



# City of Richmond

City Hall  
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## Agenda

### Planning Commission

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Tuesday, January 21, 2025

6:00 PM

5th Floor Conference Room

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**To access the meeting via Microsoft Teams: <https://tinyurl.com/Richmond-CPC-2025>**

This meeting will be held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219. While all Planning Commissioners and staff will attend the meeting in-person, citizens may participate in the meeting virtually.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

[PDRPRES](#)      CPC Public Access Participation Instructions - 2025  
[2025.001](#)

[Attachments:](#)      [Public Access and Participation Instructions](#)

Citizens may elect to provide their comments in writing to [PDRLandUseAdmin@rva.gov](mailto:PDRLandUseAdmin@rva.gov) in lieu of speaking through audio or video means during the meeting. All written comments received via email prior to 12:00 p.m. on the day of the meeting were provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

#### Call To Order

#### Roll Call

#### Chair's Comments

- Election of Officers

#### Approval of Minutes

1. [PDRMIN](#)      CPC Draft Minutes - November 19, 2024  
[2024.029](#)  
[Attachments:](#)      [CPC Draft Minutes - November 19, 2024](#)

2. [PDRMIN  
2024.030](#) CPC Draft Minutes - December 3, 2024  
**Attachments:** [CPC Draft Minutes - December 3, 2024](#)

## Director's Report

### Consideration of Continuances and Deletions from Agenda

3. [ORD.  
2024-312](#) To authorize the special use of the property known as 7100 Jahnke Road for the purpose of a mixed-use building containing up to 14 dwelling units, with off-street parking, upon certain terms and conditions. (4th District)  
**Attachments:** [Ord. No. 2024-312](#)  
[Staff Report](#)  
[Public Comment](#)  
[Public Comments Council](#)  
  
*Request to continue to the February 18, 2025 meeting of the Planning Commission.*

### Consent Agenda

*The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

4. [ORD.  
2025-009](#) To accept a quitclaim deed from the School Board conveying a portion of 1211 Jahnke Road and commonly known as Westover Park to the City and to authorize the Chief Administrative Officer to act on behalf of the City in executing such deed. (4th District)  
**Attachments:** [Ord. No. 2025-009](#)  
[Staff Report](#)
5. [UDC 2025-01](#) UDC 2025-01 FINAL Location, Character, and Extent review of proposed permanent utility easements located along Richmond Hwy between Hull Street and Maury St.  
**Attachments:** [UDC 2025-01 Staff Report](#)  
[UDC Application](#)  
[Narrative](#)  
[Easement Plan](#)  
[Exhibit - Project Plans](#)

6. [UDC 2025-02](#) UDC 2025-02 FINAL location, character, and extent review of Phase 1 for the proposed renovation of Westover Park, including construction of new features, located at 1301 Jahnke Road.

**Attachments:** [UDC 2025-02 Staff Report](#)  
[UDC 2025-02 Application Packet](#)

7. [SUBD 2025.001](#) Subdivision Exception for 1200 North 26th Street, per Sec. 25-219 of the Subdivision Ordinance.

**Attachments:** [Request](#)  
[Staff Report](#)  
[Subdivision Plat](#)

### **Regular Agenda**

8. [CPCR.2025.001](#) To dissolve the current iteration of the Public Art Commission in accordance with Ordinance No. 2024-212, which codifies the form and function of City of Richmond's Public Art Commission and requires the appointment of nine new Commission members following the dissolution of the current body.

**Attachments:** [Resolution](#)  
[Staff Report](#)  
[Ord. No. 2024-212](#)

9. [UDC 2024-45](#) UDC 2024-45 Location, Character, and Extent review of a proposed bus platform, located within the right-of-way on the southeast corner of Brauers Lane and Mechanicsville Turnpike.

**Attachments:** [UDC 2024-45 UDC Report to CPC](#)  
[UDC 2024-45 Staff Report](#)  
[UDC 2024-45 Application Packet](#)

10. [PDRPRES 2025.002](#) Presentation on CPCR.2024.021: Resolution of the City of Richmond Planning Commission to declare an intent to amend zoning regulations set forth in Chapter 30 of the Richmond City Code regarding tobacco, nicotine, and hemp product retail sale locations.

### **Council Action Update and Upcoming Items**

#### **Adjournment**