



# COMMISSION OF ARCHITECTURAL REVIEW

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

### PROPERTY (location of work)

Address 2601 E BROAD STREET  
Historic district ST. JOHNS

Date/time rec'd: _____
Rec'd by: _____
Application #: _____
Hearing date: _____

### APPLICANT INFORMATION

Name STEVE CRUMLEY/LINDA MORRISSETT  
Company \_\_\_\_\_  
Mailing Address 2601 E BROAD STREET  
RICHMOND, VA 23223

Phone 804-389-0599  
Email stevepcrumley@gmail.com  
Applicant Type:  Owner  Agent  
 Lessee  Architect  Contractor  
 Other (please specify): \_\_\_\_\_

### OWNER INFORMATION (if different from above)

Name SAME  
Mailing Address \_\_\_\_\_

Company \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

### PROJECT INFORMATION

Review Type:  Conceptual Review  Final Review  
Project Type:  Alteration  Demolition  New Construction  
(Conceptual Review Required)

Project Description: (attach additional sheets if needed)

SEE ATTACHED PROJECT DESCRIPTION

### ACKNOWLEDGEMENT OF RESPONSIBILITY

**Compliance:** If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

**Requirements:** A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Applicants proposing major new construction, including additions, should meet with Staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner

Date 5/28/19



# CERTIFICATE OF APPROPRIATENESS

## ALTERATION AND ADDITION CHECKLIST

**Well in advance of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation.**

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Standards for Rehabilitation outlined in Section 30.930.7(b) of the City Code, as well as, the *Richmond Old and Historic Districts Handbook and Design Review Guidelines*.

**PROPERTY ADDRESS:** 2601 E BROAD STREET

**BUILDING TYPE**

- single-family residence
- multi-family residence
- commercial building
- mixed use building
- institutional building
- garage
- accessory structure
- other

**ALTERATION TYPE**

- addition
- foundation
- wall siding or cladding
- windows or doors
- porch or balcony
- roof
- awning or canopy
- commercial sign
- ramp or lift
- other FENCE

**WRITTEN DESCRIPTION**

- property description, current conditions and any prior alterations or additions
- proposed work: plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new material description: attach specification sheets if necessary

**PHOTOGRAPHS** place on 8 1/2 x 11 page, label photos with description and location (refer to photograph guidelines)

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

**DRAWINGS** (refer to required drawing guidelines)

- current site plan
- proposed site plan
- current floor plans
- proposed floor plans
- legal "plat of survey"
- list of current windows and doors
- list of proposed window and door
- current roof plan
- proposed roof plan
- current elevations (all sides)
- proposed elevations (all sides)
- demolition plan
- perspective and/or line of sight

5/28/19

Steve Crumley & Linda Morrissett

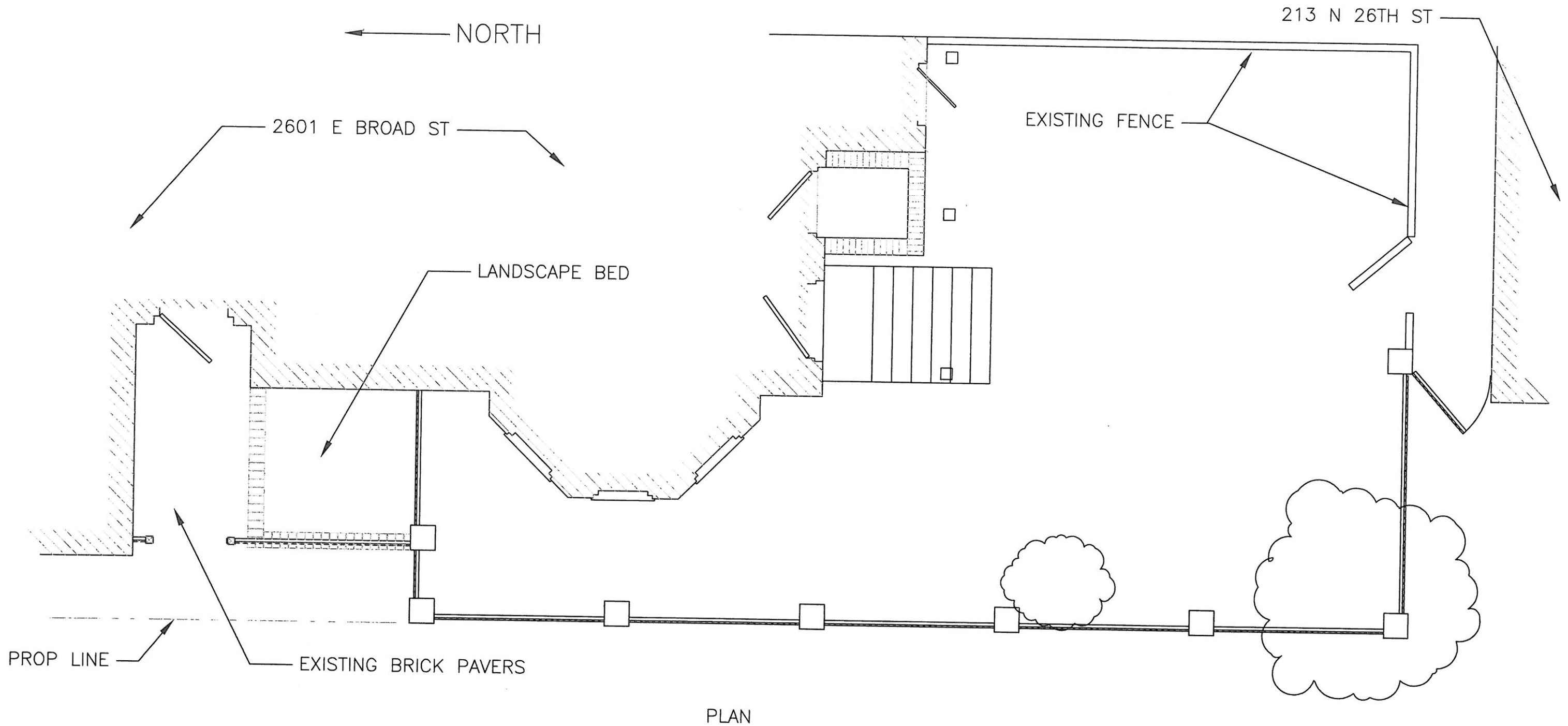
2601 E Broad Street

Richmond, VA 23223

Fence modification – Application for Certificate of Appropriateness

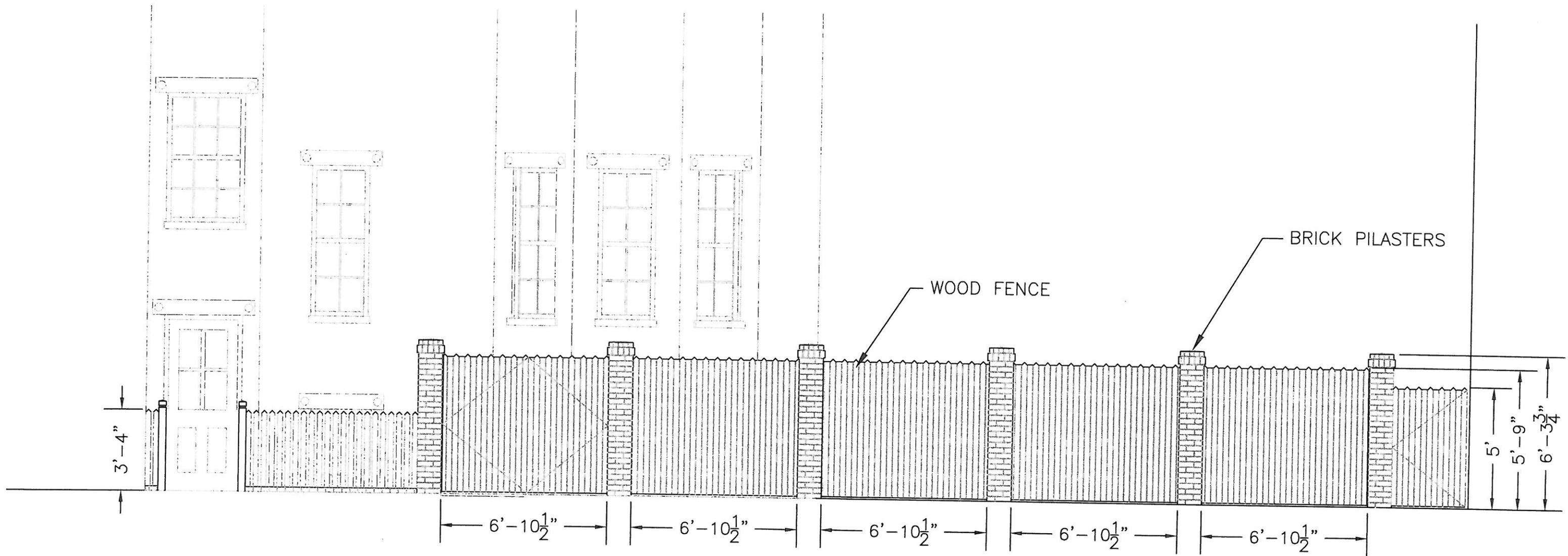
#### Project Description

The proposed project includes removing an existing 5'-6" tall wood board fence and replacing it with a 5'-9" tall wood picket fence with brick pilasters spaced at approximately 7 feet. The existing fence currently runs along the south property line roughly 10' east from the southwest property corner to a gate, and along the west property line approximately 54' north from the southwest property corner, where it turns to the east and terminates at the southwest corner of the house. The proposed fence would extend approximately 15' further to the north. The project is similar in nature to fence modifications proposed by the previous property owner, Tom Haines, in an Application for Certificate of Appropriateness, CAR No. 09-001 dated 11/26/2008. The case was reviewed and approved at the January 27, 2009 meeting. A Certificate of Appropriateness was issued on 3/23/2009. Differences from the approved plan and this application include the addition of brick pilasters and an increase in height from 5'-0" to 5'-9". Plans and photographs detailing the existing and proposed conditions are attached.



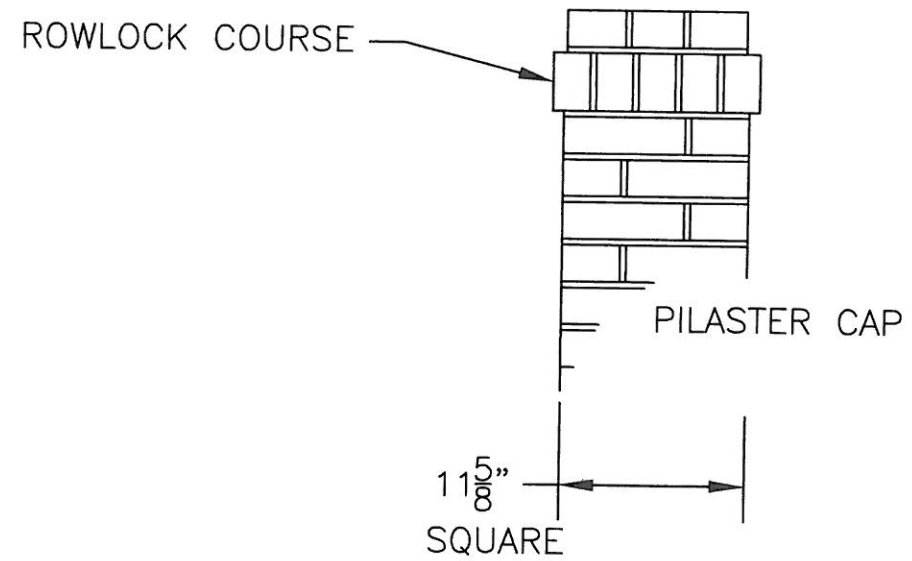
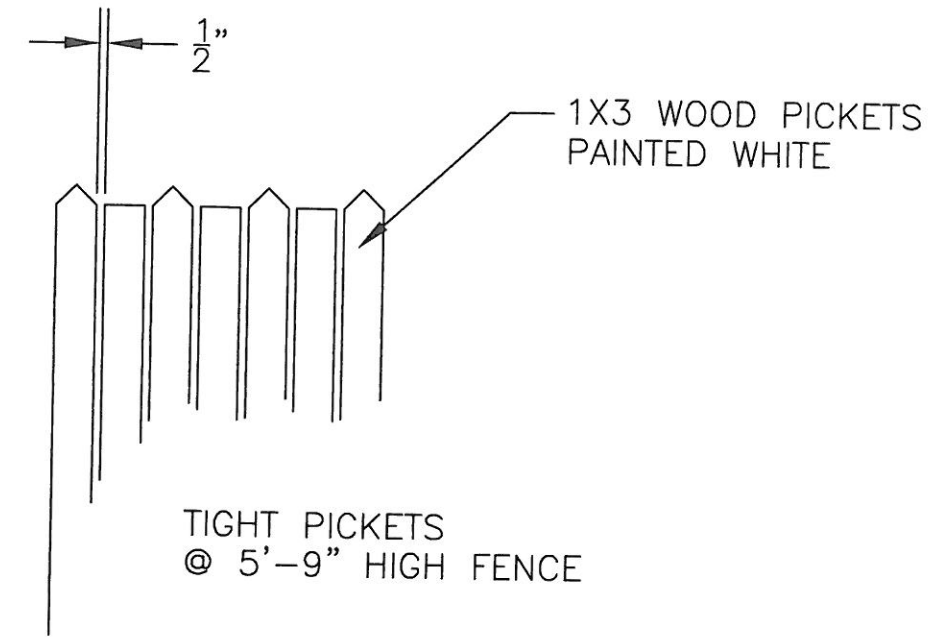
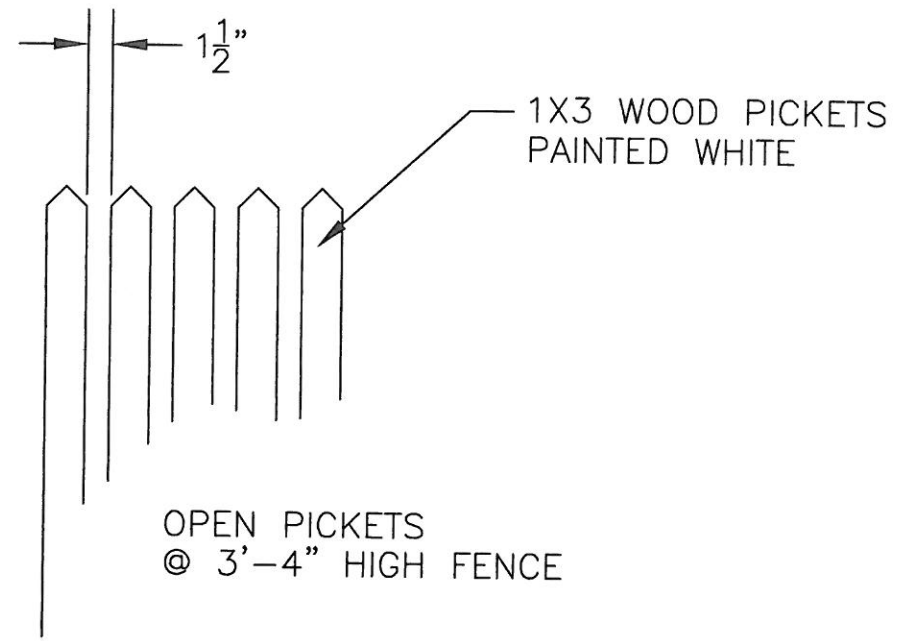
PLAN

PRIVACY FENCE MODIFICATION  
 STEVE CRUMLEY & LINDA MORRISSETT  
 2601 E BROAD STREET  
 DATE: 5/28/19  
 SCALE: 1/4"=1'-0"



WEST ELEVATION

PRIVACY FENCE MODIFICATION  
 STEVE CRUMLEY & LINDA MORRISSETT  
 2601 E BROAD STREET  
 DATE: 5/28/19  
 SCALE: 1/4"=1'-0"



FENCE DETAILS

PRIVACY FENCE MODIFICATION  
 STEVE CRUMLEY & LINDA MORRISSETT  
 2601 E BROAD STREET  
 DATE: 5/28/19  
 SCALE: 1"=1'-0"













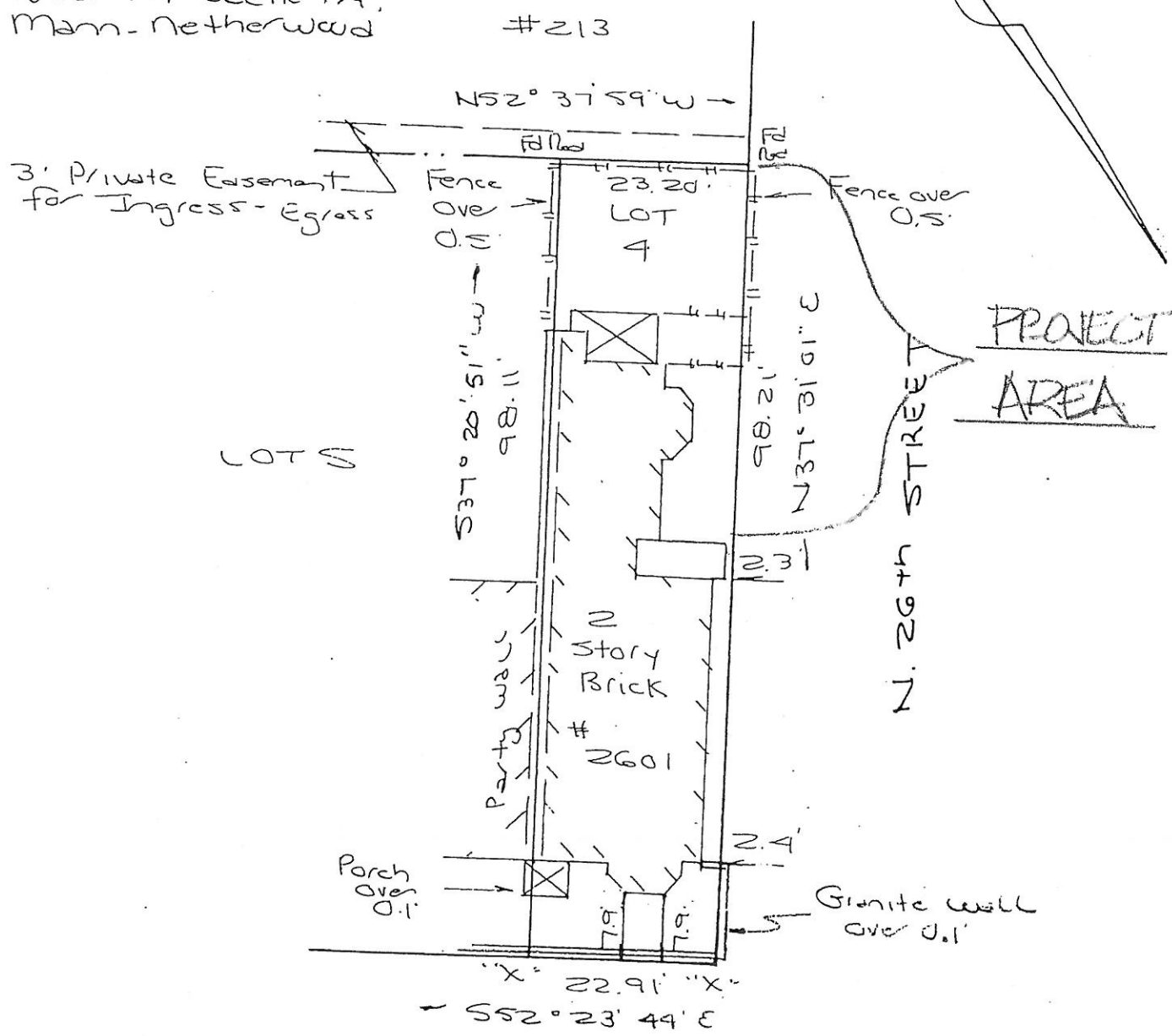


and belief all improvements and visible evidence of easements are shown hereon, that there are no encroachments by improvements either from adjoining premises, or from subject premises upon adjoining premises other than as shown hereon. According to the current respective National Flood Insurance Program rate map, this house is located within zone C.

Power is  underground,  overhead; Telephone is  underground,  overhead.  
 New  Percent complete: \_\_\_\_\_%; Old  By F. Tod Joviffe

Re: Tracy K. Masuck

Also known as Lot 4,  
 Block A, Section A,  
 Man. Netherwood



E. BROAD STREET

Improvements on Premises known as  
 # 2601 E Broad Street in  
 Richmond, Va.

DATE: 1-31-02

SCALE: 1" = 20'

FILE: Rich-95E



THOMAS AND ASSOCIATES  
 CERTIFIED LAND SURVEYORS  
 RICHMOND, VIRGINIA

THIS PLAT WAS MADE WITHOUT THE BENEFIT OF A TITLE SURVEY OR REPORT.

BOOK NO: 438-77