



Unwavering champions for children and families.

3900 West Broad Street
Richmond, VA 23230

Tel 804.353.4461

Fax 804.355.2334

www.umfs.org

OCTOBER 16, 2024

TO:
CITY OF RICHMOND
OFFICE OF PLANNING AND DEVELOPMENT
ROOM 511
900 EAST BROAD ST 23219-1097

The United Methodist Family Services is submitting this APPLICANT'S REPORT which includes three documents:

1. This letter describing the minor actions taken and to be taken;
2. The updated Institutional Master Plan entitled: "UMFS – Richmond Campus Completed Master Plan," prepared by Clark Nexsen, and dated September 30, 2024" The attached plan revision, indicates two minor changes;
 - a. Removal of the "Educational Trailer (Temporary)"
 - b. Installation of an educational, prefabricated "Hydroponic & Conventional Greenhouse" to be located on the site of the former "Educational Trailer (Temporary);
3. Greenhouse Layout Plan of the UMFS Charterhouse School Campus prepared by Hulcher & Associates, Inc. This plan more clearly indicates the location and provides more detail about the prefabricated hydroponic greenhouse.

This removal of the "Educational Trailer (Temporary) and replacement with educational "Hydroponic & Conventional Greenhouse" makes no change in the use of the site and should therefore still meet the approved conditions noted on the original Master Plan. As noted in the name, the "Educational Trailer (Temporary) were always intended to be removed and replaced.

The installation of a prefabricated hydroponic greenhouse that will be used for educational purposes has the same educational use with a similar structure. Both the temporary trailer and the new hydroponic greenhouse are prefabricated units simply with different designs and operations.

The utilities, including electric, gas, water and stormwater drains, were installed for the educational trailer and are ready for reuse in the hydroponic greenhouse. The only significant difference is that the hydroponic greenhouse will be installed on a concrete slab.

Thank you for your time and consideration. We look forward to your response for UMFS to proceed with this minor change in a timely manner.




















RESPECTFULLY SUBMITTED,

Mathew Lisagor












Mathew Lisagor, COO
UMFS, CHARTERHOUSE SCHOOL



Lot coverage is approximately 14%, which is within the less than 50% City of Richmond requirement

- BUILDING PROGRAM:**
-  Denotes new facility / amenity
 -  A. Consolidated Residential Facility
 -  B. School Expansion Facility
 -  C. Community Center
Conference Center / Cafeteria
 -  D. Commercial Parcels
 -  E. Consolidated Programs Facility
 -  F. Charterhouse School
 -  G. Office/Education
 -  H. Residential Facility ASD
 -  J. Maintenance
 -  K. Gymnasium
 -  L. Horticulture Area
 -  M. Pick Up / Drop Off Loop
 -  N. Amphitheatre
 -  P. Basketball / Tennis Courts
 -  Q. Soccer Field (High School)
 -  R. Children's Playground (Relocation)
 -  S. Hydroponic Conventional Greenhouses
 -  T. Future Pavilion

LEGEND:

-  Existing Buildings
-  Proposed Buildings
-  Shade Structures
-  Sports Fields
-  Playground
-  Open Space
-  Bioretention
-  Roads & Parking
-  Proposed Tree - Parking Lots
-  Proposed Tree - Street
-  Existing Tree

Self-standing sign, Maximum 48" x 14', Externally Illuminated

Parking Required per Ordinance	298 spaces
Parking Provided per Plan	298 spaces

