

INTRODUCED: June 13, 2022

AN ORDINANCE No. 2022-172

To authorize the Chief Administrative Officer to submit a PY 2022 / FY 2023 Annual Action Plan to the U. S. Department of Housing and Urban Development (HUD) as an application for the receipt of Community Development Block Grant (CDBG) funds, HOME Investment Partnership (HOME) funds, Emergency Solutions Grant (ESG) funds and Housing Opportunities for Persons with AIDS (HOPWA) funds; to accept funds from the U. S. Department of Housing and Urban Development in the total amount of \$8,826,296.00; and to appropriate \$8,826,296.00 for various projects.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUN 27 2022 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer for, and on behalf of the City of Richmond, be and is hereby authorized and directed to submit a PY 2022 / FY 2023 Annual Action Plan to the United States Department of Housing and Urban Development, in the form of the document attached hereto and identified as Attachment C, as an application for the receipt of Community Development Block Grant (CDBG) funds, HOME Investment Partnership (HOME) funds, Emergency Solutions Grant (ESG) funds and Housing Opportunities for Persons with AIDS

AYES: 8 NOES: 0 ABSTAIN: _____

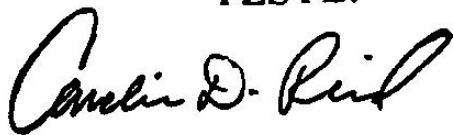
ADOPTED: JUN 27 2022 REJECTED: _____ STRICKEN: _____

(HOPWA) funds and to accept funds in the total amount of \$8,826,296.00 (\$4,714,570 – CDBG; \$1,917,800.00 – HOME; \$399,434.00 – ESG; and \$1,794,492 – HOPWA) from the United States Department of Housing and Urban Development, as specified in the proposed 2022-2023 annual budget plan identified as Attachment A, a copy of which is attached to and incorporated into this ordinance.

§ 2. That the funds in the total amount of \$8,826,296.00, comprised of such grants from the United States Department of Housing and Urban Development in the total amount of \$8,826,296.00 are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, for the purposes set forth on Attachment A.

§ 3. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:
TESTE:**

A handwritten signature in black ink, appearing to read "Carlin D. Reid". The signature is fluid and cursive, with the first name "Carlin" being the most prominent.

City Clerk



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: May 18, 2022

EDITION: 1

TO: The Honorable Members of the City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

Handwritten signature of Levar M. Stoney.

THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer

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THROUGH: Sabrina B. Joy-Hogg, DCAO Finance & Administration

Handwritten signature of Sabrina B. Joy-Hogg.

THROUGH: Sheila D. White, Director, Department of Finance

Handwritten signature of Sheila D. White.

THROUGH: Jason P. May, Director, Department of Budget and Strategic Planning

Handwritten signature of Jason P. May.

THROUGH: Sharon L. Ebert, Deputy Chief Administrative Officer, Economic Development and Planning

Handwritten signature of Sharon L. Ebert.

FROM: Sherrill Hampton, Director
Department of Housing and Community Development

Handwritten signature of Sherrill Hampton.

RE: The FY22-23 Annual Action Plan of the Five Year Consolidated Plan 2021-2025 (HUD) Entitlement Grants (CDBG, HOME, ESG, and HOPWA)

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer (CAO) to submit the City's FY23 for (HUD Program Year 2022) Annual Action Plan of the Five Year Consolidated Plan to the U.S. Department of Housing and Urban Development (HUD) for the receipt of Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds for the 2023 Fiscal Year. The entitlement funds for FY22-23: CDBG \$4,714,570, HOME \$1,917,800, ESG \$399,434, HOPWA \$1,794,492 which totals \$8,826,296.

REASON: For the continuation of the CDBG, HOME, ESG, and HOPWA federally funded projects and programs.

RECOMMENDATION: Approval is recommended by the City Administration.

BACKGROUND: The City has been receiving Community Development Block Grant (CDBG) funds from the U.S. Department of Housing (HUD) since 1975 to implement housing and community development programs. The City began receiving ESG funds to meet the needs of individuals and families who are homeless in 1989. HOME funds, which can only be used for housing activities were first received in 1993. HOPWA funds, which address the housing needs of individuals and families affected by HIV/AIDS for the Richmond MSA were first received in 1997. Council's action will approve the FY 2023 budget for these programs, as well as the required HUD Program Year 2022 Annual Action Plan of the Five Year Consolidated Plan 2021-2025. The budget and plans must be submitted to HUD by August 15, 2022.

Fiscal Impact/Cost: The City is expecting to receive the following Federal Entitlement allocation, program income and surplus funds in the fiscal year 2023: \$4,714,570, HOME \$1,917,800, ESG \$399,434 and HOPWA \$1,794,492. These funds total: \$8,826,296.

Fiscal Implications: The appropriation of the City's HUD Entitlement funding enables the City to implement the goals of the City's Comprehensive Plan (Richmond300), the 2020-2030 Strategic Plan to End Homelessness, and the Equitable Affordable Housing Plan. All of the Plans have goals to provide inclusive housing options throughout the City, eliminate blight through rehabilitation, increase homeownership, strengthen neighborhoods and businesses, assist families and individuals to have homelessness as a brief, rare and non-recurring event, and provide assistance to families and individuals who are in need.

BUDGET AMENDMENT NECESSARY: No

REVENUE TO CITY: The entitlement funds received from HUD, and subsequent program income and surplus (carry-over) dollars.

DESIRED EFFECTIVE DATE: June 27, 2022

REQUESTED INTRODUCTION DATE: June 13, 2022

CITY COUNCIL PUBLIC HEARING DATE: June 27, 2022

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Finance & Economic Development

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Budget & Strategic Planning, Finance, and Housing and Community Development

RELATIONSHIP TO EXISTING ORD. OR RES.: Ordinance 2021-140

REQUIRED CHANGES TO WORK PROGRAM(S): Additional activities will be added to the HCD staff's work plan for monitoring and implementation.

ATTACHMENTS: Attachment A - Budget

Attachment B – FY23 Annual Action Plan of the Five Year Consolidated
Plan 2021-2025

STAFF:

Sherrill A. Hampton, Director – 646-6822

Michelle B. Peters, Deputy Director II – 646-3975

Daniel Mouer, Housing & Community Development Administrator – 646-7025

ATTACHMENT A

Attachment A

CDBG

CDBG Entitlement Grant
 CDBG Prior Year Surplus
 CDBG Program Income
TOTAL CDBG Budget

Adopted Budget FY 2022	Budget FY 2023
\$ 4,572,370	\$ 4,474,570
\$ 40,452	\$ 38,373
\$ 359,548	\$ 201,627
\$ 4,972,370	\$ 4,714,570

Project Name**Subrecipient****FY 2022****FY 2023****Housing & Neighborhood Preservation**

Blackwell HOPE VI - SCDHC	SCDHC	\$ 200,000	\$ -
Exterior Homes Repairs (CW)	Habitat	\$ 159,281	\$ 150,000
CAMEO Street (6)	BHC	\$ -	\$ 402,200
Citywide Critical Home Repair (CW)	PH	\$ 609,281	\$ 490,340
Citywide Owner Occupied Home Repair (CW)	PH	\$ 164,000	\$ 320,000
Keystone Program City-wide DPA (CW)	H.O.M.E., Inc.	\$ 455,000	\$ 100,000
Pathways to Independence - DPA (CW)	SCDHC	\$ 50,000	\$ 50,000
RT RVA Critical Home Repair Program (CW)	Rebuilding Together	\$ -	\$ 259,281
Rebuilding Together Year Round	Rebuilding Together	\$ 259,281	\$ -
Section 108 2012 Loan Repayment (CW)	Finance	\$ 981,126	\$ 981,126
The Hollands (5)	SCDHC	\$ 300,000	\$ 385,000
Subtotal - Housing & Neighborhood Preservation:		\$ 3,177,969	\$ 3,137,947

Economic Development

Metropolitan Business League Programs (CW)	MBL	146,401	146,401
Neighborhood Economic Development	DED	\$ 100,000	\$ -
Subtotal - Economic Development:		\$ 246,401	\$ 146,401

Project Name**Subrecipient****FY 2022****FY 2023****Planning & Administration**

Block Grant & Finance Administration (CW)	HCD	\$ 400,000	\$ 740,000
Fair Housing Support and Outreach	H.O.M.E., Inc.	\$ 40,000	\$ -
Historic Review (CW)	DPDR	\$ 48,000	\$ 45,000
Neighborhood Planning	HCD	\$ 295,000	\$ -
Southside Plaza Area Plan	PDR	\$ 100,000	\$ -
Subtotal - Planning & Administration:		\$ 883,000	\$ 785,000

Public Services

Cyber Security Workforce (CW)	OCWB	\$ 95,000	\$ 95,000
Housing Code Enforcement & Counseling (CW)	RDSS	\$ 90,000	\$ 90,000
Housing Information & Counseling (CW)	H.O.M.E., Inc.	\$ 200,000	\$ 200,000
Increasing Access to Care: Mobile Medical Outreach (CW/MSA)	DPHS	\$ -	\$ 80,222
Lead safe and Healthy Homes Outreach Support	RCHD	\$ 120,000	\$ -
Pathways to Independence - PS	SCDHC	\$ 30,000	\$ -
Pride Place (CW)	VHBG		\$ 50,000
Residential Support for Homeless Families (CW)	RBHA	\$ 130,000	\$ 130,000
Subtotal - Public Services:		\$ 665,000	\$ 645,222

TOTAL CDBG BUDGET: \$ 4,972,370 \$ 4,714,570

Attachment A

HOME

HOME Entitlement Grant
HOME Prior Year Program Surplus
Program Income
TOTAL HOME Budget

Adopted Budget FY 2022	Budget FY 2023
\$ 1,611,568	\$ 1,764,354
\$ -	\$ -
\$ 24,560	\$ 153,446
\$ 1,636,128	\$ 1,917,800

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2022</u>	<u>FY 2023</u>
Blackwell HOPE VI - SCDHC	SCDHC	\$ 250,000	\$ -
CAMEO Street (2)	BHC	\$ -	\$ 347,800
Citywide Owner Occupied Home Repair	PH	\$ 436,128	\$ -
Community Housing Empowerment DPA (CW)	H.O.M.E., Inc.	\$ 340,000	\$ 170,000
Constructing Safe, Affordable Housing	Habitat	\$ 270,000	
Creighton (7)	TCB		\$ 200,000
Increasing Affordable Housing (8)	Habitat	\$ -	\$ 255,000
HOME Program Administration (CW)	HCD	\$ 140,000	\$ 160,000
The Hollands (5)	SCDHC	\$ 200,000	\$ 385,000
Townhomes at Liberty Place (8)	Liberty	\$ -	\$ 400,000
TOTAL HOME BUDGET:		\$ 1,636,128	\$ 1,917,800

EMERGENCY SOLUTIONS GRANT

ESG Entitlement Grant
ESG Prior Year Program Surplus
TOTAL ESG Budget

Adopted Budget FY 2022	Budget FY 2023
\$ 389,042	\$ 384,355
\$ -	\$ 15,079
\$ 389,042	\$ 399,434

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2022</u>	<u>FY 2023</u>
Hillard Housing/Building Neighbors (CW)	HFF	\$ 60,000	\$ 71,736
ESG Program & Finance Administration (CW)	HCD	\$ 21,000	\$ 22,000
Shelter & Case Management (CW)	CARITAS	\$ 55,000	\$ 55,000
Homeward Community Information System (HMIS) (CW)	Homeward	\$ 8,500	\$ 8,500
Rapid Re-housing & Emergency Shelter (CW)	YWCA	\$ 65,000	\$ 65,000
Rapid Re-housing & Emergency Shelter (CW)	HomeAgain	\$ 179,542	\$ 177,198
TOTAL ESG BUDGET:		\$ 389,042	\$ 399,434

Attachment A

HOPWA

HOPWA Entitlement Grant
HOPWA Prior Year Program Surplus
TOTAL HOPWA Budget

Adopted Budget FY 2022	Budget FY 2023
\$ 1,500,245	\$ 1,794,492
\$ -	\$ -
\$ 1,500,245	\$ 1,794,492

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2022</u>	<u>FY 2023</u>
Housing Assistance Program (MSA)	Serenity, Inc.	\$ 154,000	\$ 154,000
HOPWA CIS (MSA)	Homeward	\$ 20,000	\$ 20,000
HOPWA Greater Richmond (MSA)	CCC	\$ 895,000	\$ 974,454
HOPWA Program & Finance Administration (MSA)	HCD	\$ 36,000	\$ 53,000
HOPWA Permanent Supportive Housing (MSA)	VSH	\$ 395,245	\$ 395,245
* HOPWA FY23 Surplus (MSA)	HCD	\$ -	\$ 197,793
TOTAL HOPWA BUDGET:		\$ 1,500,245	\$ 1,794,492

Grant Total	\$ 8,497,785	\$ 8,826,296
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(#) indicates the City Council District where the project is located

(CW) indicates the project is city-wide

(MSA) indicates the project occurs in the Richmond MSA, which includes the City and 16 surrounding jurisdictions

*The City will release a second NOFA in FY23 for the HOPWA FY23 surplus given the increase in funding.

ATTACHMENT B

Key to Agency Abbreviations

<u>Abbreviation</u>	<u>Agency Name</u>
ARC	The Greater Richmond ARC
BHC	Better Housing Coalition
CARITAS	CARITAS/The Healing Place
CCC	Commonwealth Catholic Charities
CCH	Center Creek Homes
Dakota	Dakota Partners/BR Owner, LLC
DED	Dept. of Economic Development
DPDR	Dept. of Planning & Development Review
Enrichmond	Enrichmond Foundation
Fan Free	Fan Free Clinic
Finance	Dept. of Finance
Habitat	Richmond Metropolitan Habitat for Humanity
HCD	Dept. of Housing & Community Development
HHF	Housing Families First
H.O.M.E., Inc.	Housing Opportunities Made Equal, Inc.
MBL	Metropolitan Business League
NWTII	New Warwick Townhomes II, LLC
OCWB	Office of Community Wealth Building
OMBD	Office of Minority Business Development
PH	project:Homes (formerly ElderHomes Corp.)
PlanRVA	Richmond Regional Planning District Commission
Rebuilding Together	Rebuilding Together Richmond
RBHA	Richmond Behavioral Health Authority
RDSS	Richmond Dept. of Social Services
RCHD	Richmond City Health District (Dept. of Public Health)
RRHA	Richmond Redevelopment & Housing Authority
Serenity	Serenity, Inc
SCDHC	Southside Community Development & Housing Corporation
SVJ	St. Joseph's Villa
Trinity	Trinity Village Center
VSH	Virginia Supportive Housing
YWCA	YWCA of Richmond

ATTACHMENT C



Department of Housing & Community Development

Main Street Station, 1500 East Main Street, Suite 300, Richmond VA 23219

PY 2022/FY 2023 Annual Action Plan

For Submission to HUD

*Community Development Block Grant,
HOME Investment Partnerships,
Emergency Solutions Grant, and
Housing Opportunities For Persons With AIDS Programs*

Prepared By:



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SF 424 Form

Certifications

Citizen Participation

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Richmond is located at the crossroads of I-64 and I-95 along the fall line of the James River, one of the United States' most historic rivers. Richmond, the Capital of Virginia, has an estimated population of 229,233 (in 2020) according to the Census Bureau's Population Estimates Program (PEP), an increase of 13.6% since the 2010 Census. Richmond's two largest neighbors are Chesterfield County, immediately to the south with a population of 348,500 (Census ACS, 2020) and Henrico County, wrapping around the City to the east, north, and west with a population of 330,076 (Census ACS, 2020). Both of these surrounding counties have also grown in population over the last 10 years. As the core of a metropolitan area with a population of over 1.3 million (2020 Decennial Census), Richmond is home to many of the area's largest employers and most of the area's historic housing, cultural and recreational assets, and key transportation hubs. However, the City is not only separated from its neighbors by lines on a map, but also by Code of Virginia provisions that leave cities and their surrounding counties independent of each other. As such, Richmond encounters problems not typically seen in cities of its size in other parts of the country. It is home to a large concentration of households with limited education, low income, and limited resources for securing safe, decent, and affordable housing.

The City of Richmond, Virginia is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) for the following Federal programs:

- Community Development Block Grant (CDBG)
- HOME Investment Partnership (HOME)
- Emergency Solutions Grant (ESG)
- Housing Opportunities for Persons with AIDS (HOPWA)

In compliance with the HUD regulations, the City of Richmond has prepared the City's Fiscal Year (FY) 2023 HUD Program Year (PY) 2022 Annual Action Plan for the period of July 1, 2022 through June 30, 2023. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Richmond. In addition, the Annual Action Plan includes the HOME, ESG, and HOPWA funds that the City will receive in PY 2022. The City of Richmond's Department of Housing and Community Development is the lead entity and administrator for the CDBG funds, HOME funds, ESG funds, and the HOPWA funds.

This is the City's second year of the 2021-2025 Five-Year Consolidated Plan, which describes the housing and non-housing needs of City residents and presents a five-year strategy to address those needs. This year's Annual Action Plan outlines the actions to be undertaken in Program Year 2022 with the Federal resources received by the City of Richmond. The Annual Action Plan does not incorporate the Public Housing Comprehensive Grant (Comp Grant) funds in this Action Plan but include the participation of the public housing authority in the development of the plan.

The CDBG Program and activities outlined in this PY 2022 Annual Action Plan will principally benefit low- and moderate-income persons and funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents. The City's previous performance under the CDBG Program was discussed at the Public Hearings.

Available Funds:

The following financial resources are presented for the PY 2022 Annual Action Plan and are anticipated to be received to address the Strategies and Goals identified in City of Richmond's Five Year Consolidated Plan. During the PY 2022 Program Year, the City of Richmond will receive the following Federal Financial resources, as well as expected CDBG and HOME Program Income:

- **CDBG Funds** - \$4,474,570.00
- **CDBG Program Income** - \$201,627.00
- **Prior Year CDBG Funds** - \$38,373.00
- **HOME Funds** - \$1,764,354.00
- **HOME Program Income** - \$153,446.00
- **ESG Funds** - \$384,355.00
- **Prior Year ESG Funds** - \$15,079
- **HOPWA Funds** - \$1,794,492.00
- **Total: \$8,826,296.00**

PY 2022 CDBG, HOME, ESG, and HOPWA Programs Budget:

The City of Richmond proposes to undertake the following activities with the PY 2022 CDBG Grant, CDBG Program income, Prior Year CDBG Funds, HOME Grant, HOME Program Income, ESG Grant, and HOPWA Grant funds:

PY 2022 CDBG Budget**Housing & Neighborhood Preservation:**

- Exterior Homes Repairs - \$150,000
- CAMEO Street - \$402,200
- Citywide Critical Home Repair - \$490,340
- Citywide Owner Occupied Home Repair - \$320,000
- Keystone Program City-wide DPA - \$100,000
- Pathways to Independence – DPA - \$50,000
- RT RVA Critical Home Repair Program - \$259,281
- Section 108 - 2012 Loan Repayment - \$981,126
- The Hollands - \$385,000
- **Subtotal - Housing & Neighborhood Preservation: \$3,137,947**

Economic Development:

- Metropolitan Business League Programs - \$146,401
- **Subtotal - Economic Development: \$146,401**

Planning & Administration:

- Block Grant & Finance Administration - \$740,000
- Historic Review - \$45,000
- **Subtotal - Planning & Administration: \$785,000**

Public Services:

- Cyber Security Workforce - \$95,000
- Housing Code Enforcement & Counseling - \$90,000
- Housing Information & Counseling - \$200,000
- Increasing Access to Care: Mobile Medical Outreach - \$80,222
- Pride Place - \$50,000
- Residential Support for Homeless Families - \$130,000
- **Subtotal - Public Services: \$645,222**

TOTAL CDBG BUDGET: \$4,714,570**PY 2022 HOME Budget**

- CAMEO Street - \$347,800
- Community Housing Empowerment DPA - \$170,000
- Creighton - \$200,000
- Increasing Affordable Housing - \$255,000
- HOME Program Administration - \$160,000

- The Hollands - \$385,000
- Townhomes at Liberty Place - \$400,000

TOTAL HOME BUDGET: \$1,917,800

PY 2022 ESG Budget

- Hillard Housing/Building Neighbors - \$71,736
- ESG Program & Finance Administration - \$22,000
- Shelter & Case Management - \$55,000
- Homeward Community Information System (HMIS) - \$8,500
- Rapid Re-housing - \$65,000
- Rapid Re-housing & Emergency Shelter - \$177,198

TOTAL ESG BUDGET: \$399,434

PY 2022 HOPWA Budget

- Housing Assistance Program - \$154,000
- HOPWA CIS - \$20,000
- HOPWA Greater Richmond - \$974,454
- HOPWA Program & Finance Administration - \$53,000
- HOPWA Permanent Supportive Housing - \$395,245
- HOPWA FY23 Surplus - \$197,793

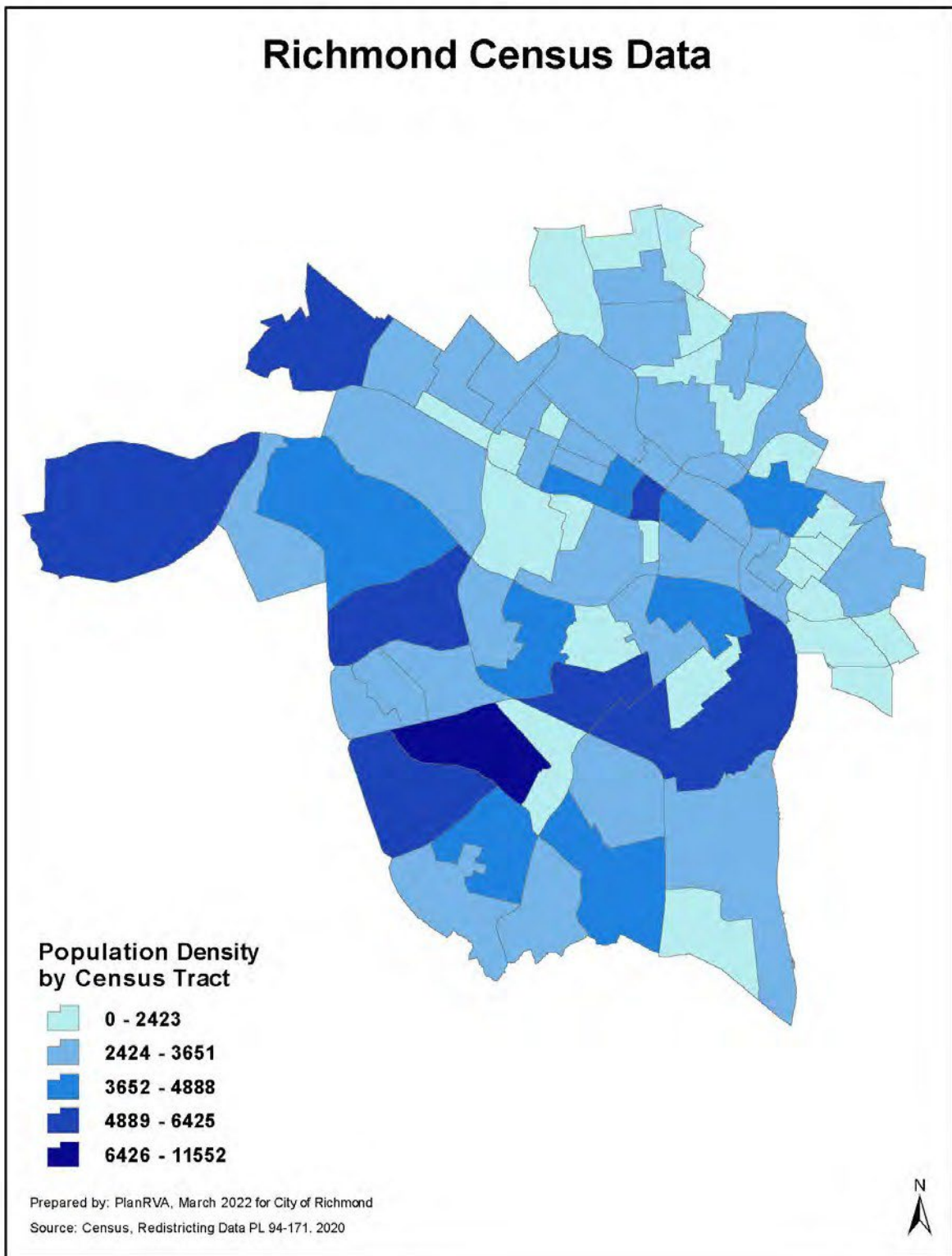
TOTAL HOPWA BUDGET: \$1,794,492

Maps:

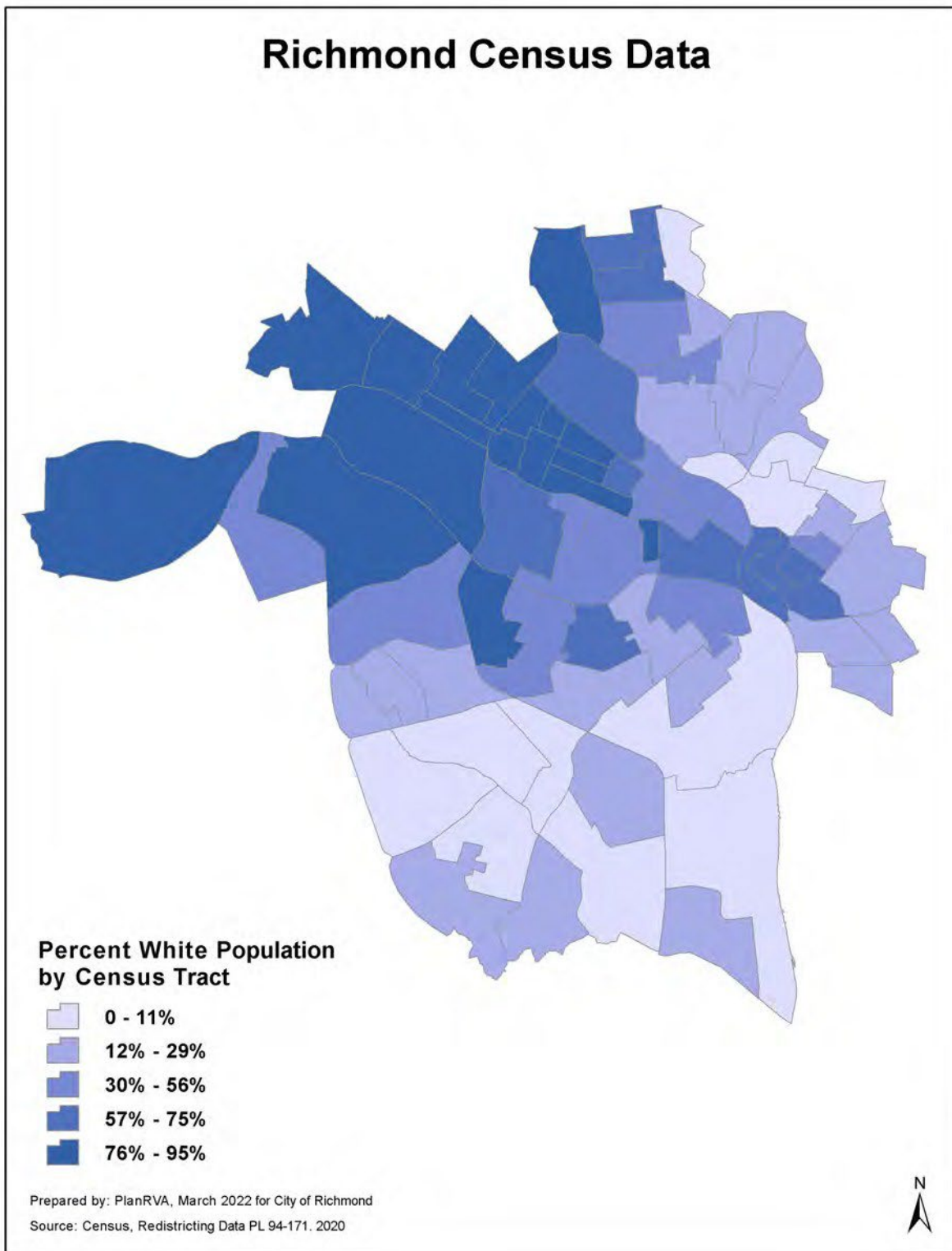
The following maps illustrate the demographic characteristics of the City of Richmond:

- Population Density by Census Tract
- Percent White Population by Census Tract
- Percent Minority Population by Census Tract
- Total Housing Units by Census Tract
- Total Housing Units by Block Points
- Total Housing Units by Census Tracts
- Percent Owner-Occupied Housing Units by Census Tract
- Percent Renter-Occupied Housing Units by Census Tract
- Percent Vacant Housing Units by Census Tract
- Percent Population Age 65+ by Census Tract
- Percentage of Population Below Poverty Level by Census Block Group

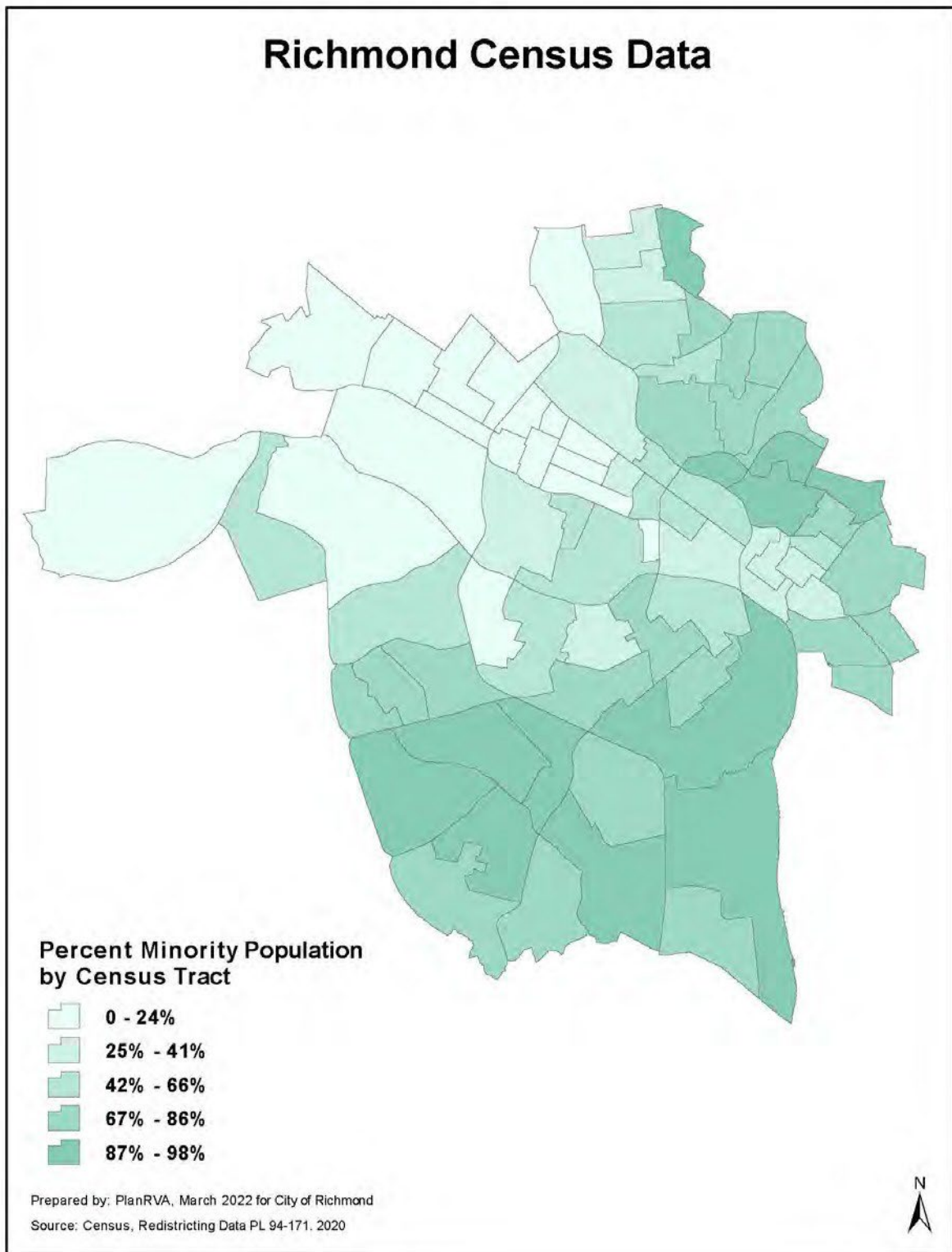
Population Density by Census Tract



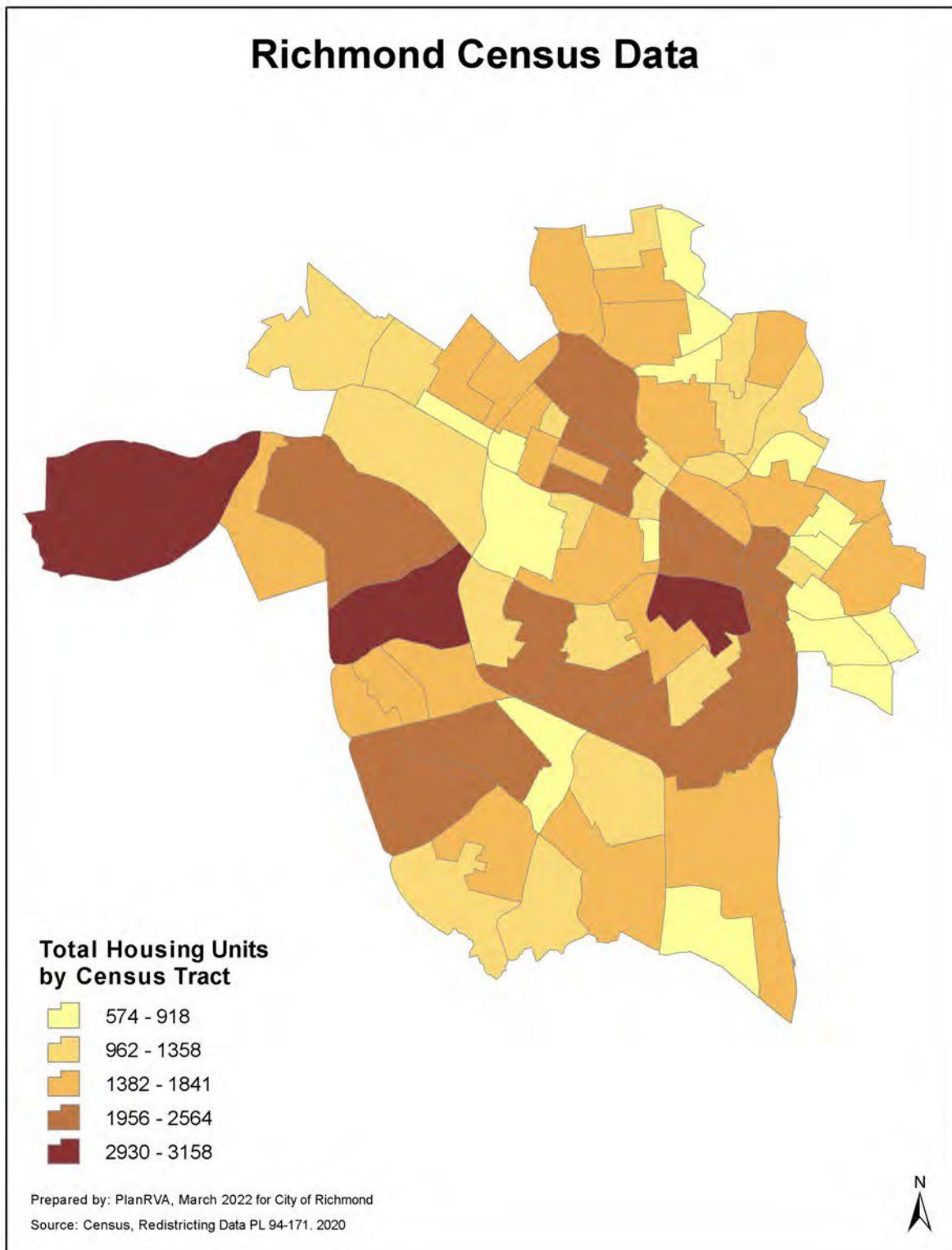
Percent White Population by Census Tract



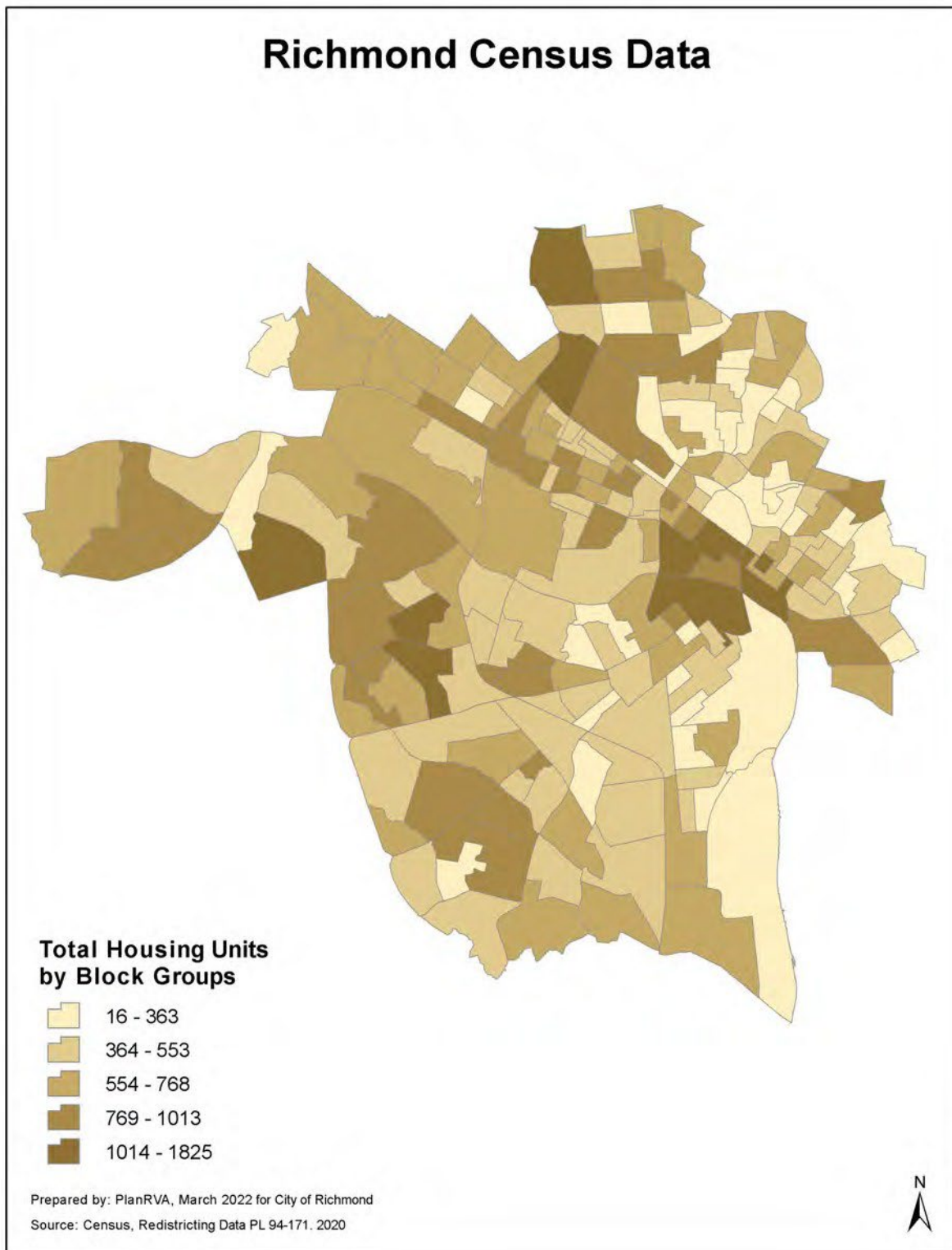
Percent Minority Population by Census Tract



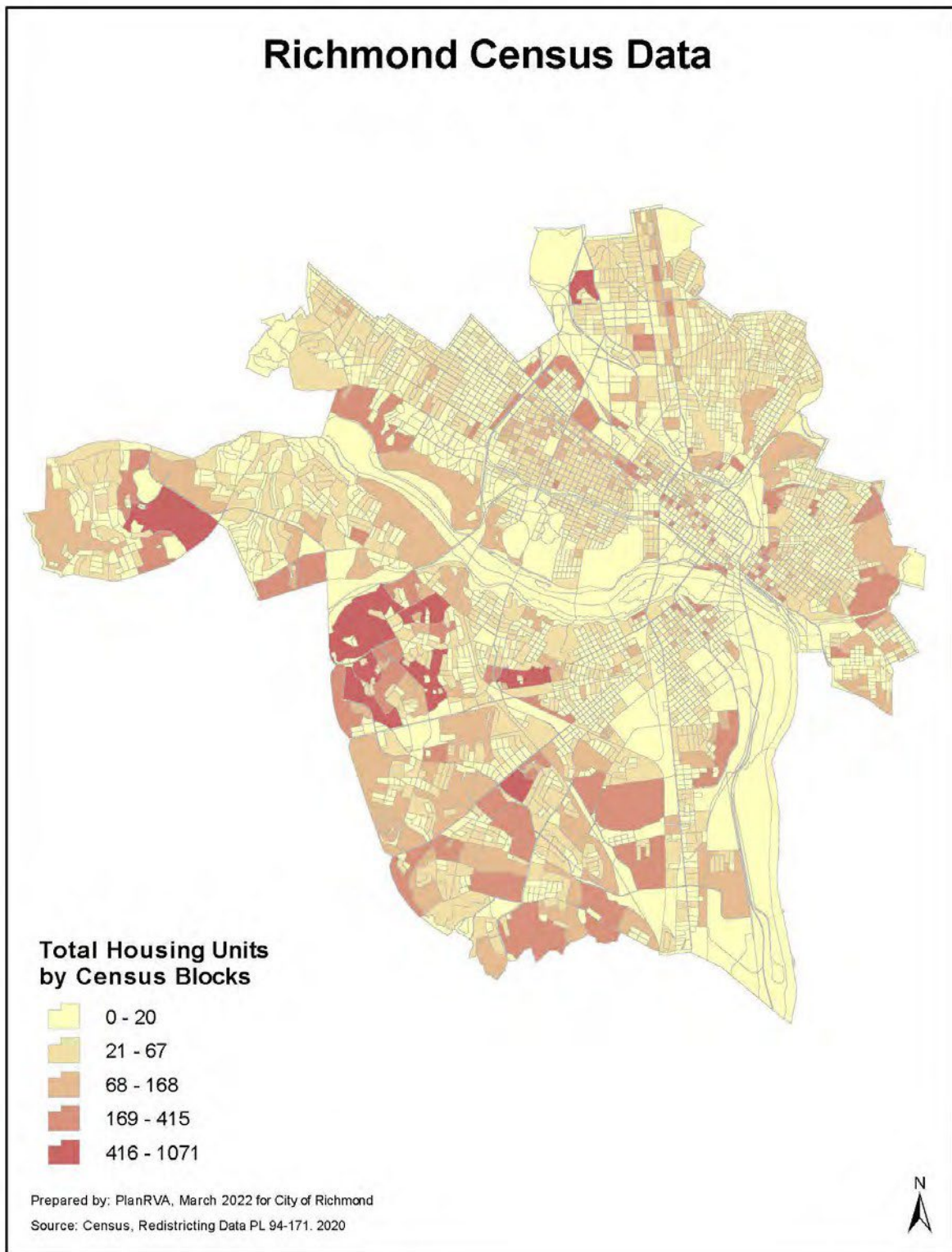
Total Housing Units by Census Tract



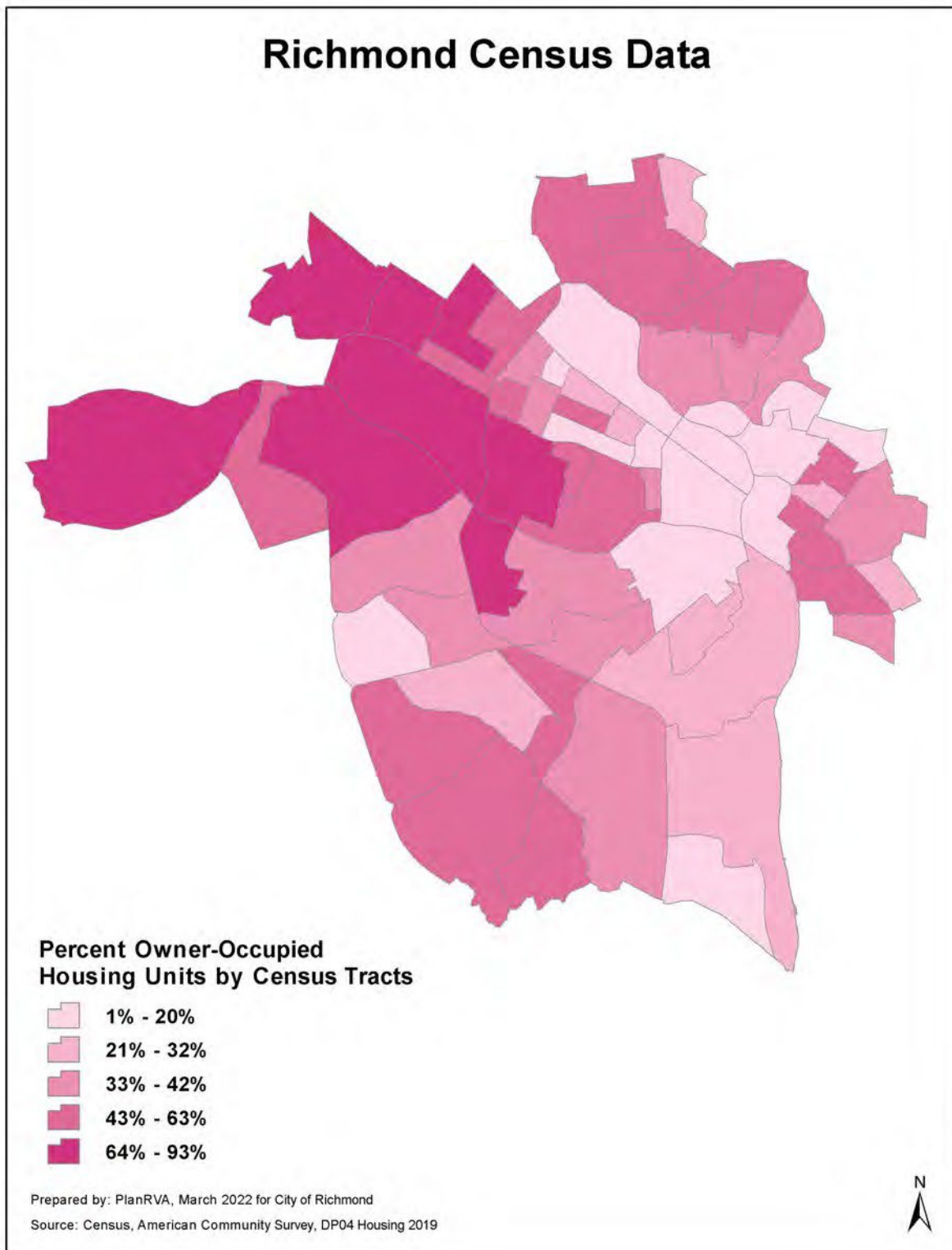
Total Housing Units by Block Points



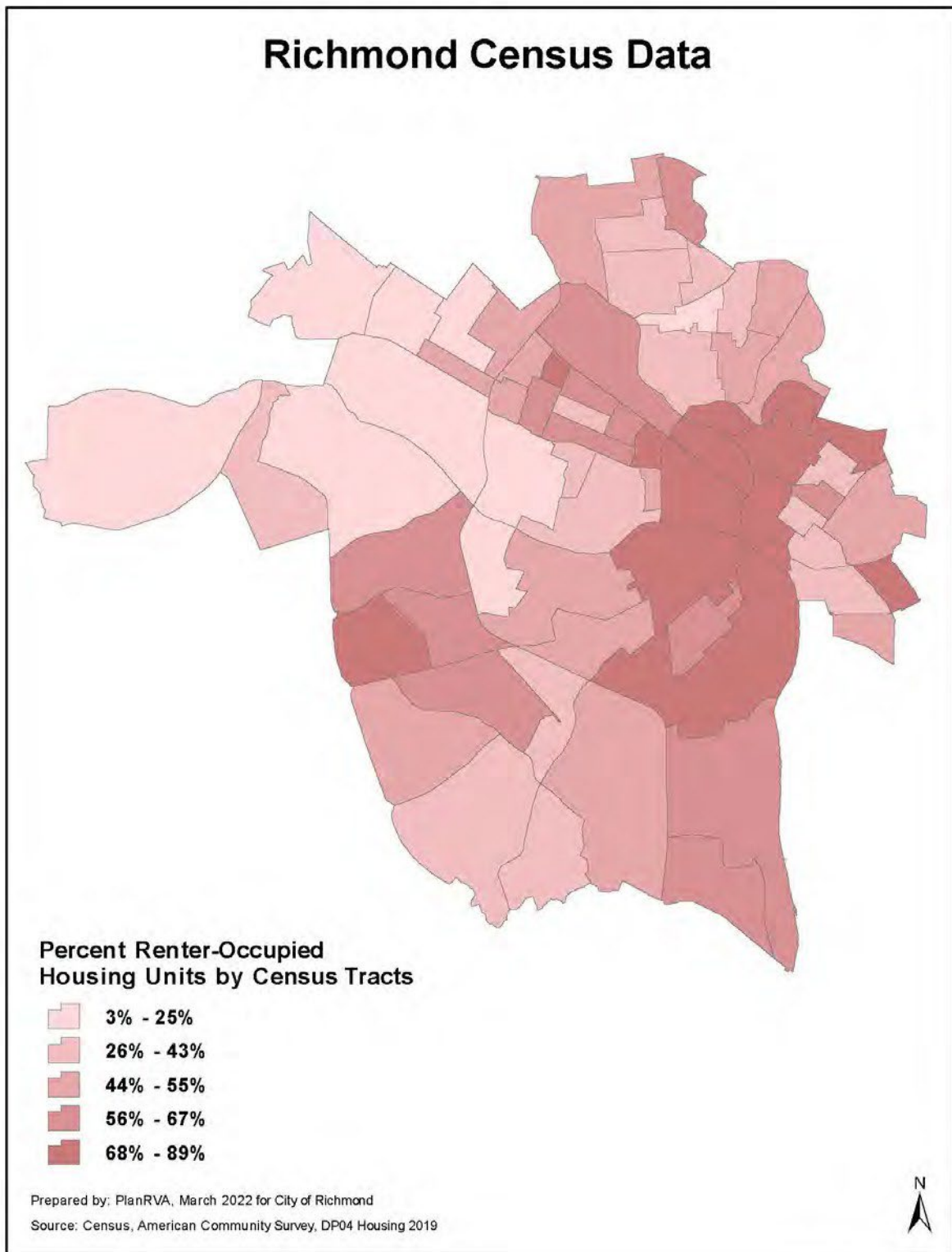
Total Housing Units by Census Tract



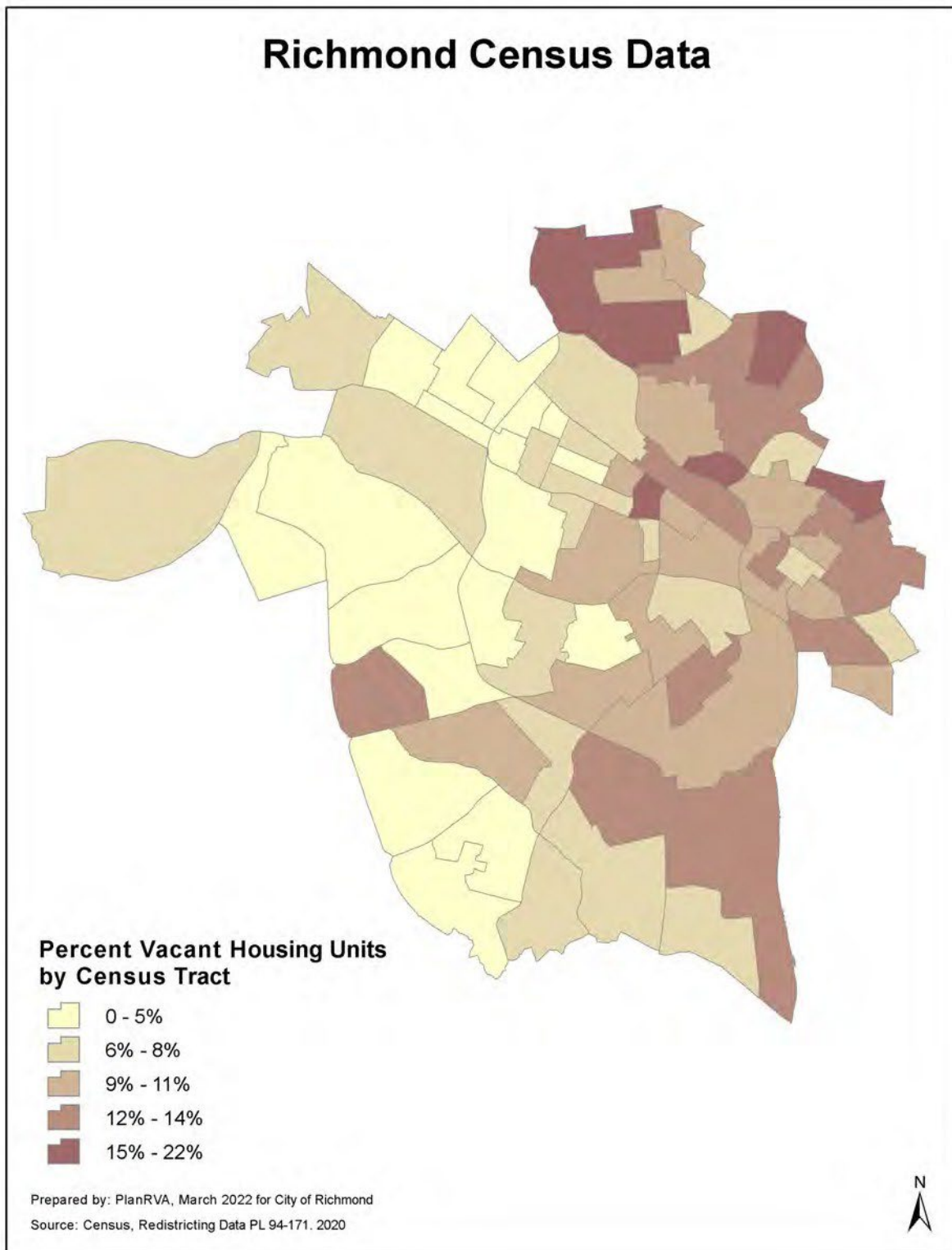
Percent Owner-Occupied Housing Units by Census Tract



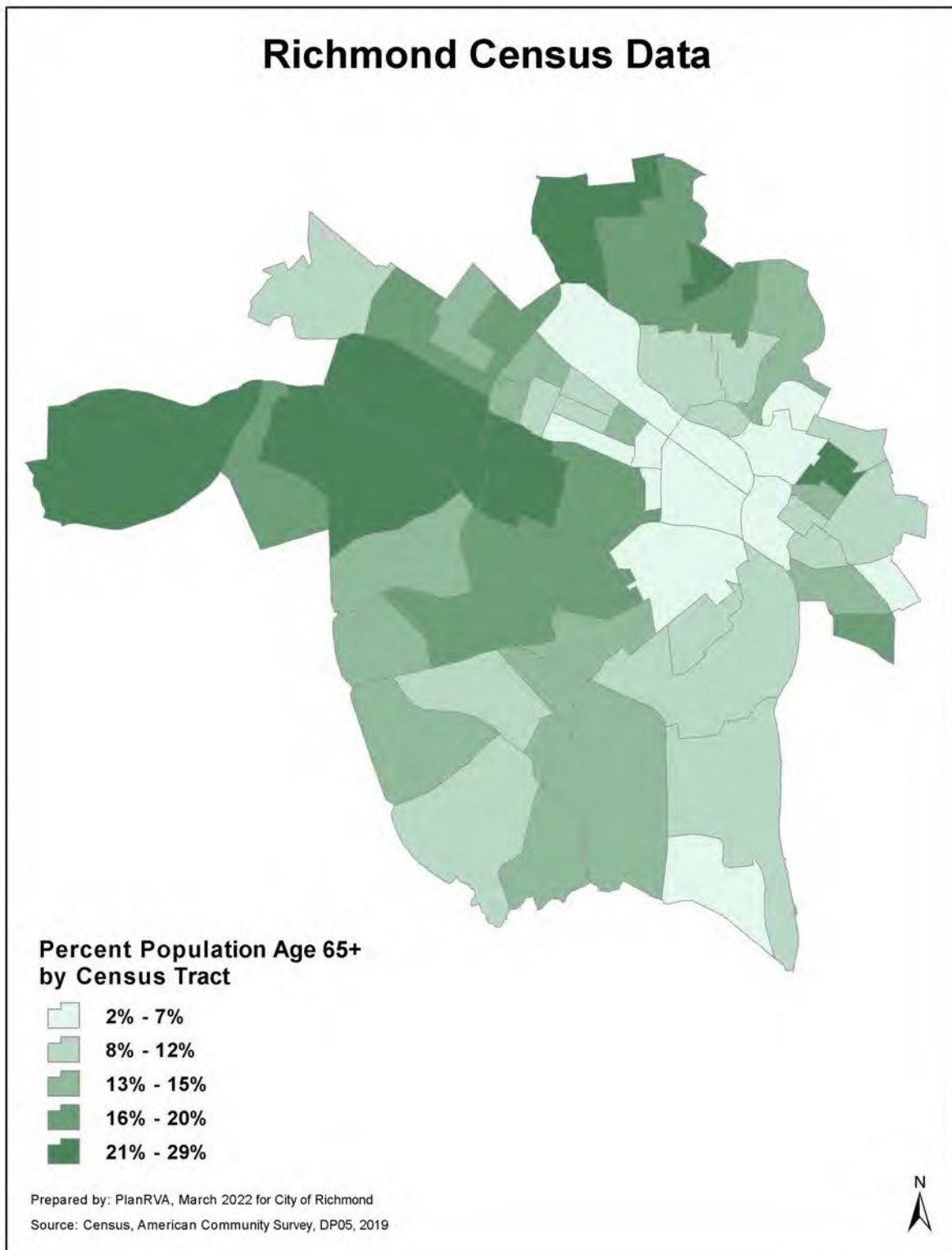
Percent Renter-Occupied Housing Units by Census Tract



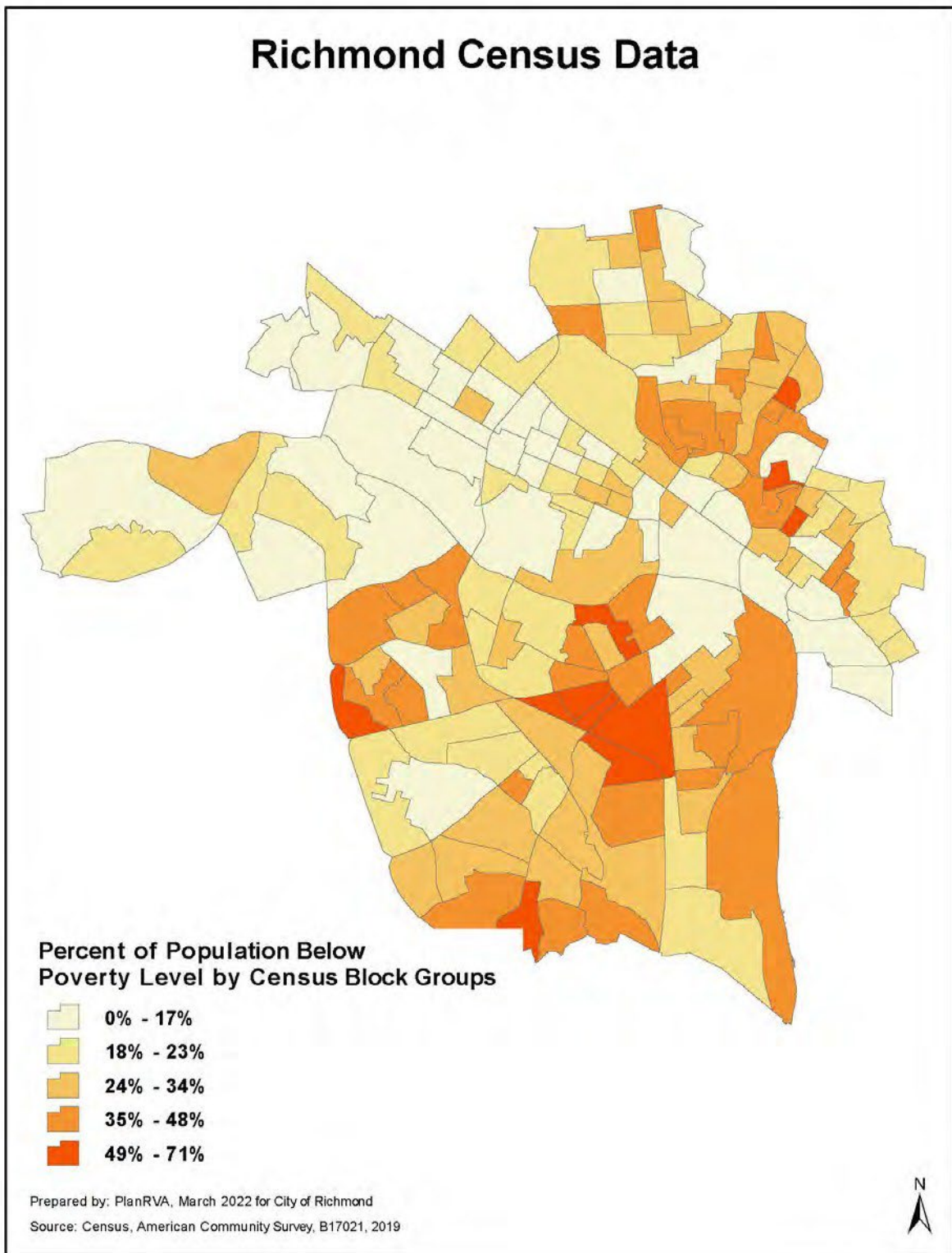
Percent Vacant Housing Units by Census Tract



Percent Population Age 65+ by Census Tract



Percentage of Population Below Poverty Level by Census Block Group



2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During the PY 2022 CDBG, HOME, ESG, and HOPWA Program Year, the City of Richmond proposes to address the following priority needs and goals from its 2021-2025 Five Year Consolidated Plan:

Ensure sustainable, safe, and healthy affordable housing is located throughout the city.

The quality of housing is important to low-and-moderate income people. The majority of housing units in Richmond were constructed before 1980. The aging of our housing stock creates a demand for major housing rehabilitation. Almost half of owner and renter units have at least one condition that warrants attention. The owner-occupied rehabilitation program and multifamily rental rehabilitation address these widespread needs. Lead poisoning is also a risk in older homes. The rehabilitation program can be used to reduce the hazard of lead-based paint, and to address gentrification. The preservation of affordable housing in gentrifying neighborhoods by keeping low-income residents in their neighborhoods with homeowner rehabilitation, and the exploration of innovative new programs utilizing city-funding works to combat the impacts of gentrification.

Increase the supply of affordable rental housing, especially for households earning at or below 50% of AMI.

Efforts are directed toward providing housing for low- and moderate-income households, particularly those that are cost burdened or earn at or below 50% of area median income, throughout the city. This includes supporting rental housing activities by nonprofits and for profit developers that contribute to sustainable, mixed- income neighborhoods. Increases may occur through the modernization and rehabilitation of existing housing stock or the construction of new units.

Provide affordable rental housing and services for special needs and homeless populations.

The City will provide supportive services for the homeless, persons living with HIV/AIDS, and Special Needs populations. These services include case management, counseling, financial assistance with services, housing, shelters, transitional housing, housing assistance, rapid re-housing, and permanent supportive housing. Homeless efforts will be coordinated and provided by the Greater Richmond Continuum of Care (GRCoC) in an effort to end homelessness.

Increase homeownership for lower income working households.

The City seeks to have a balance of affordable rental and homeownership opportunities within its neighborhoods. It encourages mixed- income neighborhoods as means to provide opportunities for all and reduce economic isolation of any of its residents. Homeownership can provide stability for working families by building equity, enable long-term social investment in the community, and control housing payments while area rents continue to rise.

Economic empowerment opportunities that assist in reducing poverty.

Economic development can equip low-income households with skills and resources to access higher paying careers. This is a vital goal as many of Richmond's households live in poverty and are experiencing housing cost burden.

Manage grant funds efficiently and effectively.

The City is committed to being a well-managed government and an efficient and effective steward of its federal funds. With recognition of decreasing revenues in today's economy, the City is very focused on the completion of projects in its pipeline and projects that will substantially contribute to program objectives for decent and affordable housing, creating suitable living environments, and creating economic opportunities.

Programs and resources for LMI households.

Many Richmonders need assistance to help gain stability in their lives. Services funded by the City allow organizations to be able to fill these gaps in order to provide people with the necessary help and resources.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Richmond has a good performance record with HUD and regularly meets its established performance standards. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER) which is submitted to HUD. This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of Richmond's Department of Housing & Community Development. The FY 2020 CAPER is the fifth and final CAPER of the FY 2016-2020 Five Year Consolidated Plan.

The City of Richmond submitted its FY 2020 CAPER to HUD in October 29, 2021 and was approved by HUD. As reported in the FY 2020 CAPER, the City expended 100.0% of its CDBG funds for the benefit of low- and moderate-income persons. The City was under its 15% public services cap, expending 9.35% of its CDBG funds on public services. The City was under the administrative caps for the CDBG, HOME, ESG, and HOPWA programs. The City has the 1.5 drawdown ratio requirement. Richmond is carrying out its projects in a timely manner and in accordance with all HUD activity guidelines and match requirements.

The HOME Program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City of Richmond met its HOME Match Requirements for the PY 2020 Program. The City of Richmond has an excess of matching funds in the amount of \$6,398,202.84 for the HOME Program.

The ESG Program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City has met its ESG Match Requirements for the PY 2020 Program. A separate ESG CAPER was submitted for PY 2020 on September 28, 2021 in the Sage HMIS Reporting System.

The HOPWA Program is also being administered in a timely manner and in accordance with applicable activity limitations. A separate HOPWA CAPER was submitted to the HOPWA@hud.gov email address and the Richmond HUD office.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan has many opportunities to gather citizen participation which includes: the citizen participation plan; requests for proposals for funding (RFP's) from agencies/organizations; the citizen participation process; the consultation process; and the development of the annual action plan. Each component of this plan principally serves the needs of the low- and moderate-income population in the City.

The City mailed out CDBG funding applications to its list of agencies/organizations. This list is updated regularly.

The City developed the plan based on resident input, the information obtained from agencies/organizations, and meetings with other City staff and departments. A "draft plan" and budget are annually prepared and placed on public display for a 30-day review and comment period. This is advertised in a local newspapers of general circulation in the City, with the times, dates, and locations where the plan may be examined. A public hearing on the application and plan was also advertised and conducted. Resident, agency, and organization comments were either incorporated into the plan or if not included the reason why the comments were not accepted, are included in the plan.

The City of Richmond held public hearings to seek input from interested residents and community organizations for the PY 2022 funds. The City of Richmond advertised in a local newspapers. The ads appeared in the "Richmond Times Dispatch" on Monday, May 23, 2022 and on Thursday, May 26, 2022 in the "The Richmond Free Press " and in the "Nuevas Raices. HCD held its Public Meeting on Wednesday, June 9, 2022, allowing residents to provide the comments on the community concerning the PY 2022 Federal allocations.

A Public Hearing was held by Richmond City Council on Monday, June 27, 2022., allowing residents to give their input on the PY 2022 Annual Action Plan before the submission of the Plan to HUD on or before Thursday, July 7, 2022.

Display:

The "PY 2022 Annual Action Plan" was on display for a 30-day period beginning May 23, 2022 and ending on June 24, 2022. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on public display at:

- **Main Library** - 101 East Franklin Street, Richmond, VA 23219
- **North Avenue Branch** - 2901 North Avenue, Richmond, VA 23222
- **East End Branch** - 1200 North 25th Street, Richmond, VA 23223
- **Hull Street Branch** - 1400 Hull Street, Richmond, VA 23224
- **Westover Hills Branch** - 1408 Westover Hills Boulevard, Richmond, VA 23225

In addition, the Plan was available on the City's website at: <https://www.rva.gov/housing-and-community-development/public-documents>.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City held a public meeting to seek input from interested residents and community organizations for the PY 2022 funds. The City of Richmond advertised in local newspapers. The ads appeared in the "Richmond Times Dispatch" on Monday, May 23, 2022 and on Thursday, May 26, 2022 in the "The Richmond Free Press" and in the "Nuevas Raices. HCD held its Public Meeting on Wednesday, June 9, 2022, allowing residents to provide the comments on the community concerning the PY 2022 Federal allocations. The City held its Public Meeting on Thursday, June 9, 2022. At the public hearing, residents provided their input and ideas on the needs in the City of Richmond. Comments received at the Needs Public Hearing are included in the Citizen Participation section at the end of this plan.

A Public Hearing was held by Richmond City Council on Monday, June 27, 2022., allowing residents to give their input on the PY 2022 Annual Action Plan before the submission of the Plan to HUD on or before Thursday, July 7, 2022. Comments received at the Needs Public Hearing are included in the Citizen Participation section at the end of this plan.

Display:

The "PY 2022 Annual Action Plan" was on display for a 30-day period beginning May 23, 2022 and ending on June 24, 2022. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on display at the City of Richmond's website <https://www.rva.gov/housing-and-community-development/public-documents>.

The Citizen Participation includes the newspaper ads, the sign-in sheets, agenda, and the minutes from the public hearings.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

All of the comments were accepted and the requests for funding were incorporated into the PY 2022 CDBG, HOME, ESG, and HOPWA Programs.

7. **Summary**

The PY 2022 Annual Action Plan for the City of Richmond includes the City's CDBG Program and outlines which activities the City will undertake during the program year beginning July 1, 2022 and ending June 30, 2023. In addition, the Plan includes the HOME, ESG, and HOPWA funds that the City will receive in PY 2022. This is the City's second year of the 2021-2025 Five-Year Consolidated Plan.

During the PY 2022 Program Year, the City of Richmond will receive the following Federal Financial resources, as well as expected CDBG and HOME Program Income:

- **CDBG Funds** - \$4,474,570.00
- **CDBG Program Income** - \$201,627.00
- **Prior Year CDBG Funds** - \$38,373.00
- **HOME Funds** - \$1,764,354.00
- **HOME Program Income** - \$153,446.00
- **ESG Funds** - \$384,355.00
- **Prior Year ESG Funds** - \$15,079
- **HOPWA Funds** - \$1,794,492.00
- **Total: \$8,826,296.00**

During the PY 2022 CDBG, HOME, ESG, and HOPWA Program Year, the City of Richmond proposes to address the following priority needs from its Five Year Consolidated Plan:

- Ensure sustainable, safe, and healthy affordable housing is located throughout the city.
- Increase the supply of affordable rental housing, especially for households earning at or below 50% of AMI.
- Provide affordable rental housing and services for special needs and homeless populations.
- Increase homeownership for lower income working households.
- Economic empowerment opportunities that assist in reducing poverty.
- Manage grant funds efficiently and effectively.
- Programs and resources for LMI households.

A “draft” of the PY 2022 Annual Action Plan was placed on display on the City’s website at <https://www.rva.gov/housing-and-community-development/public-documents>. The display period started on Monday, May 23, 2022 through Friday, June 24, 2022 for a 30-day display

period. The Public Hearing was held on Monday, June 27, 2022 to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of Richmond submitted the PY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development on or before Thursday, July 7, 2022.

PR-05 Lead & Responsible Agencies – 91.200(b)**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Richmond	Department of Housing & Community Development
HOPWA Administrator	Richmond	Department of Housing & Community Development
HOME Administrator	Richmond	Department of Housing & Community Development
ESG Administrator	Richmond	Department of Housing & Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The City of Richmond’s Department of Housing and Community Development is the overall administering agency for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunity for Persons with AIDS (HOPWA) Programs. The Department of Housing and Community Development prepares the Five Year Consolidated Plan, Annual Action Plans, Environmental Review Records (ERRs), and the Consolidated Annual Performance and Evaluation Reports (CAPER), processes pay requests, monitors contracts, and oversees the programs on a day to day basis. In addition, the City has a private planning consulting firm to provide technical assistance to the City on an as needed basis.

Consolidated Plan Public Contact Information

Contact Person: Ms. Sherrill Hampton

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Website: <https://www.richmondgov.com/housing-and-community-development>

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**1. Introduction**

While preparing the FY 2022 Annual Action Plan, the City of Richmond consulted with the Richmond Redevelopment & Housing Authority (RRHA), Greater Richmond Continuum of Care (GRCoC), and social service and housing agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Richmond works with the following agencies to enhance coordination:

- **Richmond Redevelopment & Housing Authority (RRHA)** - Section 8 Housing Choice Vouchers, improvements to public housing communities, the Choice Neighborhood Program, and scattered site housing developments.
- **Social Services Agencies/Organizations** - funds to improve services to low- and moderate-income residents of the City of Richmond.
- **Housing Providers** - funds to rehab and develop affordable housing, funds to assist in homeownership, funds to improve housing options for low- and moderate-income families and individuals, and funds to make accessibility improvements.
- **Greater Richmond Continuum of Care (GRCoC)** - oversees the Continuum of Care.

As part of the CDBG, HOME, ESG, and HOPWA application planning process, local agencies/organizations are invited to submit proposals for CDBG, HOME, ESG, and HOPWA funds for eligible activities. These groups participate in the planning process by attending the public hearings, consultation via phone and/or email, and submission of funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Department of Housing and Community Development is Richmond's lead agency for allocating Emergency Solutions Grant (ESG) funding from the U.S. Department of Housing and Urban Development. The agency is an active member of the Greater Richmond Continuum of Care (GRCoC). Homeward is the collaborative applicant and HMIS lead. The GRCoC board meets to review community needs, to approve funding recommendations, to discuss and approve policies to reduce homelessness in the GRCoC's service area, and to improve racial and equitable outcomes of the GRCoC's service network. Working with the GRCoC, Homeward convenes stakeholder workgroups and committees to identify gaps in service and to collaboratively develop

strategies to address special populations including those identified above. HCD staff participated in these planning groups to ensure the local ESG plan and the GRCoC goals identified in the City of Richmond's Strategic Plan to End Homelessness, which is a ten year plan and was adopted by the Mayor of Richmond and Richmond's City Council in 2020.

With respect to serving the chronically homeless, the GRCoC prioritizes chronically homeless through the GRCoC's Coordinated Entry System (CES). The Coordinated Entry System flows through three main portals, the region's Homeless Crisis Line, Street Outreach teams from partner organizations in the GRCoC, and regional domestic violence hotlines. Through the standardized and coordinated entry, those who are chronically homeless are prioritized and placed into programs which would first provide housing stability, then provide the supportive and wrap around services needed so that they do not face another housing crisis. Chronically homeless individuals are prioritized for emergency shelter, rapid re-housing, and permanent supportive housing.

Services and resources for homeless families, youth, and veterans are coordinated through the Greater Richmond Continuum of Care's Coordinated Entry System. Once a family, youth, or veteran contacts one of the avenues to the Coordinated Entry, they are placed in the program that best suits their needs as either a family, youth, or veteran. The GRCoC is partnered with Richmond Public School's (RPS) McKinney-Vento program in order to help families with children in RPS gain the resources and housing stability needed for both student and family success. Unaccompanied minors are deemed wards of the state in the Commonwealth of Virginia, so the GRCoC does not assist unaccompanied minors through rapid re-housing, homeless prevention, or emergency services, as they are provided assistance and support through at the state level.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Department of Housing and Community Development (HCD) staff serves on the Greater Richmond Continuum of Care (GRCoC) Ranking Committee that determines funding priorities and allocations for ESG and ESG-CV funding, which covers the costs of operating homeless service programs in the GRCoC, such as rapid re-housing, street outreach, homeless prevention, and emergency shelter services. This allows the GRCoC and its public funding partners which include the City of Richmond, Henrico County, and Chesterfield County to strategically coordinate their localities' formula federal funds in order to provide services through GRCoC partner programs which prove most effective and which align with the City's strategic goals and objectives in an effort to end homelessness in the region. Additionally, this allows the City to strategically allocate ESG, HOPWA-CV, CDBG-CV, and ESG-CV funds in conjunction with the GRCoC's other funding sources, such as philanthropic donations and federal CoC funds provided directly to the Greater

Richmond Continuum of Care in order to equitably fund as many effective homeless service programs as possible.

HCD is also a sitting member on the Greater Richmond Continuum of Care's Board, which reviews the homeless community's needs, approves funding recommendations, reviews and enacts policies to end homelessness in the greater Richmond region, and improve racial and equitable outcomes in the GRCoC's service area.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

1.	Agency/Group/Organization	Richmond Redevelopment and Housing Authority
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Richmond Redevelopment and Housing Authority was consulted for affordable housing and public housing needs in the City.
2.	Agency/Group/Organization	Greater Richmond Continuum of Care (GRCoC)
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Child Welfare Agency Regional organization Planning organization Correctional Facilities
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

		HOPWA Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Greater Richmond Continuum of Care (GRCoC) was consulted for the housing and homeless needs in the City and the CoC Area.
3.	Agency/Group/Organization	Comcast/Xfinity
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Other – Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Xfinity/Comcast internet plans were examined to see the services they offer for City residents.
4.	Agency/Group/Organization	Verizon
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Other – Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Verizon internet plans were examined to see the services they offer for City residents.
5.	Agency/Group/Organization	City of Richmond
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons

		Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services-Fair Housing Services-Victims Services-Broadband Internet Service Providers Services-Narrowing the Digital Divide Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Planning organization Other – Recreation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Lead-based Paint Strategy Anti-poverty Strategy Other - Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Richmond consulted City Departments.
6.	Agency/Group/Organization	Southside Community Development and Housing Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Southside Community Development and Housing Corporation was contacted and submitted a funding request. The City funded Southside Community Development and Housing Corporation in 2022.
7.	Agency/Group/Organization	Virginia Supportive Services, LLC
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Virginia Supportive Services, LLC was contacted and submitted a funding request. The City funded Virginia Supportive Services, LLC in 2022.
8.	Agency/Group/Organization	Commonwealth Catholic Charities
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Commonwealth Catholic Charities was contacted and submitted a funding request. The City funded Commonwealth Catholic Charities in 2022.
9.	Agency/Group/Organization	Enterprise Community Development, Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Enterprise Community Development, Inc. was contacted and submitted a funding request. The City funded Enterprise Community Development, Inc. in 2022.
10.	Agency/Group/Organization	HOME, Inc.
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated	HOME, Inc. was contacted and submitted a funding request. The City funded HOME, Inc. in 2022.

	outcomes of the consultation or areas for improved coordination?	
11.	Agency/Group/Organization	Housing Families First
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Housing Families First was contacted and submitted a funding request. The City funded Housing Families First in 2022.
12.	Agency/Group/Organization	Virginia Supportive Housing
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Virginia Supportive Housing was contacted and submitted a funding request. The City funded Virginia Supportive Housing in 2022.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	The Strategic Plan to End Homelessness overlaps with the goal "Provide affordable rental housing and services for special needs and homeless populations." They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.
An Equitable Affordable Housing	City of Richmond	The plan supports the goals of increasing the supply of affordable rental housing, especially for households earning at or below 50% of AMI. The plan also focuses on reducing poverty, supporting the goal of economic empowerment opportunities that assist in reducing poverty. The plan talks about inequity in homeownership and access to resources which touch on the goal of ensuring sustainable, safe, and healthy affordable housing is located throughout the city and the goal of increasing homeownership for lower income working households. They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.
Strategic Plan to End Homelessness	City of Richmond, Department of Community Development and Department of Social Services	The Strategic Plan to End Homelessness overlaps with the goal "Provide affordable rental housing and services for special needs and homeless populations". They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.
Annual and Five-Year Capital Plans	Richmond Redevelopment & Housing Authority	They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.
Richmond 300 Master Plan	City of Richmond, Planning & Development Review	They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.
RVA Green 2050	City of Richmond, Office of Sustainability	They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.
Emergency Operation Plan	City of Richmond, Office of Sustainability	The Emergency Operation Plan is incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Analysis of Impediments to Fair Housing Choice	City of Richmond, Department of Community Development and Department of Social Services	They are incorporated in the FY 2021-2025 Five Year Consolidated Plan and the Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts**Narrative (optional)**

The City of Richmond's Department of Housing & Community Development is the overall administrating agency for the CDBG, HOME, ESG, and HOPWA programs. The Department of Housing & Community Development works closely with the other City departments to carry out the projects/activities funded with CDBG, HOME, ESG, and HOPWA projects.

The City of Richmond partnered with the surrounding communities to prepare and implement a Regional Analysis of Impediments to Fair Housing Choice. The City continues to coordinate with surrounding municipalities for the location of affordable housing units and homeless services. The City administers the regional HOPWA grant which includes Richmond, Hopewell, Petersburg, Colonial Heights, Amelia County, Caroline County, Charles City County, Chesterfield County, Dinwiddie County, Goochland County, Hanover County, Henrico County, King William County, New Kent County, Powhatan County, Prince George County, and Sussex County. The City of Richmond will continue to coordinate with the Commonwealth of Virginia who helps to administer state-wide programs within the city limits.

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

This Annual Action Plan was developed in accordance with the City's Citizen Participation Plan.

A "draft" of the FY 2022 Annual Action Plan was placed on display on the City's website <https://www.rva.gov/housing-and-community-development/public-documents>. The display period started on Monday, May 23, 2022 for a 30-day display period. A public hearing was held on Monday, June 27, 2022, to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of Richmond submitted the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development on or before Thursday, July 7, 2022.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Newspaper Ad # 1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The City of Richmond published the Public Hearing Notice in the "Richmond Times Dispatch" on Monday, May 23, 2022.	None.	None.	Not Applicable.
	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The Public Hearing was held on Thursday, June 9, 2022 to discuss the needs over the next year and the FY 2022 Budgets.	Meeting minutes can be found in the appendix section of this Annual Action Plan.	All comments were accepted.	
	Newspaper Ad # 2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The City of Richmond published the Public Hearing Notice in the "The Richmond Free Press " and in the "Nuevas Raices " on Thursday, May 26, 2022.	None.	None.	Not Applicable.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
4.	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The Public Hearing was held on Monday, June 27, 2022 to discuss the draft Annual Action Plan.	Meeting minutes are in the Appendix section of the Annual Action Plan.	All comments were accepted.	Not Applicable.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following financial resources are identified for the FY 2022 Annual Action Plan to address the priority needs and goals/strategies identified in the City of Richmond's Five Year Consolidated Plan.

The City of Richmond is receiving \$4,474,570.00 in CDBG funds, \$201,627.00 in CDBG Program Income, \$38,373.00 in Prior Year CDBG funds, \$1,764,354.00 in HOME funds, \$153,446 in HOME Program Income, \$384,355.00 in ESG funds, and \$1,794,492.00 in HOPWA funds for the FY 2022 program year. The program year goes from July 1, 2022 through June 30, 2023. These funds will be used to address the following strategies:

- Ensure sustainable, safe, and healthy affordable housing is located throughout the city.
- Increase the supply of affordable rental housing, especially for households earning at or below 50% of AMI.
- Provide affordable rental housing and services for special needs and homeless populations.
- Increase homeownership for lower income working households.
- Economic empowerment opportunities that assist in reducing poverty.
- Manage grant funds efficiently and effectively.
- Programs and resources for LMI households.

The accomplishments of these projects/activities will be reported in the FY 2022 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,474,570	201,627	38,373	4,714,570	14,283,359	The City of Richmond will use CDBG funds to provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to low- and moderate-income (LMI) households. Provide rehabilitation to existing owner-occupied housing of LMI residents. Provide job opportunities through economic development and public services to low-mod households. Section 108 Loan repayment and general grant administration for CDBG program.

HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,764,354	153,446	0	1,917,800	5,858,472	The City of Richmond will use HOME funds to provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down-payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. Provide TBRA to low/moderate income households. General grant administration for HOME program.
	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,794,492	0	0	1,794,492	4,206,488	The City of Richmond will use HOPWA funds to provide housing assistance through the use of permanent housing facilities, TBRA, STRMU, and case management to LMI households with HIV/AIDS. General program administration for HOPWA program.

ESG		Conversion and rehab for transitional housing						
	public - federal	Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	384,355	0	15,079	399,434	1,171,813	The City of Richmond will use ESG funds to provide overnight shelter, rapid re-housing assistance, and financial assistance for homelessness prevention. Data collection. General grant administration for ESG program.

Other	private	Acquisition Admin and Planning Economic Development Financial Assistance Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Overnight shelter Permanent housing in facilities Permanent housing placement Public Improvements						Source of private funds is from private grants, foundations and local donations and contributions.
			315,700	0	0	315,700	20,299,252	

		Public Services Rapid re-housing (rental assistance) Rental Assistance Services Short term or transitional housing facilities STRMU Supportive services TBRA Transitional housing						
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Other	public -	Housing						Federal matching dollars through grants administered by the City of Richmond's Department of Housing and Community Development. Federal grants come directly from the federal government to non-profits and organizations. Federal funding includes direct HUD grants to non-profits, Medicaid reimbursement, HUD CoC grants, and USDA grants.
	federal	Overnight shelter Permanent housing in facilities Permanent housing placement Rapid re-housing (rental assistance) Rental Assistance Services Short term or transitional housing facilities STRMU Supportive services TBRA Transitional housing	583,890	0	0	583,890	41,339,146	

Other	public	-	Financial Assistance						Funds from the State of Virginia
	state		Homeowner rehab Housing Overnight shelter Permanent housing in facilities Permanent housing placement Rapid re-housing (rental assistance) Services Short term or transitional housing facilities STRMU Supportive services TBRA Transitional housing	674,363	0	0	674,363	31,898,538	

Other	public	-	Acquisition						General fund matching dollars through grants administered by the City of Richmond's Department of Housing and Community Development. Local funding comes from the City of Richmond, as well as, the Counties of Chesterfield and Henrico.
	local		Admin and Planning Conversion and rehab for transitional housing Economic Development Financial Assistance Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Overnight shelter Permanent housing in facilities Permanent	379,000	0	0	379,000	32,971,400	

		housing placement Public Services Rapid re-housing (rental assistance) Rental Assistance Services STRMU Supportive services TBRA Transitional housing						
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Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will meet its federal match requirements through a combination of private matching resources (such as United Way), other federal funds, and state and local government funding.

The City of Richmond has excess HOME match funds from previous years in the amount of \$6,398,202.84. The City will have additional HOME Match during this program year from cash (non-federal), bond funds, etc.

ESG Program anticipates that it will have a match of \$384,355 in local and state funds. The ESG Match will come from local and state funds, as well as donations and grants to the ESG sub-grantees. These funding sources to the ESG sub-grantees include general funds, continuum of care funds, private foundations, state funds, donations, the United Way, etc.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Richmond may use vacant City owned properties for the development of Affordable Housing for low and moderate income residents. In addition, the City will work with private and/or non-profit developers to promote new development throughout the City.

Discussion

The Greater Richmond Continuum of Care was awarded \$5,186,256 for its FY 2021 Continuum of Care Application. The following is a breakdown of the awards:

- Rapid Rehousing - \$918,914.00
- Permanent Supportive Housing - \$3,823,886.00
- HMIS - \$50,000.00
- Planning - \$183,226.00
- Coordinated Entry - \$210,230.00
- **Total: \$5,186,256.00**

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	Sustainable, safe & healthy housing Citywide	2021	2025	Affordable Housing	Citywide	Supply of Decent and Healthy Affordable Housing Location of Affordable Housing	CDBG: \$1,219,621 HOPWA: \$0 HOME: \$0 ESG: \$0 Federal Funding: \$0 General Fund: \$390,000 Private Funding: \$166,000 State Funding: \$256,000	Homeowner Housing Rehabilitated: 81 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2.	Increase supply of affordable rental units 50% AMI	2021	2025	Affordable Housing	Citywide	Supply of Decent and Healthy Affordable Housing	CDBG: \$535,000 HOPWA: \$0 HOME: \$810,000 ESG: \$0 Federal Funding: \$1,000,000 General Fund: \$347,500 Private Funding: \$895,000 State Funding: \$320,000	Rental units constructed: 17 Household Housing Unit Public service activities other than Low/Moderate Income Housing Benefit: 15 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3.	Provide Housing & Services for SN & Homeless Pop.	2021	2025	Affordable Housing Non-Homeless Special Needs	Citywide Richmond MSA	Supply of Decent and Healthy Affordable Housing Resources for Special Needs Populations	CDBG: \$0 HOPWA: \$1,741,492 HOME: \$0 ESG: \$377,434 Federal Funding: \$592,140 General Fund: \$379,000 Private Funding: \$372,800 State Funding: \$674,363	Public service activities other than Low/Moderate Income Housing Benefit: 35 Persons Assisted Tenant-based rental assistance / Rapid Rehousing: 396 Households Assisted Homeless Person Overnight Shelter: 900 Persons Assisted HIV/AIDS Housing Operations: 358 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4.	Increase homeownership for working LMI households	2021	2025	Affordable Housing	Hull Street - Lower Corridor Hull Street - Swansboro Corridor Citywide Richmond Highway-South Richmond Highway-North Highland Park	Supply of Decent and Healthy Affordable Housing Low-income residents in Gentrifying Neighborhoods	CDBG: \$535,000 HOPWA: \$0 HOME: \$810,000 ESG: \$0 Federal Funding: \$1,000,000 General Fund: \$347,500 Private Funding: \$895,000 State Funding: \$320,000	Public service activities for Low/Moderate Income Housing Benefit: 15 Households Assisted Homeowner Housing Added: 17 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5.	Econ. empowerment opportunities to reduce poverty	2021	2025	Non-Housing Community Development	Citywide	Workforce Development for higher-paying careers Services for Low-Income Households	CDBG: \$1,222,527 HOPWA: \$0 HOME: \$0 ESG: \$0 Federal Funding: \$0 General Fund: \$25,000 Private Funding: \$490,000 Federal Funding: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted Businesses assisted: 1,350 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6.	Manage grant funds efficiently and effectively	2021	2025	Non-Housing Community Development	Citywide	Supply of Decent and Healthy Affordable Housing Making Homelessness rare, brief, and non-recurring Location of Affordable Housing Access to Housing and Economic Opportunity Resources for Special Needs Populations Workforce Development for higher-paying careers Low-income residents in Gentrifying Neighborhoods Transform public housing sites into communities	CDBG: \$785,000 HOPWA: \$53,000 HOME: \$160,000 ESG: \$22,000 Federal Funding: \$0 General Fund: \$67,000 Private Funding: \$0 State Funding: \$0	Other: 4 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7.	Programs and Resources for LMI households	2021	2025	Non-Housing Community Development	Citywide	Access to Housing and Economic Opportunity Services for Low-Income Households	CDBG: \$550,222 HOPWA: \$0 HOME: \$0 ESG: \$0 Federal Funding: \$83,750 General Fund: \$150,000 Private Funding: \$899,800 State Funding: \$220,000	Public service activities for Low/Moderate Income Housing Benefit: 2,071 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1.	Goal Name	Ensure sustainable, safe, and healthy affordable housing is located throughout the City.
	Goal Description	The quality of housing is important to low-and-moderate income people. The majority of housing units in Richmond were constructed before 1980. The aging of our housing stock creates a demand for major housing rehabilitation. Almost half of owner and renter units have at least one condition that warrants attention. The owner-occupied rehabilitation program and multifamily rental rehabilitation address these widespread needs. Lead poisoning is also a risk in older homes. The rehabilitation program can be used to reduce the hazard of lead-based paint, and to address gentrification. The preservation of affordable housing in gentrifying neighborhoods by keeping low-income residents in their neighborhoods with homeowner rehabilitation, and the exploration of innovative new programs utilizing city-funding works to combat the impacts of gentrification.
2.	Goal Name	Increase the supply of affordable rental housing, especially for households earning at or below 50% of AMI.
	Goal Description	Efforts are directed toward providing housing for low- and moderate-income households, particularly those that are cost burdened or earn at or below 50% of area median income, throughout the city. This includes supporting rental housing activities by nonprofits and for profit developers that contribute to sustainable, mixed- income neighborhoods. Increases may occur through the modernization and rehabilitation of existing housing stock or the construction of new units.
3.	Goal Name	Provide affordable rental housing and services for special needs and homeless populations.
	Goal Description	The City will provide supportive services for the homeless, persons living with HIV/AIDS, and Special Needs populations. These services include case management, counseling, financial assistance with services, housing, shelters, transitional housing, housing assistance, rapid re-housing, and permanent supportive housing. Homeless efforts will be coordinated and provided by the Greater Richmond Continuum of Care (GRCoC) in an effort to end homelessness.
4.	Goal Name	Increase homeownership for lower income working households.
	Goal Description	The City seeks to have a balance of affordable rental and homeownership opportunities within its neighborhoods. It encourages mixed- income neighborhoods as means to provide opportunities for all and reduce economic isolation of any of its residents. Homeownership can provide stability for working families by building equity, enable long-term social investment in the community, and control housing payments while area rents continue to rise.
5.	Goal Name	Economic empowerment opportunities that assist in reducing poverty.
	Goal Description	Economic development can equip low-income households with skills and resources to access higher paying careers. This is a vital goal as many of Richmond's households live in poverty and are experiencing housing cost burden.

6.	Goal Name	To administer federal grant money efficiently and effectively in order to connect the community to housing and community development needs.
	Goal Description	The City is committed to being a well-managed government and an efficient and effective steward of its federal funds. With recognition of decreasing revenues in today's economy, the City is very focused on the completion of projects in its pipeline and projects that will substantially contribute to program objectives for decent and affordable housing, creating suitable living environments, and creating economic opportunities.
7.	Goal Name	Provide programs and resource connections for low-income residents.
	Goal Description	Many Richmonders need assistance to help gain stability in their lives. Services funded by the City allow organizations to be able to fill these gaps in order to provide people with the necessary help and resources.

Table 7 – Goals Summary

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Richmond proposes to undertake the following activities with the FY 2022 CDBG, CDBG Program Income, HOME, HOME Program Income, ESG, and HOPWA funds:

#	Project Name
1.	Owner-Occupied Rehabilitation - FY 22/23
2.	Single Family Development - FY 22/23
3.	Housing Development - FY 22/23
4.	Administration - FY 22/23
5.	ESG Activities - FY 22/23
6.	HOPWA Activities - FY 22/23
7.	Public Service - FY 22/23
8.	Economic Development - FY 22/23

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding is based on completing existing open projects in order to meet a national objective as well as priorities outlined in the Five Year Consolidated Plan.

The City allocates CDBG funds to areas or projects/activities which predominantly benefit low- and moderate-income persons to rehabilitate or construct new housing for low- and moderate-income households; to create low- and moderate-income jobs; and to projects/activities that principally benefit low- and moderate-income persons.

The HOME funds will be used for administration and for housing projects/activities. These funds will be targeted to low-income households and projects/activities designed to provide affordable housing to low-income households. The disbursement is based on needs of low- and moderate-income households, not by geographic area.

The HOPWA funds will be used for housing related services for those with HIV/AIDS, such as tenant based rental assistance (TBRA), emergency short-term mortgage assistance, utility assistance, and information referrals. The disbursement is based on the needs of each client, not by geographic area.

The ESG funds will go to emergency shelters, homeless prevention, rapid re-housing, and the homeless management information system (HMIS). The disbursement is based on need of each shelter or agency, not by geographic area.

AP-38 Project Summary

Project Summary Information

1.	Project Name	Owner-Occupied Rehabilitation - FY 22/23
	Target Area	Citywide Richmond Highway- South Richmond Highway- North Highland Park
	Goals Supported	Sustainable, safe & healthy housing Citywide
	Needs Addressed	Supply of Decent and Healthy Affordable Housing Low-income residents in Gentrifying Neighborhoods
	Funding	CDBG Funds: \$1,219,621 Private Funds: \$166,000 State Funds: \$256,000
	Description	Owner-Occupied rehabilitation enables extremely low- to moderate-income homeowners (at 80% or less AMI) to make needed exterior and interior home repairs and remove elements of blight from their properties. The homeowners will receive assistance in the form of grants and forgivable loans during fiscal year 2022-2023.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • ProjectHomes - Critical Home Repair - 45 households. • ProjectHomes - Owner-Occupied Home Repair - 8 households. • Rebuilding Together of Richmond - RT RVA Critical Home Repair Program - 18 households. • Richmond Metro Habitat for Humanity - Critical Home Repairs in the City of Richmond - 10 households. All owner-occupied repair programs will serve low-and-moderate-income households living in the City of Richmond.
	Location Description	The project locations are the following: • Habitat for Humanity – Critical Home Repairs Program will focus on Highland Park neighborhood. • Rebuilding Together of Richmond – RT RVA Critical Home Repair Program will focus on Richmond Highway North, Richmond Highway South, and Highland Park neighborhoods. • The remaining rehabilitation programs will focus on Citywide projects.

2.	Planned Activities	The City is going to fund the following activities: • ProjectHomes - Critical Home Repair (CDBG Funds - \$490,340, Private Funds - \$43,000, and State Funds - \$128,000) - CDBG funds will be used to assist 45 Critical home repairs will help eliminate the concentration of blight by improving the structure and livability of the home. Critical home repairs will be coupled with Health Homes repairs in the home. \$8,000 Avg per home. • ProjectHomes - Owner-Occupied Home Repair (CDBG Funds - \$320,000, Private Funds - \$43,000, and State Funds - \$128,000) - CDBG funds will be used to provide 8 homeowner occupied repair assistance in City of Richmond targeted neighborhoods to low and very-low income, elderly and/or disabled households. Ave \$28,000 per home. • Rebuilding Together of Richmond - RT RVA Critical Home Repair Program (CDBG Funds - \$259,281 and Private Funds - \$75,000) - CDBG funds will be used to provide a minimum of 18 homes with critical home repair services through FY23. An average of \$11,250 will be allocated to each home's repair. • Richmond Metro Habitat for Humanity - Critical Home Repairs in the City of Richmond (CDBG Funds - \$150,000 and Private Funds - \$5,000) - The organization will focus on the revitalization of homeowners properties in the Highland Park neighborhoods, focusing on moderately low and extremely low income homeowners. The National Objective is Low/Mod Income Housing Benefit (LMH). The HUD Matric Code is 14A, Rehab; Single-Unit Residential.
	Project Name	Single Family Development - FY 22/23
	Target Area	Hull Street - Lower Corridor Hull Street - Swansboro Corridor Citywide Richmond Highway- South Richmond Highway- North Highland Park
	Goals Supported	Increase homeownership for working LMI households
	Needs Addressed	Supply of Decent and Healthy Affordable Housing Location of Affordable Housing Access to Housing and Economic Opportunity

	Funding	CDBG Funds: \$535,000 HOME Funds: \$810,000 General Funds: \$347,500 Private Funds: \$895,000 Federal Funds: \$1,000,000 State Funds: \$320,000
	Description	Downpayment assistance programs help low and moderate income families whose incomes are at 80% or below the area median income, purchase their first home in the City of Richmond. The HOME Inc. Keystone Program also provides intensive individual pre-purchase counseling, financial literacy and homebuyer group education. The construction of new single family homes provides homes for low-and-moderate-income residents in order to have a safe and healthy living environment, build wealth and invest in the community.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • Richmond Metro Habitat for Humanity - Increasing Equitable, Affordable Housing in Richmond - 3 households. • Southside Community Development & Housing Corporation - Swansboro Revitalization - The Hollands - 14 households. • HOME Inc. - HOME Community Empowerment Program - 8 households. • Southside Community Development & Housing Corporation - Pathways to Independence - 2 households. • HOME Inc. - Keystone Program for First-Time Homebuyers - 5 households.
	Location Description	The project locations are the following: • Richmond Metro Habitat for Humanity - Increasing Equitable, Affordable Housing in Richmond - 1100 Hollister Ave. • Southside Community Development & Housing Corporation - Swansboro Revitalization - The Hollands - Perry Street in Swansboro. • HOME Inc. - HOME Community Empowerment Program - City's Priority areas. • Southside Community Development & Housing Corporation - Pathways to Independence - Swansboro and Blackwell neighborhoods. • HOME Inc. - Keystone Program for First-Time Homebuyers - Citywide.

Planned Activities	The City is going to fund the following activities: • Richmond Metro Habitat for Humanity - Increasing Equitable, Affordable Housing in Richmond (HOME Funds - \$255,000 and Private Funds - \$250,000) - HOME funds will be used to assist with the development of 3 affordable single family dwellings for sale to L/M AMI. The application is for \$55,000 in HOME funds to assist in construction of 1100 Hollister Ave; in addition to \$200,000 to acquire 2 blighted homes for renovation in priority areas or 4 vacant lots. • Southside Community Development & Housing Corporation - Swansboro Revitalization - The Hollands (CDBG Funds - \$385,000, HOME Funds - \$385,000, and Federal Funds - \$1,000,000) - CDBG and HOME funds will be used to subsidize the construction of 14 single-family attached townhomes to be sold to first time homebuyers at or below 80% AMI. This funding will allow SCDHC to complete its 22 home subdivision on Perry Street in Swansboro, known as the Hollands. • HOME Inc. - HOME Community Empowerment Program (HOME Funds - \$170,000, Private Funds - \$290,000, State Funds - \$100,000, and General Funds - \$130,000) - Funds will assist 8 low and moderate income renters to become home buyers in the City's Priority areas; provide DPA with intensive individual counseling and group education. • Southside Community Development & Housing Corporation - Pathways to Independence (CDBG Funds - \$50,000 Private Funds - \$65,000, and State Funds - \$120,000) - SCDHC will utilize funding to be used as down payment assistance for 2 low-income first time homebuyers purchasing SCDHC homes developed in the Swansboro and Blackwell neighborhoods. Clients will be at or below 80% AMI. • HOME Inc. - Keystone Program for First-Time Homebuyers (CDBG Funds - \$100,000, Private Funds - \$290,000, State Funds - \$100,000, and General Funds - \$217,500) - Funds will assist 5 low and moderate income families whose incomes are at 80% or below AMI purchase their first home in the City. Program provides DPA, intensive individual pre-purchase counseling, financial literacy and homebuyer group education. The National Objective is Low/Mod Income Housing Benefit (LMH). The HUD Matrix Code is 13B, Homeownership Assistance.
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3.	Project Name	Housing Development - FY 22/23
	Target Area	Citywide
	Goals Supported	Increase supply of Affordable Rental Units 50% AMI (all Rental Development)
	Needs Addressed	Supply of Decent and Healthy Affordable Housing
	Funding	CDBG Funds: \$402,200 HOME Funds: \$947,800 General Funds: \$1,375,862 Private Funds: \$1,119,255 Federal Funds: \$28,011,631 State Funds: \$20,246,158
	Description	Funds used to develop rental housing for low and moderate income households.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • Better Housing Coalition – Cameo Street - 67 households. • Liberty Townhomes, LLC (Canterbury Enterprises) - Townhomes at Liberty Place - 39 households. • Community Builders - Creighton Phase A - 68 households.
	Location Description	The project locations are the following: • Better Housing Coalition – Cameo Street - Jackson Ward. • Liberty Townhomes, LLC (Canterbury Enterprises) - Townhomes at Liberty Place - Liberty Place. • Community Builders - Creighton Phase A - Citywide

4.	Planned Activities	The City is going to fund the following activities: • Better Housing Coalition – Cameo Street (CDBG Funds - \$402,200, HOME Funds - \$347,800, Private Funds - \$790,000, State Funds - \$6,203,996, Federal Funds - \$9,544,878, and General Funds - \$500,000) - 67-unit Cameo Street Apartments will be located in Jackson Ward. Rental housing will target 40-60% AMI. Project has been award 12 vouchers by RRHA. Construction will take approximately 15 months and will be completed and full lease mid-2023. • Liberty Townhomes, LLC (Canterbury Enterprises) - Townhomes at Liberty Place (HOME Funds - \$400,000, Private Funds - \$329,155, State Funds - \$5,066,836, and Federal Funds - \$5,385,061) - Gap funding to complete new construction on the Townhomes at Liberty Place. The construction of 39 affordable housing units that will target families at 30% AMI and below. 6 units will serve individuals with disabilities. Work will start Dec. 2022 and completion by June 2023. • Community Builders - Creighton Phase A (HOME Funds - \$200,000, Private Funds - \$100, State Funds - \$8,975,326, Federal Funds - \$13,081,692, and General Funds - \$875,862) - Gap funding for phase a demolition and construction of 68 units. The National Objective is Low/Mod Income Housing Benefit (LMH). The HUD Matrix Code is 12 Construction of Housing.
	Project Name	Administration - FY 22/23
	Target Area	Hull Street - Lower Corridor Citywide
	Goals Supported	Manage grant funds efficiently and effectively
	Needs Addressed	Supply of Decent and Healthy Affordable Housing Making Homelessness rare, brief, and non-recurring Location of Affordable Housing Access to Housing and Economic Opportunity Resources for Special Needs Populations Workforce Development for higher-paying careers Low-income residents in Gentrifying Neighborhoods Transform public housing sites into communities Services for Low-Income Households

	Funding	CDBG Funds: \$883,000 HOME Funds: \$160,000 General Funds: \$45,000
	Description	This project provides funding for the general administration of the City's Community Development Block Grant program and HOME Investment Partnership Program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Programs administered will occur citywide.
	Planned Activities	The City is going to fund the following activities: • City of Richmond Department of Planning and Development Review - Historic Preservation - Section 106 Review and Planning (CDBG Funds - \$45,000 and General Funds - \$45,000) – CDBG funds will go toward the administration of the Section 106 Review. This process is a necessary function for the disbursement of funding from the HUD by the City. This responsibility is delegated to the City by HUD Regulation 24 CFR Part 58.1 and is a requirement of the HUD contract with the City of Richmond. • HCD - BGA/Finance (CDBG Funds - \$740,000) – Funds will be used for the overall program administration, coordination, technical assistance to applicants, monitoring/evaluation, and public information associated with the preparation of the Annual Action Plan and the Consolidated Annual Performance and Evaluation Report (CAPER) and Fair Housing activities. • HCD - HOME Admin (HOME Funds - \$160,000) – HOME funds will be used for the overall program administration, coordination, technical assistance to applicants, monitoring/evaluation, and public information associated with the preparation of the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER). The project matrix code is General Planning and Administration (21A) and 21D Fair Housing Activities (subject to admin cap). National Objective is Not applicable to planning and administration
	Project Name	ESG Activities - FY 22/23

5.	Target Area	Citywide
	Goals Supported	Provide Housing & Services for SN & Homeless Pop.
	Needs Addressed	Making Homelessness rare, brief, and non-recurring
	Funding	ESG Funds: \$399,434.00 Federal Funds: \$583,890.00 General Funds: \$379,000.00 Private Funds: \$315,700.00 State Funds: \$674,363.00
	Description	Programs that provide homeless services, support, and housing assistance through the programs coordinated and provided by the Greater Richmond Continuum of Care in an effort to end homelessness. Programs are funded projects under ESG.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • CARITAS - Emergency Shelter & Case Management - will assist 500 individuals. • Housing Families First - Hilliard House/Building Neighbors - will assist 400 individuals. • YWCA Richmond Rapid Re-Housing - will assist 25 households. • HomeAgain - Emergency Shelter Operations and Rapid Re-Housing - will assist 396 individuals.
	Location Description	Services for persons experiencing homelessness will occur at the following shelters: • Hillard House (3900 Nine Mile Rd) • CARITAS (Stockton St) • HomeAgain (Men's Emergency Shelter is located at 11 W. Grace Street and the Espigh Family Shelter is at 2 E. Main Street).

	Planned Activities	The City is going to fund the following activities: • CARITAS - Emergency Shelter & Case Management (ESG Funds - \$55,000, Private Funds - \$40,000, and General Funds - \$70,000) - ESG funds will help CARITAS provide year-round emergency shelter and case management services to adults experiencing a housing crisis through two shelter sites: CARITAS Men's and CARITAS Women's shelters. • Housing Families First - Hilliard House/Building Neighbors (ESG Funds - \$71,736, Federal Funds - \$261,051, State Funds - \$215,000, and General Funds - \$207,000) - ESG funds will be utilized to allow HFF in providing Emergency Shelter Services and Rapid Re-Housing services to families in the Richmond area. HFF's shelter is the only family-only shelter in the Richmond region and is designed in a non-congregate setting where each household resides in their own room. • YWCA - YWCA Richmond Rapid Re-Housing (ESG Funds - \$65,000 and Private Funds - \$65,000) - ESG funds will be expended on staff salary and benefits, client rent, and security deposits for City of Richmond survivors of domestic violence who have fled unsafe situations in their homes and are classified as homeless. • HomeAgain - Emergency Shelter Operations and Rapid Re-Housing (ESG Funds - \$177,198, Private Funds - \$210,700, Federal Funds - \$322,839, State Funds - \$459,363, and General Funds - \$80,000) - ESG funding will allow HomeAgain to continue to provide rapid re-housing and emergency shelter services to Richmond's most vulnerable residents. Rapid re-housing averages 180 clients annually, while their emergency shelter assists 350-400 men, women, children, and veterans annually. • Homeward - Homeward Community Information System (HCIS) (ESG Funds - \$8,500) - Provide ongoing operation of the Homeward Community Information System serving homeless households and those at risk of homelessness in Richmond. Required by HUD. • HCD - ESG Administration (ESG Funds - \$22,000 and General Funds - \$22,000) - ESG funding for program administration. National Objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 21A General Program Administration; 03T Operating Cost of Homeless/AIDS Patients Programs; and 05Q Subsistence Payments, 05S Rental Housing Subsidies, and 05T Security Deposit.
6.	Project Name	HOPWA Activities - FY 22/23
	Target Area	Richmond MSA

	Goals Supported	Provide Housing & Services for SN & Homeless Pop.
	Needs Addressed	Resources for Special Needs Populations
	Funding	HOPWA Funds: \$1,794,492 Federal Funds: \$86,250 Private Funds: \$57,100
	Description	Provide funding for housing related services for those with HIV/AIDS in the Richmond MSA. Funding is also provided for tenant based rental assistance, emergency short-term mortgage assistance, utility assistance, and information referrals.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • Virginia Supportive Housing - Permanent Supportive Housing – will assist 30 households. • Commonwealth Catholic Charities – HOPWA Greater Richmond – will assist 178 households. • Serenity, Inc. - Housing Assistance Program – will assist 150 households.
	Location Description	HOPWA programs serve four independent cities, thirteen counties, and three incorporated towns that comprise the Richmond-Petersburg MSA. Virginia Supportive Housing (VSH) owns and operates four properties in which the HOPWA Supportive Services program is offered: Stratford House, New Clay House, Studios at South Richmond, and James River Apartments. Stratford House is a multi-family property with eight units for formerly homeless single adults currently living with HIV/AIDS. New Clay House (47 units), Studios at South Richmond (60 units), and James River Apartments (14 units) are larger communities in which they provide subsidized, permanent housing with supportive services.

	Planned Activities	The City is going to fund the following activities: • Homeward - HMIS (HOPWA) (HOPWA Funds - \$20,000) - Provide ongoing operation of the Homeward Community Information System to provide licenses, training, and support to HOPWA-funded service providers in order to satisfy HUD's requirement to track client data in a homeless management information system. • Virginia Supportive Housing (HOPWA Funds - \$395,245, Private Funds - \$52,000, and Federal Funds - \$78,000) - Permanent Supportive Housing - Utilize HOPWA funds for housing-focused case management for HOPWA Supportive Services program for scattered sites, and operation of the Stratford House (multi-family property with eight units for formerly homeless single adults living with HIV/AIDS). • Commonwealth Catholic Charities – HOPWA Greater Richmond (HOPWA Funds - \$974,454) – HOPWA funds will allow CCC to provide 4 service activities for low-income community members in the Richmond MSA with a member of the household living with HIV/AIDS. This includes Tenant Based Rental Assistance (TBRA), Short-Term Rent, Mortgage, and Utility Assistance (STRMU), Supportive Services, and Permanent Housing Placement (PHP). All clients will receive case management and access to supportive services. • Serenity, Inc. - Housing Assistance Program (HOPWA Funds - \$154,000, Private Funds - \$5,100, and Federal Funds - \$8,250) - Provide housing assistance, case management and supportive services to individuals in the Richmond MSA living with HIV/AIDS. Serenity provides case management, supportive services, Short-Term Rent, Mortgage, and Utility Assistance (STRMU), and Permanent Housing Placement (PHP). • HCD - HOPWA Administration (HOPWA Funds - \$43,000) - HOPWA funding for program administration. • Unallocated Funds (HOPWA Funds - \$197,793) - Unallocated HOPWA funds. The national objective is Low/Mod Income Housing Benefit (LMH). The project matrix codes are 21A General Program Administration; 05Q (Subsistence Payment), 05S (Rental Housing Subsidies); and 05T (Security Deposit).
7.	Project Name	Public Service - FY 22/23
	Target Area	Citywide

	Goals Supported	Provide Housing & Services for SN & Homeless Pop. Programs and Resources for LMI households
	Needs Addressed	Supply of Decent and Healthy Affordable Housing Making Homelessness rare, brief, and non-recurring Access to Housing and Economic Opportunity Workforce Development for higher-paying careers
	Funding	CDBG Funds: \$550,222 General Funds: \$150,000 Private Funds: \$1,374,800 Federal Funds: \$83,750 State Funds: \$220,000
	Description	This project provides funding for public services activities.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • Housing Code Enforcement and Counseling Program - Public Services/Housing Assistance Program - 200 persons. • Increasing Access to Care: Mobile Medical Outreach - 600 persons. • HOME, Inc. - HOME Housing Counseling and Information Program - 1,150 persons. • Virginia Home for Boys and Girls - Pride Place at VHBG - 21 persons. • Richmond Behavioral Health Authority - Residential Support for Homeless Families - 100 persons.
	Location Description	All the programs funded in public service serve beneficiaries citywide.

Planned Activities	The City is going to fund the following activities: Housing Code Enforcement and Counseling Program - Public Services/Housing Assistance Program (CDBG Funds - \$90,000 and General Funds - \$22,500) - The program is a citywide initiative designed to provide housing interventions and counseling to citizens of the City who have been or are at risk of being displaced because of City code enforcement activities; funds will be utilized to maintain one full-time Housing Counselor and supportive interventions for families/individuals residing in housing units cited for Code Enforcement violations. Increasing Access to Care: Mobile Medical Outreach (CDBG Funds - 80,222 and Federal Funds - \$18,750) - DPHS acquired a mobile medical unit Spring 2021 via American Rescue Plan funding to bring primary care, health education and outreach, substance abuse, case management, and pharmacy counseling to homeless experiencing housing instability. HOME, Inc. - HOME Housing Counseling and Information Program (CDBG Funds – 200,000 Private Funds - \$290,000, State Funds - \$170,000, and General Funds - \$127,500) - The goal of this program is to create stable housing through homeownership opportunities, assisting homeowners behind their mortgage to avoid foreclosure, increase the knowledge of tenant rights and responsibilities with increased financial literacy. Additionally, HOME will promote residential choice and mobility to Housing Choice Voucher Holders. Virginia Home for Boys and Girls - Pride Place at VHBG (CDBG Funds – 50,000, Private Funds - \$59,800, Federal Funds - \$65,000, and State Funds - \$50,000) - Funding would continue to allow VHBG to provide safe, affirming emergency housing for 21 young adults who identify as LGBTQ+ between the ages of 18 and 25 who are experiencing homelessness and housing instability for up to six months. Funding would be used to provide participants with trauma informed, individualized wrap-around services included coordinated entry resources, independent living skills, counseling, and 24/7 support Richmond Behavioral Health Authority - Residential Support for Homeless Families (CDBG Funds – 130,000 and Private Funds - \$550,000) - The program provides case management services to more than 100 families in the region who are in the midst of homelessness and are being sheltered by a GRCoC partner organization.
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		The national objective is Low/Mod Clientele (LMC). The project matrix codes are 03T Homeless/AIDS Patients Programs, 05M Health Services, 05O Mental Health Services, 05Q Subsistence Payments, and 05X Housing Information and Referral Services.
8.	Project Name	Economic Development - FY 22/23
	Target Area	Citywide
	Goals Supported	Econ. empowerment opportunities to reduce poverty
	Needs Addressed	Workforce Development for higher-paying careers Services for Low-Income Households
	Funding	CDBG Funds: \$1,222,527 General Funds: \$15,000 Private Funds: \$490,000 State Funds: \$20,000
	Description	This project provides funding for economic development activities.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The following subrecipients will assist the following: • Cyber Security and Technology Project - Public Service/Employment Program - 40 persons. • Metropolitan Business League - Economic Development - 1,350 jobs.
	Location Description	Economic development activities will occur citywide.

Planned Activities	The City is going to fund the following activities: • Section 108 Payment (CDBG Funds - \$981,126) - CDBG funds will be used to make loan repayments on the 2012 Section 108 Guaranteed Loans made to the City of Richmond by the U.S. Department of Housing and Urban Development (HUD). The loan is guaranteed for 20 years at a variable interest rate (4.5% to 8.5%) and was earmarked for the rehabilitation of single-family homes and multi-family units and economic development in targeted areas of the City. The terms of the loan indicate that CDBG funds are to be used as repayment. Funding of this proposal will enable the City to meet its debt obligations for loans made to rehabilitate its housing stock and provide safe affordable housing to its residents. • Cyber Security and Technology Project - Public Service/Employment Program (CDBG Funds - \$95,000, Private Funds - \$15,000, State Funds - \$20,000, and General Funds - \$15,000) - CDBG funds will be used to provide unemployed and under-employed employees of local and regional companies and city residents with the opportunity to gain access to cybersecurity training and educational resources. This Education Security Center environment will focus on delivering highly trained and qualified cybersecurity practitioners prepared to deliver 22nd-century information assurance and occupy cybersecurity positions with collaborating industry partners. • Metropolitan Business League - Economic Development (CDBG Funds - \$146,401 and Private Funds - \$475,000) - The Metropolitan Business League (MBL) is a not-for-profit, membership-based business association that aims to foster small business development. The mission of the MBL is to promote economic prosperity in Virginia through leadership, education, training and advocacy for small, women-minority-owned businesses. MBL advocates and promotes the economic growth and development of small, women-owned and minority businesses in Central Virginia by focusing on the expansion of business opportunities and alliances, capacity building and advocacy. MBL will use the CDBG funds to provide an array of business and organization capacity building initiative and programs in order to expand their reach and effectiveness of their organizations. The national objective is Low/Mod Clientele (LMC) and Low/Mod Jobs Benefit (LMJ).
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		The project matrix codes are 05H Employment Training; 18A Economic Development: Direct Financial Assistance to For-Profit Business; 18B - ED Technical Assistance; and 19F - Planned Repayment of Section 108 Loan Principal.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population age, racial/ethnic composition, and economy of the City of Richmond. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://data.census.gov>. The 2020 Decennial Census and the 2015-2020 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Richmond. The 5-year estimates are the most recent data available for the city.

Population:

- The 2020 Census reports a population of 226,610 people, or an increase of 22,396 people since the 2010 Census.

Age:

- Median age in the City of Richmond was 34.1 years, compared to 38.4 years for the State of Virginia.
- Youth under the age of 18 accounted for 17.4% of the City's population.
- Seniors age 65 or over make up 13.1% of the City's population. This is above the State's 15.4% of the population.

Race/Ethnicity:

- 43.3% are White
- 40.4% are Black or African American
- 2.8% are Asian
- 6.2% are Two or More Races
- 10.5% are Hispanic or Latino

Income Profile:

The Median Family Household Income for a family of four is \$68,900 in the Richmond, VA Metropolitan Statistical Area according to HUD's FY 2020 Income Limits. The following is a summary of income statistics for the City of Wheeling:

- According to the 2015-2020 American Community Survey, median household income in the City of Richmond was \$51,421 which was lower than the State of Virginia (\$76,398).
- 26.5% of households with earnings received Social Security income.
- 21.2% received public assistance.
- 19.0% received retirement income.
- 32.7% of female-headed households were living in poverty.

- 32.9% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for the City of Richmond is a measurement of the area's needs. Richmond has an overall low- and moderate-income percentage of 60.55%.

Economic Profile:

- 42.8% of the employed civilian population had occupations classified as management, professional, or related.
- 20.1% of the employed civilian population had occupations classified as sales and office.
- 20.8% were in the service sector.
- The education, health, and social service industry represented 25.2% of those employed.
- 69.7% of workers were considered in private wage and salary workers class.
- 4.4% of workers were considered in the self-employed workers in own not incorporated business.

According to the U.S. Labor Department, the preliminary unemployment rate for Richmond, VA in March 2022 was 3.7%, compared to 3.0% for the State of Virginia, and a national unemployment rate of 3.7%.

Geographic Distribution

Target Area	Percentage of Funds
Hull Street - Lower Corridor	
Hull Street - Swansboro Corridor	
Richmond MSA	
Richmond Highway- South	
Richmond Highway- North	
Highland Park	

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Funding is based on completing existing open projects in order to meet a national objective as well as priorities outlined in the Five Year Consolidated Plan. Resources are allocated based on neighborhood indicators and the results of comprehensive planning and allocation processes and include federal funding only.

The City allocates CDBG funds to areas or projects/activities which predominantly benefit low- and moderate-income persons to rehabilitate or construct new housing for low- and moderate-income

households; to create low- and moderate-income jobs; and to projects/activities that principally benefit low- and moderate-income persons.

The HOME funds will be used for administration and for housing projects/activities. These funds will be targeted to low-income households and projects/activities designed to provide affordable housing to low-income households. The disbursement is based on needs of low- and moderate-income households, not by geographic area.

The HOPWA funds will be used for housing related services for those with HIV/AIDS, such as tenant based rental assistance (TBRA), emergency short-term mortgage assistance, utility assistance, and information referrals. The disbursement is based on the needs of each client, not by geographic area.

The ESG funds will go to emergency shelters, homeless prevention, rapid re-housing, and the homeless management information system (HMIS). The disbursement is based on need of each shelter or agency, not by geographic area.

Discussion

Not Applicable.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Richmond will provide affordable housing for the homeless, non-homeless, and special needs households with rental assistance, new housing units, and the rehabilitation of existing units. Rental assistance includes tenant-based assistance (TBRA) and rapid re-housing. The one year goals for affordable housing in the City of Richmond for FY 2022 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	408
Non-Homeless	284
Special-Needs	0
Total:	692

Table 7 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	408
The Production of New Units	179
Rehab of Existing Units	81
Acquisition of Existing Units	24
Total:	692

Table 8 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Richmond will fund the following projects with FY 2022 CDBG, HOME, ESG, and HOPWA funds:

- **ProjectHomes - Critical Home Repair** - 45 households.
- **ProjectHomes - Owner-Occupied Home Repair** - 8 households.
- **Rebuilding Together of Richmond - RT RVA Critical Home Repair Program** - 18 households.
- **Richmond Metro Habitat for Humanity - Critical Home Repairs in the City of Richmond** - 10 households.
- **Richmond Metro Habitat for Humanity - Increasing Equitable, Affordable Housing in Richmond** - 3 households.
- **Southside Community Development & Housing Corporation - Swansboro Revitalization - The Hollands** - 14 households.
- **HOME Inc. - HOME Community Empowerment Program** - 8 households.

- **Southside Community Development & Housing Corporation - Pathways to Independence** - 2 households.
- **HOME Inc. - Keystone Program for First-Time Homebuyers** - 5 households.
- **Better Housing Coalition – Cameo Street** - 67 households.
- **Liberty Townhomes, LLC (Canterbury Enterprises) - Townhomes at Liberty Place** - 39 households.
- **Community Builders - Creighton Phase A** - 68 households.
- **CARITAS - Emergency Shelter & Case Management** - will assist 500 individuals.
- **Housing Families First - Hilliard House/Building Neighbors** - will assist 400 individuals.
- **YWCA Richmond Rapid Re-Housing** - will assist 25 households.
- **HomeAgain - Emergency Shelter Operations and Rapid Re-Housing** - will assist 396 individuals.
- **Virginia Supportive Housing - Permanent Supportive Housing** – will assist 30 households.
- **Commonwealth Catholic Charities – HOPWA Greater Richmond** – will assist 178 households.
- **Serenity, Inc. - Housing Assistance Program** – will assist 150 households.

AP-60 Public Housing – 91.220(h)

Introduction

The Richmond Redevelopment and Housing Authority (RRHA) provides decent and affordable housing in a safe and secure living environment for nearly 4,000 low and moderate-income households throughout the City of Richmond. To fulfill this mission, RRHA seeks to preserve its aging housing stock through timely maintenance, modernization, and revitalization of its developments. RRHA also administers a city-wide Housing Choice Voucher Program (formerly Section 8) that provides a rental housing assistance supplement for more than 3,000 families that rent from private landlords. RRHA works to enhance the quality of life at RRHA's housing facilities by offering the residents opportunities to participate in various community, educational and recreational programs, as well as job readiness and training initiatives.

Actions planned during the next year to address the needs to public housing

Statement of Housing Needs and Strategy for Addressing Housing Needs:

The Richmond Redevelopment and Housing Authority (RRHA) identifies the housing needs of the low-income, very-low income, and extremely low-income families. These families must reside in the jurisdiction served by RRHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing, and Housing Choice Voucher Program tenant-based and project-based assistance waiting lists.

The housing needs for RRHA applicants and participants covers the income levels, racial distribution and bedrooms needed. Based on the area median income (AMI) for these income brackets, there remains a need for housing throughout the area.

RRHA's strategy to address the housing needs of these individuals/families include:

- **Maximizing the number of affordable units available:**
 - 1) Employ effective management practices and policies to minimize off-line public housing units with an occupancy goal of 98%,
 - 2) Maintain at least 92% lease-up rate or 100% budget authority for the Housing Choice Voucher Program by establishing effective payment standards, occupancy standards, and manageable practices,
 - 3) Undertake measures to ensure access to affordable housing among families within RRHA Public Housing Developments and waiting list applicants.
- **Increasing the number of affordable housing units** by applying for additional voucher subsidy and special programs available through Notice of Funding Availability.
- **Increase the awareness of RRHA resources** by providing marketing information to local social

service agencies, advocacy groups, partners, residents, and applicants; advertise in available publications, RRHA website, and radio campaigns.

- **Conduct activities to affirmatively further fair housing:**

- 1) Further encourage a positive partnership with H.O.M.E to encourage and counsel HCVP participants to locate units outside of areas of poverty or minority concentration.
- 2) RRHA is also engaged in a Regional Analysis of Impediments to Fair Housing Choice, with other nearby jurisdictions to guide future practices and eliminate housing barriers for low, very low, and moderate- income households.

The strategies that RRHA pursue will be influenced by funding, staffing availability, housing needs, and consultation with residents, the Resident Advisory Board, and advocacy groups.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

In collaboration with the Housing Choice Voucher Program, the initial planning and draft modeling for the operation of the Homeownership Program in connection with the Family Self Sufficiency (FSS) program has taken place. Current FSS participant's whose goals include homeownership readiness are still in progress.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Richmond Redevelopment and Housing Authority (RRHA) is not classified as "troubled" by HUD and is performing satisfactorily according to HUD guidelines and standards. Therefore, no assistance is needed to improve operations of this Public Housing Authority.

Discussion

Richmond Redevelopment and Housing Authority (RRHA) is undertaking a comprehensive approach to addressing conditions within and around public housing. Local and private funds are being used to improve physical and social conditions of redeveloped areas. The development of the former Baker School is underway, as well as the implementation of the Church Hill North project development plans, and the recently completed construction of the Jackson Ward Senior Apartments. The planned transformation of the East End continues, with the Creighton Court revitalization efforts. Substantial and informed participation from the Richmond Tenant's Organization (RTO), our public housing residents, and stakeholders is a key objective.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Richmond utilizes ESG funds to partner with non-profit and faith-based service providers to assist individuals and families who are either facing a homeless crisis or facing an imminent homeless crisis through temporary emergency shelter programs, rapid re-housing programs, homeless prevention assistance, and through proper and sound documentation of those assisted by ESG funded programs through our community's Homeless Management Information System.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

ESG funding has allowed the City of Richmond to assist the Greater Richmond Continuum of Care's (GRCoC) Street Outreach efforts. This includes a Self-Resolution Housing Navigator, who will identify housing resources and opportunities for unsheltered individuals. Homeward, the lead organization in the GRCoC, operates the Point in Time Count twice a year in an effort to gain an accurate count of the number of individuals facing a homeless crisis, and to connect those homeless individuals and families with a wide range of services available in the Richmond community. These services include, but are not limited to, connections with the DMV to get identification, connections to medical and social services, and connections to income support programs.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Richmond has devoted ESG funds to the support of emergency shelter programs through the following homeless services partners: CARITAS, HomeAgain, Housing Families First, and Homeward. ESG funds along with ESG-CV funds have been utilized to continue emergency shelter programs and prepare them for the difficulties operating an emergency shelter stemming from the COVID-19 Pandemic. ESG-CV funds have also been used to create and operate temporary shelters that prevent dense congregation that can lead to the transmission and spread of COVID-19. Homeward operates a temporary shelter that is ran through a string of hotels and motels to provide those seeking shelter with isolated rooms that help prevent the spread of COVID-19. Emergency Shelter programs funded with standard ESG funding are projected to assist 1,296 homeless individuals, while ESG-CV funded emergency shelter programs are projected to assist 1,890 individuals. These projected figures are unduplicated.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Richmond is continuing its efforts to provide affordable, safe, and stable housing opportunities for all individuals facing homelessness, with a focus on shortening the period individuals and families experience homelessness. A majority of these efforts are conducted through rapid re-housing programs, which are funded by both ESG and ESG-CV funds. The City of Richmond's is continuing to fund the rapid re-housing programs to assist individuals transition from homelessness to secure stable, safe, and affordable housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Richmond is a member of The Greater Richmond Continuum of Care (GRCoC) which coordinates services and resources with the Richmond City Community Criminal Justice Board on the needs of people experiencing homelessness who have been involved with the criminal justice system. The City of Richmond is utilizing ESG and ESG-CV funds to provide financing to community housing and isolation housing for individuals exiting the criminal justice system, so that they have safe and stable housing during the COVID-19 pandemic. The Greater Richmond Continuum of Care also works with the Central Region Independent Living Advocates for Youth on the needs of youth aging out of the foster care system; The City of Richmond has utilized CDBG, ESG, and ESG-CV fund to assist LGBTQ+ Emergency Shelter, that is focused on assisting LGBTQ+ youth who have aged out of the foster system and are facing a homeless crisis. The GRCoC Coordinated Outreach team works in conjunction with hospitals in the area to address the needs of patients exiting care and facing homelessness. The City of Richmond Department of Housing and Community Development has funded the Richmond Eviction Diversion Program through CARES Act funds and local general funds to prevent households facing eviction due to late rent and utility payments.

Discussion

The City of Richmond will continue to support and cooperate with the Continuum of Care, including applications for SuperNOFA funds, etc. The City will strive to identify programs and activities that will

reduce chronic homelessness.

The City of Richmond will provide funding for the following activities in FY 2022 to address the needs of individuals and families with children who are homeless or imminent at risk of becoming homeless:

- **ESG Activities** - The City is going to fund the following activities:
 - **CARITAS - Emergency Shelter & Case Management** - ESG funds will help CARITAS provide year-round emergency shelter and case management services to adults experiencing a housing crisis through two shelter sites: CARITAS Men's and CARITAS Women's shelters.
 - **Housing Families First - Hilliard House/Building Neighbors** - ESG funds will be utilized to allow HFF in providing Emergency Shelter Services and Rapid Re-Housing services to families in the Richmond area. HFF's shelter is the only family-only shelter in the Richmond region and is designed in a non-congregate setting where each household resides in their own room.
 - **YWCA - YWCA Richmond Rapid Re-Housing** - ESG funds will be expended on staff salary and benefits, client rent, and security deposits for City of Richmond survivors of domestic violence who have fled unsafe situations in their homes and are classified as homeless.
 - **HomeAgain - Emergency Shelter Operations and Rapid Re-Housing** - ESG funding will allow HomeAgain to continue to provide rapid re-housing and emergency shelter services to Richmond's most vulnerable residents. Rapid re-housing averages 180 clients annually, while their emergency shelter assists 350-400 men, women, children, and veterans annually.
 - **Homeward - Homeward Community Information System (HCIS)** - Provide ongoing operation of the Homeward Community Information System serving homeless households and those at risk of homelessness in Richmond. Required by HUD.
 - **HCD - ESG Administration** - ESG funding for program administration.
- **HOPWA Activities** - The City is going to fund the following activities:
 - **Homeward - HMIS** - Provide ongoing operation of the Homeward Community Information System to provide licenses, training, and support to HOPWA-funded service providers in order to satisfy HUD's requirement to track client data in a homeless management information system.
 - **Virginia Supportive Housing - Permanent Supportive Housing** - Utilize HOPWA funds for housing-focused case management for HOPWA Supportive Services program for scattered sites, and operation of the Stratford House (multi-family property with eight units for formerly homeless single adults living with HIV/AIDS).
 - **Commonwealth Catholic Charities – HOPWA Greater Richmond** - HOPWA funds will allow CCC to provide 4 service activities for low-income community members in the Richmond MSA with a member of the household living with HIV/AIDS. This includes Tenant Based Rental Assistance (TBRA), Short-Term Rent, Mortgage, and Utility Assistance (STRMU), Supportive Services, and Permanent Housing Placement (PHP). All clients will receive case management and access to supportive services.
 - **Serenity, Inc. - Housing Assistance Program** - Provide housing assistance, case

management and supportive services to individuals in the Richmond MSA living with HIV/AIDS. Serenity provides case management, supportive services, Short-Term Rent, Mortgage, and Utility Assistance (STRMU), and Permanent Housing Placement (PHP).

- **HCD - HOPWA Administration** - HOPWA funding for program administration.
- **Unallocated Funds** - Unallocated HOPWA funds.

AP-70 HOPWA Goals– 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	130
Tenant-based rental assistance	46
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	52
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total:	228

AP-75 Barriers to affordable housing – 91.220(j)**Introduction:**

The actions planned to impact the negative effects of public policy for the next three years are outlined below as shown in the Equitable Affordable Housing Plan. These policy recommendations are also referenced in the regional Analysis of Impediments to Fair Housing Choice 2020.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

2021-2023 Policy, Legislation:

- Amend the Zoning Ordinance to allow shelters and group homes by-right
- Create a new Tax Rebate program for new construction multi-family mixed-income
- Amend the Zoning Ordinance to permit churches to offer emergency shelter year-round
- Create an innovative, social enterprise "Lodging Lab" to develop more efficient ways to build affordable housing
- Amend the Zoning Ordinance to allow accessory dwelling units in all residential zoning districts
- Encourage two-family unit development to allow buyers to lease the additional unit and reduce housing costs
- Reform the City's Blight program to allow the City to quickly acquire vacant blighted lots and buildings and then provide the land/building to affordable nonprofit organizations to rehab or build new affordable housing
- Lobby for and get approved Inclusionary Zoning for the Commonwealth of Virginia and adopt a local ordinance

Discussion:

The Equitable Affordable Housing Plan has been approved by City Council on February 28, 2022. The Zoning Ordinance has been amended to allow the expansion of shelters and group homes by-right in other zoning districts.

During its FY 2022 CDBG, HOME, ESG, and HOPWA Program Year the City proposes to fund activities/projects that affirmatively further fair housing. This includes:

- Assistance with rehabilitation costs for lower income owner-occupied housing.
- Assist with the development of new rental-occupied housing.
- Assistance with funds to develop new owner-occupied housing.

- Funds for downpayment assistance and closing costs for low income homebuyers.
- Funds for housing counseling services.
- Funds for social services programs.
- Job training and economic development opportunities.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Richmond has developed the following actions which addresses:

- Obstacles to meeting underserved needs;
- Fosters affordable housing;
- Reduces lead-based hazards;
- Reduced the number of poverty-level families;
- Develops institutional structures, and
- Enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The Department of Housing and Community Development presented City Council with the Equitable Affordable Housing Plan in September 2020. The Plan was approved by City Council on February 28, 2022. The plan laid out critical policies and initiatives that promote inclusive, equitable, and bold ways of addressing our City's housing needs.

Actions planned to foster and maintain affordable housing

During the FY 2022 Annual Action Plan, the City of Richmond will fund the following projects:

- ProjectHomes - Critical Home Repair
- ProjectHomes - Owner-Occupied Home Repair
- Rebuilding Together of Richmond - RT RVA Critical Home Repair Program
- Richmond Metro Habitat for Humanity - Critical Home Repairs in the City of Richmond
- Richmond Metro Habitat for Humanity - Increasing Equitable, Affordable Housing in Richmond
- Southside Community Development & Housing Corporation - Swansboro Revitalization - The Hollands
- HOME Inc. - HOME Community Empowerment Program
- Southside Community Development & Housing Corporation - Pathways to Independence
- HOME Inc. - Keystone Program for First-Time Homebuyers
- Better Housing Coalition – Cameo Street
- Liberty Townhomes, LLC (Canterbury Enterprises) - Townhomes at Liberty Place
- Community Builders - Creighton Phase A

Actions planned to reduce lead-based paint hazards

The City of Richmond is working to reduce potential lead-based paint hazards. Below are the City's activities to reduce lead-based paint hazards are related to rehabilitation and homeownership programs.

Rehabilitation Programs

The City of Richmond will continue to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of Federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35, Subpart R.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and adhere to ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities.

Homeownership Programs

The City of Richmond will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- City staff properly determine whether proposed projects are exempt from some or all lead based paint requirements.
- A visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35, Subpart R.
- The home buyer receives the required lead-based paint pamphlet and notices.

The City of Richmond will reduce LBP hazards through its housing activities that involve new construction, the rehabilitation of existing owner-occupied structures, and using lead safe work practices on structures for sale/lease. The lead-based paint reduction activities will also involve code enforcement, lead paint/healthy homes education to homeowners, renters, and landlords. The City requires all of its housing providers to follow Federal and City Lead Paint Regulations to ensure that lead based paint hazards are reduced or in many cases eliminated.

Resident who need lead paint remediation in their homes will be referred to the State of Virginia Department of Housing and Community Development by the City. VA DHCD has a Lead Based Paint Hazard Control grant that can assist low and moderate income Richmond residents.

Actions planned to reduce the number of poverty-level families

According to the 2016-2020 American Community Survey, approximately 20.9% of the City of Richmond's residents live in poverty, while only 8.8% of Henrico County residents live in poverty and 10.0% of the Commonwealth of Virginia residents live in poverty. Female-headed City households with children are particularly affected by poverty at 32.7%. The City's goal is to reduce the extent of poverty by 5%, based on actions the City can control and work with other agencies/organizations.

Elements of the Plan to End Homelessness are addressed in the Annual Action Plan budget along with other local funds. Elements to be addressed include workforce development, job creation through financial support and incentives to businesses, financial literacy training for households, and the increase of affordable housing units in the City. Partner with the Office of Community Wealth Building to address the issue of families and individuals living in poverty.

The City with its FY 2022 CDBG funds plans to fund the following types of economic development and anti-poverty programs include:

- Section 108 Payment
- Cyber Security and Technology Project - Public Service/ Employment Program
- Metropolitan Business League - Economic Development

Actions planned to develop institutional structure

To effectively implement the Annual Action Plans, the City needs to collaborate with a variety of agencies located in the City of Richmond and also surrounded by Henrico and Chesterfield counties. Coordination and collaboration between agencies is important to ensuring that the priorities identified in the Five Year Consolidated Plan within the City are adequately addressed.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Richmond is committed to continuing its participation and coordination with public, housing, and social service agencies. The City solicits application for CDBG, HOME, HOPWA, and ESG funds. In addition, the City sends out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or has expressed an interest in submitting an application. The application is reviewed by the Department of Housing and Community Development and the City discusses any questions with the applicant. The City provides help and assistance to its public and private agencies that they fund.

Discussion:**Monitoring:**

The City of Richmond will distribute its Procedures Manual and will provide training to new program participants on program procedures and requirements, to ensure long-term compliance with program requirements and comprehensive planning requirements, at the beginning of the new fiscal year.

The City's Department of Housing and Community Development will contract with subrecipients, and will be responsible for the reporting and monitoring the compliance of all agencies and subrecipients using CDBG, HOME, ESG and HOPWA funds in accordance with HUD's regulations.

Risk-Based Monitoring reviews are conducted on all contracts receiving federal funds. Higher priority is given to those agencies receiving first-time federal funding for programs, on agencies receiving substantial amounts of funding, and on problem agencies. Remaining programs are evaluated to determine when monitoring will be conducted. Every reasonable effort will be made to examine an agency at least once during a twenty-four (24) month period. Construction projects are monitored through the completion of the project.

Reporting Requirements. Each contract will contain a detailed item plan that outlines the goals and objectives against which the sub-recipient's performance will be measured. The subrecipient shall provide the Department of Housing and Community Development with a quarterly report on the status of each activity as agreed to in the contract. Annually, the HCD shall prepare a comprehensive Consolidated Annual Performance Report (CAPER) to be submitted to HUD. HCD will also prepare and submit a HOPWA CAPER and ESG CAPER. These reports shall include progress on major objectives of each contract as well as problems encountered that have hindered such progress.

Performance Monitoring. HCD shall be responsible for monitoring the performance of each grantee under the terms of the contract and Letters of Agreement. Each program will be reviewed for compliance or non-compliance with applicable Consolidated Plan regulations, executive orders, labor standards, Equal Employment Opportunity, Section 3, environmental and other 504 federal requirements. Monitoring will be accomplished through bi-annual on-site visits, analysis of quarterly reports, review of subcontracts and

bid documents, employee interviews, pre-construction conference, and review of activities in relation to the provisions of the Davis-Bacon Act and Wage procedures. Performance monitoring includes Client/Project Eligibility Reviews, Matching Funds Requirements, Property Management Monitoring, Personnel Standards, Fraud, Abuse, and Compliance Reviews.

Minority Participation. The City of Richmond encourages minority participation in all contracts through the following City policies:

- The City has an automated system for identifying and maintaining an inventory of certified minority business enterprises (MBEs) and Emerging Small Businesses (ESBs), their capabilities, services, supplies, and/or products.
- The City uses the local media, electronic and print, to market and promote contract and business opportunities. Further, it utilizes the minority papers works with the Metropolitan Business League, Hispanic and Asian chamber of commerce, Development Fairs.
- As part of any invitation to bid, the City develops informational and documentary materials (fact sheets, program guides, procurement forecasts, etc.) on contract/subcontract opportunities for MBEs and WBEs.
- All City procurement packages include a Minority Business/Participation Commitment Form.
- The City, in cooperation with the Virginia Regional Minority Supply Development Council and the Metropolitan Business League, sponsors business-related meetings, conferences and seminars.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Richmond receives an annual allocation of CDBG, HOME, ESG, and HOPWA funds. Since the City receives these federal allocations the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$201,627
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income:	\$201,627

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.0%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Richmond does not intend to use any other forms of investment other those described in 24 CFR 92.205(b). Not Applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Not Applicable.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Richmond currently uses the recapture provision option outlined in Section 24 CFR Part 92.254 (a)(5)(ii)(A)(2) to ensure the affordability requirements for the HOME Investment Partnerships (HOME) Program. The recapture provision will be used to recover the direct subsidy to the homebuyer which includes down payment, closing cost assistance, interest subsidies and any difference between fair market value and purchase price. The recapture provision will be limited to net proceeds available from the sale of the HOME assistance unit. The amount of direct subsidy subject to recapture is based on the pro-rata share of the remaining affordability period.

a) Deed of Trust (Forgivable Loan - CDBG and HOME Generally)

The general Deed of Trust will provide affordability assistance to home buyers. The affordability period is determined by the amount of direct subsidy included in the deed or land covenant, which will be defined in the terms of the loan. The affordability period will apply as follows:

- Project under \$15,000 are five-year term
- Projects from \$15,001 - \$40,000 are ten-year term
- Projects over \$40,000 are fifteen-year term

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all sub-recipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnerships Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs

concurrently with the affordability period.

b) Second Mortgage - Deed of Trust (Deferred Loan)

To further affordable housing, homebuyer assistance can be provided where the project is required to serve low/mod homebuyers. Such assistance should be structured as a second mortgage in the form of a deferred loan with an interest rate of no more than 3%, accruing for no more than 10 years, to be paid in full only upon sale of property. This instrument will be held as joint trustees from the sub-recipient and the City of Richmond. However upon sale, the funds will be returned to the City of Richmond as program income. Financing such as this can be in addition to down payment and closing cost assistance, structured as a forgivable loan. The City shall retain the discretion to, after 10 years; waive some or all of the lien in instances where property values have declined. This assistance cannot exceed \$25,000 without written permission and sufficient justification.

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all sub-recipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnerships Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Richmond does not intend to refinance any existing debt for multifamily housing that will be rehabilitated with HOME Funds. Not Applicable.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

By accepting ESG funds from the City of Richmond, all sub-recipients agree to administer assistance in a manner that's consistent with the standards mandated by the City of Richmond, in accordance with federal ESG regulations. A full copy of Richmond's ESG written standards has been uploaded through the AD-26 to appear in the appendix of the Consolidated Plan.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Greater Richmond Continuum of Care (GRCoC), which the City of Richmond is a member of, established the Coordinated Entry System (CES) in 2015 to establish a coordinated assessment and referral process for homeless services and assistance in the greater Richmond region. The main access points are the Homeless Crisis Line, street outreach teams, and domestic violence hotlines. Through the Homeless Crisis Line, individuals and families experiencing homelessness, or who are 3-days out from a homeless crisis, will have an assessment conducted to them to determine what programs provided by GRCoC partner organizations that best suits their needs, and are referred to them and other non-GRCoC resources for assistance. If possible, the caller will be diverted to other benefits and programs that will prevent them from experiencing homelessness.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Richmond utilizes a competitive application process to sub-award ESG funds. Current, past, and potential partners are all welcomed to apply for funding. Federal and local strategic priorities are made clear in the application, while all applicants are encouraged to participate in the GRCoC and work to address gaps in their service network. The ESG application review involves staff review and scoring within the Department of Housing and Community Development. All applications are discussed with the Greater Richmond Continuum of Care's Ranking Committee, to ensure eligibility and alignment with regional efforts to end homelessness; once awarded projects have a solidified funding amount via departmental budgeting discussions and sessions, the awarded projects are sent to the City of Richmond's Administration and City Council for approval.

- 4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The Greater Richmond Continuum of Plan utilizes homeless participation in evaluating their programs, policies, and committees. The GRCoC conducts focus groups and other input sessions with individuals experiencing homelessness, and individuals who have experience a homeless crisis in the past.

- 5. Describe performance standards for evaluating ESG.**

The City of Richmond established performance standards and measures based on performance measures established in the HEARTH Act. Performance standards and outcomes are agreed upon in the contract and grant agreement between the City of Richmond and homeless service provider. Client data is uploaded and tracked into the GRCoC's HMIS database, which is used to produce output reports quarterly. ESG dollars used to fund domestic violence organizations utilize a comparable but different database, but the performance measures are still aggregated in quarterly report forms. The GRCoC Performance Measurement Committee meets regularly and develops performance standards for each program type and activity.

Discussion:

HOPWA Program:

The City of Richmond Department of Housing and Community Development provides HOPWA grant oversight and management for the Richmond MSA, which covers the cities of Colonial Heights, Hopewell, Petersburg, Richmond, as well as the counties of Amelia, Caroline, Charles City, Chesterfield, Dinwiddie, Goochland, Hanover, Henrico, King William, New Kent, Powhatan, Prince George and Sussex. Project Development Manager and Housing & Community Development Administrator oversee and manage the HOPWA program on behalf of the City of Richmond. The City of Richmond traditionally funds TBRA, STRMU, PHP, Supportive Services, and Facility-based Housing Assistance with the locality's annual HOPWA allocation.

HOME and ESG Match Requirements:

The City of Richmond has excess HOME match funds from previous years in the amount of \$6,398,202.84. The City will have additional HOME Match during this program year from cash (non-federal), bond funds, etc.

ESG Program anticipates that it will have a match of \$384,355.00 in local and state funds. The ESG Match will come from local and state funds, as well as donations and grants to the ESG sub-grantees. These funding sources to the ESG sub-grantees include general funds, continuum of care funds, private foundations, state funds, donations, the United Way, etc.

HOME Program Income:

- The City of Richmond anticipates it will receive \$153,446.00 in HOME Program Income during this program year.

CHDO Organizations:

- Two (2) organizations, Project:HOMES and Southside Community Development and Housing Corp. have been certified or recertified as Community Housing Development Organizations (CHDO's) operating in the City of Richmond.

CDBG Program Income:

- The City of Richmond anticipates it will receive \$201,627.00 in CDBG Program Income during this program year.