone: 7577488354 Ext: Business Fax:
Business E-Mail Address: andrew.bunn@vdot.virginia.gov
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County?
Are You A City Resident? Yes If Yes, Which City Council District? 1 Number of Years? 2

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have a Bachelor of Science in Civil and Environmental Engineering with a focus on transportation and a minor in environmental engineering. I have been with the Virginia Department of Transportation in various roles for over two years as a transportation engineer. My duties with VDOT have largely centered on multimodal transportation planning and have included work with local MPOs, the Department of Rail and Public Transit, and the Office of Intermodal Planning and Investment. I have worked extensively with Smartscale and assisted localities in leveraging projects for the Smartscale process. I have published four articles about various transportation topics in ITS International.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have not yet served on any Richmond Authorities, boards, commissions, or task forces.

Other Community Involvement:

I volunteer with community events surrounding tactical urbanism such as mural painting or community garden work. I am the Vice President and Government Relations Officer of the American Society of Civil Engineers Richmond



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Branch, responsible for planning monthly technical meetings and organizing the annual Delegate Meet and Greet during the General Assembly.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Old Dominion University/Honor's College - BS Civil Environmental Engineering - 2019*

*Virginia Department of Transportation - Park and Ride/TDM Program Manager - June 2021-Present*

- Work within the Transportation and Mobility Planning Division, Multimodal Section*
- Build and maintain P&R inventory, live data feeds, and public-facing interactive web maps*
- Provide technical assistance and policy guidance for P&R use to state and local agencies*

*Virginia Department of Transportation - Rotational Development Program - June 2019-June 2021*

- Rotate through over a dozen divisions within VDOT for weeks or months at a time to gain a holistic understanding of the agency*
- Relevant rotations: Transportation and Mobility Planning, Office of Intermodal Planning and Investment, Government and Legislative Affairs, Department of Rail and Public Transit, Traffic Engineering*

*Virginia Department of Transportation - Engineering Intern - May 2016-May 2019*

- Worked with Structure and Bridge, Traffic Engineering, Infrastructure and Maintenance, Environmental*
- 

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Technical Advisory Committee (MPO)

## Vacancy Chart

*As of  
May 8, 2022*

Appointed by Council and designated by the Chief Administrative Officer per [ORD. 2016-034](#):

- One (1) technical representative from the City of Richmond and one (1) alternate representative are designated by the Chief Administrative Officer to serve on the PlanRVA standing committee.

Each local government or organization shall be responsible for designating its member and alternate to TAC. The purpose of the TAC is to serve as a technical advisory committee to the Metropolitan Planning Organization, providing technical review, comments, and recommendations on specific transportation plans, programs, studies, and other appropriate documents and regional transportation issues.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Dironna Moore Clarke	Technical Representative – CAO Designee	6 <sup>th</sup> District Employment	First Term	11/12/2021
				<i>Application included</i>
Travis Bridewell	Alternate – CAO Designee	6 <sup>th</sup> District Employment	First Term	10/27/2017
				<i>Application included</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate

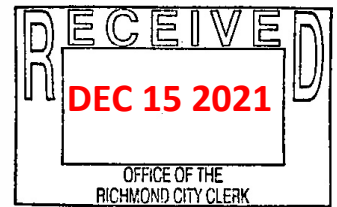
**Contact:**

Janice Firestone  
 Program Coordinator  
 9211 Forest Hill Avenue  
 Richmond VA, 23235  
[jfirestone@planrva.org](mailto:jfirestone@planrva.org)  
 804-323-2033





**City of Richmond, Virginia  
City Council**



**Authorities, Boards, Commissions and Task Forces Application**

**(Please Print or Type)**

Name of Authority, Board, Commission or Task Force: <b>Technical Advisory Committee to the Richmond Area Metropolitan Planning Organization</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: <b>Clarke</b>	First Name: <b>Dironna</b>
Home Street Address: <b>18523 Malones Rd</b>	Home Telephone: <b>6158397656</b>
Home City, Zip Code: <b>Carson VA 23830</b>	Home Fax: _____
Personal E-Mail Address: <b>dimooreclarke@gmail.com</b>	
Employer: <b>City of Richmond</b>	
Job Title: <b>Administrator</b>	How Long? <b>3 years</b>
Business Street Address: <b>1500 E. Franklin Street</b>	Business Telephone: <b>8046463074</b>
Business City, Zip Code: <b>Richmond VA 23830</b>	Business Fax: <b>8046468586</b>
Business E-Mail Address: <b>Dironna.Clarke@richmondgov.com</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I have over fifteen years of transportation experience which includes serving previously as the Multimodal Transportation Policy and Planning Manager for the Virginia 's Secretary of Transportation Office. Prior to this, I worked as a Transit General Manager as well a Transportation Planner for the State of Tennessee Department of Transportation assisting local and regional agencies in public transportation options, as alternatives to roadway and highway improvement choices. I have extensive experience working with Boards comprised of local elected and appointed officials and other agency representatives, on urban transit issues, system improvement, operations, and maintenance. I am a graduate of Virginia Tech and Master's candidate in Public Administration Management from American Public University Systems.	

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia  
City Council**

**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Technical Advisory Committee to the Richmond Area Metropolitan Planning Organization  
Date(s) Served: 11-12-2019-present Office(s) Held: \_\_\_\_\_

Entity: Technical Advisory Committee to the Central Virginia Transportation Authority  
Date(s) Served: 8-12020-present Office(s) Held: Vice-Chair

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: Vice-Chair

**Other community involvement:**

Member of Saint John Baptist Church Stoney Creek Virginia. Member of Voices of Praise. Volunteer for City of Richmond transit and mobility events.

**OPTIONAL**


Please list additional information you would like considered, or you may attach your resume or other information.

As the administrator of the Office of Equitable Transit and Mobility, I am responsible for multimodal transportation; which includes coordination with Greater Richmond Transit Commission, Transportation Engineering Division, Bike, Pedestrian, and State & Federal Government Grants.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Chief Administrator Officer - J. Lincoln Saunders.

Signature:  Date: 12/14/21  
*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

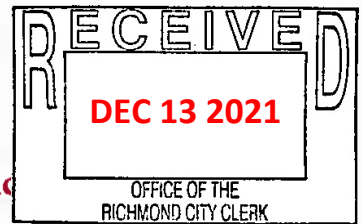
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Technical Advisory Committee to the Richmond Area Metropolitan Planning Organization	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Bridewell	First Name: Travis
Home Street Address: 10206 Sycamore Landing Road	Home Telephone: 757.566.3108
Home City, Zip Code: Williamsburg 23188	Home Fax: <input type="text"/>
Personal E-Mail Address: <input type="text"/>	
Employer: City of Richmond	
Job Title: Operations Manager	How Long? 12 years
Business Street Address: 900 E. Broad Street	Business Telephone: 804.646.5745
Business City, Zip Code: Richmond 23219	Business Fax: <input type="text"/>
Business E-Mail Address: travis.bridewell@rva.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? <input type="text"/> Number of years? <input type="text"/>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.  <input type="text"/>	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: A.S. in Education at Chowan College and B.S. in Urban Studies and Planning at Virginia Commonwealth University. Leadership positions include my current position as Operations Manager in the Transportation Division with the City of Richmond and the Virginia Department of Transportation ("VDOT") as well as with various professional organizations in the transportation industry. Prior to City employment I held positions in VDOT as the Regional Traffic Engineer for the Central Region, District Traffic Engineer for the VDOT Richmond District, and Assistant Traffic Engineer for the Hampton Roads District. I served on the Virginia Section of the Institute of Transportation Engineers (VASITE) Board of Directors, and served as Newsletter Editor and Chairman of the Technical Committee for VASITE. I also served with the VDOT Traffic and Safety Research Advisory Committee, serving as Chairman for five years and served as Virginia's Cities representative on the same Committee.	

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

As an Operations Manager, I am responsible for conducting traffic engineering studies, responding to citizen service requests, development site plan and traffic impact study reviews, highway construction plan reviews, traffic calming, traffic control device studies for operations and equipment upgrades, preparation of safety grant applications, work zone traffic control reviews, and project management oversight for traffic calming, traffic signal, bicycle infrastructure, and roundabouts. I also attend City Council meetings to represent the Department of Public Works position on various legislation and attend neighborhood meetings to discuss traffic safety concerns. I have extensive practical experience in traffic engineering and urban planning.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

The Board and Commissions Administrator advised me to complete this form if I am interested in applying for reappointment.

Signature: Jim Brown Date: 12.10.21  
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

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# Urban Design Committee

*Vacancies as of  
May 8, 2022*

The Committee shall consist of **eleven (11) members** who either **reside in the City or have their primary place of business in the City.**

Members shall be appointed by City Council.

- 1 - registered architect
- 1 - community-focused organization or business
- 1 - member of the faculty of a design or arts division of a local college or university
- 1 - registered professional engineer
- 1 - urban designer or urban planner
- 1 - registered landscape architect
- 1 - member of the City Planning Commission
- 1 - member of the Commission of Architectural Review
- 2 - citizens of the City appointed at large
- 1 - member with demonstrated arboriculture or forestry expertise or a member of the Urban Forestry Commission.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

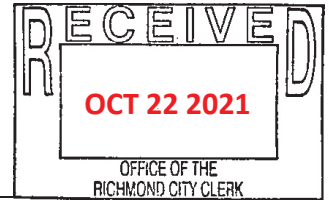
<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Max Hepp-Buchanan	Member of Planning Commission	3 <sup>rd</sup>	First Term	07/23/2021
			<i>Application included</i>	
			<i>Resigned effective May 7, 2021</i>	
Emily A. Smith	Arts Faculty	3 <sup>rd</sup>	First Term	07/22/2021
			<i>Contacted, no response received</i>	
			<i>Resigned effective October 8, 2020</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Luigi Mignardi	Landscape Architect	6 <sup>th</sup> District Employment	First Term	01/27/2025
Eva Clarke	Member with demonstrated arboriculture or forestry expertise or a member of the Urban Forestry Commission	1 <sup>st</sup>	First Term	02/07/2024
Mitchell Danese	Member of Commission of Architectural Review	3 <sup>rd</sup>	First Term	05/12/2022
Justin Doyle	Community-Focused organization or business	7 <sup>th</sup>	First Term	02/07/2024
Jessie Gemmer	Professional Engineer	5 <sup>th</sup>	First Term	05/23/2024
Damon Pearson	Citizen-at-large	2 <sup>nd</sup>	First Term	07/25/2024
Andrea Quilici	Urban designer or urban planner	2 <sup>nd</sup>	Second Term	11/28/2023
Amelia Wehunt	Registered Architect	1 <sup>st</sup>	First Term	05/23/2024
Charles Woodson	Citizen-at-large	5 <sup>th</sup>	Partial Term	05/13/2022

**Contact:**

Alex Dandridge  
 Secretary to the Urban Design Committee  
 Planning and Development Review  
 900 East Broad Street, Suite 511  
 Richmond, Va. 23219; 804-646-6569 (o); [Alex.Dandridge@richmondgov.com](mailto:Alex.Dandridge@richmondgov.com)



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Urban Design Committee	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Hepp-Buchanan	First Name: Max
Home Street Address: 3607 Moss Side Ave	Home Telephone: (804) 625-6120
Home City, Zip Code:	Home Fax:
Personal E-Mail Address: max.hepp.buchanan@gmail.com	
Employer: Venture Richmond	
Job Title: Director of Riverfront and Downtown Placemaking	How Long? 3 years
Business Street Address: 200 S 3rd St	Business Telephone: (804) 788-6466
Business City, Zip Code: Richmond 23219	Business Fax:
Business E-Mail Address: mhbuchanan@venturerichmond.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 9	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. The City of Richmond contracts with Venture Richmond to perform sidewalk cleaning and beautification (aka, Clean and Safe).	
Signature: <u>Max Hepp-Buchanan</u> Date: <u>10/22/2021</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

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# Economic Development Authority

*Vacancies as of  
May 8, 2022*

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority shall be a **resident of the City**. Of the authority's seven directors,

- 1 - member of the residential, commercial or mixed use development community
- 1 - member of the banking, lending or financial services community
- 1 - member of the Virginia State Bar
- 1 - certified public accountant licensed by the State

The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

*(Assigned to the Finance & Economic Development Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nupa Agarwal	Attorney	1 <sup>st</sup>	Second Term	03/22/2022
			<i>Application included</i>	
Hossein Sadid	Certified Public Accountant	4 <sup>th</sup>	Second Term	04/26/2022
			<i>Not interested in reappointment</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Evan Feinman	Citizen Member	1 <sup>st</sup>	First Term	05/12/2023
Nathan V. Hughes	Member of the residential, commercial or mixed-use development community	3 <sup>rd</sup>	First Term	11/28/2025
Jer'Mykeal McCoy	Citizen Member	5 <sup>th</sup>	First Term	07/25/2024
Neil Millhiser	Citizen Member	2 <sup>nd</sup>	First Term	01/28/2025
John Molster	Financial Services	1 <sup>st</sup>	Second Term	09/28/2025

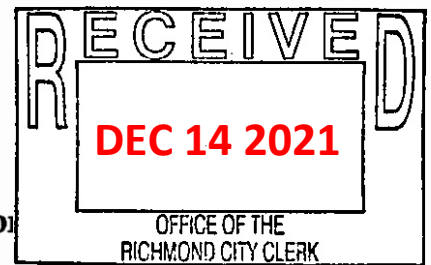
\* Finance & Economic Development Standing Committee voted unanimously to move Hossein Sadid's appointment from Citizen to Certified Public Accountant on May 20, 2021.

**Contact:**

Leonard Sledge, Director  
 Department of Economic Development  
 (804) 646-7576  
[leonard.sledge@richmondgov.com](mailto:leonard.sledge@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Force**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>Economic Development Authority City of Richmond</u>	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Agarwal</u>	First Name: <u>Nupa</u>
Home Street Address: <u>6015 Patterson Avenue</u>	Home Telephone: <u>804 691 2655</u>
Home City, Zip Code: <u>Richmond, VA 23226</u>	Home Fax: <u>804 505 5435</u>
Personal E-Mail Address: <u>nupaagarwal@gmail.com</u>	
Employer: <u>The Agarwal Law Firm</u>	
Job Title: <u>Attorney</u>	How Long? <u>17 years</u>
Business Street Address: <u>4914 Radford Avenue</u>	Business Telephone: <u>804 691 2655</u>
Business City, Zip Code: <u>Richmond VA 23230</u>	Business Fax: <u>804 505 5435</u>
Business E-Mail Address: <u>nupaagarwal@gmail.com</u>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? <u>Henrico</u>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>1</u> Number of years? <u>16</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:	Date: <u>12/14/2021</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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# Community Criminal Justice Board

*Vacancies as of  
May 8, 2022*

**Fifteen (15) members** appointed by the City Council, to include the following:

- A Judge of the Circuit Court
- A Judge of the General District Court
- A Judge of the Juvenile and Domestic Relations Court
- The Chief Magistrate
- The Chief of Police
- An Attorney for the Commonwealth
- The Public Defender or an attorney who is experienced in the defense of criminal matters
- The Sheriff;
- A local educator
- An administrator of a community services board
- A City Council member
- Four (4) citizen members (at-large members may be selected from nominees presented to the City Council by the board)

*(Assigned to the Public Safety Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Dr. Blythe A. Bowman Balestrieri	Local Educator	2 <sup>nd</sup> District Employment	Second Term	04/14/2022
			<i>Application included</i>	
Judge Marilyn C. Goss	Judge, Juvenile & Domestic Relations Court	6 <sup>th</sup> District Employment	Second Term	03/11/2022
			<i>Application included</i>	
Kelly King Horne	At-large city resident	4 <sup>th</sup> District Employment	Fourth Term	04/14/2022
			<i>Term Limit</i>	
Elizabeth Johnson	At-large city resident	6 <sup>th</sup>	First Term	03/13/2022
			<i>Application included</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Honorable David Eugene Cheek, Sr.	Judge, Richmond Circuit Court	4 <sup>th</sup>	First Terms	05/23/2023
Williams A. Efird, III	Public Defender Designee	6 <sup>th</sup> District Employment	First Term	Indefinite
Terry Frye	At-large city resident	4 <sup>th</sup>	Second Term	09/13/2023
Crystal Foster Fitzgerald	Designee/An Attorney of the Commonwealth	6 <sup>th</sup> District Employment	Second Term	02/10/2024
Sheriff Antionette Irving	Sheriff	6 <sup>th</sup> District Employment	First Term	Indefinite
John Lindstrom	An administrator of a community services board	6 <sup>th</sup> District Employment	Third Term	06/12/2023

Dr. Michon Moon	Citizen Appointee	1 <sup>st</sup> District Employment	First Term	09/10/2023
Tracy E. Paner	Public Defender	6 <sup>th</sup> District Employment	Third Term	09/13/2023
Honorable Mansi Shah	Judge, Richmond General District Court Criminal Division	6 <sup>th</sup> District Employment	First Term	05/23/2023
Chief Gerald Smith	Richmond Police Department	2 <sup>nd</sup> District Employment	First Term	Indefinite
Gary M. Wooldridge	Chief Magistrate	2 <sup>nd</sup> District Employment	First Term	Indefinite
Ann-Frances Lambert	City Council Representative	3 <sup>rd</sup>	First Term	12/31/2024

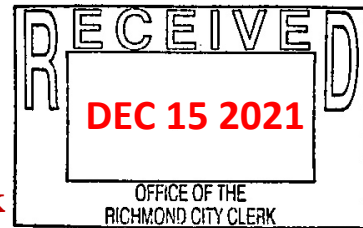
**Contact:**

Rhonda Gilmer  
 Adult Services Manager  
 Department of Justice Services  
 804-646-5410 (0)  
[Rhonda.gilmer@richmondgov.com](mailto:Rhonda.gilmer@richmondgov.com)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task  
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Community Criminal Justice Board

Title: Mr. Mrs. Ms. Miss. Dr. Other:

Last Name: First Name: Johnson, Elizabeth

Home Street Address: Home Telephone: Home City, Zip Code: Home Fax: Personal E-Mail

Address: 2711 3rd Ave, Apt A, Richmond, VA 23222

[eljofrva@gmail.com](mailto:eljofrva@gmail.com) 804-244-9430

Employer: Student

Job Title: How Long? Business Street Address: Business Telephone: Business City, Zip Code:

Business Fax: Business E-Mail Address:

Is your place of employment located in the city of Richmond? Yes No

Is your place of employment located in the county? Yes No If yes, which county?

Are you a city resident? Yes If yes, which City Council district? 6th Number of years? 2

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes No

If yes, please provide information on the nature of the contract.

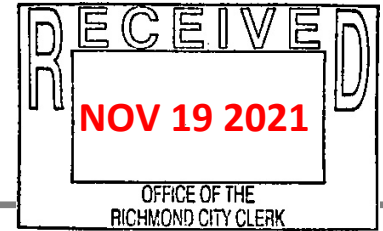
Signature: Elizabeth Johnson Date: 1.13.2022

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**COMMUNITY CRIMINAL JUSTICE BOARD**

Title: \_\_\_\_\_  
Name: *Lila Kelso*  
Home Address: 003100 GARLAND AVE RICHMOND VA 23222  
Home Telephone: 7046182504 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: lilakelso@gmail.com  
Employer: DCG Communications  
Job Title: Senior Account Executive How Long? 1  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes  No If Yes, Which City Council District? 3 Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*My career is focused on bettering public policy for those both domestically and internationally, and as a new Richmond transplant, I am hopeful that I can bring my background in policy to improving community initiatives that help people divert themselves from the criminal justice system. As a young adult, I also am excited to contribute my perspective to governance.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*After graduating with a Masters degree in Public Policy and Administration, I have spent my career focused on social policy issues through the lens of research. I am hopeful to apply my background in policy to better address how our communities can support their members with initiatives that reduce reliance on the criminal justice system.*

Other Community Involvement:

N/A



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Member of Health Brigade Emerging Leaders Council. In city from which I moved, I was actively involved in election volunteering and served as an Election Officer for the city.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

**EXPERIENCE**

*Opinion Research Business (ORB) International, Charlottesville, VA October 2018-Present*

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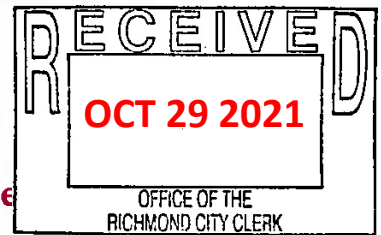
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
Reappointment Application



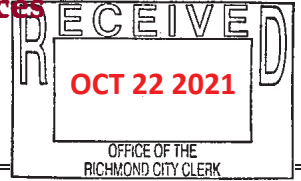
(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Community Criminal Justice Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: Judge	
Last Name: Marilyn	First Name: Goss
Home Street Address: [REDACTED]	Home Telephone: [REDACTED]
Home City, Zip Code: Richmond, VA [REDACTED]	Home Fax:
Personal E-Mail Address: marilynngoss@msn.com	
Employer: Commonwealth of Virginia	
Job Title: Judge	How Long? 13 years
Business Street Address: 1600 Oliver Hill Way	Business Telephone: (804) 646-3208
Business City, Zip Code: Richmond, VA 23219	Business Fax: (804) 646-3398
Business E-Mail Address: mgoss@vacourts.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? [REDACTED] Number of years? 21	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>[Signature]</u>	Date: <u>10/25/21</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 ♦ Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



Please Print or Type

Name of Authority, Board, Commission or Task Force: Community Criminal Justice Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Balestrieri	First Name: Blythe A. B.
Home Street Address: 1401 Stone River Rd	Home Telephone: (804) 836-9512
Home City, Zip Code: Richmond 23235	Home Fax: <input type="checkbox"/>
Personal E-Mail Address: bbalestrieri@vcu.edu	
Employer: VCU	
Job Title: Associate Professor, Criminal Justice	How Long? 12+ years
Business Street Address: 1001 W Franklin St #2013	Business Telephone: <input type="checkbox"/>
Business City, Zip Code: Richmond 23284	Business Fax: <input type="checkbox"/>
Business E-Mail Address: bbalestrieri@vcu.edu	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <input type="checkbox"/>	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? <input type="checkbox"/> Number of years? <input type="checkbox"/>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u>blythe a. b. balestrieri, ph.d.</u> Date: <u>10/22/2021</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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## Sister Cities Commission

*Vacancies as of  
May 8, 2022*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Ana F. Edwards	Reside or work	4 <sup>th</sup>	Second Term	03/21/2022
				<b><i>Resigned 11/1/2021</i></b>
Catherine E. Nexsen	Reside or work	1 <sup>st</sup>	Third Term	05/12/2022
				<b><i>Term Limit</i></b>
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nin Aseeya Ra-El	Reside or work	3 <sup>rd</sup> District Employment	First Term	10/06/2024
Julianne Condrey	Reside or work	3 <sup>rd</sup>	First Term	01/09/2024
Patricia Cummins	Reside or work	2 <sup>nd</sup> District Employment	First Term	07/25/2023
Hwan Hill	Reside or work	5 <sup>th</sup>	Second Term	10/24/2023
Thomas A. Lisk	Reside or work	2 <sup>nd</sup>	Second Term	07/25/2023
Kejie Meng	Reside or work	3 <sup>rd</sup>	First Term	11/10/2023
Shirl Rhoades	Reside or work	5 <sup>th</sup> District Employment	First Term	11/28/2023
Ronald Timmons	Reside or work	2 <sup>nd</sup> District Employment	First Term	09/23/2023
My Lan Tran	Reside or work	6 <sup>th</sup> District Employment	Second Term	07/25/2023
Ann-Frances Lambert	City Council Representative	3 <sup>rd</sup>	First Term	12/31/2024
Norman E. Washington, II	Reside or work	7 <sup>th</sup>	First Term	09/09/2024

**Contact:**

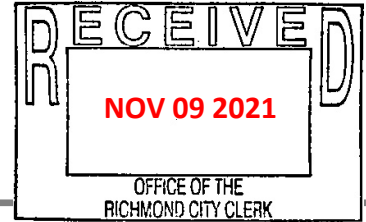
My Lan Tran, Chair  
 4611 Kayhoe Rd.  
 Glen Allen, Va. 23060  
 804-502-8081 (h)  
 804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)





City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces
Application



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title:
Name: Aisha Bullard
Home Address: 007307 ROSEMEAD LANE CHESTERFIELD VA 23838
Home Telephone: Home Fax:
Personal E-Mail Address: abullard@where-we-help.com
Employer: Franklin Grove
Job Title: Director How Long?
Business Address: 002916 CHAMBERLAYNE AVENUE RICHMOND VA 23222
Business Telephone: 804.622.5332 Ext: Business Fax:
Business E-Mail Address:
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County?
Are You A City Resident? No If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

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Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

William and Mary, BA; William and Mary, JD; experienced and licensed attorney; entrepreneur; real estate development

Other Community Involvement:

N/A

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Active in organizations dedicated to community and economic development especially in northside*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Well traveled with time spent living abroad. Passionate about bringing communities and cultures toge*

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