



# Governmental Operations Standing Committee

## Boards & Commissions Vacancy Report

Wednesday, April 26, 2023

Board Name	Criteria for Appointment	Applicant Name
<b>City Personnel Board</b> (10 members) <a href="#">(page 2)</a>	City Resident  (2 vacancies)	Linda Jackson-Shaw 3 <sup>rd</sup> District Resident <a href="#">(reappointment, page 3)</a>
<b>Richmond Public Library Board</b> (9 members) <a href="#">(page 4)</a>	Qualified voters of the city  (3 vacancies)	Emily Altman 5 <sup>th</sup> District Resident <a href="#">(reappointment, page 5)</a> Christine Peterson 2 <sup>nd</sup> District Resident <a href="#">(reappointment, page 6)</a> Janet Woody 4 <sup>th</sup> District Resident <a href="#">(reappointment, page 7)</a>
<b>Sister Cities Commission</b> (13 members) <a href="#">(page 8)</a>	*	Patricia Cummins 2 <sup>nd</sup> District Employment <a href="#">(reappointment, page 9)</a> Jonette Meade Barley 4 <sup>th</sup> District Resident <a href="#">(page 10)</a> Jill Blondin 2 <sup>nd</sup> District Employment <a href="#">(page 12)</a> Wyatt Gordon 6 <sup>th</sup> District Resident <a href="#">(page 15)</a> El Hadji Niang 4 <sup>th</sup> District Employment <a href="#">(page 17)</a> Musau WaKabongo 6 <sup>th</sup> District Resident <a href="#">(page 19)</a>  (4 vacancies)
<b>Participatory Budgeting Steering Commission</b> (11 members) <a href="#">(page 25)</a>	City resident who is a person with a disability  (1 vacancy)	<i>No applications</i>
<b>Richmond Retirement System</b> (7 members) <a href="#">(page 27)</a>	*	<i>No mayoral appointments</i>

\*Applicants must either reside or work in the city.

# City Personnel Board

*Vacancies as of  
August 13, 2023*

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section's residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

*(Assigned to the Governmental Operations Standing Committee)*

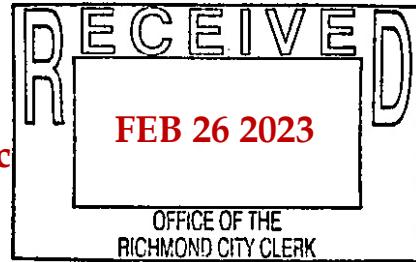
<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Linda Jackson-Shaw	City Resident	3 <sup>rd</sup>	First	06/10/2023
			<i>Application included</i>	
Shannon Taylor	City Resident	4 <sup>th</sup>	Second	06/27/2023
			<i>Term limit</i>	
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Lorraine Adeeb	City Resident	4 <sup>th</sup>	Second	06/28/2025
Adolph Brown, IV	City Resident	7 <sup>th</sup>	First	01/10/2026
Rickie A. Chavis Jr.	Classified Employee Representative	6 <sup>th</sup> District Employment	First	02/10/2025
Michelle J. Cutter	City Resident	5 <sup>th</sup>	First	04/09/2025
Larry N. Johnson, Sr.	City Resident	3 <sup>rd</sup>	Second	04/25/2025
Michelle J. Cutter	City Resident	5 <sup>th</sup>	First	04/09/2025
Samuel Towell	City Resident	6 <sup>th</sup>	Second	07/08/2025
La Forest Fields Williams	Classified Employee Representative	6 <sup>th</sup> District Employment	Second	01/28/2028
Carletta Wilson	City Resident	7 <sup>th</sup>	Second	01/10/2026

## Contact:

Veronica Kenner  
Human Resources Consultant  
Department of Human Resources  
804-646-5862  
Veronica.kenner@rva.gov



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Force  
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Personnel Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Jackson-Shaw	First Name: Linda
Home Street Address: 3230 Edgewood Ave.	Home Telephone: (804) 321-4249
Home City, Zip Code: Richmond, 23222	Home Fax:
Personal E-Mail Address: lshaw41901@aol.com	
Employer: Retired Human Resource Director	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years? 70	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Linda Jackson-Shaw</u> Date: <u>02/26/2023</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Public Library Board

*Vacancies as of  
August 13, 2023*

The Library Board shall consist of nine (9) members who shall be qualified voters of the City appointed by the City Council for terms of four (4) years, commencing July 1 of the year of appointment.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Emily Altman	Qualified Voter	5 <sup>th</sup>	First	06/30/2023
			<i>Application included</i>	
Christine Peterson	Qualified Voter	2 <sup>nd</sup>	First	06/30/2023
			<i>Application included</i>	
Janet Woody	Qualified Voter	4 <sup>th</sup>	First	06/30/2023
			<i>Application included</i>	

<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Barbara Burton	Qualified Voter	3 <sup>rd</sup>	Second	06/30/2024
Sheron Carter-Gunter	Qualified Voter	4 <sup>th</sup>	First	06/30/2024
Brent Graves	Qualified Voter	4 <sup>th</sup>	First	06/30/2025
Garrett Sawyer	Qualified Voter	4 <sup>th</sup>	First	06/30/2024
William E. Yates	Qualified Voter	1 <sup>st</sup>	Second	06/30/2024
Gail Zwirner	Qualified Voter	2 <sup>nd</sup>	First	06/30/2024

**Contact:**

**Scott Firestine**

804-646-4550 (o)

804-646-7685 (f)

[scott.firestine@rva.gov](mailto:scott.firestine@rva.gov)

Gianna Pack

Executive Assistant III

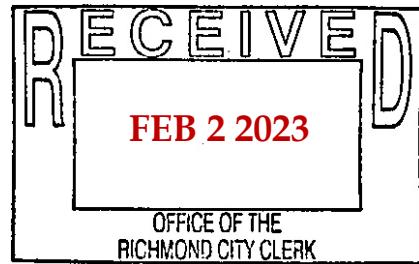
101 E. Franklin Street  
Richmond, VA 23219

646-2547 (o)

[Gianna.Pack@rva.gov](mailto:Gianna.Pack@rva.gov)

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:		Richmond Public Library Board of Trustees	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:			
Last Name: Altman		First Name: Emilt	
Home Street Address: 3008 Parkwood Ave		Home Telephone: (804) 658-8579	
Home City, Zip Code: Richmond, VA 23221		Home Fax:	
Personal E-Mail Address: owens.ema@gmail.com			
Employer: Virginia Community College System			
Job Title: Coordinator of Library Systems Administration		How Long? 6.5 years	
Business Street Address: 300 Arboretum Pl.		Business Telephone: (804) 819-4981	
Business City, Zip Code: Richmond, VA 23236		Business Fax:	
Business E-Mail Address: ealtman@vccs.edu			
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county?			
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 11			
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If yes, please provide information on the nature of the contract.			
Signature: <u>Emily O Altman</u>		Date: <u>02/02/2023</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)			



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

RECEIVED  
FEB 3 2023  
OFFICE OF THE  
RICHMOND CITY CLERK

Name of Authority, Board, Commission or Task Force:

Richmond Public Library Board of Trustees

Title: Mr.  Mrs.  Ms.  Miss.  Dr.  Other:

Last Name: Peterson

First Name: Christine

Home Street Address: 2613 Kensington Ave

Home Telephone: 819-6137

Home City, Zip Code: Richmond, 23220

Home Fax:

Personal E-Mail Address: christine.peterson@hotmail.com

Employer:

Job Title:

How Long?

Business Street Address:

Business Telephone:

Business City, Zip Code:

Business Fax:

Business E-Mail Address:

Is your place of employment located in the city of Richmond? Yes  No

Is your place of employment located in the county? Yes  No  If yes, which county?

Are you a city resident? Yes  No  If yes, which City Council district? 2nd Number of years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes  No

If yes, please provide information on the nature of the contract.

Signature:

Date: Feb 3, 2023

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)*

NOTE: This application is a public document.

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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
Reappointment Application

RECEIVED  
FEB 3 2023  
OFFICE OF THE  
RICHMOND CITY CLERK

(Please Print or Type)

Name of Authority, Board, Commission or Task Force:

Richmond Public Library Board of Trustees

Title: Mr.  Mrs.  Ms.  Miss.  Dr.  Other:

Last Name: Woody

First Name: Janet

Home Street Address:

10242 Sipux Rd

Home Telephone: 804 393 1609

Home City, Zip Code:

Richmond 23235

Home Fax:

Personal E-Mail Address:

janetwoody@mail.com

Employer: retired

Job Title:

How Long?

Business Street Address:

Business Telephone:

Business City, Zip Code:

Business Fax:

Business E-Mail Address:

Is your place of employment located in the city of Richmond? Yes  No

Is your place of employment located in the county? Yes  No  If yes, which county?

Are you a city resident? Yes  No  If yes, which City Council district? 4 Number of years? 10

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes  No

If yes, please provide information on the nature of the contract.

Signature:

Janet Woody

Date:

2-3-23

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)

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# Sister Cities Commission

*Vacancies as of  
August 13, 2023*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

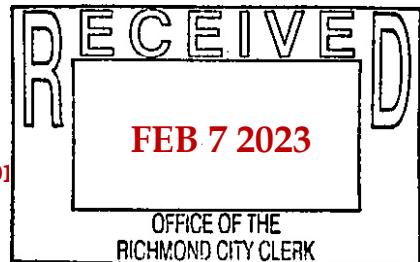
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Patricia Cummins	Reside or work	2 <sup>nd</sup> District Employment	First	07/25/2023
Thomas A. Lisk			Second	07/25/2023
Shirl Rhoades	Reside or work	5 <sup>th</sup> District Employment	First	11/28/2023
My Lan Tran			Second	07/25/2023
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Aisha Bullard	Reside or work	3 <sup>rd</sup> District Employment	First	03/21/2025
Julianne Condrey	Reside or work	3 <sup>rd</sup>	First	01/09/2024
Marcus Henderson	Reside or work	6 <sup>th</sup>	First	03/21/2022
Hwan Hill	Reside or work	5 <sup>th</sup>	Second	10/24/2023
Kejie Meng	Reside or work	3 <sup>rd</sup>	First	11/10/2023
Nin Aseeya Ra-El	Reside or work	3 <sup>rd</sup> District Employment	Second	10/07/2024
Nicolai Shuman	Reside or work	1 <sup>st</sup>	First	09/09/2024
Ronald Timmons	Reside or work	2 <sup>nd</sup> District Employment	First	09/23/2023
Ann-Frances Lambert	City Council Representative	3 <sup>rd</sup>	First	12/31/2024

## Contact:

My Lan Tran, Chair  
4611 Kayhoe Rd.  
Glen Allen, Va. 23060  
804-502-8081 (h)  
804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>SISTER CITIES COMMISSION</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other:	
Last Name: Cummins	First Name: Patricia
Home Street Address: 14326 Fox Hurst Terrace	Home Telephone: (894) 536-0429
Home City, Zip Code: Midlothian, VA 23113	Home Fax:
Personal E-Mail Address: patriciawcummins@gmail.com	
Employer: VCU	
Job Title: Professor	How Long? 23 years
Business Street Address: 312 N Shafer St	Business Telephone: (804) 827-0958
Business City, Zip Code: Richmond, VA 23284-2021	Business Fax:
Business E-Mail Address: pcummins@vcu.edu	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district?	Number of years?
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Patricia W. Cummins</u> Date: <u>02/07/2023</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

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City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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*I have an Associate of Arts Degree from Strayer University in Business Administration (2008); a Bachelor of Business Administration Degree from Strayer University with a concentration in Marketing (2009); a Master of Business Administration Degree from Strayer University with a concentration in Management (2011) Magna cum Lauda; and a Master of Science Degree from Strayer University with a concentration in Project Management (2013) Magna cum Lauda.*

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**Other Community Involvement:**

*I recently served on the Minority Business Enterprise and Emerging Small Business Advisory Board in which my term ended on January 10, 2023*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*4th District Ward Chair for Richmond City Democratic Committee, Treasurer for National Pan-Hellenic Council - Metro Richmond, Divine 9 membership chair for the Richmond NAACP, Social Action Chair for Zeta Phi Beta Sorority, Inc. Easter Region Reclamation Coordinator for Zeta Phi Beta Sorority, Inc. and I am a member of Zeta Phi Beta Sorority, Inc.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I have developed an exceptional background in people and project management and a professional style*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces

(Please Print or Type)

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MAR 9 2023  
OFFICE OF THE  
RICHMOND CITY CLERK

Name of Authority, Board, Commission or Task Force:

SISTER CITIES COMMISSION

Title: Mr.  Mrs.  Ms.  Miss.  Dr.  Other:

Last Name: BLONDIN

First Name: JILL

Home Street Address: 9649 Farr Lane

Home Telephone: 903363 7795

Home City, Zip Code: RICHMOND, 23235

Home Fax: -

Personal E-Mail Address: jillebowman@hotmail.com

Employer: VCU

Job Title: ASSOCIATE VICE PROVOST FOR GLOBAL INITIATIVES How Long? 9 1/2 yrs

Business Street Address: 912 W Grace Street

Business Telephone: 828 4711

Business City, Zip Code: RICHMOND, 23284

Business Fax: -

Business E-Mail Address: jblondin@vcu.edu

Is your place of employment located in the city of Richmond? Yes  No

Is your place of employment located in the county? Yes  No  If yes, which county?

Are you a city resident? Yes  No  If yes, which City Council district? Number of years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes  No

If yes, please provide information on the nature of the contract.

Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:

Please see attached

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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity:	Date(s) Served:	Office(s) Held:
Entity:	Date(s) Served:	Office(s) Held:
Entity:	Date(s) Served:	Office(s) Held:

**Other community involvement:**

St Edward's Catholic Church (Chesterfield County), substitute religious education teacher & volunteer  
Maggie L Walker Governor's School (SAC - Parent/student/faculty advisory council)  
James River High School Regiment (Marching band/concessions volunteer)

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**

Please see attached (paragraph)

Check this box if your resume is attached.

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

Pat CUMMINS of Sister Cities recommended that I apply

Signature:

Date: 3/6/23

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

From: Jill Bowman [jblondin@vcu.edu](mailto:jblondin@vcu.edu)  
Date: Mar 6, 2023 at 7:35:08 PM  
To: Jill Bowman [jblondin@vcu.edu](mailto:jblondin@vcu.edu)

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I hold a B.A. in art history from Indiana University, and an A.M. and Ph.D. in art history from the University of Illinois at Urbana-Champaign. Currently I serve as the Associate Vice Provost for Global Initiatives at Virginia Commonwealth University, where I direct the Global Education Office. I have extensive experience leading comprehensive internationalization strategy, curriculum internationalization, strategic budgeting for internationalization, study abroad logistics and global learning, international partnership development, international office creation and organization, and am an ideal candidate. I recently served as a USA Study Abroad Expert Speaker for the University of Guyana in which I facilitated multiple workshops on the establishment of an international office. I have also served as a USA Study Abroad Expert Speaker in Portugal, in which I delivered a one-day workshop, "Creating and Promoting Attractive Study Abroad Programs," as well as a virtual workshop on U.S. international education for the Fulbright Commission Portugal. Two prestigious awards that I received demonstrate my expertise: the 2018 IIE Andrew Heiskell Award for Internationalizing the Campus and NAFSA's 2015 Paul Simon Spotlight Award. These awards are a testament to my ability to create successful strategies and outcomes for the university and its stakeholders. I also served as a Fulbright Specialist to Brazil for which I designed and delivered a three-day conference on innovative and comprehensive approaches to campus-wide internationalization. The conference incorporated the data and information that I gathered during visits to five institutions, and gave the participants an unbiased picture of the challenges and opportunities that institutions in Brazil face as they globalize their campuses. Furthermore, I am collegial, collaborative, and have excellent and engaging presentation skills, as demonstrated by my 2010 University of Texas System Regents' Outstanding Teaching Award, the most prestigious teaching award given by the University of Texas System. My experiences would help me to advise in meetings with a variety of stakeholders. For all of these reasons, I am the ideal candidate to serve on the Sister Cities Commission.



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces

MAR 14 2023

OFFICE OF THE  
RICHMOND CITY CLERK

(Name of Authority, Board, Commission or Task Force

**SISTER CITIES COMMISSION**

Title: *Mr*

Name: *Wyatt Gordon*

Home Address: *002002 BARTON AVENUE, RICHMOND, VIRGINIA 23222*

Home Telephone: *8044297765*

Home Fax:

Personal E-Mail Address: *yitgordon@gmail.com*

Employer: *Virginia Conservation Network*

Job Title: *Senior Policy Manager*

How Long?

Business Address: *000701 E FRANKLIN STREET, RICHMOND, VIRGINIA 23219*

Business Telephone: *8044297765*

Ext:

Business

Fax:

Business E-Mail Address: *wyatt@vcnva.org*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *Yes* If Yes, Which County?

Are You A City Resident? *Yes* If Yes, Which City Council District? *6* Number of Years? *4*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



## City of Richmond, Virginia City Council

Page 2 of 2

### Authorities, Boards, Commissions, and Task Forces Application

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If yes, please provide information on the nature of the contract.

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**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I have lived abroad in Indonesia for two years, Germany for three years, and Spain for one year, so I think I could help build new sister city relationships abroad. I also speak Indonesian, Malaysian, German, and Spanish fluently.*

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**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*Bachelor's in International Studies, Master's in Urban and Regional Planning*

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**Other Community Involvement:**

*None*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Hwan Hill, a sitting member of this commission*

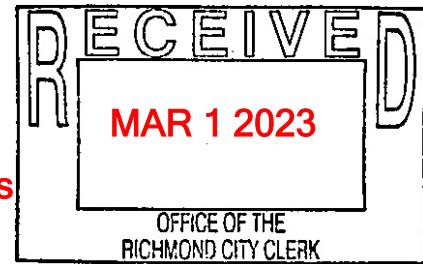
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force

**SISTER CITIES COMMISSION**

Title:

Name: **EL HADJI DJIBRIL NIANG**

Home Address: **003126 S BATTLEBRIDGE DRIVE, NORTH CHESTERFIELD, VA 23224**

Home Telephone: **804-389-4488**

Home Fax:

Personal E-Mail Address:

Employer: **SELF EMPLOYED**

Job Title: **MANAGER**

How Long? **12**

Business Address: **006108 JAHNKE ROAD**

Business Telephone: **8043894488**

Ext:

Business

Fax:

Business E-Mail Address: **galgui-g@hotmail.com**

Is Your Place of Employment Located in the city of Richmond? **Yes**

Is your Place of Employment Located in the County? **No** If Yes, Which County?

Are You A City Resident? **No** If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? **No**

If yes, please provide information on the nature of the contract.

---

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have an IT background and was a co-owner of Sysinfos (System Information System) an IT small business Company in Senegal.*

*I was elected the President of the Network of Youth Entrepreneurs of Senegal and helped many young men start their own business.*

*I was the President of the African Community Network (ACN) a local nonprofit organization serving the immigration population.*

---

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



## City of Richmond, Virginia City Council

Page 2 of 2

### Authorities, Boards, Commissions, and Task Forces Application

? University of Dakar (ISI) AS, Information Technology 1993 Dakar, Senegal.

? Technical School of Dakar Certificate Computer Maintenance and Repair Technician 1997, Dakar Senegal. (OASIS)

? CompTIA A+ in USA

? Professional Insurance Agent (PIA)

As a commissioner I will bring my excellent quality network building and my problem solving skill to help grow the organization.

---

#### Other Community Involvement:

In 2008 and 2011 I worked with the city Economic Development Authority.

In 2018, 2019, 2021 work with the Mayor's office and the Park and recreation Department organizing the City African Festival

In 2020 I serve on the Mayor's task force on reimaging Public Safety.

2020-2020 Executive Member of the office of New American Advisory Board

2022- Present member Advisory Council on Health Disparity and Health equity (ACHDHE)

---

#### (OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Through our nonprofit organization we have been working to bridge the gap between the African community and other communities.

Active member of Masjid Bilal in the City of Richmond .

---

#### How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

EL HADJI DJIBRIL NIANG

3126 S. Battlebridge Dr, North Chesterfield, VA 23224

E-mail: djibyniang42

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



# City of Richmond, Virginia

## City Council

### Authorities, Boards, Commissions and Task Forces A

(Please Print or Type)

**MAR 20 2023**

OFFICE OF THE  
RICHMOND CITY CLERK

Name of Authority, Board, Commission or Task Force:

### SISTER CITIES COMMISSION

Title: Mr.  Mrs.  Ms.  Miss.  Dr.  Other:

Last Name: WaKabongo

First Name: Musau

Home Street Address: 3315 5th Avenue

Home Telephone: 909-528-5223

Home City, Zip Code: Richmond, 23222

Home Fax:

Personal E-Mail Address: mwakabongo@gmail.com

Employer: Dr. Musau WaKabongo Science Education, Inc

Job Title: CEO and Founder

How Long? 3

Business Street Address: 3315 5th Avenue

Business Telephone: 909-528-5223

Business City, Zip Code: Richmond, VA 23222

Business Fax:

Business E-Mail Address: mwakabongo@gmail.com

Is your place of employment located in the city of Richmond? Yes  No

Is your place of employment located in the county? Yes  No  If yes, which county?

Are you a city resident? Yes  No  If yes, which City Council district? 6th Number of years? 2.5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes  No

If yes, please provide information on the nature of the contract.

Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:

She holds a Certificate of Completion, LabAspire, Public Health Laboratory Director Training Program, California Department of Public Health, California. She trained in the Los Angeles Public Health Laboratory (2009). She holds a M.S. in Education, Option in Online Teaching & Learning, California State University, Hayward Extended and Continuing Education, Hayward, California (2004). She completed her Postdoctoral Fellow in Medical and Public Health Microbiology, Medical College of Virginia, Richmond, VA (1991). She holds a Doctor of Philosophy (Ph.D.) in Experimental Pathology/Clinical Microbiology, Medical College of Virginia, Richmond, VA (1989); a Master Degree (M.S.) of Microbiology from Virginia State University, Petersburg, VA (1982) and a Bachelor of Science (B.S.) in Biology from the University of Massachusetts, Boston, Mass (1977). Will bring wealth of experience working with communities.

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 • Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



# City of Richmond, Virginia

## City Council

### Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity:

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity:

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity:

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

#### Other community involvement:

Currently a Volunteer for the 4-H -Henrico (involved in Science Technology Engineering and Math). Selected Community Honors and Awards: Certificate of Appreciation for outstanding leadership for 20 years. Presented at the 20th Leja Bulela Annual Conference, Atlanta, GA. " Celebrating 20 years of service-sacrifice-and success" (2013). Recipient of the Adult Community Service Award. Presented by the National Black Child Development Institute ~ Des Moines Affiliate. Presented in honor of an adult that have impacted the lives of African American youth and families, or community in general (2004).

#### OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

I was born in the Democratic Republic of the Congo. I speak French, Swahili and Tshiluba. I am a citizen of US. I have been in this country for more than 40 years. Please see attached Biographical Sketch.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Tavares M. Floyd, Esq, Liaison, Richmond City Council. The Honorable Ellen Robertson, 6th District. Richmond City Council Executive Offices

Signature:

Date: 3/20/2023

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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## Musau WaKabongo, Ph.D., HCLD/CC (ABB) – Biographical Sketch

She is originally from the Democratic Republic of the Congo DRC. Her desire for Science and Microbiology started there. She learned Science from pictures in books because there were no microscope or hands-on laboratory exercises. This situation exists even today. She is deeply passionate about teaching science through hands on methodology to students, especially the youth. She has involved youth in science throughout her career. She would like the youngsters from the Congo and Africa at large to use their heads for clearer thinking, hearts for greater loyalty, their hands for larger service and their health to better their living in their clubs, communities, country, and the world just like the 4-H youth program which empowers young people with skills to lead for a lifetime. Currently she is the Volunteer Facilitator of the Henrico County 4H program in Richmond Virginia. She facilitates the Science Technology Engineering and Math (STEM) program. She would like to start a 4-H program in the Democratic Republic of the Congo.

She is the Founder, President and Executive Officer of the **Dr. Musau WaKabongo Science Education, Inc, (DMWSE, Inc)** a non-profit corporation whose purpose of is to be a source of scientific knowledge, inventiveness, and innovations to solve community problems and prevent acquisition and/or spread of diseases. She believes in **“AN OUNCE OF PREVENTION IS WORTH A POUND OF CURE” (BENJAMIN FRANKLIN)**.

DMWSE, sponsored an awareness campaign for the October 15, 2020 Global Hand-washing Day, in 4 major cities in DRC. Handwashing is a powerful tool to combat infectious diseases.

**PROFESSIONAL CERTIFICATION:** She is a Board Certified, High Complexity Clinical Laboratory Director (HCLD); Clinical Consultant [(CC(ABB)] American Board of Bioanalysis (ABB) and she is a certified Public Health Microbiologist.

**EDUCATION BACKGROUND:** She holds a **Certificate of Completion, LabAspire**, Public Health Laboratory Director Training Program, California Department of Public Health, California. She trained in the Los Angeles Public Health Laboratory (2009). She holds a **M.S. in Education**, Option in Online Teaching & Learning. California State University, Hayward Extended and Continuing Education, Hayward, California (2004). She completed her **Postdoctoral Fellow in Medical and Public Health Microbiology**. Medical College of Virginia, Richmond, VA (1991). She holds a Doctor of Philosophy (Ph.D.) in Experimental **Pathology/Clinical Microbiology**, Medical College of Virginia, Richmond, VA (1989); a **Master Degree (M.S.)** of Microbiology from Virginia State University, Petersburg, VA (1982) and a **Bachelor of Science (B.S.)** in Biology from the University of Massachusetts, Boston, Mass (1977).

**EXPERIENCE IN THE FIELD OF MICROBIOLOGY:** Dr. WaKabongo served as Counties Public Health Laboratories in California for 9 years (2010-2018, Counties of Placer and Merced) and was a tenured Associated Professor of Microbiology at the Des Moines University Osteopathic Medical Center (DMU), Des Moines, Iowa for 19 years (1991-2010).

#### **Professional Memberships and Selected Leadership Roles:**

**Association of Public Health Laboratories (APHL):** Chair of the Training Mentoring Products Development and Implementation Subcommittee, November 15, 2011 to March 14, 2013.

**American Society for Microbiology** (ASM) (since 1986): Appointed as a full member of the International Membership Committee (IMC) and Chair of the African Task Force on October 31, 2004 to May 2007. This is the birth of the African Initiative Group (AIG) - 2003. She is the Co-Founder and Chief Financial Officer of the AIG.

**SigmaXi, The Scientific Research Society** (1993 - 2005): **President**, Des Moines chapter, 1998.

**Des Moines University): Faculty President**, Des Moines University (July 2004 – July 2005).

**Reviewer:** The Journal of Clinical Microbiology (April 27, 2004 to 2005)

**Test Items Writer:** National Board of Osteopathic Medical Examiners (NBOME), 2000 to 2005. National Board of Podiatric Medical Examiners (NBPME), 2003 to 2005.

**Course/System Administration (DMU): Designer and Coordinator** of the “Problem-Based-Learning Microbiology Course” (MICR\*1123/1223) using the Blackboard platform for first year Osteopathic and Podiatric students (2003). **Designer and Coordinator** of the “Online Training for Online Facilitators of Clinical Cases in Microbiology MICR\* 2002.

#### **Selected Honors and Awards – Academia and Public Health**

Distinguished Career Service Award In recognition of dedicated service to the association, the profession, and the people of the State of California Director, Public Health Laboratory, Placer

County July 2010 to April 2018. Certificate in Recognition Outstanding Service to the ASM, International Membership Committee, as Chair of the Africa Task Force. On the 107<sup>th</sup> ASM General Meeting, Toronto, Canada (May 21, 2007). Plaque and monetary award; Dean’s Award for Outstanding Community Service, for her commitment, professionalism, and support of the osteopathic profession through her outstanding service in the community, Des Moines University, College of Osteopathic Medicine (2005). Plaque presented by the DMU Faculty in recognition of Outstanding Service on behalf of the Faculty- Faculty President (2004). Certificate of Recognition presented by the National Board of Osteopathic Medical Examiners for composing items for the National Board of Osteopathic Medical Examiners' COMLEX (2003). Plaque of

Appreciation from the Multicultural Education Exhibits for Sponsoring of the George Washington Carver Academy at DMU (2003). Certificate of Recognition of Honor for outstanding support, presented by the Superintendent of the Des Moines Public Schools (2002). The Distinguished Faculty Award for exemplary contributions toward gender equity in education, presented by the Iowa American Association of University Women. Areas of consideration include research and professional development, teaching and advising, and service outreach (2000).

### **Selected Public Health Laboratory Grants**

- California Office of Emergency Services, Homeland Security Grant in the amount of **\$57,100** for the purchase of the Cepheid Gene Expert Instrument, a Cartridge-based assay to detect DNA of biothreat organisms such as *Bacillus anthracis*, influenza virus and other emerging or re-emerging infectious agents. Merced Public Health Laboratory, Merced, CA 2019.
- Received from the California Department of Public Health, **\$34,332** for the fiscal year July 1, 2017 to June 30, 2018 to train a fellow for the California Public Health Laboratory (CAPHLD) LabAspire Public Health Laboratory Assistant Director Fellowship Program, Richmond, CA
- From 2013 to 2018, received \$106,936 training grant from the California Department of Public Health, Laboratory Field Services, Richmond, CA. A total of 13 trainees successfully completed the program and were all certified as California Public Health Microbiologist.

### **Selected Grants – Youth Science Education and Hand On.**

Principal Coordinator, Medical Microbiology Practicum Summer Program. Received **\$66,600** from The Foundation for Microbiology (1998 -2003). Principal Coordinator for Medical Microbiology Practicum Summer Program. Approved May 10, 2002, The Iowa Academy of Science. **Principal Coordinator:** Musau WaKabongo, Ph.D., Assistant coordinators: Terry F. Simpson, MT (ASCP), Deborah Potym Torbert, MT (ASCP). Amount awarded **\$5,000 (2002)**

**Selected Services to Students: Dissertation Committee Member:** Jo Boston Jones, D.H.Sc, Shopping Carts and Restaurant Menus as Community Fomites: A Pilot Study in Henrico County, Virginia. A.T. Still University College of Graduate Health Studies. **2017. Senior Theses and Research Advisor** (1998-2004). **Scientist Advisor and Mentor** to high school students (2001-2003).

**Selected Publication:** Ammon's Book of Numbers (written in 3 language: Tshiluba, French and English). This book is in Memory of her grandson Ammon Jabhari Ditu who

passed away at the age of 4 in 2013 from sickle cell disease. (2020, Printed in USA, ISBN: 978-1-09831-757-7). **Chapters Contributor:** Review Manual for Public Health Microbiology: A comprehensive review and reference manual written by experts in the field of public health microbiology. Sponsored by the American Association of Bioanalysts, Saint Louis, MO, 2012. **J.T. Gray, M. WaKabongo, F. Campos, A.A. Diallo, C. Tynda, C.A. Tucker.** Recognition of *Yersinia enterocolitica* Multiple Strain Infection in Twin Infants using DNA-based PCR. Journal of Applied Microbiology 2001, 90, 358-364. **WaKabongo, M.** 1995. Motile *Aeromonas* as agent of infections of the foot. JAPMA 85 (9): 505-508. **Goforth, A.E., M. WaKabongo, L.J. Pesko, M.E. Lehman, H.P. Dalton.** 1993. Loss of viability of four common pathogens in morphine injection stored in a PCA infusor. Hospital Pharmacy. 28 (4): pp 325-326, 329-330, 332-334. **Altaie, S.S., F. A. Meier, M. WaKabongo, D. Toksoz, K. Harvey, E. Miller, B.A. Johnson, R. Brookman, and H. Dalton.** 1992. Discrepancies between two Elisas for detecting *Chlamydia trachomatis* from endocervical swabs. Diagn. Microbiol and Infect Dis. 15: 579-586. **WaKabongo, M., F. A. Meier, H. P. Dalton.** 1992. Rapid Identification of Motile *Aeromonas* to species level. Diagn. Microbiol Infect Dis. 15:511-515. **WaKabongo, M., B.E. Kipreos, and E. Dutz-Kohout.** Fatal disseminated intravascular coagulation in a case of Rocky Mountain spotted fever. Clinical Microbiology Newsletter, April 15, 1991 issue Volume 13, number 8), page 61-63.

**Current Membership: ASM, APHL, American Association of University Women and the Virginia Writer's Club.**

**Selected Community Honors and Awards:** Certificate of Appreciation for outstanding leadership for 20 years. Presented at the 20<sup>th</sup> Leja Bulela Annual Conference, Atlanta, GA. "Celebrating 20 years of service-sacrifice-and success" (2013). Recipient of the Adult Community Service Award. Presented by the National Black Child Development Institute ~ Des Moines Affiliate. Presented in honor of an adult that have impacted the lives of African American youth and families, or community in general (2004).

# Participatory Budgeting Steering Commission

*Vacancies as of  
August 13, 2023*

The Commission shall be composed of **seven members** and **four non-voting alternate members** appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended

- (1) 2 - voting members shall reside in a Council district located north of the James River;
- (2) 3 - voting members shall reside in a Council district located south of the James River;
- (3) 1 - voting member shall be a person with a disability;
- (4) 1 - voting member shall be a resident of public housing;
- (5) 4 - non-voting alternate members shall be residents of the city of Richmond and may be appointed from any Council district.

Membership of the Commission should possess experience and expertise concerning various aspects of community investment and development, public finance, urban planning, community health and wellbeing, community organization, and community outreach that may be relevant to the consideration of formulating standards and procedures for participatory budgeting

The voting members and non-voting alternate members shall serve for terms of two years and may serve up to two consecutive terms.

*(Assigned to the Governmental Operations Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Vacant	Person with a disability			
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Shannon Gonzalez	Reside in a Council district located south of the James River	8 <sup>th</sup>	First	09/27/2023
Mary Gresham	Reside in a Council district located south of the James River	9 <sup>th</sup>	First	09/27/2023
Erin Kelley	Reside in a Council district located south of the James River	4 <sup>th</sup>	First	09/27/2023
Aaron Linas	Reside in a Council district located north of the James River	6 <sup>th</sup>	First	09/27/2023
Oludare Ogunde	Reside in a Council district located north of the James River	7 <sup>th</sup>	First	09/27/2023
Quawneisha People	Resident of public housing	8 <sup>th</sup>	First	11/13/2024
Scott Castro	Alternate member (Non-voting)	1 <sup>st</sup>	First	09/27/2023
Jerome Legions	Alternate member (Non-voting)	2 <sup>nd</sup>	First	09/27/2023
Erica Sklar	Alternate member (Non-voting)	5 <sup>th</sup>	First	09/27/2023
Jeffrey Walker	Alternate member (Non-voting)	4 <sup>th</sup>	First	09/27/2023

**Contact:**

Shawn Balon	Storefront for Community Design	<a href="mailto:shawn@storefrontrichmond.org">shawn@storefrontrichmond.org</a>
Maritza Pechin	Manager, Office of Equitable Development & Deputy Director, Planning & Development Review	<a href="mailto:Maritza.Pechin@rva.gov">Maritza.Pechin@rva.gov</a>
Whitney Brown	1 <sup>st</sup> District Councilor Andreas Addison's Liaison	<a href="mailto:whitney.brown@rva.gov">whitney.brown@rva.gov</a> 804-646-5935

# Richmond Retirement System Board of Trustees

*Vacancies as of  
August 13, 2023*

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Chung Ma	Mayoral Appointee	2 <sup>nd</sup>	First	07/27/2023
<i>Resigned (Mayor's Office notified)</i>				
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Jesse T. Ellington, III	Reside or work	1 <sup>st</sup>	Second	03/28/2023
Faith Flippo	Classified Service Member	5 <sup>th</sup> District Employment	Partial	10/27/2023
Carlin Gibson, Sr.	Classified Service Member	4 <sup>th</sup>	First	10/25/2025
Dante Jackson	Mayoral Appointee	-	First	03/08/2024
Elizabeth Jennings	Reside or work	1 <sup>st</sup>	Second	10/24/2023
Daisy Weaver	City Retiree	2 <sup>nd</sup>	First	11/22/2023

## Contact:

Delores Baskin  
Executive Assistant III  
Richmond Retirement Office  
730 East Broad St., Suite 900  
Richmond, VA 23219  
(804) 646 - 5939 (o)  
[Delores.baskin@richmondgov.com](mailto:Delores.baskin@richmondgov.com)