



City of Richmond

City Hall
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Meeting Minutes - Draft Planning Commission

Monday, April 20, 2020

1:30 PM

5th Floor Conference Room (Virtual Meeting)

This meeting will be held through electronic participation means. Please see the Agenda for instructions on how to access and participate in the meeting.

City Hall is closed to the public and this meeting was held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020. This meeting was open to participation through electronic communication means by the public and closed to in-person participation by the public.

Planning Commission members and staff participated in this meeting by teleconference/videoconference via Microsoft Teams.

Special Guidelines for Public Access and Citizen Participation:

There were several options to access or participate, or both, in the Planning Commission meeting on Monday, April 20, 2020, at 1:30 p.m., as outlined in the following document:

1. [PDRPRES 2020.003](#)

Attachments: [Public Access/Participation Instructions - CPC - April 20, 2020](#)

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:36 p.m.

Roll Call

- **Present** 7 - * Chair Rodney Poole, * Commissioner David Johannas, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, and * Commissioner Lenora Reid
- **Absent** 2 - * Vice Chair Melvin Law, and * Commissioner Ellen Robertson

Chair's Comments

Mr. Poole welcomed all who were present.

Approval of Minutes

2. [PDRMIN
2020.003](#)

Attachments: [DRAFT CPC Minutes Dec 16, 2019 Meeting](#)

A motion was made by Commissioner Johannas, seconded by Commissioner Thompson, that the December 16, 2019 Meeting Minutes be approved. The motion carried by the following vote:

Aye -- 6 - * Chair Rodney Poole, * Commissioner David Johannas, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Commissioner Lenora Reid

Abstain -- 1 - * Commissioner Vivek G. Murthy

3. [PDRMIN
2020.004](#)

Attachments: [CPC Draft Minutes Oct 4, 2019 - Special Meeting](#)

A motion was made by Commissioner Murthy, seconded by Commissioner Reid, that the October 4, 2019 Meeting Minutes be approved. The motion carried by the following vote:

Aye -- 5 - * Chair Rodney Poole, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner John Thompson and * Commissioner Lenora Reid

Abstain -- 2 - * Commissioner David Johannas and * Commissioner Max Hepp-Buchanan

Director's Report

- Council Action Update

Mr. Ebinger provided an update on the actions taken by City Council at its April 13, 2020 meeting.

- Richmond 300 Update

Ms. Maritza Pechin provided an update on Richmond 300.

Consideration of Continuances and Deletions from Agenda

4. [ORD.
2018-324](#)

To amend and reordain Ord. No. 2007-131-174, adopted Jul. 23, 2007, which authorized the special use of the property known as 1400 Grove Avenue for the purpose of permitting a multifamily dwelling consisting of no more than ten units and authorized the special use of the properties known as 1410 and 1412 Grove Avenue for the purpose of allowing single-family attached dwellings on substandard sized lots, together with accessory off-street parking, to remove from the ordinance the provisions pertaining to 1412 Grove Avenue, upon certain terms and conditions.

Attachments: [Ord. No. 2018-324](#)
[Application Form & Applicant's Report](#)
[Map](#)

A motion was made by Commissioner Murthy, seconded by Commissioner Thompson, that this Ordinance be continued to the first June meeting of the Planning Commission (June 1, 2020). The motion carried unanimously.

- 5. [ORD. 2018-325](#) To authorize the special use of the property known as 1412 Grove Avenue for the purpose of either a single-family attached dwelling or a single-family detached dwelling and up to four rooms or groups of rooms for short-term rental use, upon certain terms and conditions.

Attachments: [Ord. No. 2018-325](#)
[Application Form & Applicant's Report](#)
[Plans](#)
[Survey](#)
[Map](#)

A motion was made by Commissioner Murthy, seconded by Commissioner Thompson, that this Ordinance be continued to the first June meeting of the Planning Commission (June 1, 2020). The motion carried unanimously.

- 6. [ORD. 2020-046](#) To rezone the property known as 2925 Garland Avenue from the UB Urban Business District and the PE-7 Brookland Park Boulevard / North Avenue Parking Exempt Parking Overlay District to the R-6 Single-Family Attached Residential District.

Attachments: [Staff Report](#)
[Application Form and Applicant's Report](#)
[Survey](#)
[Map](#)
[Ord. No. 2020-046](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Ordinance be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

- 7. [ORD. 2020-047](#) To amend and reordain Ord. No. 2003-375-337, adopted Dec. 8, 2003, which authorized the special use of the property known as 1100-1102 West Cary Street and 20-22 South Harrison Street for the purpose of certain enumerated uses in accordance with such ordinance, to allow an outdoor pergola, upon certain terms and conditions.

Attachments: [Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Map](#)
[Letter of Support Uptown Association](#)
[Letter of No Objection Fan Area Business Alliance](#)
[Ord. No. 2020-047](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Ordinance be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

8. [ORD. 2020-048](#) To authorize the special use of the property known as 3412 R Street for the purpose of two single-family attached dwellings and one single-family detached dwelling, upon certain terms and conditions.

Attachments: [Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Map](#)
[Letter of No Opposition Church Hill Central Civic Association](#)
[Ord. No. 2020-048](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Ordinance be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

9. [ORD. 2020-083](#) To amend Ord. No. 2019-041, adopted May 13, 2020, which adopted the Fiscal Year 2019-2020 General Fund Budget and made appropriations pursuant thereto, by re-appropriating a \$1,352,558.00 portion of the Fiscal Year 2018-2019 fund balance excess, assigned by Res. No. 2019-R016, adopted Jun. 24, 2019, to the General Fund Cash Transfer for Capital Projects program, and to appropriate these transferred funds to the Fiscal Year 2019-2020 Capital Budget by increasing estimated revenues and the amounts appropriated to the Universal Access, Community Center Enhancements, Tredegar/Brown's Island Accessible Walk Improvements, and RAA Building and Property Improvements projects by a total of \$1,352,558.00 for the purpose of providing additional funding for those projects.

Attachments: [Staff Report](#)
[Ord. No. 2020-083](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Ordinance be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

10. [ORD. 2020-089](#) To amend Ord. No. 2014-222-204, adopted Nov. 10, 2014, as previously amended by Ord. No. 2018-328, adopted Jan. 14, 2019, which authorized the special use of

the property known as 2319 Grove Avenue for the purpose of authorizing an expansion to an existing day nursery, to modify the fencing requirements for the roof-top play area, upon certain terms and conditions.

Attachments: [Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Opposition Letter - Rescinded](#)
[Support Letter 1](#)
[Support Letter 2](#)
[FDA Letter of No Opposition](#)
[Map](#)
[Ord. No. 2020-089](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Ordinance be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

11. [ORD. 2020-090](#) To authorize the special use of the property known as 2852 Hull Street for the purpose of a single-family detached dwelling, upon certain terms and conditions. (As Amended)

Attachments: [Ord. No. 2020-090 - Amended 20200511](#)
[20200511 Amendment of Ord. No. 2020-090](#)
[Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Amended Plans & Survey](#)
[Map](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Ordinance be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

12. [CPCR.2020.009](#)

- Attachments:** [Staff Report](#)
[Spot Blight Abatement Authority Letter](#)
[Specifications Spot Blight](#)
[1201 Porter Street - 2020 Photographs](#)
[1201 Porter Street - 2019 Photographs](#)
[Reports: PMCE and Building Inspection](#)
[Map](#)
[Letter of Support - Historic Richmond Foundation](#)
[Letter of Support](#)
[Resolution](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Resolution be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried unanimously.

13. [UDC 2020-05](#)

- Attachments:** [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Location, Character and Extent Item be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried by the following vote:

Aye -- 7 - * Chair Rodney Poole, * Commissioner David Johannas, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Commissioner Lenora Reid

14. [UDC 2020-06](#)

- Attachments:** [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Location, Character and Extent Item be continued to the first May meeting of the Planning Commission (May 4, 2020). The motion carried by the following vote:

Aye -- 7 - * Chair Rodney Poole, * Commissioner David Johannas, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Commissioner Lenora Reid

15. [UDC 2020-07](#)

- Attachments:** [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location & Plans](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Thompson, that this Location, Character and Extent Item be continued to the first May meeting of the Planning Commission (May 4, 2020).

The motion carried by the following vote:

- Aye --** 7 - * Chair Rodney Poole, * Commissioner David Johannas, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Commissioner Lenora Reid

Consent Agenda

Public Hearing: No one spoke.

A motion was made by Commissioner Murthy, seconded by Commissioner Johannas, that the Consent Agenda be approved. The motion carried by the following vote:

- Aye --** 7 - * Chair Rodney Poole, * Commissioner David Johannas, * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson and * Commissioner Lenora Reid

**16. [CPCR.2020.0](#)
[12](#)**

- Attachments:** [Staff Report](#)
[Application Form](#)
[Applicant's Report](#)
[Plans - Final CUP Amendment](#)
[Resolution](#)

Final Community Unit Plan Amendment approval for Map Section E, Stony Point Community Unit Plan Southern Portion (3000 Stony Point Road)

This City Planning Commission Resolution was approved.

17. [PAC 2020-001](#)

- Attachments:** [Staff Report](#)
[2020 Storm Drain Art](#)

Section 17.05 Review of a temporary public art installation in the Shockoe Bottom neighborhood in the form of drain art murals to promote awareness of storm water drains and water quality for the James River.

This Section 17.05 Review was approved.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

There were no items on the Regular Agenda.

Upcoming Items

Mr. Ebinger stated Items 6 - 15 from the list of Continuances and Deletions will be on the May 4, 2020 agenda of the Planning Commission.

Adjournment

Mr. Poole adjourned the meeting at 1:57 p.m.