



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new**
- special use permit, plan amendment**
- special use permit, text only amendment**

Project Name/Location

Property Address: 4907 New Kent Rd Date: 02/28/2022
 Parcel I.D. #: S0002699006 Fee: \$300.00
 Total area of affected site in acres: 0.0105

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: Residential

Richmond 300 Land Use Designation: Residential

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Existing Use: Garage and shed

Is this property subject to any previous land use cases?

Yes No If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: Robert and Emily Evans

Company: _____
 Mailing Address: 4907 New Kent Rd
 City: Richmond State: VA Zip Code: 23225
 Telephone: (9194522286) Fax: ()
 Email: emilysisevans@gmail.com

Property Owner: Robert Evans Emily Evans

If Business Entity, name and title of authorized signee: _____

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 4907 New Kent Rd
 City: Richmond State: VA Zip Code: 23225
 Telephone: (9194522286) Fax: ()
 Email: emilysisevans@gmail.com

Property Owner Signature: *Robert A Evans Emily Evans*

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

To: Department of Planning and Development Review

Please accept our application package for a special use permit. We propose to repurpose our existing garage into an accessory dwelling/useable living space. The garage is not visible from the street view, and only visible from our driveway and one adjacent house.

Our plan would create sleeping space for up to two adults and possibly two small children. No street parking is needed, as there is ample space in the existing driveway.

I believe we are attaching all necessary materials for review of this application. In addition, we are attaching letters of support/consent from some of most adjacent neighbors.

We believe this renovation would improve our existing house and grounds, thereby increasing neighborhood value.

Thank you for your consideration,

Robert and Emily Evans

4907 New Kent Rd

Richmond, Va. 23225