



City of Richmond

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Summary - Final Planning Commission

Tuesday, January 21, 2025

6:00 PM

5th Floor Conference Room

To access the meeting via Microsoft Teams: <https://tinyurl.com/Richmond-CPC-2025>

This meeting was held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Call To Order

Roll Call

- **Present** 8 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Rodney Poole, * Commissioner Brian White, * Commissioner Ellen Robertson, and * Commissioner Sabrina Joy-Hogg
- **Absent** 1 - * Commissioner Burchell Pinnock

Chair's Comments

Commissioner Poole presented Commissioner Young with a Resolution of Appreciation and thanked him for his service on the Commission.

Approval of Minutes

1. [PDRMIN 2024.029](#) CPC Draft Minutes - November 19, 2024

A motion was made by Commissioner White, seconded by Commissioner Greenfield, that the November 19, 2024 minutes be adopted. The motion carried by the following vote:

- Aye --** 6 - * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Rodney Poole, * Commissioner Brian White and * Commissioner Sabrina Joy-Hogg
- Abstain --** 2 - * Commissioner Samuel Young and * Commissioner Ellen Robertson

2. [PDRMIN 2024.030](#) CPC Draft Minutes - December 3, 2024

A motion was made by Commissioner White, seconded by Commissioner Rowe, that the December 3, 2024 minutes be adopted. The motion carried by the following vote:

- Aye --** 7 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Rodney Poole, * Commissioner Brian White and * Commissioner Sabrina Joy-Hogg

Abstain -- 1 - * Commissioner Ellen Robertson

Director's Report

Consideration of Continuances and Deletions from Agenda

- 3. [ORD. 2024-312](#) To authorize the special use of the property known as 7100 Jahnke Road for the purpose of a mixed-use building containing up to 14 dwelling units, with off-street parking, upon certain terms and conditions. (4th District)

A motion was made by Commissioner Robertson, seconded by Commissioner Knight, that this item be continued to the February 18, 2025 meeting of the Planning Commission.

Consent Agenda

The Consent Agenda items were considered by the Commission as a group, and there was a single combined public hearing held for all items listed on the Consent Agenda.

There were no speakers during the public comment period.

A motion was made by Commissioner Greenfield, seconded by Commissioner Robertson, that the consent agenda be adopted with the recommendations made in the staff reports.

Aye -- 8 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Rodney Poole, * Commissioner Brian White, * Commissioner Ellen Robertson and * Commissioner Sabrina Joy-Hogg

- 4. [ORD. 2025-009](#) To accept a quitclaim deed from the School Board conveying a portion of 1211 Jahnke Road and commonly known as Westover Park to the City and to authorize the Chief Administrative Officer to act on behalf of the City in executing such deed. (4th District)

This item was recommended for approval.

- 5. [UDC 2025-01](#) UDC 2025-01 FINAL Location, Character, and Extent review of proposed permanent utility easements located along Richmond Hwy between Hull Street and Maury St.

This item was approved.

- 6. [UDC 2025-02](#) UDC 2025-02 FINAL location, character, and extent review of Phase 1 for the proposed renovation of Westover Park, including construction of new features, located at 1301 Jahnke Road.

This item was approved.

- 7. [SUBD 2025.001](#) Subdivision Exception for 1200 North 26th Street, per Sec. 25-219 of the Subdivision Ordinance.

This item was approved.

Regular Agenda

8. [CPCR.2025.001](#) To dissolve the current iteration of the Public Art Commission in accordance with Ordinance No. 2024-212, which codifies the form and function of City of Richmond's Public Art Commission and requires the appointment of nine new Commission members following the dissolution of the current body.

A motion was made by Commissioner Young, seconded by Commissioner Robertson, that this item be approved. The motion carried unanimously.

9. [UDC 2024-45](#) UDC 2024-45 Location, Character, and Extent review of a proposed bus platform, located within the right-of-way on the southeast corner of Brauers Lane and Mechanicsville Turnpike.

A motion was made by Commissioner Robertson, seconded by Commissioner Young, that this item be continued to the February 4, 2025 meeting of the Planning Commission. The motion carried unanimously.

10. [PDRPRES 2025.002](#) Presentation on CPCR.2024.021: Resolution of the City of Richmond Planning Commission to declare an intent to amend zoning regulations set forth in Chapter 30 of the Richmond City Code regarding tobacco, nicotine, and hemp product retail sale locations.

This item was presented.

Council Action Update and Upcoming Items**Adjournment**

Mr. Poole adjourned the meeting at 7:10 pm.