



# City of Richmond

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## Meeting Minutes Planning Commission

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Monday, November 18, 2019

1:30 PM

5th Floor Conference Room

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### Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### Roll Call

- Present 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, and \* Commissioner Lenora Reid
- Absent 1 - \* Commissioner Ellen Robertson

### Chair's Comments

Mr. Poole welcomed all who were present.

### Approval of Minutes

1. [PDRMIN  
2019.022](#)

**Attachments:** [DRAFT CPC Minutes Sep 10, 2019 Special Meeting](#)

**A motion was made by Commissioner Johannas, seconded by Commissioner Thompson, that the September 10, 2019 Meeting Minutes be approved. The motion carried by the following vote:**

**Aye --** 7 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan and \* Commissioner John Thompson

**Abstain --** 1 - \* Commissioner Lenora Reid

2. [PDRMIN  
2019.023](#)

**Attachments:** [DRAFT CPC Minutes Sep 16, 2019 Meeting](#)

**A motion was made by Commissioner Thompson, seconded by Commissioner Greenfield, that the September 16, 2019 Meeting Minutes be approved. The motion carried by the following vote:**

**Aye --** 5 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan and \* Commissioner John Thompson

**Abstain --** 3 - \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy and \* Commissioner Lenora Reid

## Director's Report

### - Short Term Rental Ordinance Update

Mr. Olinger provided an update on the status of the short term rental ordinance.

### - Council Action Update

Mr. Ebinger provided an update on the actions taken by City Council at its November 12, 2019 meeting.

### - Richmond 300 Update

Maritza Pechin provided an update for the Richmond 300 planning process.

## Consideration of Continuances and Deletions from Agenda

3. [ORD. 2018-324](#) To amend and reordain Ord. No. 2007-131-174, adopted Jul. 23, 2007, which authorized the special use of the property known as 1400 Grove Avenue for the purpose of permitting a multifamily dwelling consisting of no more than ten units and authorized the special use of the properties known as 1410 and 1412 Grove Avenue for the purpose of allowing single-family attached dwellings on substandard sized lots, together with accessory off-street parking, to remove from the ordinance the provisions pertaining to 1412 Grove Avenue, upon certain terms and conditions.

**Attachments:** [Ord. No. 2018-324](#)  
[Application Form & Applicant's Report](#)  
[Map](#)

**A motion was made by Commissioner Murthy, seconded by Commissioner Reid, that this item be continued to the second January meeting of the Planning Commission (January 21, 2019). The motion carried unanimously.**

4. [ORD. 2018-325](#) To authorize the special use of the property known as 1412 Grove Avenue for the purpose of either a single-family attached dwelling or a single-family detached dwelling and up to four rooms or groups of rooms for short-term rental use, upon certain terms and conditions.

- Attachments:** [Ord. No. 2018-325](#)  
[Application Form & Applicant's Report](#)  
[Plans](#)  
[Survey](#)  
[Map](#)  
[Letters of Opposition](#)  
[Letters of Opposition](#)  
[Public Comment Forms - Opposition](#)

**A motion was made by Commissioner Murthy, seconded by Commissioner Reid, that this item be continued to the second January meeting of the Planning Commission (January 21, 2019). The motion carried unanimously.**

**Consent Agenda**

Public Hearing: No one spoke.

**A motion was made by Vice Chair Law, seconded by Commissioner Hepp-Buchanan, that the Consent Agenda be approved. The motion carried unanimously.**

5. [ORD. 2019-311](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the total amount of \$933,201.00 from the Virginia Department of Transportation, and to appropriate the increase to the Fiscal Year 2019-2020 Capital Budget by increasing estimated revenues and the amounts appropriated to the Department of Public Works' Transportation Projects line item in the Transportation category by \$933,201.00, for the purpose of appropriating funding received from the Virginia Department of Transportation's Primary Extension Paving program for various resurfacing projects along Chippenham Parkway, West Roanoke Street, and Westover Hills Boulevard.

- Attachments:** [Ord. No. 2019-311](#)  
[Staff Report](#)

**This Ordinance was recommended for approval to the City Council.**

6. [UDC 2019-28](#)

- Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location & Plans](#)  
[Loading Building Supplemental Information](#)

**This Location, Character and Extent Item was approved.**

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

**Regular Agenda**

There are no items on the Regular Agenda.

**Upcoming Items**

Mr. Ebinger provided a list of items tentatively scheduled for the Planning Commission's Dec 2, 2019 meeting.

**UDC Appointment**

A motion was made by Commissioner Johannas, seconded by Commissioner Murthy, that Commissioner Hepp-Buchanan replace Commissioner Johannas as the Planning Commission's representative to the Urban Design Committee. The Motion carried unanimously.

**Adjournment**

Mr. Poole adjourned the meeting at 1:55 p.m.

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*

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Rodney M. Poole, Chair

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Matthew J. Ebinger, Secretary

