



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new**
- special use permit, plan amendment**
- special use permit, text only amendment**

Project Name/Location

Property Address: 326 EAST BROAD STREET Date: 11/28/18

Tax Map #: N0000026016 Fee: _____

Total area of affected site in acres: 0.126

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: B-4 - Business (Central Business)

Existing Use: 335 - R Apt/Comm Mixed Use 5-49 Unit

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Duplication of historic signs with the new tenant's information

Existing Use: _____

Is this property subject to any previous land use cases?

Yes

No

If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: Krysta Ivey

Company: Monument Construction

Mailing Address: 1425 East Cary Street

City: Richmond State: VA Zip Code: 23219

Telephone: (804) 908-7739 Fax: (804) 303-7347

Email: kivey@themonumentcompanies.com

Property Owner: MONUMENT DEVELOPMENT ELEVEN LLC

If Business Entity, name and title of authorized signee: Christopher Johnson or Tom Dickey

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 1425 East Cary Street

City: Richmond State: VA Zip Code: 23219

Telephone: (804) 303-7347 Fax: (804) 303-7348

Email: tdickey@themonumentcompanies.com / cjohnson@themonumentcompanies.com

Property Owner Signature: _____ 

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)