

INTRODUCED: May 13, 2024

AN ORDINANCE No. 2024-144

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$13,400,966.00 from the Virginia Department of General Services and to appropriate the increase to the Fiscal Year 2023-2024 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Works' Enslaved African Heritage Campus project in the Capital Investment Opportunities category by \$13,400,966.00 for the purpose of funding the planning and development of a Slavery and Freedom Heritage Site in Richmond.

\_\_\_\_\_  
Patrons – Mayor Stoney and Vice President Lambert

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JUNE 10 2024 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept grant funds in the amount of \$13,400,966.00 from the Virginia Department of General Services for the purpose of funding the planning and development of a Slavery and Freedom Heritage Site in Richmond.

AYES: 9 NOES: 0 ABSTAIN: \_\_\_\_\_

ADOPTED: JUN 10 2024 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

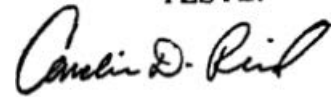
§ 2. That the funds received from the Virginia Department of General Services are hereby appropriated to the Capital Budget for the fiscal year commencing July 1, 2023, and ending June 30, 2024, by increasing the estimated revenues by \$13,400,966.00, increasing the amount appropriated for expenditures by \$13,400,966.00, and allotting such sum to the Department of Public Works' Enslaved African Heritage Campus project in the Capital Investment Opportunities category by \$13,400,966.00 for the purpose of funding the planning and development of a Slavery and Freedom Heritage Site in Richmond.

§ 3. This ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY'S OFFICE

A TRUE COPY:  
TESTE:



City Clerk



# City of Richmond

900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
www.rva.gov

## Master

**File Number: Admin-2024-0373**

**File ID:** Admin-2024-0373      **Type:** Request for Ordinance or Resolution      **Status:** Regular Agenda

**Version:** 1      **Reference:**      **In Control:** City Clerk Waiting Room

**Department:**      **Cost:**      **File Created:** 04/25/2024

**Subject:**      **Final Action:**

**Title:**

**Internal Notes:**

**Code Sections:**

**Agenda Date:** 05/28/2024

**Indexes:**

**Agenda Number:**

**Patron(s):**

**Enactment Date:**

**Attachments:** Budget CIP \$13400966 - Shockoe Proj - AATF, 2024-S-00181 - MOA\_FreedomHeritageSite\_3\_6\_24 (AATF), Revised Shockoe Project\_OR request\_nrg edit

**Enactment Number:**

**Contact:**

**Introduction Date:** 05/13/2024

**Drafter:** Lynne.Lancaster@rva.gov

**Effective Date:**

**Related Files:**

### Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/25/2024	Bobby Vincent	Approve	4/26/2024
1	2	4/25/2024	Robert Steidel	Approve	4/26/2024
1	3	4/25/2024	Meghan Brown	Approve	4/26/2024
1	4	4/27/2024	Sheila White	Escalated	4/26/2024
1	5	4/29/2024	Michael Nguyen	Approve	4/30/2024
1	6	4/29/2024	Sabrina Joy-Hogg	Approve	5/1/2024
1	7	5/3/2024	Jeff Gray	Approve	4/30/2024
1	8	5/15/2024	Lincoln Saunders	Approve	5/6/2024
1	9	5/16/2024	Mayor Stoney	Approve	5/17/2024

### History of Legislative File

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<b>Ver- sion:</b>	<b>Acting Body:</b>	<b>Date:</b>	<b>Action:</b>	<b>Sent To:</b>	<b>Due Date:</b>	<b>Return Date:</b>	<b>Result:</b>
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**Text of Legislative File Admin-2024-0373**

**O&R REQUEST**

**DATE:** May 16, 2024 **EDITION:** 2

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

**THROUGH:** J.E. Lincoln Saunders, Chief Administrative Officer

**THROUGH:** Sabrina Joy-Hogg, DCAO of Finance and Administration

**THROUGH:** Sheila White, Director of Finance

**THROUGH:** Meghan Brown, Acting Director of Budget & Strategic Planning

**THROUGH:** Robert Steidel, Deputy Chief Administrative Officer

**FROM:** Bobby Vincent, Director of Public Works

**SUBJECT:** **Appropriation for the Slavery and Freedom Heritage Site**

**ORD. OR RES. No.**

**PURPOSE:** To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$13,400,966 from the Virginia Department of General Services (DGS) and to appropriate the increase to the Fiscal Year 2023-2024 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Works' Enslaved African Heritage Campus project by \$13,400,966 for the purpose of funding planning and development of a Slavery and Freedom Heritage Site in Richmond.

**BACKGROUND:** Reflective of a significant ongoing partnership between the Commonwealth of Virginia and the City of Richmond, these funds from DGS general fund are intended to be provided to the City of Richmond for expenses incurred for the planning and development of a Slavery and Freedom Heritage Site in Richmond, including Lumpkin's Pavilion and Slave Trail improvements and a future Slavery Museum.

**COMMUNITY ENGAGEMENT:** For several years, the Shockoe Alliance held numerous community forums regarding the Slavery and Freedom Heritage Site. The Mayor held a community forum unveiling the plan for the Site on February 27, 2024.

**Strategic Initiatives and Other Governmental:** Shockoe Small Area Plan (see Ord. No. 2024-034).

**FISCAL IMPACT:** Appropriation of \$13,400,966 to the Enslaved African Heritage Campus project in the City's FY 2023-2024 Capital Budget. There would be no cost to the City for acceptance of the funds.

**DESIRED EFFECTIVE DATE:** Upon adoption.

**REQUESTED INTRODUCTION DATE:** May 28, 2024

**CITY COUNCIL PUBLIC HEARING:** June 24, 2024

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Finance and Economic Development (June 20, 2024)

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Department of Public Works; Department of Economic Development; Department of Budget and Strategic Planning; Department of Finance.

**RELATIONSHIP TO EXISTING ORD. OR RES:** Ord. No. 2023-073

**ATTACHMENTS:** Memorandum of Agreement between DGS and City of Richmond

**STAFF:** Joseph Damico, DPW (646-6312)  
Lynne Lancaster, DPW (646-6006)

**MEMORANDUM OF AGREEMENT (MOA)**

**THE VIRGINIA DEPARTMENT OF GENERAL SERVICES (DGS)  
AND  
THE CITY OF RICHMOND (COR)**

March 6, 2024

**I. PARTIES:**

The parties to this Agreement are the Virginia Department of General Services, hereafter referred to as “DGS,” and City of Richmond, hereafter referred to as “COR;” both parties are public bodies of the Commonwealth of Virginia.

**II. AUTHORIZING LANGUAGE:**

The 2023 Special Session I Acts of Assembly, Chapter 1 Item 485.H (hereinafter referred to as “authorizing language”) authorizes:

*H.1. Out of this appropriation, \$1,000,000 the first year from the general fund is provided for the City of Richmond for the Slavery and Freedom Heritage Site in Richmond, Virginia. These funds and any balances remaining from the general fund originally intended to be provided to the City of Richmond for expenses incurred for the planning and development of the Slavery and Freedom Heritage Site in Richmond, including Lumpkin's Pavilion and Slave Trail improvements may be appropriated by the Director, Department of Planning and Budget, consistent with the provisions of this paragraph. Any unexpended general fund balances remaining from the appropriation in this paragraph shall not revert to the general fund at the end of the fiscal year, but shall be brought forward and reappropriated for its original purpose.*

*2. The City of Richmond shall provide documentation to the Department of General Services on the progress of this project and actual expenditures incurred for it in a form acceptable to the Secretaries of Finance and Administration.*

*3. The Department of General Services shall act as the fiscal agent for these funds. The director shall oversee the expenditure of state appropriations to ensure that payments to the City of Richmond are made consistent with the purposes set out in paragraphs and The Director, Department of Planning and Budget, is authorized to transfer these funds to the Department of General Services to implement this appropriation.*

*4. This appropriation shall be exempt from the disbursement procedures specified in § 4-5.05 of the act.*

*5. Any remaining funds contained in paragraph H.1. above for the purposes enumerated shall be made available to the City of Richmond upon the receipt of planning and development information by the Department of General Services. The Director of the Department of*

*Planning and Budget shall provide the additional funds at the request of the Department of General Services as the fiscal agent for this project.*

III. PURPOSE:

This MOA outlines the terms of the Agreement between DGS and COR to ensure these parties meet the legislative intent. It outlines how the authorized funds appropriated to DGS will be dispersed by DGS to COR and the required reporting pursuant to the authorizing language.

IV. FUND HISTORY AND AVAILABILITY

<b>Item/Description</b>	<b>Amount</b>
2015 Session, Chapter 665, FY2016 appropriation	\$2,000,000
2017 Session, Chapter 836, reversion	(1,500,000)
2018 Special Session I, Chapter 2, FY2019 non-reverting appropriation	1,209,209
2018 Special Session I, Chapter 2, FY2019 non-reverting appropriation	790,791
Voucher 1914266 paid to COR 6/18/19	(99,034)
2021 Special Session I, Chapter 552 FY2021 non-reverting appropriation	1,000,000
2021 Special Session I, Chapter 552, FY2022 non-reverting appropriation	9,000,000
2022 Special Session I, Chapter 2, FY2023 non-reverting appropriation	1,000,000
<b>Total Available Appropriation</b>	<b>\$13,400,966</b>

\* Currently no additional funds are proposed in the Governor’s introduced budget for the 2024 Session.

V. TERMS OF AGREEMENT:

- a) ITEM 485.H.5
  - i) COR will submit to DGS the necessary planning and development information along with the amount of funds requested.
  - ii) COR will be responsible to ensure every purchase and payment for the good and/or services purchased with the authorized funds meet the intent of the authorizing language.
  - iii) COR will provide the necessary procurement, receipt and payment activity as indicated on the attached spreadsheet for funds provided for the Slavery and Freedom Heritage Site in Richmond, including Lumpkin's Pavilion and Slave Trail.
  - iv) Upon DGS’s review and approval of the planning and development information for COR, DGS will release the requested amount of funds. COR may request all authorized funding in one lump sum.



- v) DGS will review and either approve, or provide comment to correct, the planning and development information within 10 calendar days from the COR submittal.
- vi) Should DGS provide comment to correct the planning and development information the COR shall make necessary edits to the information to satisfy DGS and to obtain its approval to release the requested funds.
- vii) Funds will be transferred to COR within 60 days of DGS's approval of the planning and development information.

b) ITEM 485.H.2 &3 Process to report:

- i) COR will be responsible to issue purchase orders, obtain receipts for goods and/or services purchased, and make payment to vendors delivering such goods and/or services to be purchased with authorized and transferred funds.
  - ii) COR will complete the attached spreadsheet and submit it to DGS monthly until all authorized and transferred funds have been expended. The spreadsheet shall identify purchase orders issued to vendors with a copy of each issued purchase order attached to the spreadsheet. The COR shall approve, by signature, the spreadsheet submitted to DGS.
  - iii) DGS will notify COR of any issues requiring resolution related to a submitted spreadsheet within 5 working days of receipt. The COR will acknowledge any DGS issues identified within 5 working days and will provide DGS its resolution within 30 days of DGS notification.
  - iv) For each item listed on a submitted spreadsheet COR shall provide to DGS, when documentation is available, a copy of: 1) an approved receipt documenting goods and/or services were received to COR's satisfaction; and, 2) a copy of an approved invoice processed for payment by COR. The COR project manager executing the referenced projects in the authorizing language, or an individual at the COR Deputy Director level shall be required to approve the submitted documents.
- c) This Agreement will remain in effect from its execution through the expenditure of all funds authorized by the authorizing language. DGS may grant an extension to this Agreement if it deems it to be in the best interest of the Commonwealth.
- d) Any modifications to this Agreement shall only be made through an amendment initiated by DGS and executed in writing between the two parties.

V. Contact information:

- a. COR shall submit planning and development information along with the amount of funds requested. Required by this MOA to:  
Department of General Services

Attn: Mike Bisogno  
Washington Building  
1100 Bank Street, 5<sup>th</sup> Floor  
Richmond, VA 23219  
Or, email: Michael.Bisognon@dgs.virginia.gov

- b. COR shall submit spreadsheet information, receipt documentation, invoices processed for payment and any other documentation required by this MOA by email to:

Sara Page  
Department of General Services  
[sara.page@dgs.virginia.gov](mailto:sara.page@dgs.virginia.gov)

- c. COR contact information for this MOU is:

J.E. Lincoln Saunders  
Chief Administrative Officer  
City of Richmond Virginia  
900 E Broad Street  
Richmond, Virginia 23219  
Or, email: Lincoln.Saunders@rva.gov

PERSONS SIGNING THIS AGREEMENT ARE AUTHORIZED REPRESENTATIVES OF EACH PARTY TO THIS AGREEMENT AND ACKNOWLEDGE THAT EACH PARTY AGREES TO BE BOUND BY THE TERMS AND CONDITIONS HEREIN.

  
Signature

Michael Bisogno  
Printed Name

Department of General Services

3/6/24  
Date

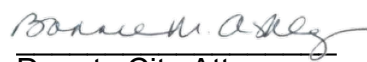
  
Signature

J.E. Lincoln Saunders  
Printed Name

City of Richmond

4/15/24  
Date

Approved as to form

  
Deborah M. A. Kelly  
Deputy City Attorney