

INTRODUCED: September 26, 2016

A RESOLUTION No. 2016-R076

To name a portion of an east-west alley located in the block bounded by Parkwood Avenue, South Robinson Street, Grayland Avenue, and South Mulberry Street as “Robinson Square Alley.”

Patron – Mayor Jones (By Request)

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: NOV 14 2016 AT 6 P.M

WHEREAS, in accordance with sections 8-7 through 8-10 of the Code of the City of Richmond (2015), as amended, Dallan Construction Inc., as the applicant, has requested that a portion of an east-west alley located in the block bounded by Parkwood Avenue, South Robinson Street, Grayland Avenue, and South Mullberry Street be named “Robinson Square Alley;”

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

1. That the portion of the east-west alley located in the block bounded by Parkwood Avenue, South Robinson Street, Grayland Avenue, and South Mulberry Street and shown

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: NOV 14 2016 REJECTED: _____ STRICKEN: _____

enclosed in bold lines on a drawing prepared by the Department of Public Works, designated as DPW Drawing No. N-28717, dated August 11, 2016, and entitled “Proposed Naming of a Portion of an Alley bounded by Parkwood Avenue, S. Robinson Street, Grayland Avenue, and S. Mulberry Street to ‘Robinson Square Alley,’” a copy of which drawing is attached to and incorporated into this resolution, be and hereby is named and designated as “Robinson Square Alley.”

2. That, in order to effectuate the provisions of paragraph 1 of this resolution, the Chief Administrative Officer shall (i) cause the appropriate City agency to prepare and erect signs appropriately marking “Robinson Square Alley,” (ii) request that all City agencies note such naming in the records maintained by each such agency, and (iii) take all other appropriate actions to effectuate the naming of the Alley as “Robinson Square Alley.”

3. That paragraphs 1 and 2 of this resolution shall be effective only upon the completion of the following to the satisfaction of the Chief Administrative Officer within 12 months from the date on which this resolution is adopted:

(a) Dallan Construction, Inc., as the applicant, shall furnish the Chief Administrative Officer with sufficient funds to cover the costs of the alley naming, including, but not necessarily limited to, the preparation and erection of appropriate signs.

(b) The applicant shall furnish all abutting landowners with written notice of the naming.

(c) The applicant shall comply with all applicable requirements set forth in sections 8-7 through 8-10 of the Code of the City of Richmond (2015), as amended.

(d) Should any condition of this paragraph 3 not be met within twelve months of the date on which the Council adopts this resolution, this resolution shall be null and void and of no further legal effect.

AUG 18 2016



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

Chief Administration Office
City of Richmond

4-5585

O&R REQUEST

DATE: August 12, 2016

EDITION: 1

TO: The Honorable Members of City Council

RECEIVED

THROUGH: Dwight C. Jones, Mayor (By Request)

DCJ
slc

SEP 06 2016

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

OFFICE OF CITY ATTORNEY

THROUGH: John J Buturla, Interim Deputy Chief Administrative Officer

JJB

THROUGH: Emmanuel Adediran, Director
Department of Public Works

EAD

THROUGH: M.S. Khara, P.E., City Engineer
Department of Public Works

MSK

THROUGH: Brian Copple, Right of Way Manager
Department of Public Works

BC

FROM: Marvin Anderson, Surveys Supt.
Department of Public Works

MVA

RE: **PROPOSED NAMING OF A PORTION OF THE PUBLIC ALLEY
WITHIN THE BLOCK BOUNDED BY PARKWOOD AVENUE, S.
ROBINSON STREET, GRAYLAND AVENUE AND S. MULBERRY
STREET TO "ROBINSON SQUARE ALLEY"**

ORD. OR RES No. _____

PURPOSE: To name a portion of the public alley within the block bounded by Parkwood Avenue, S. Robinson Street, Grayland Avenue and S. Mulberry Street to "Robinson Square Alley", as shown enclosed in bold lines on a plan prepared by the Department of Public Works designated as DPW Dwg. No. N-28717, dated August 11, 2016 (Project No. W-1157-AN) and entitled "PROPOSED NAMING OF A PORTION OF THE PUBLIC ALLEY WITHIN THE BLOCK BOUNDED BY PARKWOOD AVENUE, S. ROBINSON STREET, GRAYLAND AVENUE AND S. MULBERRY STREET" to "Robinson Square Alley".

REASON: Letter of request dated April 5, 2016 from Emily Bailey, Project Manager Assistant for Dallan Construction, Inc., the owner of a parcel encircled by an alley with the present address designation of 202 Rear S. Robinson Street. The applicant plans to build 6 townhouses (two separate buildings) on their property and need to name the alley so as to have a more conforming address for the new structures. An existing Special Use Permit waives the street frontage requirement for a dwelling, but the alley must be named to meet all conditions of the SUP.

RECOMMENDATIONS: The Applicant's letter of request proposed naming the portion of the public alley "Robinson Square Drive". The Richmond Regional Planning District (RRPDC) originally approved this naming through the Street Name Clearinghouse Request; however, RRPDC had incorrectly approved this naming not knowing this portion of right-of-way has always been a public alley. After discussions between the Applicant, Public Works and RRPDC, it was agreed that the name would instead be "Robinson Square Alley" and such was so authorized by RRPDC. City policy typically follows the recommendation of the RRPDC. The Department of Public Works offers no objections to the proposed right-of-way naming as authorized by RRPDC, and requests that any approvals be subject to, and including without limitation, the following terms and conditions:

1. The applicant(s)/owner(s)/successor(s) shall be responsible for any and all costs associated with the proposed naming of the alley, including without limitation, new or revised street name signs, etc., as required or directed by City Agencies.
2. The applicant(s)/owner(s)/successor(s) shall be responsible for providing written notification to all abutting landowners.
3. The applicant(s)/owner(s)/successor(s) shall satisfy all the policies, criteria, and procedure guidelines as illustrated in Ordinance No. 2004-35-64 adopted April 13, 2004.
4. A twelve-month expiration clause shall be included whereby all conditions must be satisfied by the applicant(s)/owner(s)/successor(s) within twelve months of the ordinance adoption date and approved by the City before the ordinance can go into effect.

BACKGROUND: The applicant has received approval for an SUP-2015-247-241 to construct up to six single-family attached dwellings within two separate buildings on a parcel with the present address designation of #202 Rear S. Robinson Street. This property is bound by public alleys on all four sides with the primary access being the connecting alley from S. Robinson Street. In order to ensure the safety of the residents and provide City services for these units, a name must be attached to the alley on which the primary access is located. This will ensure that trash pickup, utility distribution and emergency services may be provided. The name choice has been approved by the Richmond Regional Planning District Commission using the "Street Name Clearinghouse Request" form.

The following departments were contacted regarding this naming and offered no objections: Planning & Development Review, Public Utilities, DPW-Traffic Engineering, DPW-Solid Waste, Economic & Community Development, Fire Department and Police Department.

Criteria and guidelines for submission, evaluation, approval and implementation proposals for naming or renaming City facilities that must be followed and satisfied are taken from Section 8-10 of the City Code. Section 8-10(5) requires Council to conduct a public hearing to review

recommendations, suggestions and obtain public comments from affected parties prior to any final action on a naming resolution. The application and information as submitted satisfies the current City policy and criteria to permit consideration of this request for approval.

The applicant will be responsible for all costs of required signage denoting the alley's name. The ordinance conditions will have to be satisfied in accordance with the Law Department's review and acceptance of follow-up information provided by the applicant.

FISCAL IMPACT: None.

FISCAL IMPLICATIONS: None.

COST TO CITY: Associated staff time for City agencies' review of request, preparation of preliminary Council papers, drawings, copies and ordinance.

REVENUE TO CITY: \$300 application & processing fee.

DESIRED EFFECTIVE DATE: Upon adoption.

REQUESTED INTRODUCTION DATE: September 12, 2016

CITY COUNCIL PUBLIC HEARING DATE: September 26, 2016

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: Land Use, Housing, and Transportation Committee. (LUHTC) September 20, 2016

AFFECTED AGENCIES: Public Works; Law Department; Planning & Development Review; Economic & Community Development, Public Utilities; Assessor; Finance; Budget and Strategic Planning; Fire Department; Police Department, Mayor's Office, and CAO's Office

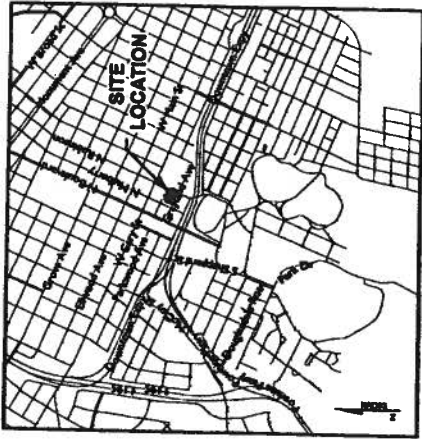
RELATIONSHIP TO EXISTING ORD. OR RES.: SUP-2015-247-241

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: DPW Dwg. No. N-28717
Applicant's request letter
RRPDC Street Name Clearinghouse Request Authorization

STAFF:

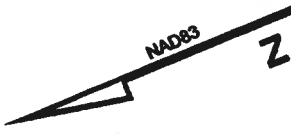
Marvin Anderson
Department of Public Works – Right of Way Division
Research and Drawing Coordinated By: Raquel Aguirre
646-5404



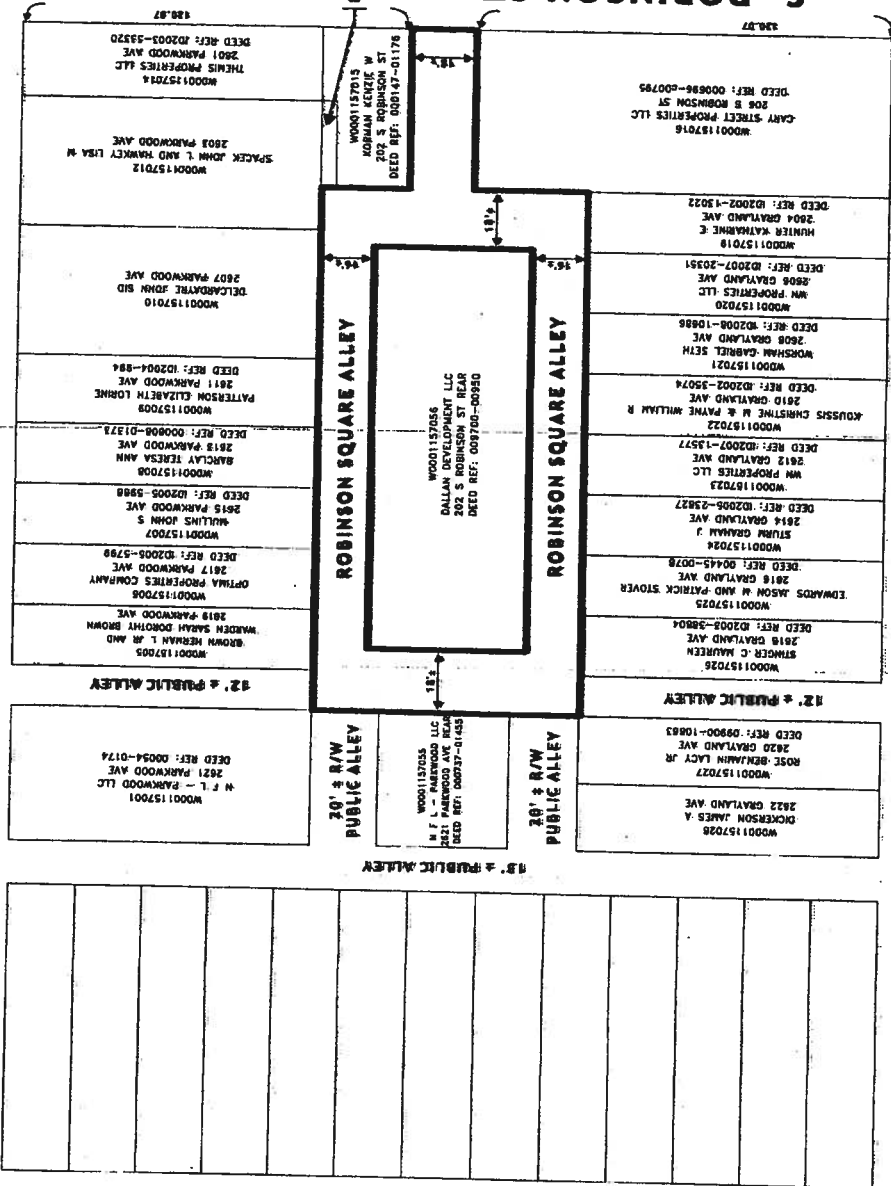
VICINITY MAP
1" = 2000'

NOTES:

1. PORTION OF PUBLIC ALLEY R/W THAT IS PROPOSED TO BE NAMED "ROBINSON SQUARE ALLEY" IS SHOWN IN BOLD LINES.
2. THIS DRAWING IS BASED ON A COMPILATION OF DATA FROM RECORD SOURCES AND SITE PLAN BY SILVERCORE LAND DEVELOPMENT CONSULTANTS ON A PLAT TITLED "202 S ROBINSON ROWHOUSES LAYOUT PLAN" DATED 1/20/2016.



PARKWOOD AVE.
50' ± R/W



GRAYLAND AVE.
50' ± R/W

S. MULBERRY ST.
50' ± R/W

Council District: 5 Block No. W-1157

PROPOSED NAMING OF A PORTION OF AN ALLEY
BOUNDED BY PARKWOOD AVENUE, S. ROBINSON STREET,
GRAYLAND AVENUE, AND S. MULBERRY STREET TO
"ROBINSON SQUARE ALLEY"

Requested By: Letter of Request from Emily Bailey, Bailey Construction, dated 4/11/2016

FIELD NOTE SCALE 1" = 25' DATE 8/11/2016 PROJECT W-1157-AN DRAWING NO. N-28717



Surveys Division
Room 800 City Hall
900 E. Broad Street, Richmond, Va. 23219

DEPARTMENT OF PUBLIC WORKS
RICHMOND, VIRGINIA

DRAWN BY: REA
CHECKED BY: MWA

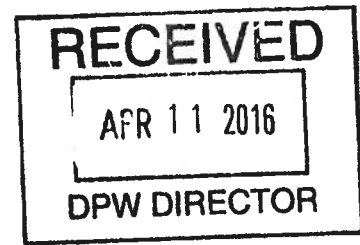
Drafting Technician *Raguel*
Survey Superintendent *Jim W. Smith*
Right-of-Way Manager *J. D. [Signature]*

- NOTES
1. Lot dimensions from records.
 2. Property owners correct as of 6/08/2016.
 3. Ordinance No. _____
 4. Adopted _____
 5. Accepted _____
- APPROVED: 15' NW, 15' NE, N-6128

DALLAN

construction inc.

April 5, 2016



ATTN: Director of Public Works

City Hall, Room 701

900 E Broad Street,

Richmond, VA 23219

Subject: Letter of Request- Naming of Street

Dallan Development has partnered with One South Realty to build 6 townhomes (two separate buildings) in the Alley off of Robinson. We have received approval from the city to build and the next step is naming the road entering the space. We have been approved by the Street Name Clearinghouse (request attached) to name the road Robinson Square Drive. We wanted this name to be relevant to the area we were building and because this is a drive that fills the square area inside of a city block right off of Robinson we felt the name only appropriate. If you have any questions or comments, please feel free to contact us.

Thank you,

A handwritten signature in black ink, appearing to read "Emily Bailey". The signature is fluid and cursive, with a large initial "E" and "B".

Emily Bailey

Project Manager Assistant

804-421-9326

4900 Fitzhugh Avenue • Richmond, Virginia 23230 • ph. 804.421.9326 • fx. 804.421.9328

www.dallanconstruction.com

STREET NAME CLEARINGHOUSE REQUEST

Richmond Regional Planning District Commission
9211 Forest Hill Avenue, Suite 200 Richmond VA 23235

PHONE 804.323.2033 FAX 804.323.2028
 E-MAIL imedford@richmondregional.org WEBSITE www.richmondregional.org

Instructions: *RRPDC Use Only*

1. Complete reason for request * Date Recorded: 6-3-16
 2. Complete requestor information section * Data Returned: 6-3-16 RRPDC
 3. Complete Street Name Request section * Authorization: gpmw
 4. FAX, E-Mail, or Mail to the RRPDC * REQUIRED INFORMATION EXPIRATION DATE: 6-3-18

1. REASON FOR REQUEST *
 New Street Name: YES NO Changing Street Name: YES NO Street Name Reservation Extension: YES NO

2. Requestor Information *
 Contact Name: Emily Bailey Date: 5-25-16
 Company Name: Dalian Construction Inc Phone: 804-421-8928
 Address: 4900 Fitzhugh Avenue Richmond VA 23230 Fax: 804-421-8928
E-Mail: eballey@dalianconstruction.com

3. Street Name Requested *					
County/City	Subdivision	Street Name	Street Type	YES	NO**
Richmond		Robnson Square Alley	Alley	✓	
Richmond		Robnson Alley	Alley		

** A) Existing B) Reserved C) Sounds Aliffe D) Awkward Pronunciation E) Too Long F) Awkward Spelling G) Proper Name H) Invalid Type
 RESERVATIONS ARE FOR 2 YEARS FROM DATE OF APPROVAL ALLOW 5 BUSINESS DAYS FOR PROCESSING 10/11