



# Land Use, Housing and Transportation Standing Committee

## Boards & Commissions Vacancy Report

Tuesday, July 22, 2025

Board Name	Criteria for Appointment	Applicant Name
<b>Affordable Housing Trust Fund Supervisory Board</b> (12 members) <a href="#">(page 2)</a>	A representative of a business, the principal office of which is located within the city, focusing on the construction of residential structures*  (Mayoral appointment, 1 vacancy)	<i>No mayoral appointments</i>
	Attorney specializing in housing matters*  (Mayoral appointment, 1 vacancy)	<i>No mayoral appointments</i>
	Person with professional experience with, or knowledge of, public housing*  <i>Appointed by the mayor on 02/12/2025</i>	Erica Sims 5 <sup>th</sup> District Resident <i>(For informational purposes)</i>
<b>Board of Fire Appeals</b> (5 members) <a href="#">(page 4)</a>	Qualified by experience and training to rule on matters pertaining to building construction and fire prevention*  (3 vacancies)	William Andrews 8 <sup>th</sup> District Resident <a href="#">(reappointment, page 5)</a>
<b>Commission of Architectural Review</b> (9 members) <a href="#">(page 6)</a>	Citizen of the city at-large  (1 vacancy)	<i>No applications</i>
<b>Community Transportation Advisory Committee (MPO)</b> (2 members and 2 alternates appointed by the city) <a href="#">(page 7)</a>	*  (1 vacancy)	James Hutzler 3 <sup>rd</sup> District Resident <a href="#">(page 8)</a>
	Alternate member*  (1 vacancy)	<i>No applications</i>

\*Applicants must either reside or have a principal place of employment in the city.

# Affordable Housing Trust Fund Supervisory Board

*Vacancies as of  
November 9, 2025*

The board shall consist of **12 members**, each of whom shall **either reside in the city or have a principal place of employment within the city** of Richmond. One member shall be selected from each of the following categories:

- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A representative of a service provider assisting low-income individuals or families.
- (3) A person licensed by the Virginia Real Estate Board as a real estate salesperson or a real estate broker.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing affordable housing projects.
- (7) A person with professional experience with, or knowledge of, public housing.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.
- (11) A representative of a charitable institution.
- (12) A representative of a business, the principal office of which is located within the city, focusing on the construction of residential structures.

Of the twelve members, the City Council shall appoint seven members, including the members designated in subdivisions (1) through (4) and (9-11). **The mayor, by a writing submitted to the City Clerk, shall appoint four members designated in subdivisions (5) through (8) and (12).**

*(Assigned to Land Use, Housing and Transportation Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Termination
T. Preston Lloyd, Jr. <i>Mayoral Appointment</i>	A representative of a business, the principal office of which is located within the city, focusing on the construction of residential structures	6 <sup>th</sup> District Employment	First	07/10/2025
			<i>Mayor's office notified</i>	
Michael Schewel <i>Mayoral Appointment</i>	Attorney specializing in housing matters	1 <sup>st</sup>	First	07/10/2025
			<i>Mayor's office notified</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Scott Andrews-Weckerly	Representative of a charitable institution	2 <sup>nd</sup> District Employment	First	11/13/2025
Mario Haskett, Sr.	Housing counselor	6 <sup>th</sup> District Employment	First	11/10/2026
Monica LeVerne Jefferson <i>Mayoral Appointment</i>	Lender with affordable housing experience	4 <sup>th</sup> District Employment	Partial	02/06/2026
Nancy Kunkel	Richmonders Involved to Strengthen our Communities	2 <sup>nd</sup>	First	11/10/2026
Faith Ann Linton <i>Mayoral Appointment</i>	Builder or developer with experience constructing housing projects	4 <sup>th</sup> District Resident	First	02/05/2027
Madelyn Peay	Service provider assisting low income	3 <sup>rd</sup>	Second	11/10/2026
Colby Sherard Kay	Richmond Association of Realtors – Licensed by the VREB	5 <sup>th</sup>	First	11/10/2025

Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Erica Sims <i>Mayoral Appointment</i>	Person with professional experience with, or knowledge of, public housing	5 <sup>th</sup>	First	06/08/2028
Stephen Wade	Organization dedicated to promoting affordable housing	5 <sup>th</sup>	Second	11/09/2027
Honorable Ellen Robertson	Member of City Council	6 <sup>th</sup>	Third	12/31/2024

**Contact:**

Michelle Peters  
Deputy Department Director  
Housing and Community Development for the City of Richmond  
1500 E. Main St., Ste. 400  
Richmond, VA 23219  
804-646-3975  
[Michelle.peters@rva.gov](mailto:Michelle.peters@rva.gov)

# Board of Fire Appeals

*Vacancies as of  
November 9, 2025*

The Board of Fire Appeals shall consist of five members who shall be appointed by the City Council. Membership on the board shall include individuals who are qualified by experience and training to rule on matters pertaining to building construction and fire prevention.

*(Assigned to Land Use, Housing & Transportation Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
William Andrews	Qualified in building construction and fire prevention	8 <sup>th</sup>	First	10/25/2025
			Application included	
Charles W. Ellis	Qualified in building construction and fire prevention	7 <sup>th</sup>	Third	09/10/2022
			Term limit	
James A. McAllister	Qualified in building construction and fire prevention	4 <sup>th</sup>	Second	07/09/2022
			Term limit	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Matthew Clark	Qualified in building construction and fire prevention	6 <sup>th</sup> District Employment	First	11/28/2026
William Gerald Willis	Qualified in building construction and fire prevention	6 <sup>th</sup> District Employment	Second	02/28/2026

Contact:



# Commission of Architectural Review

*Vacancies as of  
November 9, 2025*

The Commission of Architectural Review shall consist of **nine members** who are **citizens of the City**

- 1 - appointed from at least three nominees made by the Richmond Chapter of the American Institute of Architects
- 1 - appointed from at least nominees made by the Historic Richmond Foundation
- 1 - appointed from at least three nominees made by the Richmond Association of Realtors
- 6 - citizens of the City appointed at large (One of the at-large members shall serve a concurrent term on the Urban Design Committee)

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Mitchell Danese	Citizen-at-large	3 <sup>rd</sup>	Second	05/12/2025
			Term limit	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Erik Bootsma	Citizen-at-large	5 <sup>th</sup>	First	07/22/2027
Coleen A. Bultler-Rodriguez	Citizen-at-large	2 <sup>nd</sup>	Second	11/09/2026
Catherine Easterling	Historic Richmond Foundation Representative	6 <sup>th</sup> District Employment	First	07/31/2027
John C. Grier	Citizen-at-large	2 <sup>nd</sup>	First	09/14/2027
Gina Marie Hill	Citizen-at-large	2 <sup>nd</sup>	First	4/23/2027
Andrew Moore	Richmond Chapter of the American Institute of Architects Nominee	7 <sup>th</sup> District Employment	Second	05/23/2027
Larry Nutt	Richmond Association of Realtors Nominee	7 <sup>th</sup>	First	09/10/2026
Emily Striffler	Citizen-at-large	4 <sup>th</sup>	First	07/22/2027

## Contact:

Alex Dandridge  
Secretary to the Commission of Architectural Review  
Planning and Preservation Division  
900 East Broad Street, Room 510  
Richmond, VA 23219-1907

# Community Transportation Advisory Committee (MPO)

*Vacancies as of  
November 9, 2025*

2 members and 2 alternates designated for the three (3) principal urbanized jurisdictions; the City of Richmond, Chesterfield and Henrico Counties.

The MPO shall appoint up to twelve (12) more members who represent diverse organizations with recognized transportation planning concerns.

*(Assigned to the Land Use, Housing and Transportation Standing Committee)*

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Sera Erickson	Resides or works in the city	7 <sup>th</sup>	Third	07/25/2025
			Contacted – no response received	
Clinton Smith	Alternate Resides or works in the city	1 <sup>st</sup>	First	11/23/2024
			Not interested in reappointment	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Alexander Paul Brackman	Alternate Resides or works in the city	1 <sup>st</sup> District Employment	First	07/25/2026
Andrew Bunn	Resides or works in the city	1 <sup>st</sup>	First	11/22/2025

**Contact:**

Chet Parsons

[CParsons@planrva.org](mailto:CParsons@planrva.org)

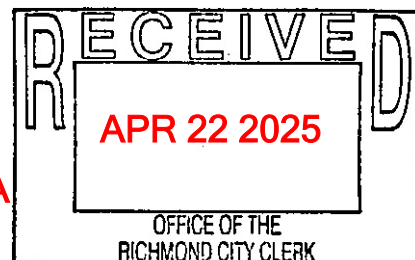
Sharon Robeson

Admin. Secretary Richmond Regional Planning District Commission  
(804)323-2033



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

COMMUNITY TRANSPORTATION ADVISORY COMMITTEE

Title: Mr

Name: James D Hutzler

Home Address: 004807 E SEMINARY AVE RICHMOND VA 23227

Home Telephone: 8046949101

Home Fax:

Personal E-Mail Address: jameshutzler11@gmail.com

Employer: Virginia Association of Counties

Job Title: Government Relations Associate

How Long?

Business Address: 001207 E MAIN ST STE 300 RICHMOND VA 23219

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? Yes

If Yes, Which City Council District?

3

Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

N/A

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Bachelors in political science and a Master in Public Administration. I am the policy manager for transportation issues with the Virginia Association of Counties (VACo). In this role I lead the VACo Transportation Steering Committee which is comprised of Boards of Supervisor's members from across Virginia where local transportation concerns are discussed. I also follow the Commonwealth Transportation Board meeting regularly and during the legislative session follow the activities of both the House and Senate Transportation Committees as well as their respective subcommittees. I often testify in the General Assembly advocating for local government and the transportation policies they support and/or oppose. VACo is also a statutory member of the Transit Service Delivery Advisory Committee (TSDAC) which is tasked with advising the Department of Rail and Public Transit (DRPT) in the development of a distribution process for transit capital and operating funds. I also participated as a member of the SMART SCALE

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.





## City of Richmond, Virginia City Council

Page 2 of 2

### Authorities, Boards, Commissions, and Task Forces Application

---

*technical advisory committee last year to evaluate any propose changes to the smart scale program. I am a member of the Virginia Statewide Directional Signage Advisory Committee and the National Association of Counties Transportation and Infrastructure Committee.*

---

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*N/A. Hoping this will be my first of many.*

---

#### Other Community Involvement:

*I coach Richmond little league baseball, am a member of the Ginter Park Residents Association and stay up to date with transit and transportation planning in and around the Richmond region.*

---

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*I am an inherent believer in public service. This is a Committee in which I can bring federal, statewide and local insight to through my job and one I have a personal passion for. Richmond is my home and I want to give back to my community in the best way I can and that is through a transportation committee like this one. I believe transportation is the largest and most underdiscussed policy area that has the most immediate impact on how we interact, work and play.*

*As a Government Relations Associate I am up to date and actively involved in the transportation policy space. In working with the 95 counties of Virginia, I have seen these policies be adopted in to practice. While county governments do not own their roads (outside of Henrico and Arlington) I am very familiar with how cities in Virginia may operate in their right of way. My areas of expertise include photo speed enforcement (speed cameras), SMART SCALE, Transit and other infrastructure upgrades. Thank you for the opportunity to apply.*

---

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*I saw this was open and knew I had to apply!*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**