



**Property** (location of work)  
Property Address: 411 Brook Road Current Zoning: \_\_\_\_\_  
Historic District: Jackson Ward

Application is submitted for: (check one)

- Alteration
- Demolition
- New Construction

**Project Description** (attach additional sheets if needed):

Raise front door approx 8-10 inches

**Applicant/Contact Person:** Fred Robert Ries

Company: \_\_\_\_\_

Mailing Address: 201 Hull St Unit 33

City: Richmond State: VA Zip Code: 23224

Telephone: (703) 861 9444

Email: frobries@gmail.com

Billing Contact? same Applicant Type (owner, architect, etc.):

**Property Owner:** FRob Real Estate LLC

If Business Entity, name and title of authorized signee: JFR

Mailing Address: SAME

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Billing Contact? \_\_\_\_\_

**\*\*Owner must sign at the bottom of this page\*\***

**Acknowledgement of Responsibility**

**Compliance:** If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

**Requirements:** A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature: JFR Date: 10/7/2023





Raise door 8 to 10"; threshold to be either solid wood or stone. Door opens inward. Colors to match as best we can.

"Rustic/Industrial" light fixture over door.