

City of Richmond

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Meeting Minutes

Monday, May 2, 2016

1:30 PM

5th Floor Conference Room

Planning Commission

Call To Order

Mr. Poole called the meeting to order at 1:30 p.m.

Roll Call

Mr. Rogers attended in place of Ms. Selena Cuffee-Glenn

- **Present** 7 - * Mr. Rodney Poole, * Mr. Melvin Law, * Mr. Jeffrey Sadler, * Ms. Selena Cuffee-Glenn, * Mr. Vivek Murthy, * Ms. Elizabeth Greenfield, and * Mr. Max Hepp-Buchanan
- **Absent** 2 - * Mr. David Johannas, and * Ms. Ellen Robertson

Chair's Comments

Mr. Poole welcomed everyone who was present.

Approval of Minutes

Minutes to be Approved, April 18, 2016

Attachments: [Draft Meeting Minutes, April 18, 2016.pdf](#)

A motion was made by Mr. Sadler, seconded by Mr. Murthy, that the minutes be approved. The motion carried.

- Aye --** 5 - * Mr. Law, * Mr. Sadler, * Ms. Cuffee-Glenn, * Mr. Murthy and * Mr. Hepp-Buchanan
- Abstain --** 2 - * Mr. Poole and * Ms. Greenfield

Director's Report

Ms. Maritza Pechin provided a short introduction of what roles she will be fulfilling for the master plan update. She plans to come back June 6 for a more formal presentation to the Planning Commission.

Mr. Sadler and Mr. Murthy requested some outlines for the types of data research and community organizing she will be doing.

Mr. Poole requested that the city be in a strong position to get started on the plan in January 2017.

Mr. Sadler made a motion for a staff presentation on surface parking in the B-4 district. The motion was seconded by Murthy. Mr. Poole requested Economic Development be included. The motion carried unanimously.

Ms Greenfield asked about the timeline.

Ms. Onufer stated the timeline would be approximately one month.

Council Action Update

Consideration of Continuances and Deletions from Agenda

1. To conditionally rezone the property known as 2801 East Main Street from the M-1 Light Industrial District to the B-5 Central Business District, upon certain proffered conditions.

Attachments: [Ord. No. 2015-245](#)

[Staff Report](#)

[Location Map](#)

[Survey](#)

[Application](#)

[Proffers](#)

A motion was made by Mr. Law, seconded by Mr. Murthy, that this item be continued to the June 6, 2016 meeting. The motion carried.

2. To conditionally rezone the property known as 2825 East Main Street from the [M-1 Light] M-2 Heavy Industrial District to the B-5 Central Business District, upon certain proffered conditions. (As Amended)

Attachments: [Ord. No. 2015-246](#)

[Staff Report](#)

[Location Map](#)

[Survey](#)

[Application](#)

[Proffers](#)

A motion was made by Mr. Law, seconded by Mr. Murthy, that this item be continued to the June 6, 2016 meeting. The motion carried.

Consent Agenda

A motion was made by Mr. Law, seconded by Mr. Murthy, that the Consent Agenda be approved. The motion carried unanimously.

Aye -- 7 - * Mr. Poole, * Mr. Law, * Mr. Sadler, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield and * Mr. Hepp-Buchanan

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

3. To authorize the special use of the properties known as 1300 McDonough Street, 1302 McDonough Street, 1304 McDonough Street, and 1306 McDonough Street for the purpose of a mixed-use development with up to 12 dwelling units and ground floor commercial space, upon certain terms and conditions.

Attachments: [Ord. No. 2016-126](#)

[Location Map](#)

[Plans](#)

[Survey](#)

[Application & Applicant's Report](#)

[Letter of Support](#)

A motion was made that this Ordinance be recommended for approval to City Council. The motion carried by the following vote:

Aye -- 7 - * Mr. Poole, * Mr. Law, * Mr. Sadler, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield and * Mr. Hepp-Buchanan

4. To authorize the special use of the property known as 2701 Woodrow Avenue for the purpose of an addition to an existing single-family dwelling, upon certain terms and conditions.

Attachments: [Ord. No. 2016-127](#)

[Location Map](#)

[Application Form & Applicant's Report](#)

[Plans & Survey](#)

[Petition of Support](#)

A motion was made that this Ordinance be recommended for approval to City Council. The motion carried by the following vote:

Aye -- 7 - * Mr. Poole, * Mr. Law, * Mr. Sadler, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield and * Mr. Hepp-Buchanan

5. To authorize the Chief Administrative Officer to accept funds in the total amount of \$89,927 from the Virginia Department of Mines, Minerals and Energy; and to appropriate the increase to the Fiscal Year 2015-2016 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Utilities' Gas Utility New Business project in the Utilities category by \$89,927 for the purpose of abating the cost of purchasing replacement vehicles fueled by compressed natural gas.

Attachments: [Ord. No. 2016-129](#)

[Staff Report](#)

A motion was made that this Ordinance be recommended for approval to City Council. The motion carried by the following vote:

Aye -- 7 - * Mr. Poole, * Mr. Law, * Mr. Sadler, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield and * Mr. Hepp-Buchanan

Regular Agenda

There were no items on the Regular Agenda

Upcoming Items

Conceptual Location, Character and Extent review of Maggie Walker Memorial Plaza; UDC No. 2016-12

Attachments: [UDC Report to Planning Commission](#)
[Updated Plans, 5-12, 16.pdf](#)
[UDC Recommendations-Response.pdf](#)
[Application & Plans](#)
[Comment Letter from the Commission of Architectural Review](#)
[Public Comment to CPC](#)
[Public Comment to UDC](#)
[Public Comment Presentations to the UDC](#)
[Petitions of Support & for Taller Statuary](#)
[Maggie Walker Memorial Plaza VAASLA Letter to Members of Planning + Art Commission April 15 2016.pdf](#)

To authorize the special use of the property known as 1702 Floyd Avenue for the purpose of permitting one two-family attached dwelling with accessory parking, upon certain terms and conditions.

Attachments: [Ord. No. 2016-132](#)
[Staff Report](#)
[Location Map](#)
[Application, Applicant's Report, Plans](#)
[Legal Description](#)

To close, to public use and travel, a portion of North 32nd Street, located south of East Franklin Street and north of Williamsburg Avenue and consisting of 5,418± square feet, upon certain terms and conditions.

Attachments: [Ord. No. 2016-131](#)
[Staff Report](#)

To amend and reordain Ord. No. 80-103-90, adopted Jun. 16, 1980, as previously amended by Ord. No. 2003-26-24, adopted Feb. 10, 2003, and Ord. No. 2007-264-231, adopted Oct. 22, 2007, which authorized the expansion of the existing day nursery, in the property known as 1617 Monument Avenue, to authorize expansion of the existing day nursery and accessory parking in the property known as 1617 Monument Avenue, 1627 Monument Avenue, and 1627 Rear Monument Avenue, upon certain terms and conditions. (As Amended)

- Attachments:** [Ord. No. 2016-133 - Amended 20160523](#)
[Staff Report.pdf](#)
[Plans](#)
[Plat](#)
[Applicant's Report & Application](#)
[Map](#)
[Community Response Letters.pdf](#)
[Letters of Concern Opposition.pdf](#)
[Letters of Support.pdf](#)

Key Issues:

- Retain on Consent Agenda**
- Move to Regular Agenda**
- Refer Back to Committee**
- Remove from Council Agenda**
- Strike Withdrawn ---- Continue to:**

Adjournment

Mr. Poole adjourned the meeting at 1:50 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.

Rodney M. Poole, Chair

Daniel "Willy" Thompson, Acting Secretary