



# City of Richmond

City Hall  
Richmond VA, 23219  
(p) 804.646.6304  
(f) 804.646.5789

## Meeting Minutes Planning Commission

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Monday, November 6, 2017

1:30 PM

5th Floor Conference Room

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### Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### Roll Call

- Present 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, and \* Committee Member Ellen Robertson
- Absent 1 - \* Commissioner David Johannas

### Chair's Comments

Mr. Poole welcomed all who were present.

### Approval of Minutes

1. [PDRMIN  
2017.022](#)

**Attachments:** [Draft October 16, 2017 Meeting Minutes](#)

**A vote could not take place due to lack of a quorum pertaining to the minutes. The October 16, 2017 Meeting Minutes will be voted on at the next meeting of the Planning Commission.**

### Director's Report

#### - Planning Commission Representative needed for Public Art Commission

The Planning Commission was reminded that a representative is needed for the Public Art Commission.

#### - Update on Master Plan Update

The presentation on the Urban Design Typology Analysis was provided as part of the Update on the Master Plan.

#### - Council Action Update

City Council did not meet on October 23, 2017. There was no Council Action update.

#### - Vote on Cancelling November 20, 2017 Meeting

A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the November 20, 2017 Meeting of the Planning Commission be cancelled. The motion carried unanimously (Councilwoman Robertson was not present for the vote).

**Consideration of Continuances and Deletions from Agenda**

- 2. [ORD. 2017-203](#) To authorize the special use of the property known as 1302 Floyd Avenue for the purpose of a multifamily dwelling with up to four dwelling units, upon certain terms and conditions.

- Attachments: [Ord. No. 2017-203](#)  
[Staff Report](#)  
[Application Form](#)  
[Applicant's Report](#)  
[Survey](#)  
[Plans](#)  
[Map](#)  
[Conditional Letter of No Opposition](#)  
[Letters of Opposition](#)

The applicant requested a continuance to the December 4, 2017 meeting of the Planning Commission.

**A motion was made by Commissioner Cuffee-Glenn, seconded by Commissioner Greenfield, that ORD. 2017-203 be continued to the December 4, 2017 meeting of the Planning Commission. The motion carried by the following vote:**

**Aye --** 7 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan and \* Commissioner John Thompson

**Excused --** 1 - \* Committee Member Ellen Robertson

**Consent Agenda**

Public Hearing: Maureen Shive expressed concern regarding signage that was not the subject of the proposed amendment to the Stony Point Community Unit Plan (CPCR.2017.078).

**A motion was made by Vice Chair Melvin Law, seconded by Commissioner Vivek G. Murthy, that the Consent Agenda be approved. The motion carried unanimously (Councilwoman Robertson was not present for the vote).**

- 3. [ORD. 2017-204](#) To authorize the special use of a portion of the property known as 1500 North Lombardy Street for the purpose of a freestanding sign, upon certain terms and conditions.

- Attachments:** [Ord. No. 2017-204](#)  
[Staff Report](#)  
[Application Form & Applicant's Report](#)  
[Plans & Survey](#)  
[Map](#)

**This Ordinance was recommended for approval to the City Council.**

4. [CPCR.2017.078](#)

- Attachments:** [Staff Report](#)  
[Application Form](#)  
[Applicant's Report](#)  
[Map](#)  
[Resolution](#)  
[Letter of Support](#)  
[Plans\\_10-5-2016](#)  
[Plans\\_10-27-2014](#)  
[Notices of Support Provided at Nov 6, 2017 CPC Meeting](#)

Public Hearing: Maureen Shive expressed concern regarding signage that was not the subject of the proposed amendment to the Stony Point Community Unit Plan.

**This City Planning Commission Resolution was approved.**

5. [CPCR.2017.079](#)

- Attachments:** [Staff Report](#)  
[Resolution](#)

**This City Planning Commission Resolution was approved.**

6. [SUBD 2017.007](#)

- Attachments:** [Staff Report](#)  
[Application Form](#)  
[Exception Request](#)  
[Subdivision Plat](#)  
[Map](#)

**This Tentative Subdivision and Exception Request was approved.**

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

**Regular Agenda**

7. [CPCR.2017.0](#)  
[80](#)

- Attachments:** [Staff Report](#)  
[B-5 Amendment Draft](#)  
[Resolution](#)

Mr. Will Palmquist provided a presentation.

**A motion was made by Committee Member Robertson, seconded by Commissioner Murthy, that this City Planning Commission Resolution be approved. The motion carried by the following vote:**

- Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson and \* Committee Member Ellen Robertson

8. [CPCR.2017.0](#)  
[81](#)

- Attachments:** [Staff Report](#)  
[Future Land Use Map](#)  
[Existing Zoning Map](#)  
[Proposed Zoning Map](#)  
[Zoning Summary Chart](#)  
[Resolution](#)  
[Letter of Support Provided at Nov 6, 2017 CPC Meeting](#)

Mr. Will Palmquist provided a presentation.

Public Hearing: Cyane Crump expressed concern that the proposed rezoning would not be taking place as part of the update to the Master Plan.

**A motion was made by Committee Member Robertson, seconded by Commissioner Murthy, that this City Planning Commission Resolution be approved. The motion carried by the following vote:**

- Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson and \* Committee Member Ellen Robertson

9. [PDRPRES](#)  
[2017.013](#)

**Attachments:** [Richmond 300: Urban Design Typology Analysis Draft Presentation](#)

Ms. Maritza Pechin provided an update on the Master Plan - Urban Design Typology Analysis.

**Upcoming Items**

Mr. Ebinger provided an update on upcoming items.

**Adjournment**

Mr. Poole adjourned the meeting at 3:03 p.m.

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*

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Rodney M. Poole, Chair

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Matthew J. Ebinger, Secretary